

**County of Volusia
 Children and Families Advisory Board
 RFP Sub-Committee Meeting
 Thomas C. Kelly Administration Center
 Training Room
 September 15, 2010 2:00pm
 386-736-5955**

Minutes

Members Present	Members Absent	Staff
Carrie Garnett Baird		Dona DeMarsh, Community Assistance Director
Mary Bruno		Diana Phillips, Housing and Grants Administration Manager
Susan Perry		Peggy Johnson, Children and Community Programs Coordinator
John Shepherd		

Call to Order: Susan Perry

Roll Call: Peggy Johnson. It was determined a quorum was present.

Approval of minutes A motion was made by Mary Bruno and seconded by John Shepherd to approve the minutes of the August 24, 2010 workshop, the August 24, 20120 subcommittee meeting, the August 31, 2010 workshop and the September 7, 2010 subcommittee meeting. Carrie Baird inquired as to whether the mistakes in the handouts at the meetings have been corrected. Staff advised corrections have been made. The minutes were approved unanimously.

Item 1 - Review of Power Point presentation on funding priorities

Diana Phillips advised that the Power Point presentation has been updated with the committee's comments. She advised she did not complete the commonalities chart and suggested that a chart be developed with each service area listed indicating commonalities. Carrie Baird inquired how the committee would address the commonalities. Ms. Phillips indicated that she would add an additional slide with suggestions for incorporating commonalities into the scope of work.

Ms. Phillips reviewed the RFP history, process outline, the identification of service categories, the citizen survey process, the provider survey process, the provider workshop process, the provider workshop attendees, the funder's survey process. She advised the committee that responses have not been received from United Way, The Community Partnership for Children, Agency for Persons with Disabilities, and Volusia County Schools. Mary Bruno volunteered to contact Eileen Dupont at the school board. Carrie Baird volunteered to contact Ray Salazar at United Way, Ed DeBardleben at the Agency for Persons with Disabilities, and Mark Jones at the Community Partnership for Children.

Ms. Phillips advised that demographic information on the citizen survey results is not easily compiled and would not be provided in the presentation. On the provider survey results the question of “what services do you provide that are underfunded” will be added. The committee requested that the numbers after the text be removed.

On the provider workshop results - Services for persons with disabilities, Carrie Baird suggested that bullets be added for item 1 under use of county funds. She recommended that use of county funds for item 3, dental services, be changed to indicate that this population needs specialized services that aren't available or funding is not available. The Health Department is working on this issue. Therefore it would not be funded by the CFAB. Susan Perry noted a comma needs to be added after pre-paid gas cards and requested that bullets be added to item 4.

On the provider workshop results - Infant and maternal health and early childhood development, item 2, close parenthesis after homeless prevention, and item 4 under use of county funds, change data collections to collection.

On the provider workshop results - Services to seniors item 5 use of county funds needs to be changed to “Fund necessary home modifications, ramps, etc. to enable seniors to come and go at will”.

On the provider workshop results - Non-school hour services for school age children/Youth development/Academic enrichment Mary Bruno requested that bullets be added on the non-school hour services for school age children/Youth development/Academic Enrichment use of county funds column. Carrie Baird requested that priority 2, transportation, and priority 5, outcome measures, be deleted. Susan Perry suggested revising priority use of county funds from “provide for peer mentors and character” to provide for peer mentors and character development”, and use of county funds to read “any program funded to address the identified needs”.

On the provider workshop results - Services for adolescents - No changes

On the provider workshop results - Family-based intervention/Counseling services/Services to prevent-intervene in family violence – No changes

On the provider workshop results - Basic needs services (emergency intervention/assistance and financial stability - Mary Bruno suggested adding “fund a centralized organization (or a collaborative of many organizations) to delivery services” under use of county funds. Carrie Baird suggested combining items 1, 2, and 3 and changing use of county funds for item 4 to family emergency shelters. Ms. Phillips suggested flipping item 4 and 5. The committee discussed having one centralized source of information for all services available in Volusia County.

Public participation

Tom Lindzon of the Council on Aging advised that the intent of the United Way 2-1-1 help line was to be the point of contact for information on services available. However, if a client calls a agency for assistance and that agency does not provide that service, the client receives information about where they can obtain that service.

Review of Power Point presentation on funding priorities (continued)

On the funder survey results Carrie Baird recommended deleting pregnancy and managed care Medicaid. Bullets will be added under strategies/resources to bridge gap for in-home care and coordination on services. Susan Perry asked for clarification of the juvenile assessment center. This item was presented by David Kerr. There is no juvenile assessment center currently in Volusia County.

On commonalities – Diana Phillips requested assistance with identifying commonalities among the service areas. The following chart identifies commonalities:

	Services for persons with disabilities	Infant and maternal health and early childhood development	Services to seniors	Non-school hour services for school age children	Services for adolescents	Family-based intervention	Basic Needs Services
Transportation	Yes	Yes	Yes	Yes	Yes	Yes	
Case Management	Yes	Yes	Yes				
Centralized and collaborative services	Yes	Yes				Yes	Yes
Parental involvement		Yes		Yes	Yes		
Economic support	Yes	Yes		Yes	Yes		Yes
Affordable housing	Yes						Yes
Safe haven				Yes	Yes		

Public participation

Tom Lindzon of the Council on Aging advised that the intent of the United Way 2-1-1 help line was to be the point of contact for information on services available.

Review of Power Point presentation on funding priorities (continued)

Carrie Baird noted that the results of the citizen survey aligned with the service areas. Diana Phillips provided a report of existing county funding.

Ms. Phillips advised the committee that one new agency, Central Florida Pregnancy Center, filed an appeal to the Council for reconsideration.

Public participation

Tom Lindzon of the Council on Aging reminded the committee of the value of “match dollars” and how much funding is generated by the match.

Review of Power Point presentation on funding priorities (continued)

Carrie Baird advised she has a list of recommendations for the provider meeting on October 11, 2010. She does not want agencies who attend the meeting on October 11, and have not participated in the other meetings, to be able to add a priority to the list. She recommended that we have the charts available for each of the top four items for each service area and permit the agencies to re-prioritize the priorities. However, items could not be added, deleted, or re-prioritized without group consensus. A sub-element may be added. Each item should be identified as A, B, C, D for easy identification. Mary Bruno suggested advising the agencies that today’s meeting is not about adding priorities, but verifying that the committee correctly interpreted the agency input.

Diana Phillips recommended that this Power Point be used for presentation to the CFAB and the all provider meeting on October 11, 2010. However, the presentation to the Council will be more defined and would look more like a scope of work.

The committee agreed to present the priorities for each service area and ask the agencies to review the information and confirm that the committee correctly interpreted the agency input at the provider meetings.

Meeting adjourned 3:15pm