

MINUTES

**County of Volusia
Affordable Housing Advisory Committee
Thursday, December 11, 2008 3:30pm
Thomas C. Kelly Administration Center
County Council Chambers
123 West Indiana Avenue
Deland, Fl. 32720**

Committee Members Present	Committee Members Absent	Staff Present
Frank Severino, Chair	Janet Bellows	Edward Jasper, Director, Community Assistance Division
Richard Fraser, Vice Chair	Michelina Bowman	Diana Phillips, Manager, Housing & Grant Administration
William Hansard		Carlotta Hiers, Administrative Aide
Tadd Kasbeer		
Deborah Michaud		
MaryEllen Osterndorf		
Sara Truhlar		
Richard Vincik		
Rosemary Walker		

The meeting of the Volusia County Affordable Housing Advisory Committee (AHAC) was called to order at 3:30 p.m. by Frank Severino, Chair. Carlotta Hiers called the roll and a quorum was present.

Item 1- Discussion of the December 18th Volusia County Council meeting and presentation

The Chair asked Edward Jasper to provide a staff report on the status of the presentation to County Council on December 18th. According to Edward Jasper, the agenda for the County Council meeting on December 18th is extremely full, and staff was only able to schedule a time certain agenda item spot for 15 minutes. Because 15 minutes is not sufficient time to present the report and its recommendations, it was determined best to just submit the report to County Council during this meeting so that State requirements are met. Edward Jasper directed the committee's attention to the handouts, which included the brief PowerPoint to be used on the 18th, as well as the proposed timeline for the recommendations report (copies attached).

Assuming the timeline is accepted by the County Council, the presentation to County Council will be held on January 22, 2009. Prior to this meeting, Edward Jasper and Frank Severino will meet individually with Gregg Stubbs, to obtain his feedback and support for the recommendations, along the County Council members. At a February meeting, the County Council will vote to adopt all or a portion of the recommendations report, and in March, the County Council will adopt a resolution that includes the adopted recommendations as an amendment to the local housing assistance plan (LHAP). The Chair and Vice Chair voiced their support for this approach, as it will provide more time for the County Council to consider the recommendations.

Item 2 – Discussion of future topics for consideration by the AHAC

The Chair asked if there were any objections to discussing future topics for the committee's consideration prior to discussing the schedule for future meetings. Seeing no objections, the discussion proceeded to this issue. The Chair stated that Janet Bellows was unable to attend today's meeting, but had sent an e-mail with suggestions for future topics, as follows:

1. Ways to inform the public of affordable housing programs and the role of the AHAC
2. Identification of additional funding sources for affordable housing in Volusia County

The committee also discussed that the following issues would be appropriate topics for future meetings:

1. Update the County website or other information tools for easy access to comprehensive affordable housing policies and strategies
2. The County's homebuyer assistance program, and ideas for improvement
3. Interlocal coordination with cities concerning affordable housing
4. Impact fee, including the school impact fee
5. Tracking and monitoring of approved affordable housing incentive strategies and the status of affordable housing projects

Item 3 – Schedule of future meetings

The Chair opened the floor to discussion, and recommended that the committee meet monthly in the future, pending issues requiring more frequent meetings. The committee agreed to keep the meetings on Thursday, but that the location may need to be occasionally changed from the County Council Chambers due to schedule conflicts. Since the County Council's calendar for 2009 is not yet available, the committee agreed to set their schedule at the next meeting.

The Chair recommended that the next meeting be on Thursday, January 15, 2009 at 3:30 pm in the County Council Chambers, if available. Hearing no objection, the Chair directed staff to determine a location for the meeting and advise the members.

Discussion by committee members of matters not on the agenda. There were no items for discussion of matters not on the agenda, other than described in Agenda Item Two.

Items for staff discussion. There were no items for staff discussion.

Public Participation. There was no public participation.

Adjournment. The meeting was adjourned at 4:25 pm.

Affordable Housing Incentive Strategies

- ◆ Pursuant to statute 420.9076, F.S. the State Housing Initiatives Partnership (SHIP) Program requires the County of Volusia to take certain actions to receive SHIP funds, and to continue to receive SHIP funds

SHIP Requirements

- ◆ Create an Affordable Housing Advisory Committee by June 30, 2008
 - Volusia County Ordinance No. 2008-11
- ◆ Committee must review 11 affordable housing incentive strategies and develop a report of recommendations
- ◆ Committee must provide report to Volusia County Council no later than December 31, 2008
- ◆ County Council must review report and take action on the Committee's recommendations within 90 days of receiving the report.

SHIP Requirements (continued)

- ◆ Note: At a minimum, two of the incentive strategies must be included in the County's SHIP Local Housing Assistance Plan (LHAP) to continue to receive SHIP funding
 - Expedited permitting (Incentive A)
 - Regulatory review process (Incentive I)

Volusia County Affordable Housing Advisory Committee

- ◆ Eleven member advisory committee appointed on June 19, 2008
- ◆ Members represent diverse points of view on affordable housing
- ◆ Committee met every 2 weeks to ensure that SHIP timelines could be met
- ◆ Public hearing held on November 14

Proposed Time Line

- ◆ January 22, 2009
- ◆ Presentation by AHAC and staff to County Council to answer questions and concerns regarding the affordable housing incentive strategies recommendations report

Proposed Time Line

- ◆ February 2009
- ◆ County Council adopts affordable housing incentive strategies to be included in the SHIP local housing assistance plan (LHAP)

Proposed Time Line

- ◆ March 2009
 - ◆ County Council adopts a resolution to amend its LHAP to reflect the incentive strategies that have been adopted
 - ◆ Staff submits amended LHAP to Florida Housing Finance Corporation by March 18, 2009

**Volusia County Affordable Housing Advisory Committee
Affordable Housing Incentive Strategies Recommendations
Proposed Time line**

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| November 14, 2008 | Public Hearing held by Volusia County Affordable Housing Advisory Committee (AHAC) to receive comments and adopt the recommendations report |
| December 18, 2008 | Affordable housing incentive strategy recommendations report presented to Volusia County Council by the Affordable Housing Advisory Committee |
| January 22, 2009 | Staff and AHAC presentations to Volusia County Council to answer questions and concerns regarding the affordable housing incentive strategies recommendations report |
| 1 st County Council meeting in February 2009 | Volusia County Council adopts affordable housing incentive strategies to be included in Volusia County's State Housing Initiatives Partnership (SHIP) local housing assistance plan (LHAP) |
| 1 st County Council meeting in March 2009 | Volusia County Council adopts a resolution to amend its LHAP to reflect the affordable housing incentives that have been adopted |
| March 18, 2009 | Volusia County files its amended LHAP, incorporating the adopted affordable housing incentive strategies, with the Florida Housing Finance Corporation |