



**Growth and Resource Management  
Building and Zoning Division  
123 W. Indiana Ave., DeLand, FL 32720**

**VOLUSIA COUNTY SUBSTANTIAL IMPROVEMENT DISCLOSURE STATEMENT  
(PROJECTS IMPACTED BY CCCL and/or FEMA REQUIREMENTS)**

OWNER: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

PROJECT ADDRESS: STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_

DAMAGE/IMPROVEMENT COST: \$ \_\_\_\_\_

Please see attachment "B" and complete attachment "C".

This disclosure is to comply with substantial improvement as defined in the Volusia County Land Development Code Glossary and/or subsection 161.54(12), Florida Statutes: *any reconstruction, rehabilitation, addition, or other improvements of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement.*

Owner and contractor agree that the total scope and cost of this project shall not be increased in any manner without the express written consent of the Volusia County Building Department. Further acknowledgment is made that any increase may require the entire structure to comply with current Volusia County flood regulations and applicable building codes.

I fully understand all work outside the scope of the permit, additional defects, reconstruction costs, damage, and/or unforeseen repairs (i.e. termite damage, deteriorated wood) occurring on this project may trigger the requirement for total compliance with flood and/or coastal regulations of this structure.

\_\_\_\_\_  
OWNER'S SIGNATURE

\_\_\_\_\_  
CONTRACTOR'S SIGNATURE

STATE OF FLORIDA – County of Volusia  
The foregoing instrument was acknowledged before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_  
by \_\_\_\_\_, who is  
personally known to me or has produced,

\_\_\_\_\_  
as identification and who did/did not take an oath.

STATE OF FLORIDA – County of Volusia  
The foregoing instrument was acknowledged before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_  
by \_\_\_\_\_, who is  
personally known to me or has produced,

\_\_\_\_\_  
as identification and who did/did not take an oath.



**Growth and Resource Management  
Building and Zoning Division  
123 W. Indiana Ave., DeLand, FL 32720**

**SUBSTANTIAL DAMAGE/IMPROVEMENTS COST ITEMS**

ITEMS TO BE INCLUDED -	
Any item included under permits issued for the addition, alteration or reconstruction (materials & labor ( <i>fair market value</i> )) including, but not limited to the following:	
1	All structural elements including foundation
2	Light fixtures
3	Built-in appliances
4	Heating, machinery and air conditioning equipment
5	Installed carpeting over sub flooring
6	Windows and Doors
7	Electrical and plumbing facilities
8	Roofing and Gutters
9	Demolition costs other than debris removal

ITEMS TO BE EXCLUDED	
1	Plans and specifications costs
2	Survey costs
3	Building permit(s) cost
4	Items not considered a permanent part of the structure, e.g. throw rugs, furniture, refrigerators, stoves (if not built in), etc...
5	Other items separate from or incidental to the addition, alteration or repair of the damaged structure, e.g., landscaping, sidewalks, fences, low voltage yard lights, etc.

*Source: Federal Emergency Management Agency – 213/May 1991*

Note: Acceptable sources for itemized estimates are Florida registered architects, engineers and contractors licensed to conduct business in Volusia County (general, building or residential (*if residential project*)). Estimates need to be originally signed, notarized and broken down into "INCLUDED" and "EXCLUDED" items.



**DAMAGE/IMPROVEMENTS COST ESTIMATE**

<b>INCLUDED ITEMS:</b> Any item included under permits issued for the addition, alteration or reconstruction (materials & labor <i>(fair market value)</i> ) including, but not limited to the following:	<b>COST</b>
STRUCTURAL ELEMENTS – <i>i.e. foundations, slabs, framing, masonry, sheathing, truss repair, balconies, decks, stairs etc...</i>	
ELECTRICAL – <i>i.e. service, panelboards, circuits, receptacles, switches, fixtures etc...</i>	
PLUMBING – <i>i.e. water heater, fixtures, piping etc...</i>	
MECHANICAL – <i>i.e. air handler, condensing unit, exhaust hoods and fans, heaters, built-in appliances, gas piping etc...</i>	
PERMANENT INTERIOR FINISHES – <i>i.e. floor coverings, drywall, moldings, cabinetry, wall and ceiling textures etc...</i>	
PERMANENT EXTERIOR FINISHES – <i>i.e. soffit, siding, stucco, roofing, vents etc...</i>	
DEMOLITION – <i>associated w/structure (not to include debris removal)</i>	
OTHER	
<b>TOTAL</b>	<b>\$</b>

<b>EXCLUDED ITEMS</b>	<b>COST</b>
Plans and specifications costs	
Survey costs	
Building permit(s) cost	
Items not considered a permanent part of the structure, e.g. throw rugs, furniture, refrigerators, stoves (if not built in), etc...	
Other items separate from or incidental to the addition, alteration or repair of the damaged structure, e.g., landscaping, sidewalks, fences, low voltage yard lights, etc.	
<b>TOTAL</b>	<b>\$</b>

<b>INCLUDED AND EXCLUDED ITEMS</b>	<b>ESTIMATE GRAND TOTAL</b>	<b>\$</b>

Note: Acceptable sources for itemized estimates are Florida registered architects, engineers and contractors licensed to conduct business in Volusia County (general, building or residential *(if residential project)*). Estimates need to be originally signed, notarized and broken down into "INCLUDED" and "EXCLUDED" items.

\_\_\_\_\_  
 ESTIMATOR'S SIGNATURE  
 STATE OF FLORIDA – County of Volusia  
 The foregoing instrument was acknowledged before me  
 this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_  
 by \_\_\_\_\_, who is  
 personally known to me or has produced,  
 \_\_\_\_\_  
 as identification and who did/did not take an oath.