

BUILDING INSPECTOR - FIELD SUPERVISOR

CODES/PAY RANGE

Class Code: 3726

EEO Code: A

Pay Range: 125

MAJOR FUNCTION

Supervisory and technical work consisting of field inspections during construction, alteration, or repair on all types of structures to enforce Codes and Ordinance compliance.

ILLUSTRATIVE DUTIES

(NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Supervises and oversees building inspectors in the field. Advises building inspectors regarding questions about certain types of inspections. Provides assistance to the Chief Building Inspector.

Handles complaints by the public. Follows through with enforcement actions. Trains new building inspectors in the field.

Performs field inspections on buildings and all other types of structures during the course of installation, erection, alteration, repair, or throughout construction to determine conformity of entire structure with prior reviewed plans, and compliance with all pertinent Codes and Ordinances.

Determines, during field inspections, whether required permits have been issued, and that all tests and documentation are adequate.

Calls for additional testing and proper documentation, as necessary, to ensure structural safety.

Performs final inspection on all permitted structures to determine compliance with applicable County codes and approval by all applicable agencies prior to issuance of a Certificate of Occupancy.

Deals with the public and answers technical questions, or advises customer of proper agency/person to answer the question.

Performs related work as required.

(Building Inspector - Field Supervisor continued)

KNOWLEDGE, ABILITIES AND SKILLS

All knowledge and skills of the Building Inspector.

Ability to supervise subordinate employee. Ability to train employees. Ability to organize time. Ability to communicate effectively, both orally and in writing. Ability to handle complaints by contractors or the public.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a GED certificate. Five (5) years of experience in building construction at a supervisory level. Two (2) years experience as a Building Inspector with the County and possession of Standard Inspector Certifications in the four categories (Building, Plumbing, Mechanical and Electrical).

ADA REQUIREMENTS

Physical Demands: Light work which may require walking or standing to a significant degree. May be required to climb, balance, stooping, kneeling, crouching, reaching, fingering; talking by expressing or exchanging ideas by means of spoken word; hearing by perceiving nature of sounds by ear; seeing impressions through the eyes. Major visual functions are acuity, far and near, field of vision and accommodation.

Environmental Demands: Both inside and outside work. Exposure to inclement weather including rain, heat, humidity, cold. Limited exposure to dust, fumes, odors, noise.

Mental Demands: Mathematical ability dealing with geometry, algebra and shop math. Reading technical and legal statutes, manuals, procedures, literature related to field of expertise; maps, layouts, plans and blueprints; memos, reports, abstracts and summaries. Writing clearly and concisely relaying information, data, details and opinions. Speaking extemporaneously on variety of subjects.

Revised 4/00