

## **CHIEF BUILDING INSPECTIONS SUPERVISOR**

### CODES/PAY RANGE

Class Code: 3727

EEO Code: A

Pay Range: 216

### MAJOR FUNCTION

Responsible supervisory work in coordinating and scheduling work for building inspector field supervisor and building inspectors; and enforcing the construction codes.

### ILLUSTRATIVE DUTIES

(NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Supervises and coordinates the work of building inspectors engaged in the examination of construction for structural soundness and conformity to County building codes.

Confers with subordinates and assists them in the solution of complex problems which may arise. Interprets building codes for architects, engineers, building contractors, subordinates, and the public.

Provides code information to the general public by telephone and personal contact.

Reviews new products and methods used in construction. Gives technical supervision to Field Supervisors.

Responsible for the ongoing education and training of the Building Inspectors and Field Supervisors.

Investigates code violations and follows through with appropriate action. Makes spot inspections to check new methods of construction. Investigates construction failures for cause and remedy.

Performs related work as required.

### KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the various types of building construction. Knowledge of the practices, methods, and materials used in the various stages of construction. Knowledge of when possible defects and violations may most easily be observed and corrected. Knowledge of effective management and supervisory practices.

Ability to interpret and enforce County building codes. Ability to understand and interpret building construction plans and specifications. Ability to coordinate and schedule the work of subordinate employees. Ability to establish and maintain effective working relationships with **(Chief Building Inspection Supervisor continued)**

contractors, architects, engineers, and the general public. Ability to communicate effectively, both orally and in writing. Ability to organize work. Ability to supervise.

#### MINIMUM QUALIFICATIONS

Graduation from high school or possession of a GED certificate, and five (5) years of experience examining residential and commercial plans and conducting field inspections as Prescribed by codes; and completion of the Level III SBCCI certification within one (1) year of appointment. Three (3) years as a Building Inspector with the County; and completion of at least one (1) SBCCI Level III certification within one (1) year of appointment. Meet health requirements established by the County for this job classification.

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

(Dept. has not returned spec. with revisions or ADA mins.)