

SUPERVISOR II

CODES/PAY GRADE

Class Code: 2295

EEO Code: G

Pay Grade: 117

MAJOR FUNCTION

Progressively responsible work in the supervision of small crews engaged in varying degrees of semi-skilled and skilled labor.

ILLUSTRATIVE DUTIES

(NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Performs work found in the Supervisor I classification.

Operates medium and heavy construction equipment and/or machinery and oversees routine preventive maintenance service.

Prepares reports and makes recommendations on construction/ maintenance procedures and methodology. Coordinates and schedules labor and equipment with support and parallel crews. Evaluates, rates, and counsels subordinates on performance.

Supervises crews in the construction and maintenance of one or more of the following categories: 1) streets, drains, catch basins, drainage ditches, head walls, rip-rap, etc.; 2) parks, playgrounds, athletic fields, and related activities; 3) airport runways, taxiways, clearways, and related facilities; 4) buildings, grounds, and related facilities.

Performs related work as required.

KNOWLEDGE, ABILITIES AND SKILLS

Possess all knowledge, abilities and skills of the lower level. Knowledge of materials and methods commonly used in the construction/maintenance activities of the specific job function. Knowledge of the occupational hazards and the standard safety precautions of construction/maintenance activities.

Ability to lay out and direct the work of one or more construction/maintenance crews.

(Supervisor II continued)

Skill in the use of various equipment and machinery related to the work and in the operation and maintenance of assigned equipment.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a GED and two (2) years of general construction and/or maintenance experience, of which one (1) year is at the supervisory level; or three (3) years of experience at a Supervisory level or equivalent combination of education and experience.

A Florida CDL may be required within six (6) months of appointment depending upon the division of assignment. CDL level will be determined by appointing director.

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

ADA REQUIREMENTS

ADA requirements may vary depending on position/division of assignment.

Physical Demands: Medium to Heavy work. Ability to lift (50 lbs), carry, reach, see, talk, handle, feel, push, pull, twist.

Environmental Demands: Outside work. Ability to tolerate inclement weather including rain, humidity, heat and cold. May be exposed to chemicals, insects, toxic plants, odors, dust, fumes, noise, vibration.

Mental Demands: Ability to read safety instructions, memos, letters, product directions, work orders, blueprints, layouts, financial statements. Ability to write at a level of relay information, data, details to others via procedures, memos, reports, financial statements, directions. Ability to perform shop math. Ability to speak clearly and concisely relaying information to workers and laymen.

Revised 6/03
Revised 10/94