



County of Volusia
Department of Public Protection
Beach Safety Division
515 South Atlantic Ave., Daytona Beach, FL.32118
(386) 239-6414 • Fax (386) 239-6420
www.volusia.org

2014 SPECIAL EVENT APPLICATION

DATE: _____

PERMIT NUMBER: _____

DESCRIBE EACH ACTIVITY THAT WILL TAKE PLACE ON THE BEACH:

LIST ALL EQUIPMENT THAT WILL BE USED FOR THE EVENT:

EVENT LOCATION ADDRESS:

LINEAR FEET REQUIRED FOR EVENT: _____

SET UP DATE(S): _____

EVENT DATE(S): _____

NUMBER OF DAYS: _____

BREAK DOWN DATE(S): _____

EVENT TIME(S): FROM _____ TO _____ -SET UP

FROM _____ TO _____ -EVENT

FROM _____ TO _____ -BREAK DOWN

TITLE OF THE EVENT: _____

EVENT SPONSOR: _____

ADDRESS: _____ **CITY:** _____

STATE: _____ **ZIP:** _____ **PHONE:** _____ **FAX:** _____

CONTACT PERSON: _____ **E-Mail:** _____

WEB URL: _____

ESTIMATED DAILY ATTENDANCE: _____

WILL FEES BE CHARGED: Y N

IF YES, EXPLAIN: _____

PERMITTEE SHALL KEEP A COPY OF THIS PERMIT ON SITE, WHILE OPERATING ON VOLUSIA COUNTY BEACHES

FEES

- \$100 application fee due upon submission of the application.
- Daily beach use fees which includes 100 linear feet; if more than 100' then charged per foot. These fees depend upon the time of year (peak or non-peak) & type of event (N/A for non-profit & closed to the public events).
- Alcohol fee of \$50 per day (requires County Council approval).
- Sponsor/Banner fee of \$50 per day.

GENERAL CONDITIONS

- This application must be completed and returned to *Beach Services*, 515 South Atlantic Avenue, Daytona Beach, FL 32118 at least 45 days prior to the event.
- There shall be no sale or distribution of products or other material without the prior approval of *Beach Services*.
- An approved Special Event Application is required for all groups and must be in the possession of the applicant at the event.

The applicant must provide at his/her expense the following services as determined necessary by Volusia County Beach Services. Any contractor used for the following service(s) must have HCP training prior to operating on Volusia County beaches. You may coordinate training through Environmental Mgmt. at 386.238.4716.

1. Additional Lifeguard, Law Enforcement and/or traffic control personnel
 2. First Aid
 3. Sanitation facilities to accommodate crowd
 4. Other items such as trash cans, barricades etc.
- Groups shall leave areas in clean and orderly condition, satisfactory to Beach Safety, including, but not limited to, trash removal and returning the beach to grade.
 - The applicant, in exercising the privileges granted by this permit, shall comply with ordinance Chapter 20, Beach Code, Volusia County Code of Ordinances.
 - This permit is a revocable permit and may be revoked at the discretion of the *County Council, Volusia County or Beach Safety* upon 24 hours notice or without notice, if the safety and health of the public is threatened, notwithstanding any other terms or conditions of the permit to the contrary.
 - The permittee hereby agrees to save and hold harmless the County of Volusia, its agents and employees, from any and all claims, damages, suits at law or equity of whatever kind of nature for damages to or loss of property or injury or death to persons, resulting directly or indirectly from, or attributable to, the applicant or its employees in connection with the special event authorized by this permit.

SITE PLAN: (use attached) - Please include:

- Area to be closed
- Any structures, booths, bleachers, tents to be erected
- If placement of structure requires digging or placement of posts, please indicate where and how many.
- Sanitary facilities (trash, comfort stations)
- Special parking arrangements
- Any special features (TV, radio coverage, etc.)

ENVIRONMENTAL CONDITIONS *please initial each condition*

The protection of the beach ecosystem is a priority of *Volusia County Beach Safety*. All special events must be managed in a manner that preserves the natural resources of Volusia County Beaches and must comply with all state, federal and County environmental regulations.

- _____ *All event activities and temporary equipment set-up must take place fully seaward (east) of the Conservation Zone (CZ; conspicuously marked with posts and signs). No driving or parking of vehicles or trailers in the CZ is permitted.*
- _____ *All general public driving and parking rules apply. The speed limit is 10 mph on the beach at all times.*
- _____ ***NO** activity is permitted within 30 feet of a marked sea turtle nest.*
- _____ *In public driving areas, vehicles must obey all standard driving rules including opening and closing times (November 1 – April 30: sunrise to sunset; May 1 – October 31, 8:00 AM to 7:00 PM). No driving or parking of vehicles or trailers is permitted in the Natural Beach (non-driving) areas without explicit authorization from Volusia County.*
- _____ *Fully protect all beach vegetation. Keep all event participants off the dune and dune vegetation.*
- _____ *Protect the dune. The dune must not be altered either by direct means such as digging, excavation, or by heavy pedestrian traffic. All pedestrian access to the beach must be via vehicle access ramps or elevated dune crossovers. Removal of beach sand from the beach is prohibited.*
- _____ *All equipment associated with the event and all trash generated by the event must be removed from the beach upon conclusion of each day's activities.*
- _____ *Use of disposable Styrofoam items is prohibited.*
- _____ *Use of toxic chemicals or materials is prohibited.*

***Additional Environmental Conditions specific to your event may be applicable. These conditions will be attached to your permit and must be followed.**

INSURANCE

The permit holder shall carry, at a minimum, a \$1,000,000 comprehensive general liability insurance policy (or special events policy) and the County of Volusia shall be an additional insured under the policy. The permit holder shall provide a Certificate of Insurance naming the County as the certificate holder and additional insured under the comprehensive general liability policy in the format below:

County of Volusia
123 W. Indiana Avenue
Deland, FL 32720

Prior to obtaining insurance, we recommend you contact Scott Poertner, Volusia County Risk Management to verify insurance requirements. Additional policies may be required upon application review. Mr. Poertner can be contacted at 386-736-5963.

Please provide a copy of your W-9 along with this application for our Accounting Dept's financial records; or you can provide your EIN or SSN here: _____

Applicant Signature _____
Date
.....

OFFICE USE ONLY

Beach Director _____
Date

Director, Special Events _____
Date