

# **Supplemental Benefits Guide**

Plan Year 2015

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### **Important**

You're <u>Current Coverage for Minnesota Supplemental Life, Cancer, Critical Care, Heart/Stroke and Short Term Disability will automatically continue for 2015</u> unless you want to enroll, change, or cancel any of the above coverage, then you must complete a paper election form. Forms can be downloaded in ESS under the Downloadable Forms tab. You will not be able to amend/change/add any of these coverages in the County's Advantage AMS Employee Self Service (ESS) system.

It is the employee's responsibility to download, complete, and submit the necessary form(s) for the coverage affected to the specific vendor(s) no later than October 10, 2014.

Your <u>Medical/Dental Benefit</u>, <u>Medical and Child Care Flexible Spending Accounts</u>, <u>Supplemental Dental and Vision options will not automatically roll over into the next year</u>. All employees will be required to enroll in any benefits they want to continue in 2015 using the County's Advantage AMS Employee Self Service (ESS) system.

Any Changes made during Open Enrollment will be become effective January 1, 2015. Changes could be an addition, deletion, or cancellation of a benefit. These changes will remain in effect throughout 2015 unless you experience a Qualifying Event during 2015.

Employees can confirm benefit changes, dependents covered, and wellness dollars by logging into ESS and viewing the Future Enrollment tab.

### **New for 2015**

**New Cancer insurance!** Employees participating in the current cancer insurance can continue with that policy or change to the new cancer insurance during open enrollment. The new Cancer Policy is a Guarantee Issue (No health questions or physical required!)

**HealthSmart Benefit Solutions** has purchased MedSave USA Administrative Services. **New ID** cards with the HealthSmart name will be issued in December for use in 2015. Please call Customer Service at (855) 224-5173 if you have any questions.

### **Open Enrollment Overview**

The annual Open Enrollment period allows active employees of the County of Volusia to review, enroll, and change, if necessary, benefits available.

This Supplemental Benefits Guide provides details about your 2015 plan options. Taking time to review these materials carefully will help you make informed decisions about your benefits.

The Summary Plan Description (SPD), Benefits Summary (SBC), Supplemental Benefits Guide and Provider Directory will not be printed and distributed.

You may access these documents three ways from:

- the County's ENN Intranet site at <a href="http://enn.co.volusia.fl.us/">http://enn.co.volusia.fl.us/</a> AMS Advantage, on the left side select AMS Advantage Employee Self Service; or
- the County's Internet site at http://www.Volusia.org/Personnel/benefits; or
- ESS under downloadable forms.

### **Open Enrollment Due Dates**

**Friday, September 5, 2014 - Open Enrollment <u>begins</u>.** Using AMS Advantage Employee Self Service (ESS), employees must sign up for any health insurance, dental, vision or flexible spending accounts they want to have in 2015. These benefits *will not* be automatically rolled over from 2014.

**Friday, October 10, 2014 – Open Enrollment <u>ends</u>.** All **wellness** forms must be turned in to Personnel. ESS will close for access into your Open Enrollment Wizard. All other required forms, as noted previously, must be received by the appropriate vendor or Human Resources for each coverage. If the completed form is not received by the vendor or Human Resources on time, your benefit choice(s) will revert back to your original benefits.

**Thursday, January 1, 2015 - New benefit plan elections take effect.** Any changes to your elected benefits during the Plan Year must comply with IRS' Qualifying Event guidelines.

### **Changes to Your Benefits**

**Heart/Stroke or the Critical Illness Policy**: To add or change these benefits, you must complete the form Application for Life Insurance, American Heritage Life Insurance Company.

Fill out the top two lines of information, go down half way down the form, and elect the appropriate coverage. You must complete the questions on the back of the form that pertain to the coverage for which you are applying

Heart/Stroke – check individual or family and answer questions 1, 2, 4, 12, & 13

Critical Illness – check individual, family, or single parent, and you must indicated which benefit amount you are electing, example 5,000, 10,000 etc. and answer questions1, 2, 3, 6, 7, 8, 10, 11, 12 & 13

Make sure you sign and date the bottom of the form where it says Signature of proposed insured, and date signed.

#### Please mail your completed form to

The Hunt Agency c/o Jan Hunt 655 Fulton Rd. Sanford, Fl 32771

#### Minnesota Supplemental Life Insurance

To enroll or increase your current coverage, you must complete all three pages of the Minnesota Life Enrollment form, answer all three health related questions, and sign and date both forms. To cancel or decrease your current coverage, you only need to complete the first form, indicate whether you are cancelling or decreasing and to what level, sign and date the form.

### Please mail your completed form to

Minnesota Life Group Administration Department 400 Robert Street North St. Paul, Minnesota 551001-2098

### **AMS Advantage Employee Self Service (ESS)**

Welcome to Volusia County's **Employee Self Service (ESS).** ESS is a website where employees can view their own payroll and personal information and update certain information online such as benefit enrollments during the annual Open Enrollment period. This information is intended for the sole use of the individual employee.

### View your payroll and personal information such as:

Pay Information (Pay advices or W-2) Benefits Leave Balances

#### Update personal and payroll information online:

Home Address
Contact Information
Emergency Contacts
Benefits (during Open Enrollment only)

All information entered/submitted into ESS requires additional approval by the Personnel Division before taking effect. Please contact Personnel at (386) 736-5951 if you have additional questions. Unauthorized access of an employee's information is prohibited.

### **ESS User Name and Password**

All employees have an ESS user name which is typically the same as their KRONOS user name (Sheriff's Office employees add "SO" after user name). If you need additional assistance with your password, contact the IT Support Desk at extension 15222 or <a href="mailto:IT\_SupportDesk@co.volusia.fl.us">IT\_SupportDesk@co.volusia.fl.us</a>.

**NOTE:** If you have <u>never</u> logged into ESS before, then your initial Password is the last two digits of your year of birth and last four digits of your social security number. For example (671245). Your initial password is set up to automatically require you to change it upon your first log in.

# Employee Self-Service (ESS) Open Enrollment Instructions

### Accessing ESS

ESS can be accessed <u>two</u> ways: From the County's ENN Intranet site at <a href="http://enn">http://enn</a>, select the <a href="http://enn">AMS</a> ADVANTAGE Employee Self Service</a> link; or from the County's Internet site at <a href="http://www.Volusia.org/Personnel">http://www.Volusia.org/Personnel</a>, then click on the <a href="http://www.Volusia.org/Personnel">Advantage ESS</a> link.

#### Log In to ESS

- Click in the user name field and type in your **User Name**
- Click in the password field and type your Password
- Click on **Login** (Note: The Reset button next to Login isn't operational)

#### Changing My Password

- 1. Select the My Desktop workspace tab on the left of screen
- 2. Select the Change Password tab at the top of screen
- 3. Under the Change Password, click in the Old Password field and enter your old password
- 4. Click in the **New Password** field and enter your new password
- 5. Click in the Verify New Password field and enter your new password
- 6. Click on the Change User Password button

#### Password Facts

- You can change the password to something you will remember.
- Password must be at least six characters long and include one number.
- User names and passwords are case sensitive. User name will always be lower case.
- Passwords expire after ninety days and the system will prevent the reuse of the last ten passwords.
- <u>NEVER</u> give your password to anyone. If you feel your password has been compromised, change it immediately. Your account will be suspended if you enter the wrong password three times consecutively. Call the IT Support Desk at extension 15222 to have it reset.

#### Log Out of ESS

Click on the **Logout** link in the top right corner of the screen to exit the ESS system. **Do not click on the "X"** in the upper-right corner. Always log out to prevent unauthorized access.

### **Downloadable Forms**

Located in ESS, select the tab Forms and Websites, you can find your Summary Plan Description (information about the Health Partnership Plan), Benefits Summary (SBC), Provider Directory (list of Doctors), and Supplemental Benefits Guide (summary of all other benefits).

Employees must submit, when applicable, a completed policy enrollment, change, or cancellation form(s) for the applicable supplemental benefit plan .If the completed form is not received by the vendor or by County Personnel by Friday O your benefit choice(s) will revert back to your original benefits.

If you are unsure about which form is needed, please contact Personnel at (386) 736-5951.

### **Current Benefit Information**

After successfully logging into ESS, review your current coverages by accessing **My Benefits**. This enables you to view details pertaining to your dependents, benefits, and deductions recorded in the system.

#### To Review Current Benefits

- 1. Click on the My Info tab on the left side of the screen
- 2. Click on the My Benefits tab near the top of the screen
- 3. Click on the Employee Benefit and Deductions link to see your current benefits.

This will show you all current benefits and deductions.

Click on the **Print Page** link near the top of the screen if you want to print the page

### To Complete Your Enrollment:

- 1. Click on the **Enrollment Wizard** blue arrow to begin the enrollment process, this button is found on the **home page** or under **Current**, **Past or Future enrollments**.
- 2. Scroll down the page and click the **Continue** button
- 3. Click on the **Start New or Modify Existing Enrolment** radio button (**NOTE**: Click on the Continue Unfinished Enrollment button if you have already started, but not yet completed, your enrollment.)
- 4. Scroll down and click on the **Continue** button
- 5. Click on the **Open Enrollment** button
- 6. Scroll down the page and click on the **Continue** button

You will be prompted to complete your on-line enrollment through a *five-step process*. Read and follow the instructions on each page to complete your enrollment. Click **Continue** to advance to the next page when done:

- Page 1..... Appointment page lists your current job title
- Page 2..... **Dependent** page allows you to review and modify existing dependents or add new dependents
- Page 3..... Benefits Enrollment page allows you to add and/or change benefit plans and terminate coverage for yourself or one of your dependents. You must select either "Enroll" or "Waive" for each benefit plan. (NOTE: Reenrollment is required each plan year for the medical and dependent care flexible spending accounts and for No Coverage benefits
- Page 4.....Miscellaneous Deductions page is currently not in use
- Page 5......Enrollment Summary page is used to verify and complete your enrollment process Click......Finish

Personnel will mail a confirmation page to your home.

Your ESS web enrollment and Wellness forms are due no later than Friday, October 10, 2014.

### **Health Partnership Plan Contact Information**

### **County of Volusia (Group 2081)**

#### **Claims Information & Plan Inquiries**

HealthSmart (855) 224-5173

Benefit Solutions P.O. Box 91607

Lubbock, TX 79490-1607

Website: <a href="https://www.medsaveadmin.com">https://www.medsaveadmin.com</a>

#### **Volusia County Personnel Division (Insurance-Benefit)**

Personnel Main Number (386) 736-5951 Benefits Section (386) 740-5137

Website: http://volusia.org/personnel/benefits or http://enn.co.volusia.fl.us/

#### **Medical Pre-certification Requirements**

24-HOUR NURSE HELP LINE (877) 582-7061 KePRO Pre-certification (888) 522-7742

You must pre-certify with KePRO the following procedures <u>before</u> services are rendered by your provider in order to <u>avoid a penalty</u>.

**In-patient Hospital Stay** – call 7 days prior to admission or the next working day after an emergency admission.

Outpatient surgical and medical services which require pre-certification (Refer to your insurance card or call KePRO 7 days prior to date of service).

#### **Employee Assistance Program (EAP)**

Heath Advocate - 24/7 Helpline (877) 240-6863

No pre-cert, no co-pay for Short Term Counseling and 1-10 visits per issue per year

Online services with videos, articles and online training courses Available to employees, spouse, dependent children, parents, and parent-in-law.

Website: <a href="http://www.healthadvocate.com/members">http://www.healthadvocate.com/members</a> Use Company Name: Volusia County Government

#### **Dental Information**

Maverest Dental Alliance, Inc. (800) 226-3155 or (516) 622-1705

(HealthSmart)

Website: <a href="http://www.maverest.com">http://www.maverest.com</a>

### **Supplemental Benefits Contact Information**

#### American Heritage Life-Allstate - Cancer, Critical Illness and Heart/Stroke Care

Hunt Agency - Jan Hunt (407) 342-3728

American Heritage Life/Allstate (800) 521-3535

#### **WageWorks - Flexible Benefits**

Take care by WageWorks PO Box 14054 Lexington, KY 40512

Website: http://www.takecarewageworks.com

Customer Service (800) 950-0105 Hours are weekdays, 8 a.m. to 8 p.m. Eastern time.

Email: claims@takecareclaims.com

Fax: (877) 782-8889

#### **Minnesota Life Optional Life Insurance**

Customer Service (866) 293-6047

#### Standard Short Term Disability Insurance

Standard Insurance Company (800) 368-2859

P.O. Box 2800 Portland, OR 97208 Fax: (800) 378-6053

#### **Deferred Compensation**

Nationwide Retirement Solutions (877) 677-3678

Website: http://www.nrsforu.com

### 2015 Looking for a Health Care Provider

You may not know that your health insurance plan contains 3-tiers of provider networks of doctors, hospitals, and other facilities. In this 3-tier plan you will pay different levels of copayments, co-insurance, and/or deductibles depending on the tier of the provider delivering a covered service or supply.

**Tier 1 - In-Network Providers**: Doctors, hospitals and other facilities that are located in Volusia, Flagler, Lake, Seminole, and Orange Counties, that when utilized, will cost you the least.

**Tier 2 - Expanded-Network Providers:** Doctors, hospitals, and other facilities that are Nationwide, outside of those listed in the above In-Network tier, that when utilized, will cost you more than the In-Network Providers.

**Tier 3 - Out-of-Network Providers:** Doctors, hospitals, and other facilities that are not listed in either of the above networks and when utilized, will cost you even more than the In-Network and Expanded-Network Providers.

#### Side by Side Example:

Non-Routine Personal Care Physician's Office Visit – The examples below are based on a total visit cost of \$3,000. (Family Practice, General Practice, Pediatrics, OB/GYN, and Internal Medicine)

Tier 1 In-Network Provider	Tier 2 Expanded-Network Provider	Tier 3 Out-of-Network Provider
\$0 Deductible*	<b>\$500 Deductible*</b> (\$3,000 – \$500 = \$2,500)	<b>\$2,000 Deductible*</b> (\$3,000 – \$2,000 = \$1,000)
\$25 Co-Pay	<b>\$500 (20% Co-Insurance)</b> (\$2,500/20% = \$500)	<b>\$400 (40% Co-Insurance)</b> (\$1,000/40% = \$400)

**Cost to you: Only \$25 \$1,000** (\$500+\$500=\$1,000) **\$2,400** (\$2,000+\$400=\$2,400)

Please refer to the current HPP Summary Plan Description (SPD) for other deductibles, co-pays, and/or co-insurances for each provider network.

<sup>\*</sup>Individual Calendar Year Deductible (Employee only Coverage)

### **Network Providers**

To find doctors, hospitals, or other facilities (e.g. urgent care) access the following directories.

#### **Tier 1 In-Network Providers**

Tier 1 In-Network Providers are separated by counties. If you are looking for a particular doctor, hospital, or other facility, you would need to search each network.

#### Volusia and Flagler Counties

#### Florida Memorial Health Network

Website: <a href="http://fmhn.org/search.php">http://fmhn.org/search.php</a>

Customer Service: (386) 231-4398 or (888) 839-7430

#### Volusia Health Network

Website: http://www.myvhn.com/provider-search-pdf

Customer Service: (386) 425-4846, Option 3 for Provider Relations Department

#### Lake, Orange, Osceola and Seminole Counties

#### Florida Memorial Health Network - Expanded Network (FHHS)

Website: <a href="http://fmhn.org/search.php">http://fmhn.org/search.php</a>

Customer Service: (386) 231-4398 or (888) 839-7430

There are No Chiropractors in the *Volusia, Flagler, Lake, Orange, Osceola, and Seminole* county directory. Contact the Chiropractic Network – DPSC.

#### Chiropractic Network - DPSC

No website, employees must call Customer Service: (386) 615-0801

### **Tier 2 Expanded-Network Providers**

Tier 2 Expanded-Network Providers are used if you are looking for a particular doctor, hospital, or other facility outside of the Tier 1 In-Network.

#### Multiplan

Website: http://multiplan.com/search/search-2.cfm?originator=84453

Customer Service: (888) 342-7427

#### HealthSmart HPO

Website: <a href="http://providerlookup.healthsmart.com/SearchProviders.aspx">http://providerlookup.healthsmart.com/SearchProviders.aspx</a>

Customer Service: (866) 511-4757

### **Tier 3 Out-of-Network Providers**

Tier 3 Out-of-Network Providers are used if you are looking for a particular doctor, hospital, or other facility outside of the Tier 1 In-Network counties and Tier 2 Expanded-Network.

### Other information available to you!

Both Volusia County's **Health Partnership Plan (HPP)** (*HealthSmart*) and **Prescription Drug Program** (*Catamaran Rx*) provide a website that allows employees to access the following information:

To log into these websites, employees must enter a User Name/ID and Password. If a first time user, employees can also register on these websites.

Please call the Customer Service number if you have questions or problems with a website.

Health Partnership Plan (HPP): HealthSmart (Group Number 2081)

Website: https://www.medsaveadmin.com/pages/login.aspx

Customer Service: (855) 224-5173

Medical Claim Information

- Request HPP ID Cards
- Medical/Dental/Vision Forms and Plan Documents
- Provider Directories (physicians, hospitals and other health care facilities)

Prescription Drug Program: Catamaran Rx (Group Number 612081)

Website: https://www.mycatamaranrx.com/PortalCentral/index.jsp

Customer Service: (800) 207-2568

- Pharmacy Locator
- Prescription Drug (Rx) Lookup
- Rx History
- Rx Mail Orders
- Rx Forms and Plan Documents

### **Health Partnership Plan (HPP) Rates**

A negative dollar amount is the amount the County is providing biweekly in flex or wellness dollars for you to spend toward other insurance choices.

#### Wellness Dollars Incentive up to \$300.00 - Annual

Screening for Cholesterol Screening for Triglycerides	\$100.00 \$100.00
Screening for Body Mass Index (BMI) and Blood	\$100.00
No Coverage Option - Annual (With Proof Of Other Insurance Coverage)	
Full Time Employees	\$360.00
Part Time Employees	\$180.00
Accelerated Part Time Employees	\$180.00
Medical And Dental Coverage Is Included In HPF	P Rates
Full-Time Employee Costs	
Employee Only	\$ 25.00
Parent Coverage (With 1 Or 2 Children)	\$129.61
Couple	\$129.61
Family (3 Or More Children Or Spouse And Children)	\$178.43
Part-Time Employee Costs	
Employee Only	\$114.51
Parent Coverage (With 1 Or 2 Children)	\$214.12
Couple	\$214.12
Family (3 Or More Children Or Spouse And Children)	\$262.94
Accelerated Part-Time Employee Costs (Over 22 l	Payrolls)
Employee Only	\$140.54
Parent Coverage (With 1 Or 2 Children)	\$262.78

### **Split Plan (Both County Of Volusia Employees)**

\$262.78

\$322.70

Each Full Time Employee \$43.96

Family (3 Or More Children Or Spouse And Children)

### **Dependent Health Subsidy**

The County of Volusia offers a subsidy to employees who elect dependent health coverage. To qualify for the subsidy each year, the employee must complete an application and submit a copy of his/her last income tax return as verification of total family income. This subsidy rates vary from \$16.00 to \$26.00 per payroll towards dependent premiums. Please contact Personnel for further information at (386) 736-5951 or extension 15137.

Couple

### **Vision Coverage**

Employee \$4.15
Couple \$8.31
Single Parent \$6.00
Family \$10.39

Benefits	Coverage	Limitations
Eye Examinations	Up to \$50.00	Limited to one (1) examination per person per calendar year.
Frames	Up to \$100.00	Limited to one (1) pair of frames per person during any 24 consecutive months.
Lenses		
Single Vision Lenses	Up to \$25.00	Limited to (1) pair per person per calendar year.
Bifocal Vision Lenses	Up to \$25.00	Limited to (1) pair per person per calendar year.
Trifocal Vision Lenses	Up to \$32.50	Limited to (1) pair per person per calendar year.
Progressive Lenses	Up to \$32.50	Limited to (1) pair per person per calendar year.
Contact Lenses	Up to \$100.00 per calendar year.	Limited to either contacts or a pair of glasses per calendar year.
Disposable Contact Lenses	Up to \$100.00 per calendar year.	Limited to either contacts or a pair of glasses per calendar year.

Note: Any Employee or Dependent covered under this Plan will have free choice of his/her optometrist optician or ophthalmologist, as there is no Network of Doctors.

All Vision Expense Benefits must be performed, ordered, furnished or prescribed by an Ophthalmologist, an Optometrist or Optician acting within the scope of his license. All covered charges must be based on Usual, Reasonable and Customary fees for the services and supplies listed under Vision Expense benefits. Services must be rendered, and supplies furnished, while the individual is covered under the Plan.

Payment for Covered Vision Expense benefits will be made at the Co-Payment Percentages shown in the Schedule of Vision Expense Benefits, subject to the Limitations, the Benefit Maximums, the Definitions, and all other provisions of the Plan.

Payment for any one service or supply will not exceed the lesser of the fee actually charged, or the maximum amount payable for such services as indicated in the Schedule of Vision Expense benefits. A charge is considered to be incurred on the date the service is performed or the supply is ordered.

The Plan will pay expenses incurred for the following visual care services and supplies:

- Examinations, including refraction, performed by a licensed ophthalmologist or optometrist. An eye examination includes your complete case history, a comprehensive analysis of your visual functions, the prescription of lenses where indicated, and the verification and fitting of such lenses if prescribed.
- 2. Lenses, including contact lenses, prescribed by an ophthalmologist or optometrist in connection with a failure in visual acuity.

Expenses for lenses will be payable only if the lenses are prescribed as a result of an eye examination made while you are covered for these Vision Expense benefits. The date on which the lenses are ordered will be considered the date on which the charge is incurred.

3. Frames purchased in conjunction with lenses newly prescribed by an ophthalmologist or optometrist. The date on which the frame is ordered will be considered the date on which the charge is incurred.

#### **Vision Coverage Exclusions and Limitations**

IN ADDITION TO THE GENERAL PLAN EXCLUSIONS AND LIMITATIONS, THIS PLAN WILL NOT PAY FOR:

- 1. Charges that are not Covered Vision Expenses, or for procedures, services or supplies that are not specifically included as Covered Vision Expenses.
- 2. Services and supplies in connection with special procedures such as, but not limited to, orthoptics, vision training, subnormal vision aides, or aniseikonia lenses, coated lenses or any other special purpose vision aids.
- 3. Or in connection with, medical or surgical treatment of the eye, including Radial Keratotomy or other refractive Surgery, or for any prescribed drug or other medication.
- 4. Services or supplies which were furnished or rendered or for which charges were incurred prior to the effective date of coverage under these Vision Expense benefits, or after such Vision Expense benefits terminate.
- 5. Frames to be used with lenses which do not require a prescription.
- Any procedure, service or supply which is payable under any medical expense benefit plan provided by your Employer, or provided through a medical department or clinic maintained by your Employer; and,
- 7. Services or supplies rendered or furnished primarily for cosmetic purposes.
- 8. Services or supplies received or rendered by a member of the immediate family of the Employee or the Employee's spouse.

### IRS Section 125 - Flexible Benefit Plans

Federal tax law, Section 125 of the Internal Revenue Code, authorizes the establishment of Flexible Benefit Plans, sometimes called Flex Plans. These Flex Plans are set up by employers to assist their Employees in saving money by allowing Employees to pay for certain expenses with pre-tax dollars. This means they are not subject to withholding for federal income tax, social security tax and the income tax of most states. The County of Volusia has established a Pre-Tax Premium Plan and your premium expenses (for yourself and all enrolled eligible Dependents) for medical will be paid with pre-tax dollars.

The Pre-Tax Premium Plan allows Employees to pay for their group health benefit coverage with pre-tax dollars by authorizing their employers to take payroll deductions for the cost of the coverage before taxes are calculated and deducted from the Employee's paycheck.

Participation in the Flex Plan lowers taxes by reducing the amount of taxable income. How much taxes are lowered depends on many things: total taxable income, whether or not an individual or joint return is filed, federal and state tax rates, whether or not deductions are itemized or the standard deduction is taken, the number of exemptions and so forth.

Section 125 of the Internal Revenue Code which allows these special tax breaks also imposes the strict requirement that the choices an Employee makes must stay in effect for a full plan year, or through the end of the plan year in which the Employee becomes a participant.

Under Section 125, you cannot add, drop or change your coverage until the next Annual Open Enrollment Period, unless there is a Change in Status as described below. In the case of a Change in Status, you have 31-days from the date of the event to make any changes.

Make your decision carefully. You will not be able to change your coverage, or stop your contributions during the year unless one of the following changes in status occurs:

- The marriage, divorce, or legal separation (where legally recognized) of an Employee;
- The death of the Employee's Spouse, or a Dependent;
- The birth, or adoption of a child of the Employee;
- The termination, or commencement of employment of Employee's Spouse;
- The switching from part-time to full-time employment status, or from full-time to part-time status by the Employee, or the Employee's Spouse;
- The taking of an unpaid Leave of Absence by the Employee, or Employee's Spouse;
- A significant change occurs in the health coverage of the Employee, or Spouse attributable to the Spouse's employment; or,
- The loss of coverage related to Medicaid or SCHIP.

You are not required to participate in the County of Volusia Health Partnership Plan, but if you do enroll for coverage, participation in the Pre-Tax Premium Plan is mandatory and automatic. Your premium expenses will be deducted from your paycheck before any taxes are calculated and deducted.

If you do not want to participate in the Pre-Tax Premium Plan you must sign a Refusal of Coverage, declining any coverage offered under the Plan and provide proof of other health insurance coverage.

In order to maintain this favorable tax treatment, the Internal Revenue Service (IRS) has established rules that govern our Benefit program. Most importantly, the IRS requires that the choices you make remain in effect for twelve (12) months unless you have a qualifying lifestyle change. The benefit premiums eligible for pre-tax include:

- Health, Dental, and Vision Coverage
- Medical Reimbursement Account
- Dependent day-care Reimbursement Account
- Supplemental Insurances, other than Supplemental Life insurance.

Employees may save money by using the plan because your taxable earnings may be reduced.

### IRS Section 125 – Impact on Other Benefits

When you participate in the Pre-tax Premium portion and/or the Reimbursement Account of the Flexible Benefits Plan, you save both federal income and social security taxes. However, participation may affect the benefits you receive from other tax-deferred or employee benefit plans:

#### **Social Security**

Since contributions to a Flexible Benefit Plan lower annual earnings against which Social Security deductions or employer contributions are made, there is a valid concern that participation in these plans would result in reduced Social Security benefits at retirement. For a person born after 1928, the Social Security benefits are calculated using a 35-year average of earnings. A reduction of \$2,000 a year or even \$5,000 a year over some portion of this 35-year span would have little effect on the average salary and, therefore, minimal impact on the Social Security benefits. The Social Security Administration has provided the U.S. Division of Pensions and Benefits with an example of an employee who retired in 1998 at age 65 whose wages had been at the maximum wages subject to Social Security deductions. Upon retirement, this individual's monthly Social Security allowance was \$1,343. If that same person had been contributing \$2,000 a year for the last 10 years to a Flexible Benefits Plan, the subsequent reduction in Social Security wages would have produced a monthly Social Security allowance of \$1,335, a difference of less than \$10 per month. In contrast, that person's \$2,000 a year contribution to a Flexible Benefits Plan would have yielded a \$63 per month tax savings.

#### Florida Retirement System (FRS)

Your benefits from the FRS are not affected in any way by your participation in the Flexible Benefits Plan. FRS benefits are calculated on your gross pay before pretax premiums or reimbursement account contributions are deducted.

Life Insurance and Pay Raise Calculations: Your pay raises and the value of your Group

Life Insurance will continue to be based on your gross pay before pretax premiums or reimbursement account contributions are deducted. Flexible Benefits Plan participation will have no impact.

**Who is Eligible:** All employees paying premiums through payroll deduction for benefits are enrolled in the pretax benefit.

**Enrollment:** You automatically participate.

### **Changes to Benefit Plan Coverages**

It is your responsibility to notify the Personnel Division each time you have a change in your Family Status. You must also notify Personnel about your dependent(s) on County benefits plans who do not meet County eligibility requirements.

Contact the County Insurance Division at (386) 740-5137 if any of the information on your benefit records change.

### Split Plan Enrollment

Married couples, with children who both work for the county, are provided family health coverage at a reduced rate for each employee. Contact Personnel and complete a Split Program Enrollment Form.

Documentation of marriage must be submitted. If you want to include other dependents, you must also complete a Dependent Form and provide birth certificates. You and your spouse must be enrolled in the County's health coverage.

### No Coverage Option

Under VOLFLEX, you can decline medical coverage with the County by choosing the "No Coverage" option.

If you have health coverage elsewhere, for instance under your spouse's plan, you may determine that paying for double coverage is not worth the cost. If you elect the "no coverage option", you'll receive an allocation of flex dollars that may be applied toward the cost of another pre-tax benefit selection. You must reapply for this benefit each year.

To be eligible for the no coverage option, you must <u>provide</u> valid proof that you have this coverage elsewhere. This proof must be submitted each plan year. This may include a letter from your agent, your spouse's employer or another acceptable party verifying that coverage is in force. If you cannot show satisfactory proof of coverage, you will be placed in the County's health plan.

### **Wellness Dollars**

Employees only have to have screenings performed to earn wellness dollars. Results should be discussed with your Physician and not sent to Personnel.

<u>Wellness Dollars up to \$300</u> (Obtain one, two or all three screenings and receive wellness dollars.)

\$100 Wellness Dollars, screening for **Cholesterol**.

\$100 Wellness Dollars, screening for **Triglycerides**.

\$100 Wellness Dollars, you must have a screening for **Body Mass Index (BMI) and Blood Pressure**.

You must submit your completed Wellness Form to Personnel no later than Friday, October 10, 2014 in order to be eligible for this benefit. You must choose how you would like your Wellness Dollars spent on the Wellness form.

### Medical and Child Care Flexible Spending Accounts

You can sign up for an FSA during open enrollment. You can have money ready for eligible expenses not covered by your insurance and can save between 25% and 40% on your taxes.

Medical (FSA)

The take care® Flexible Spending Account allows employees to budget for expenses that are not covered by insurance. Employees estimate their annual expenses to get their annual goal amount needed.

<u>Covered items include:</u> prescriptions, co-pays, doctor fees, vision services, dental services, dependent care for children and elders, and the cost of commuting to and from work. And the list doesn't stop there.

Payments for qualified expenses are tax-free. Participants pay qualified expenses directly from their flex account with the take care card. If a participant does not use the card, they can pay for qualified expenses and submit a claim to get reimbursed from the flex account.

<u>Items that do not qualify</u>: Cosmetic surgery and procedures unless it is for reconstruction due to disease, birth defect or accident, Dental bleaching, Marriage and family counseling ,Weight loss programs for general health or appearance, Over-the-Counter items, drugs, or medications that are not medically necessary, or are not prescribed by your physician or health practitioner

### **Dependent Care (FSA)**

Employees set aside pre-tax payroll deductions in this take care account to budget for the

day care expenses of a dependent child under age 13.

Qualified expenses include nannies, babysitters, housekeepers, nurse's fees and registration fees to a day care facility. The cost of pre-K or nursery school, before and after school care and day camp also qualify. To qualify, expenses paid for day care must allow an employee or the employee's spouse (if they are married) to work or look for employment.

Employees set aside pre-tax payroll deductions in this take care account to budget for the day care expenses of a dependent adult who cannot physically or mentally care for themselves.

Qualified expenses include housekeeper and nurse's fees for services provided inside your home. Expenses are eligible to the extent they are attributable to adult care and incidental household services. Day Care expenses for services outside your home also qualify, if they are for the care of a dependent that regularly spends at least 8 hours per day in your home. To qualify, expenses paid for day care must allow an employee or the employee's spouse (if they are married) to work or look for employment.

### **Claim Instructions for Flexible Spending Accounts**

When filing your claim, you must attach copies of the receipts. The receipt must show the date and type of service. Cancelled checks, credit card slips or statements showing only a balance due on your account are not allowable. Keep a copy of the claim form and supporting documents for your records.

**Fax:** For faster service, fax your claim with receipts to 877-782-8889. Your claim form is your fax cover page. After you fax a claim and receipts, please do not follow up with a postal mail or email.

**Email:** For even faster service, scan your claim form with receipts into a single PDF. Your claim form should be the first page of your scan. Email the PDF to <u>claims@takecareclaims.com.</u> After you email a claim with receipts, please do not follow up with a postal mail or fax.

Mail: If you don't use email or fax, postal mail your claim with receipts to:

take care by WageWorks, PO Box 14054, Lexington, KY 40512

### **Take Care Card**

Why is the Flex Plan card so convenient?

When you use the Flex Plan card, you won't have to pay plan expenses out of your personal funds and then wait for a reimbursement.



# **Cancer Insurance**

**New Cancer insurance!** Employees participating in the current cancer insurance can continue with that policy or change to the new cancer insurance during open enrollment.

Below is a side by side comparison between the current Cancer Plan and the New Cancer Plan

	Current Plan- No longer issued.	New Cancer Plan
	Biweekly I	Premiums
	Option 2	High Plan
Employee	\$8.92	\$8.74
Family	\$15.70	\$14.90
Benefits	Option 2	High Plan
Underwriting	Simplified Issue-Can be denied	Guaranteed Issue
Issue Ages	18-64	18+
Child Coverage	To age 26	To age 26
Pre-Existing Condition	12/12	6/12
Specified Disease	None	In addition to cancer, this policy also covers 29 additional specified illnesses including Muscular Dystrophy, Amyotrophic Lateral Sclerosis (Lou Gehrig's Disease), Poliomyelitis, Multiple Sclerosis, Encephalitis, Rabies, Tetanus, Tuberculosis, Osteomyelitis, Diphtheria, Scarlet Fever, Cerebrospinal Meningitis (bacterial), Brucellosis, Sickle Cell Anemia, Thallasemia, Rocky Mountain Spotted Fever, Legionnaire's Disease (confirmation by culture or sputum), Addison's Disease, Hansen's Disease, Tularemia, Hepatitis (Chronic B or Chronic C with liver failure or Hepatoma), Typhoid Fever, Myasthenia Gravis, Reye's Syndrome, Primary Sclerosing Cholangitis (Walter Payton's Liver Disease), Lyme Disease, Systemic Lupus Erythematosus, Cystic Fibrosis, Primary Biliary Cirrhosis
First Occurrence Benefit	\$2,400 ( Other than skin Cancer)	\$5,000( Other than skin Cancer)
Hospital Confinement	\$420 Days 1-70; \$540 Days 71-90; \$780 Days 91+	\$200/day first 70 days
Extended Benefits	-	\$200/day after 70 days
Govt. Facility Confinement	-	\$200/Day
Private Duty Nurse	Actual Charges up to \$150/Day	\$200/Day
Extended Care Facility	-	\$200/Day
Home Health Care	\$30/Day	\$200/Day
Hospice	\$150/Day(Days 1-60); \$90/Day (Days	\$200/Day

	61+)	
Skilled Nursing	Actual Charges up to \$180/Day	-
Radiation/Chemotherapy	Actual Charges up to \$360/Day	
Immunotherapy	-	Up to \$7,500 Per 12 Month period
Experimental Treatment	-	Up to \$5,000 Per 12 Month period
Blood & Plasma	Actual Charges up to \$180/Day	Up to \$7,500 Per 12 Month period
Surgery	Up to \$10,800	Inpatient- up to \$1,500/surgery
	•	Outpatient- up to \$2,250/surgery
Anesthesia	25% of surgical benefit	25% of surgical benefit
Bone Marrow Transplant	Up to \$2,400/lifetime (autologous) Up to \$6,000/lifetime (non-autologous) Up to \$12,000/lifetime (non-autologous for leukemia)	Up to \$500/12 mo (autologous) Up to \$1,250/12 mo (non-autologous) Up to \$2,500/12 mo (non-autologous for leukemia)
Stem Cell Transplant	-	Up to \$500/12 mo (autologous) Up to \$1,250/12 mo (non-autologous) Up to \$2,500/12 mo (non-autologous for leukemia)
Ambulatory Surgical Center	Up to \$420	\$250/Day
Second Surgical Opinion	Up to \$300	\$200
Physician Physician Physician	Up to \$48/Day	\$50/Day
Drugs/Medicine	Up to \$48/Day	\$25/Day
Diagnostic Testing  Ambulance	(combined daily benefit) Up to \$240	\$100/confinement
Ambulance	Patient or Family Member: Coach fare	Patient or Family Member: Coach fare
Transportation	or \$0.36/mile up to 1,000 miles	or \$0.40/mile up to 700 miles
Lodging	Family Member: Up to \$72/day max 60 days	Outpatient: up to \$50/day, max \$2000/12 mos. Family: up to \$50/day, max 60 days/confinement
Physical/Speech Therapy	-	Actual charges up to \$50/day
Prosthesis	Up to \$3,600 (surgically implanted prosthesis) Up to \$600 (non-surgically implanted prosthesis) Up to \$2,700 (reconstructive breast prosthesis)	Up to \$2000/amputation
Anti-Nausea	\$240/year	Up to \$200/year
Cancer Screening / Wellness	Ψ= 10/ γ σ α.	·
Benefit	-	\$50
Waiver of Premium	Yes	Yes
	Biweekly I	
Biweekly Cost	Option 1	Low Plan
Employee	\$7.76	\$6.76
Family	\$13.62	\$11.44
Benefits	Option 1	Low Plan
Underwriting	Simplified Issue-Can be denied	Guaranteed Issue
Issue Ages	18-64	18+
Child Coverage	To age 26	To age 26
Pre-Existing Condition	12/12	6/12
Specified Disease	None	In addition to cancer, this policy also covers 29 additional specified illnesses including Muscular Dystrophy, Amyotrophic Lateral Sclerosis (Lou Gehrig's Disease), Poliomyelitis, Multiple Sclerosis,

	T	Encombolitic Debice Totomice
		Encephalitis, Rabies, Tetanus,
		Tuberculosis, Osteomyelitis,
		Diphtheria, Scarlet Fever,
		Cerebrospinal Meningitis (bacterial),
		Brucellosis, Sickle Cell Anemia,
		Thallasemia, Rocky Mountain Spotted
		Fever, Legionnaire's Disease
		(confirmation by culture or sputum), Addison's Disease, Hansen's
		Disease, Tularemia, Hepatitis
		(Chronic B or Chronic C with liver
		failure or Hepatoma), Typhoid Fever,
		Myasthenia Gravis, Reye's
		Syndrome, Primary Sclerosing
		Cholangitis (Walter Payton's Liver
		Disease), Lyme Disease, Systemic
		Lupus Erythematosus, Cystic
		Fibrosis, Primary Biliary Cirrhosis
First Occurrence Benefit	\$1,800 ( Other than skin Cancer)	\$3,000( Other than skin Cancer)
	\$360 Days 1-70; \$480 Days 71-90;	
Hospital Confinement	\$720 Days 91+	\$200/day first 70 days
Extended Benefits	-	\$200/day after 70 days
Govt. Facility Confinement	-	\$200/Day
Private Duty Nurse	Actual Charges up to \$150/Day	\$200/Day
Extended Care Facility	-	\$200/Day
Home Health Care	\$24/Day	\$200/Day
Hospice	\$120/Day(Days 1-60); \$60/Day (Days	\$200/Day
	61+)	Ψ200/Day
Skilled Nursing	Actual Charges up to \$150/Day	-
Radiation/Chemotherapy	Actual Charges up to \$300/Day	Up to \$5,000 Per 12 Month period
Immunotherapy	-	·
Experimental Treatment	-	Up to \$5,000 Per 12 Month period
Blood & Plasma	Actual Charges up to \$180/Day	Up to \$5,000 Per 12 Month period
Surgery	Up to \$9,000	Inpatient- up to \$1,500/surgery
	' '	Outpatient- up to \$2,250/surgery
Anesthesia	25% of surgical benefit	25% of surgical benefit
	Up to \$1,200/lifetime (autologous) Up to \$3,000/lifetime (non-autologous)	Up to \$500/12 mo (autologous) Up to \$1,250/12 mo (non-autologous)
Bone Marrow Transplant	Up to \$6,000/lifetime (non-autologous for	Up to \$2,500/12 mo (non-autologous for
	leukemia)	leukemia)
	,	Up to \$500/12 mo (autologous)
Stem Cell Transplant	_	Up to \$1,250/12 mo (non-autologous)
Ctom Con Transplant		Up to \$2,500/12 mo (non-autologous for
Ambulatory Surgical Contar	LIn to \$260	leukemia)
Ambulatory Surgical Center Second Surgical Opinion	Up to \$360 Up to \$270	\$250/Day \$200
Physician	Up to \$42/Day	\$200 \$50/Day
Drugs/Medicine	Up to \$48/Day	\$30/Day \$25/Day
Diagnostic Testing	(combined daily benefit)	ψ25/Day
Ambulance	Up to \$240	\$100/confinement
	Patient or Family Member: Coach fare	Patient or Family Member: Coach fare
Transportation	or \$0.30/mile up to 1,000 miles	or \$0.40/mile up to 700 miles
	2. 45.555 25 10 1,555 111150	Outpatient: up to \$50/day, max
La data	Family Member: Up to \$60/day max 60	\$2000/12 mos.
Lodging	days	Family: up to \$50/day, max 60
		days/confinement
Physical/Speech Therapy	-	Actual charges up to \$50/day

Prosthesis	Up to \$2,400 (surgically implanted prosthesis) Up to \$360 (non-surgically implanted prosthesis) Up to \$2,250 (reconstructive breast prosthesis)	Up to \$2000/amputation
Anti-Nausea	\$240/year	Up to \$200/year
Cancer Screening / Wellness Benefit	-	\$50
Waiver of Premium	Yes	Yes

### **Heart Stroke**

You may elect coverage for Heart Care or Critical Illness; however, you may not elect coverage under both plans.

> Biweekly Premiums \$10.84

**Employee** Family \$21.08

Benefits are payable for treatment of a heart attack, heart disease or a stroke. Two or more surgical or invasive procedures done at the same time and through a common incision or entry point are considered one operation and benefit is paid for the one procedure with the largest total benefits.

Benefit amounts listed are based on one unit of coverage.

Hospital Confinement \$600 per day for each day a covered person is admitted and confined as an inpatient in a hospital.

Cerebral or Carotid Angiogram \$450 for a cerebral or carotid angiogram required during a covered hospital confinement, subject to a maximum of 1 payment per continuous hospital confinement

Physician's Attendance \$75 per day for the services of a physician during a covered hospital confinement. Payable only for the number of days the hospital confinement benefit is payable.

Blood, Plasma and Platelets \$600 for the administration of blood, plasma, or platelets during a covered hospital confinement, subject to a maximum of 1 payment per continuous hospital confinement.

**Inpatient Drugs and Medicine** \$75 per day for drugs or medicine required during a covered hospital confinement. Payable only for the number of days the hospital confinement benefit is payable.

Coronary Angioplasty \$2,250 coronary angioplasty procedure, regardless of the number of blood vessels repaired during the procedure

**Private Duty Nursing** \$300 per day for private nursing care and attendance by a nurse during a covered hospital confinement, subject to a

Cardiac Catheterization \$2,000 for a cardiac catheterization procedure.

maximum of 60 days per continuous hospital confinement. Must be required and authorized by attending physician.

**Physiotherapy** \$150 per day for physiotherapy performed by a licensed physical therapist during a covered hospital confinement, subject to a maximum of 60 days per continuous hospital confinement.

Coronary Artery Bypass Graft Operation \$7,500 for a coronary artery bypass graft operation, regardless of the number of grafts performed during the operation.

**Pacemaker Insertion \$3,000** for the initial insertion of a permanent pacemaker

**Pacemaker Insertion** \$3,000 for the initial insertion of a permanent pacemaker.

**Oxygen** \$600 for use of oxygen equipment during a covered hospital confinement, subject to a maximum of 1 payment per continuous hospital confinement.

**Thromboendarterectomy** \$7,500 for a thromboendarterectomy operation

**Cardiograms** \$300 for an electrocardiogram, echocardiogram, phonocardiogram, or vectorcardiogram required during a covered hospital confinement, subject to a maximum of 1 payment per continuous hospital confinement.

**Heart Transplant** \$300,000 for the implantation of a natural human heart. This benefit is only payable once per covered person

#### **Surgery and Anesthesia**

- 1. Surgery\*. Up to \$15,000 for a surgery performed in a hospital or ambulatory surgical center. For a surgical procedure not listed in the surgical schedule, we pay \$34 multiplied by the 1964 C.R.V.S. unit value for the procedure, subject to a maximum of \$15,000. If no 1964 C.R.V.S. unit value exists for the procedure, then the payment amount will be based upon relative difficulty and payment amounts for other procedures, up to maximum of \$15,000.
- 2. Anesthesia\*. 25% of the amount paid for benefit described in "1" above for anesthesia received during the surgery.
- 3. Ambulatory Surgical Center\*. \$750 when surgery benefit described in "1" above is paid for a surgery performed at an ambulatory surgical center.\*These benefits do not pay for surgeries covered by other benefits in the policy.

**Second Surgical Opinion** \$300 for a second opinion obtained after a positive diagnosis that results in the physician recommending surgery for a covered illness.

**Ambulance** \$600 Non-Air Ambulance; \$1200 Air Ambulance for transfer by ambulance to a hospital or emergency room for the treatment of a covered condition.

Non-Local Transportation \$600 for a covered hospital confinement which is obtained more

than 100 miles from the covered person's home because the prescribed treatment cannot be obtained locally. This is subject to a maximum of 1 payment per continuous hospital confinement

#### **Family Member Lodging and Transportation**

- Lodging. \$150 per day when the Non-Local Transportation benefit is paid and a family member stays in a motel, hotel, or any other accommodation acceptable to us, in order to be near the covered person, subject to a maximum of 60 days per continuous hospital confinement.
- 2. Transportation. \$600 when the Non-Local Transportation benefit is paid and a family member travels more than 100 miles from their home to be near the covered person for a portion of their continuous hospital confinement. This is subject to a maximum of 1 payment per continuous hospital confinement.

**Optional Hospital Intensive Care Rider (ICR90)** This optional rider is not disease specific and pays a benefit for covered confinement in a hospital intensive care unit for any covered illness or accident from the very first day of confinement.

- Benefits paid in addition to other insurance coverage.
- Guaranteed renewable for life, subject to change in premiums by class.
- Pays a benefit when hospital intensive care confined to a Government or VA hospital.

**Description of Benefits •** Hospital Intensive Care Confinement Benefit \$500 (or \$250 at age 70 and older) per 24 hours (fractional amounts for fractions of 24 hours)of intensive care unit confinement for any covered illness or accident, subject to a maximum of 45 days per continuous hospital intensive care unit confinement.

**Ambulance Benefit** Actual Changes for transportation by a licensed ambulance service to the hospital for admission to an intensive care unit. This benefit is not paid if an ambulance benefit is paid under the policy.

Servicing Agent Jan Hunt, Phone (407) 342-3728.

### **Critical Illness**

- Benefits payable from both Category 1 and Category 2.
- Basic benefit amounts (\$5,000 -\$50,000) to meet your individual needs.
- Your premium is based on your age at issue, tobacco status, and basic benefit amount you select.
- Your premium does not increase with age.

- Benefits are paid directly to you
- Benefits paid in addition to any other coverage
- Guaranteed renewable for life, subject to change in premiums by class
- No reduction in benefits due to age
- Individual, single parent family or family coverage available.

#### Category 1

**Heart Attack - 100%** The death of a portion of heart muscle as a result of inadequate blood supply to the relevant area. Diagnosis must be based on both new electro cardiographic changes; and elevation of cardiac enzymes or biochemical markers.

**Stroke - 100%** Death of a portion of the brain producing neurological sequelae including infarction of brain tissue, hemorrhage and embolization from an extra-cranial source. There must be evidence of permanent neurological deficit.

**Heart Transplant -100**%the process of receiving a transplant of a heart.

**By-Pass Surgery - 25%** Undergoing a surgical operation to correct narrowing or blockage of one or more coronary arteries with bypass grafts on the advice of a consultant cardiologist licensed in the United States. Angiographic evidence to support the necessity for bypass surgery will be required.

#### Angioplasty, Atherectomy, Stent Placement - 25%

The dilatation of an artery for the treatment of coronary artery disease: stenosed by atherosclerotic plaque or hyperplasia by the passage of an inflatable catheter through the vessel to the area of disease where inflation of the catheter compresses the plaque against the vessel wall. Stent placement and/or atherectomy are likewise covered in a similar manner. Confirmation by a licensed cardiologist and angiographic evidence of the underlying disease must be received. Benefits are payable for only one of the three procedures listed.

#### Category 2

**Major Organ Transplant (other than heart) - 100%** the process of receiving a transplant of a lung, liver, pancreas, or kidney.

**End Stage Renal Failure - 100%** End stage renal disease affecting both kidneys, due to whatever cause or causes, with the insured undergoing peritoneal dialysis or hemodialysis or resulting in renal Transplant.

**Multiple Sclerosis - 25%** Unequivocal diagnosis by a consultant neurologist following more than one episode of well-defined neurological symptoms and signs and confirmed by a neurological exam and M RI scan of the brain or spinal fluid analysis. Symptoms must persist continuously for 6 months to ensure that the condition is permanent.

**Alzheimer** 's disease - 25% a clinically established diagnosis of Alzheimer's disease by a psychiatrist or neurologist, resulting in the inability to perform independently 2 or more of the following activities of daily living: bathing; and dressing; and toileting; and eating; and taking medication.

Paralysis (not as a result of a stroke) - 50% (2 limbs) & 100% (4 limbs) Complete and permanent loss of use of two (2) limbs (Paraplegia) through paralysis. Complete and permanent loss of use of four (4) limbs (Quadriplegia) through paralysis. Paralysis as a result of stroke is excluded. The additional 50% of the basic benefit amount may be payable for diagnosis of Quadriplegia subsequent to diagnosis of Paraplegia.

#### Wellness Benefit Rider (WBR3) Included:

We pay \$75 for each covered person for each calendar year, for one of the following cancer screening tests performed: Bone Marrow Testing; CA15-3 (blood test for breast cancer); CA125 (blood test for ovarian cancer); CEA (blood test for colon cancer); chest X-ray; colonoscopy; flexible sigmoidoscopy; hemocult stool analysis; mammography, including breast ultrasound; Pap smear, including Thin Prep Pap Test; PSA (blood test for prostate cancer); Serum Protein Electrophoresis (test for myeloma); or biopsy for skin cancer. There is no limit to the number of years a covered person can receive cancer

#### Servicing Agent Jan Hunt, Phone (407) 342-3728.

### <u>Critical Illness Biweekly Premium Rates Non-Tobacco Rates</u>

#### **Employee**

Issue Ages	\$5,000	\$10,000	\$15,000	\$20,000	\$25,000	\$30,000	\$35,000	\$40,000	\$45,000	\$50,000
18-29	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
30-39	n/a	n/a	n/a	n/a	n/a	n/a	\$ 4.18	\$ 4.64	\$ 5.08	\$ 5.54
40-49	n/a	n/a	n/a	\$ 4.68	\$ 5.60	\$ 6.50	\$ 7.42	\$ 8.32	\$ 9.24	\$ 10.16
50-59	n/a	\$ 4.04	\$ 5.54	\$ 7.04	\$ 8.54	\$ 10.04	\$ 11.54	\$ 13.04	\$ 14.54	\$ 16.06
60-64	n/a	\$ 5.82	\$ 8.22	\$ 10.60	\$ 13.00	\$ 15.40	\$ 17.80	\$ 20.20	\$ 22.58	\$ 24.98
Single F	arent									
18-29	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
30-39	n/a	n/a	n/a	n/a	\$ 4.22	\$ 4.74	\$ 5.24	\$ 5.76	\$ 6.26	\$ 6.78
40-49	n/a	n/a	\$ 4.82	\$ 5.88	\$ 6.92	\$ 7.98	\$ 9.02	\$ 10.08	\$ 11.12	\$ 12.18
50-59	n/a	\$ 5.14	\$ 6.88	\$ 8.62	\$ 10.36	\$ 12.08	\$ 13.82	\$ 15.56	\$ 17.30	\$ 19.04
60-64	\$ 4.30	\$ 6.94	\$ 9.58	\$ 12.20	\$ 14.84	\$ 17.48	\$ 20.10	\$ 22.74	\$ 25.36	\$ 28.00
Family										
18-29	n/a	n/a	n/a	n/a	n/a	n/a	\$ 4.06	\$ 4.42	\$ 4.76	\$ 5.10
30-39	n/a	n/a	\$ 4.12	\$ 4.96	\$ 5.76	\$ 6.60	\$ 7.42	\$ 8.24	\$ 9.06	\$ 9.88
40-49	n/a	\$ 5.24	\$ 7.02	\$ 8.80	\$ 10.60	\$ 12.38	\$ 14.16	\$ 15.94	\$ 17.71	\$ 19.52
50-59	\$ 4.72	\$ 7.76	\$ 10.08	\$ 13.84	\$ 16.90	\$ 19.94	\$ 22.98	\$ 26.02	\$ 29.08	\$ 32.12
60-64	\$ 6.26	\$ 10.86	\$ 15.44	\$ 20.04	\$ 24.64	\$ 29.22	\$ 33.82	\$ 38.40	\$ 43.00	\$ 47.60

### <u>Critical Illness Bi-weekly Premium Rates Tobacco Rates</u>

# Employee Issue

Ages	\$5,000	\$10,000	\$15,000	\$20,000	\$25,000	\$30,000	\$35,000	\$40,000	\$45,000	\$50,000
18-29	n/a	\$ 4.30	\$ 4.70	\$ 5.16						
30-39	n/a	n/a	\$ 4.04	\$ 5.06	\$ 6.06	\$ 7.06	\$ 8.08	\$ 9.08	\$ 10.08	\$ 11.08
40-49	n/a	\$ 5.42	\$ 7.60	\$ 9.80	\$ 11.98	\$ 14.18	\$ 16.36	\$ 18.56	\$ 20.76	\$ 22.94
50-59	\$ 4.72	\$ 8.42	\$ 12.10	\$ 15.80	\$ 19.50	\$ 23.20	\$ 26.88	\$ 30.58	\$ 34.26	\$ 37.96
60-64	\$ 6.42	\$ 11.80	\$ 17.20	\$ 22.58	\$ 27.96	\$ 33.34	\$ 38.74	\$ 44.12	\$ 49.50	\$ 54.88
Single P	Parent									
18-29	n/a	n/a	n/a	n/a	n/a	\$ 4.44	\$ 4.90	\$ 5.38	\$ 5.84	\$ 6.30
30-39	n/a	\$ 4.04	\$ 5.22	\$ 6.40	\$ 7.60	\$ 8.78	\$ 9.96	\$ 11.14	\$ 12.32	\$ 13.50
40-49	\$ 4.20	\$ 6.74	\$ 9.28	\$ 11.80	\$ 14.34	\$ 16.88	\$ 19.40	\$ 21.94	\$ 24.48	\$ 27.00
50-59	\$ 5.78	\$ 9.88	\$ 13.98	\$ 18.08	\$ 22.18	\$ 26.28	\$ 30.38	\$ 34.48	\$ 38.58	\$ 42.70
60-64	\$ 7.66	\$ 13.64	\$ 19.62	\$ 25.62	\$ 31.60	\$ 37.58	\$ 43.56	\$ 49.56	\$ 55.54	\$ 61.52
Family										
18-29	n/a	n/a	n/a	\$ 4.58	\$ 5.32	\$ 6.04	\$ 6.78	\$ 7.50	\$ 8.24	\$ 8.96
30-39	n/a	\$ 5.48	\$ 7.38	\$ 9.30	\$ 11.20	\$ 13.12	\$ 15.02	\$ 16.92	\$ 18.82	\$ 20.14
40-49	\$ 5.80	\$ 9.94	\$ 14.08	\$ 18.22	\$ 22.36	\$ 26.50	\$ 30.64	\$ 38.90	\$ 38.90	\$ 43.04
50-59	\$ 8.60	\$ 15.54	\$ 22.48	\$ 29.42	\$ 36.36	\$ 43.30	\$ 50.22	\$ 64.10	\$ 64.10	\$ 71.04
60-64	\$ 11.84	\$ 22.00	\$ 32.16	\$ 42.34	\$ 52.50	\$ 62.68	\$ 72.84	\$ 93.16	\$ 93.16	\$ 103.34

### **Safe Guard-MetLife Dental**

DHMO (Universal II Plan)

Biweekly Premiums

Employee \$3.78 Employee plus one Dependent \$6.16 Family \$8.06

Deductible (Waived for Preventive)	None
Annual Maximum	Unlimited
Selection of Dentist	Choice of Universal Plan network dentist
Waiting Periods	None
Office Visit Co-pay	None
Preventive Care	No Charge
(includes exams, cleanings, x-rays)	
Basic Care	Scheduled
(includes fillings, simple extractions)	Co-payment
Major Care	Scheduled
(includes crowns, dentures)	Co-payment
Orthodontia	25% discount
(at a network provider)	

Website: http://www.metlife.com/individual/employee-benefits/group-dental/index.html

This is a dental plan comparison for illustrative purposes only. Please refer to the plan Schedule of Benefits and Certificate of Insurance for all rights and benefits.

The co-payments contained in the Schedule of Benefits for the Universal II plan apply only when treatment is performed by a contracted General Dentist. If the services of a contracted specialty care provider are recommended and available, then the co-payments do not apply and the member's charge will be the specialist's usual and customary fee, less a discount of 25%.

### Minnesota Life Insurance Company (Optional Life)

#### **Employee Term Life Coverage**

You may purchase optional Term Life Insurance coverage for yourself in \$10,000 increments from a minimum of \$10,000 to a maximum of \$500,000.

Newly eligible employees may elect up to \$50,000 of coverage on a guaranteed issue basis – no proof of good health is required.

The amount of insurance on an employee age 70 or older shall be a percentage of the amount otherwise provided by the plan of insurance applicable to such employee in accordance with the following;

Employees age 70-74 may have 65% of provided insurance, employees age 75-79 may have 45% of employees insurance, and employees 80 plus may have 30% of provided insurance Age reductions will apply the first day of the month following an insured employee's 70th, 75th, and 80th birthdays.

Dependent Term Life Coverage – You must be covered for Optional term life in order to cover eligible family members.

#### **Spouse**

You may purchase Term Life Insurance on your spouse in \$10,000 increments to a maximum of \$500,000. Spouse life cannot exceed 100% of employee's supplemental amount. Spouse coverage terminates at age 70.

#### Children

You may purchase Term Life Insurance on your eligible child(ren) in \$2,000 increments to a maximum of \$20,000. Child life cannot exceed 100% of employee's supplemental amount.

An eligible Child is age 14 days to six months, are eligible to 19 years, or up to age 26 if a full-time student. (Children 14 days to 6 months are covered at \$500.00) Coverage may be extended for disabled children.

The cost of the excess life coverage will be payroll deducted on an after-tax basis.

If you terminate or retire you can convert your own and your family's coverage by applying for an individual policy and paying the first premium within 31 days after your group insurance terminates.

# Minnesota Life Insurance (Optional Life) Rates

BI-WEEKLY COST OF INSURANCE

**Employee** 

Age	\$	10,000	\$2	20,000	\$	30,000	\$	40,000	\$	50,000
Under 30	\$	0.28	\$	0.55	\$	0.83	\$	1.11	\$	1.38
30-34	\$	0.37	\$	0.74	\$	1.11	\$	1.48	\$	1.85
35-39	\$	0.42	\$	0.83	\$	1.25	\$	1.66	\$	2.08
40-44	\$	0.46	\$	0.92	\$	1.38	\$	1.85	\$	2.31
45-49	\$	0.83	\$	1.66	\$	2.49	\$	3.32	\$	4.15
50-54	\$	1.38	\$	2.77	\$	4.15	\$	5.54	\$	6.92
55-59	\$	2.08	\$	4.15	\$	6.23	\$	8.31	\$	10.38
60-64	\$	3.23	\$	6.46	\$	9.69	\$	12.92	\$	16.15
65-69	\$	5.86	\$	11.72	\$	17.58	\$	23.45	\$	29.31
70-74	\$	9.51	\$	19.02	\$	28.52	\$	38.03	\$	47.54
75-79	\$	10.94	\$	21.88	\$	32.82	\$	43.75	\$	54.69
Over 80	\$	16.38	\$	32.77	\$	49.15	\$	65.54	\$	81.92
2.0.00	<b>)</b>	. 0.00	Ψ	<b></b>	<u> </u>		+		+	
Age	т.	60,000		0,000		80,000		90,000	_	00,000
	т.								_	
Age	\$(	60,000	\$7	0,000	\$	80,000	\$	90,000	\$1	00,000
Age Under 30	<b>\$</b>	<b>60,000</b> 1.66	<b>\$7</b> \$ \$	<b>70,000</b> 1.94	\$ \$ \$	<b>80,000</b> 2.22	<b>\$</b>	<b>90,000</b> 2.49	\$1 \$ \$	<b>00,000</b> 2.77
<b>Age</b> Under 30 30 – 34	\$ \$ \$ \$	1.66 2.22	\$7 \$ \$ \$	<b>70,000</b> 1.94 2.58	\$ \$ \$ \$	2.22 2.95	\$ \$ \$ \$	90,000 2.49 3.32	\$1 \$ \$ \$	2.77 3.69
Age Under 30 30 – 34 35 – 39	<b>\$</b>	1.66 2.22 2.49	<b>\$7</b> \$ \$	70,000 1.94 2.58 2.91	\$ \$ \$	2.22 2.95 3.32	\$ \$ \$	90,000 2.49 3.32 3.74	\$1 \$ \$	2.77 3.69 4.15
Age Under 30 30 – 34 35 – 39 40 – 44	\$ \$ \$ \$	1.66 2.22 2.49 2.77	\$7 \$ \$ \$	70,000 1.94 2.58 2.91 3.23	\$ \$ \$ \$	2.22 2.95 3.32 3.69	\$ \$ \$ \$	90,000 2.49 3.32 3.74 4.15	\$1 \$ \$ \$ \$ \$	2.77 3.69 4.15 4.62
Age Under 30 30 – 34 35 – 39 40 – 44 45 – 49	\$ \$ \$ \$ \$ \$ \$ \$	1.66 2.22 2.49 2.77 4.98	\$7 \$ \$ \$ \$	70,000 1.94 2.58 2.91 3.23 5.82	\$ \$ \$ \$	2.22 2.95 3.32 3.69 6.65	\$ \$ \$ \$ \$	90,000 2.49 3.32 3.74 4.15 7.48	\$1 \$ \$ \$ \$	2.77 3.69 4.15 4.62 8.31
Age Under 30 30 – 34 35 – 39 40 – 44 45 – 49 50 – 54	\$ \$ \$ \$ \$ \$	1.66 2.22 2.49 2.77 4.98 8.31	\$7 \$ \$ \$ \$ \$	70,000 1.94 2.58 2.91 3.23 5.82 9.69	\$ \$ \$ \$ \$	2.22 2.95 3.32 3.69 6.65 11.08	\$ \$ \$ \$ \$ \$	90,000 2.49 3.32 3.74 4.15 7.48 12.46	\$1 \$ \$ \$ \$ \$	2.77 3.69 4.15 4.62 8.31 13.85
Age Under 30 30 – 34 35 – 39 40 – 44 45 – 49 50 – 54 55 – 59	\$ \$ \$ \$ \$ \$ \$ \$ \$	1.66 2.22 2.49 2.77 4.98 8.31 12.46	\$7 \$ \$ \$ \$ \$ \$	70,000 1.94 2.58 2.91 3.23 5.82 9.69 14.54	\$ \$ \$ \$ \$ \$ \$	2.22 2.95 3.32 3.69 6.65 11.08 16.62	\$ \$ \$ \$ \$ \$ \$ \$	90,000 2.49 3.32 3.74 4.15 7.48 12.46 18.69	\$1 \$ \$ \$ \$ \$ \$	2.77 3.69 4.15 4.62 8.31 13.85 20.77
Age Under 30 30 – 34 35 – 39 40 – 44 45 – 49 50 – 54 55 – 59 60 – 64	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.66 2.22 2.49 2.77 4.98 8.31 12.46 19.38	\$7 \$ \$ \$ \$ \$ \$	70,000 1.94 2.58 2.91 3.23 5.82 9.69 14.54 22.62	\$ \$ \$ \$ \$ \$	2.22 2.95 3.32 3.69 6.65 11.08 16.62 25.85	\$ \$ \$ \$ \$ \$ \$ \$	90,000 2.49 3.32 3.74 4.15 7.48 12.46 18.69 29.08	\$1 \$ \$ \$ \$ \$ \$	2.77 3.69 4.15 4.62 8.31 13.85 20.77 32.31
Age Under 30 30 – 34 35 – 39 40 – 44 45 – 49 50 – 54 55 – 59 60 – 64 65 – 69	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.66 2.22 2.49 2.77 4.98 8.31 12.46 19.38 35.17	\$7 \$ \$ \$ \$ \$ \$ \$ \$	70,000 1.94 2.58 2.91 3.23 5.82 9.69 14.54 22.62 41.03	\$ \$ \$ \$ \$ \$ \$	80,000 2.22 2.95 3.32 3.69 6.65 11.08 16.62 25.85 46.89	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	90,000 2.49 3.32 3.74 4.15 7.48 12.46 18.69 29.08 52.75	\$1 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	2.77 3.69 4.15 4.62 8.31 13.85 20.77 32.31 58.62

Spouse

Opouco						
Age	\$10,000	\$20,000	\$30,000	\$40,000	\$50,000	
Under 30	\$ 0.28	\$ 0.56	\$ 0.84	\$ 1.12	\$ 1.40	
30 – 34	\$ 0.37	\$ 0.74	\$ 1.11	\$ 1.48	\$ 1.85	
35 – 39	\$ 0.42	\$ 0.84	\$ 1.26	\$ 1.68	\$ 2.10	
40 – 44	\$ 0.60	\$ 1.20	\$ 1.80	\$ 2.40	\$ 3.00	
45 – 49	\$ 0.92	\$ 1.84	\$ 2.76	\$ 3.68	\$ 4.60	
50 – 54	\$ 1.52	\$ 3.04	\$ 4.56	\$ 6.08	\$ 7.60	
55 – 59	\$ 2.17	\$ 4.34	\$ 6.51	\$ 8.68	\$ 10.85	
60 – 64	\$ 3.55	\$ 7.10	\$ 10.65	\$ 14.20	\$ 17.75	
65 – 69	\$ 5.86	\$ 11.72	\$ 17.58	\$ 23.44	\$ 29.30	

Child

\$2,000 \$4,0		4,000	\$6,000		\$8,000		\$10,000		
\$	0.12	\$	0.24	\$	0.36	\$	0.48	\$	0.60
\$12,000		\$14,000		\$16,000		\$18,000		\$20,000	
\$	0.72	\$	0.84	\$	0.96	\$	1.08	\$	1.20

### **Short Term Disability (STD) Income Insurance**

This is an addition to the protection of your income. It pays 60% of your basic salary excluding overtime and any other income. Maximum Benefit is \$1,500.00 per week before reduction by Deductible Income.

Benefits begin after all eligible leave balances are exhausted or 15 days from first day of disability whichever is greater. Short Term Disability is payable up to the day benefits become payable under Long Term Disability.

Coverage is for off-the-job sickness, injury or pregnancy; you are unable to perform with reasonable continuity the material duties of your own occupation.

You must be unable to work and under the continuous care of the physician who certifies your continued disability.

You must apply in order to obtain this valuable coverage. To request a claim form, contact Personnel at (386) 740-5137.

You pay all of the cost of this plan. In order for you to obtain the benefits of this plan you must apply and authorize a payroll deduction (complete an enrollment form). Please refer to the charts above for cost.

Standard Insurance Company administers this benefit. Premiums are paid after taxes; therefore, benefits are not taxed.

You may apply for Short Term Disability at any time during the year; this is not an open enrollment benefit. You are subject to medical underwriting with a one year pre-existing clause.

### Long Term Disability (LTD) Income Insurance

The County provides long-term disability insurance at no cost to you. You are a member if you are a regular employee and actively at work at least thirty (30) hours each week and a citizen of the United States or Canada.

Benefits begin on the 181st day of continuous disability.

Long Term Disability benefits are equal to 60% of your basic monthly salary to a maximum of \$6,000 per month (benefits will be coordinated with other salary continuation programs).

Because this is an employer-paid benefit on a pre-taxed basis, benefits are taxable.

### **County Provided Life Insurance – Minnesota Life**

The County of Volusia provides you term life insurance with an accidental death and dismemberment- benefit. This insurance is available to full-time and part-time employees. Retired County employees may purchase this insurance upon retirement.

Basic Life provides coverage in the amount of your annual salary, rounded up to the nearest \$1000.00 for full-time active employees, subject to a \$250,000 maximum. All full-time employees in a status eligible for insurance and working thirty (30) hours or more are eligible for Life Insurance coverage. For all part-time employees in a status eligible for insurance, the benefit is \$5,000.

**Eligible Classes:** All active full-time employees, including Elected Officials, scheduled to work at least thirty (30) hours per week and all permanent part-time employees scheduled to work at least seventeen and a half (17.5) hours per week.

#### Beneficiary Designation: How do I designate or change my beneficiary?

You may designate or change a beneficiary by doing so in writing on a form satisfactory to us (forms are located on Personnel's ENN page) and filing the form with the Employer (via Personnel). Only satisfactory forms sent to the Employer prior to your death will be accepted. Beneficiary designations will become effective as of the date you signed and dated the form, even if you have since died. We will not be liable for any amounts paid before receiving notice of a beneficiary change from the Employer. In no event may a beneficiary be changed by a Power of Attorney.

Please see your Group Life Insurance Policy for complete details of your life insurance policy.

### **Deferred Compensation Plan**

The Deferred Compensation Plan offered through Nationwide Retirement Solutions is a benefit available only to employees. You are eligible to invest a portion of your paycheck in a variety of investment products. You will immediately reduce your tax bill: all money invested into the Program is sheltered from Federal Income Taxes. You can invest in mutual funds, variable annuities, certificates of deposit, savings accounts or fixed annuities. Nationwide Retirement Solutions can answer your questions, and provide you with information about the Plan.

You can enroll in the plan at any time during the year, not just during the "open enrollment" period. Those currently in the Plan are encouraged to Contact NATIONWIDE RETIREMENT SOLUTIONS, which can provide you with publications and answer any questions.

Please contact (877) 677-3678 Website: http://www.nrsretire.com