

MINUTES
COUNTY OF VOLUSIA
VALUE ADJUSTMENT BOARD
2013 ORGANIZATIONAL MEETING

DATE: July 29, 2013
TIME: 8:30 a.m.

The Organizational Meeting of the 2013 Session of the Value Adjustment Board was held Monday, July 29, 2013 in Council Chambers of the Thomas C. Kelly Administration Building located at 123 W. Indiana Avenue, Deland, Florida. Honorable 2012 Vice Chair, Diane Smith called the meeting to order at 8:30 a.m., Roll Call was performed by Deputy Clerk, Terri Shivak which acknowledged a quorum with the following persons in attendance:

Board Members

Pat Patterson
Deborah Denys
Jeff Brock
Diane Smith

Counsel

Laurence Bartlett

Board Staff

Terri Shivak, Deputy Clerk

Board Member Nick Conte was not in attendance.

Agenda Item 3, Appointment of the VAB Attorney for the 2013 session was the next order of business. A motion was made by Jeff Brock and seconded by Deborah Denys appointing Laurence Bartlett as 2013 VAB Council. There was no further discussion. Motion Carries.

The next order of business was the election of respective Chairperson and Vice-Chairperson for the 2013 session. A motion was made by Deborah Denys and seconded by Jeff Brock appointing Pat Patterson as Honorable Chairperson. A subsequent motion was made by Deborah Denys and seconded by Pat Patterson appointing Jeff Brock as Vice-Chair respectively. There was no further discussion and both motions likewise carry.

The next order of business was the 2013 Good Cause Designation pursuant to F.A.C. 12D-9.015(11). A motion was made by Diane Smith and seconded by Deborah Denys appointing Laurence Bartlett as designee. There was no further discussion. Motion Carries.

The selection of the 2013 Special Magistrates as listed on Agenda Items 6(a-c incl.) was the next order of business. Acknowledgement was made by Board Counsel, Laurence Bartlett demonstrating the 2013 applicants meet the qualifications pursuant to statutory guidelines. A motion was made by Diane Smith and seconded by Deborah Denys appointing the following applicants for the 2013 session: Yvonne Yegge, Kevin Pribell, Rinky S. Parwani, Joseph Haynes Davis, and Stanford Birnholz were selected as Attorney Special Magistrates; Edward Weinert and Pamela Andrea were selected as Tangible Personal Property Magistrates; Richard Steeves, Camille Smith, Robert Babcock, Edgar Fleri and Jim Behm were selected as Valuation Magistrates. A motion approving Agenda Item 6(d) Special Magistrate Agreement was made by Diane Smith and seconded by Jeff Brock. Subsequently a motion made by Deborah Denys and seconded by Jeff Brock was offered approving Agenda Item 6(e) concerning the Special Magistrate Application. Agenda Item 6 was concluded; there was no further discussion. Motion Carries.

The next order of business was Remuneration and Conditions for Magistrate Services. A motion made by Diane Smith and seconded by Jeff Brock approving Agenda Item 7(a): Payment of \$95.00 hour for attending hearings or completing research pursuant to statute. A motion was made by Jeff Brock and seconded by Diane Smith approving Agenda Item 7(b): Exclusion of Travel Time Payment associated with VAB; a motion was made by Deborah Denys and seconded by Diane Smith approving Agenda Item 7(c): Exclusion of VAB Mileage Compensation. There was no further discussion. Motion Carries.

Agenda Item 8 was the next order of business relevant to VAB petition hearings. A motion was made by Jeff Brock and seconded by Diane Smith approving the following five (5) items:

- a) Double Sessions (*two hearing rooms*)
- b) Hearing Location: Thomas C. Kelly Building, 123 W. Indiana Avenue, Ste. 304, Deland, Florida
- c) Tentative Dates: October 14 - December 23, 2013 (*dates adjusted in accordance with conclusion of hearings*)
- d) Times: 8:30 a.m. through 2:30 p.m. (*the VAB Office will remain open until 5:00 p.m.*)
- e) Electronic Hearings to reasonably accommodate parties with verifiable hardship (*F.A.C. Chapter 12D-9*)

There was no further discussion. Motion Carries.

Agenda Item 9 was the next order of business; relevant to the approval of Minutes for the 2012 Final Board Meeting held Monday, December 17, 2012. A motion for approval was made by Diane Smith and seconded by Deborah Denys. There was no further discussion. Motion Carries.

The next order of business was Agenda Item 10; being 2013 Board Meeting Dates. A single motion approving both 10(a) and 10(b) was made by Deborah Denys and seconded by Diane Smith approving such dates for the 2013 Session. The Motion Carries as follows:

- 1.) Special Session/First Certification of the Tax Roll: Monday, October 7, 2013, 8:30 a.m. (reserving an alternate of Monday, October 14, 2013)
- 2.) 2013 Final Board Meeting: Monday, January 6, 2014, 8:30 a.m. (reserving an alternate date Monday, February 27, 2014)

The next order of business was Agenda Item 11; the approval of Resolution 2013-01 and the Activation of the Value Adjustment Board for 2013. A motion approving the Resolution was made by Diane Smith and seconded by Jeff Brock. There was no further discussion. Motion Carries.

Items 12 and 13 were the next orders of business on the agenda. Agenda Item 12 allocates comment by the Property Appraiser; accordingly, Mr. Gilreath offers commentary and outlook of a chaotic 2013 petition schedule based on current tax rates and provides comments on upcoming senior exemption. Subsequently, Item 13 allows for Public Participation; there were no public participants and no further discussion. This concluded Agenda Items 12 and 13.

The next order of business was Item 14, Board Participation. Deputy Clerk Terri Shivak presents previously approved Agenda Items, being the 2013 Resolution/Activation of the Value Adjustment Board and Attorney Contract for services to be signed by the respective Chairperson, Mr. Pat Patterson.

There was no other business brought before the board thus resulting in a motion made by Diane Smith and seconded by Jeff Brock for adjournment of meeting. The 2013 Organizational Meeting of the Value Adjustment Board was adjourned at 8:50 a.m. this 29th day of July, 2013.