

MINUTES  
COUNTY OF VOLUSIA  
VALUE ADJUSTMENT BOARD  
2014 ORGANIZATIONAL MEETING

DATE: August 18, 2014  
TIME: 9:00 a.m.

The Organizational Meeting of the 2014 Session of the Value Adjustment Board was held Monday, August 18, 2014 in Council Chambers of the Thomas C. Kelly Administration Building located at 123 W. Indiana Avenue, Deland, Florida. Honorable, Pat Patterson called the meeting to order at 9:02 a.m., Roll Call was performed by Deputy Clerk, Terri Pendarvis. Full attendance of the board was acknowledged with the following persons in attendance:

Board Members

Pat Patterson  
Deborah Denys  
Ray Pennebaker  
Candace Lankford, Delegate Board Member  
Nick Conte

Legal Counsel

Laurence Bartlett

Deputy Clerk

Terri Pendarvis

Agenda Item 3, Appointment of the VAB Attorney for the 2014 session was the next order of business. A motion was made appointing Laurence Bartlett as 2014 VAB Council by Ray Pennebaker and seconded by Candace Lankford. There was no further discussion. Motion Carries.

The next order of business was the election of respective Chairperson and Vice-Chairperson for the 2014 session. A motion was made by Deborah Denys and seconded by Candace Lankford appointing Pat Patterson as Honorable Chairperson. A subsequent motion was made by Candace Lankford and seconded by Deborah Denys appointing Diane Smith as the Vice-Chairperson, respectively. There was no further discussion; both motions likewise carry.

The next order of business was the 2014 Good Cause Designation pursuant to F.A.C. 12D-9.015(11). A motion was made by Deborah Denys and seconded by Nick Conte appointing Laurence Bartlett as designee. There was no further discussion. Motion Carries.

The next order of business on the agenda was the selection of the 2014 Special Magistrates as listed on Agenda Item 6. Acknowledgement was made by Board Counsel, Laurence Bartlett demonstrating the 2014 applicants meet the qualifications pursuant to statutory guidelines. A motion was made approving Agenda Item 6C Candace Lankford and seconded by Nick Conte appointing the following timely applicants for the 2014 session: Yvonne Yegge, Rinky S. Parwani, Joseph Haynes Davis, Stanford Birnholz were selected as Attorney Special Magistrates; Pamela Andrea was selected as Tangible Personal Property Magistrate; Richard Steeves, Camille Smith, Robert Babcock, Ed Fleri, and Jim Behm; were selected as Valuation Magistrates. A motion approving Agenda Item 6D, Special Magistrate Agreement was made by Deborah Denys and seconded by Ray Pennebaker. There was no further discussion. Motions Carry.

The next order of business was Remuneration and Conditions for Magistrate Services. A motion made by Deborah Denys and seconded by Nick Conte approving Agenda: Item 7(a): Payment of \$95.00 hour for attending hearings or completing research pursuant to statute; Item 7(b) Exclusion of Travel Time Payment associated with VAB; and Item 7(c): Exclusion of VAB Mileage Compensation. There was no further discussion. Motion Carries.

Agenda Item 8, VAB Petition Hearings was the next order of business. A motion was made by Deborah

Denys and seconded by Candace Lankford approving the following five (5) items:

- a) Double Sessions (*two hearing rooms*)
- b) Hearing Location: Thomas C. Kelly Building, 123 W. Indiana Avenue, Ste. 304, Deland, Florida
- c) Tentative Dates: October 13 - December 19, 2014 (*date adjusted in accordance with conclusion of hearings*)
- d) Times: 8:30 a.m. through 2:30 p.m. (*the VAB Office will remain open until 5:00 p.m.*)
- e) Electronic Hearings to reasonably accommodate parties with verifiable hardship (*F.A.C. Chapter 12D-9*); with good cause approval of the VAB Attorney.

There was no further discussion. Motion Carries.

Agenda Item 9 was the next order of business; relevant to the approval of Minutes for the 2013 Final Board Meeting. A motion for approval was made by Deborah Denys and seconded by Nick Conte. There was no further discussion. Motion Carries.

The next order of business was Agenda Item 10; being 2014 Board Meeting Dates. A single motion approving Agenda Item 10 was made by Deborah Denys and seconded by Candace Lankford approving the schedule for the 2014 Session. The Motion Carries as follows:

- 1.) Special Session/First Certification of the Tax Roll: Monday, October 6, 2014, 8:30 a.m. (reserving an alternate of Friday, October 10, 2014)
- 2.) Final Board Meeting: Monday, January 5, 2015, 8:30 a.m. (reserving an alternate of Tuesday, January 20, 2015)

The next order of business was Agenda Item 11; the approval of Resolution 2014-001 and the Activation of the Value Adjustment Board for 2014. A motion approving the Resolution with insertion of the Chair and Vice Chair was made by Ray Pennebaker and seconded by Nick Conte. There was no further discussion. Motion Carries.

Item 12 was the next order of business on the agenda which accepts comment by the Property Appraiser. Property Appraiser, Mr. Gilreath offers commentary and outlook of a hectic 2014 petition schedule based on overall value changes. Delegate School Board Member, Candace Lankford seeks supporting documentation when Mr. Gilreath made available the location of additional resources helpful to this tax season on the property appraiser's website under 2014 Press Release. This concluded Agenda Item 12.

Item 13 allows for Public Participation; there were no public participants and no further discussion. This concluded Agenda Item 13.

Agenda Item 14; Board Participation, was the next order of business. There was no further board discussion. This concluded Agenda Item 14.

There was no other business brought before the board thus resulting in a motion made by Ray Pennebaker and seconded by Candace Lankford for adjournment of meeting. The 2014 Organizational Meeting of the Value Adjustment Board was adjourned at 9:22 a.m. this 18<sup>th</sup> day of August, 2014.