

MINUTES
COUNTY OF VOLUSIA
VALUE ADJUSTMENT BOARD
2016 SPECIAL SESSION 1

The first Special Session Meeting for 2016 of the Value Adjustment Board was held July 11th, 2016 in Council Chambers of the Thomas C. Kelly Administration Building, located at 123 W. Indiana Avenue, Deland, Florida. Honorable Chairperson, Pat Patterson called the meeting to order at 8:35 a.m., Deputy Clerk, Terri Pendarvis performed roll call. A quorum was noted with the following member attendance:

Board Members

Pat Patterson
Deborah Denys
Ray W. Pennebaker
Linda Cuthbert

Deputy Clerk

Terri Pendarvis

There was no action taken on Agenda Item 3 due to lack of public participation.

Agenda Item 4, Interim Counsel Appointment for the Value Adjustment Board was the next order of business. Chairperson, Pat Patterson confirmed interim appointment was required due to resignation of the former board attorney. Chairperson Pat Patterson recognized Attorney, Daniel Eckert for comment. Mr. Eckert presented opening comments on interim position and established an attorney was present to serve the interim appointment on behalf of the procurement process. Attorney Daniel Eckert introduced attorney Charles Cino and confirmed the interim did not represent the county and was eligible to serve. Mr. Eckert announced a long- standing business relationship between Pat Patterson and Charles Cino; voting protocol was discussed with Pat Patterson. Attorney Daniel Eckert recommended Pat Patterson withhold from voting due the business relation. Charles Cino explained the existing rapport involved an insurance capacity. Insurance discussion occurred between the membership panel. Interim Appointment Discussion occurred between the membership panel. A motion made by Ray Pennebaker and seconded by Deborah Denys appointing Charles Cino, Interim, Value Adjustment Board Counsel. The motion carried unanimous decision.

Agenda Item 5: Review and Selection Process was the next order of business. Chairperson, Pat Patterson recognized Budget and Administrative Services Director, Tammy Bong for comment. Mrs. Bong spoke about Value Adjustment Board and Procurement process, and introduced Purchasing and Contracts Director, Ms. Jeanine Jennings. Chairperson, Pat Patterson commented on VAB process and attorney selection. Mr. Patterson mentioned two applicants had applied for the Value Adjustment Board counsel position. Member, Deborah Denys commented on the selection process and requested to receive copies of the two applications submitted. Chairperson, Pat Patterson approved disbursement of the applications and sought direction from the board. Deputy Clerk, Terri Pendarvis provided each board member a copy of the application packets submitted by the following attorneys:

1. Aaron Thalwitzer, Esquire of Widerman Malek, PL, and
2. Rinky S. Parwani, of Parwani Law, PA

School Board Member, Linda Cuthbert suggested applicants be interviewed during the next available meeting. Discussion occurred between the membership panel regarding notification of position, advertisement, qualifications, and compensation. Attorney Daniel Eckert and Attorney Charles Cino commented on compensation rates associated with appointment of legal counsel for the Value

Value Adjustment Board
Minutes - Special Session Meeting 1
July 11, 2016

Adjustment Board. The membership panel discussed attorney qualifications, location of applicants, mileage reimbursement, and related rates declared on the applications. Chairperson, Pat Patterson made inquiry with Purchasing and Contracts Director, Jeannine Jennings regarding verification of references. Ms. Jennings confirmed reference checks and financial stability for each applicant was made. Member, Ray Pennebaker commented on similarity of one of the applicants, the deputy clerk confirmed one of the applicants applied for Volusia County magistrate services in current and previous years. The membership panel discussed length-of-term service. Attorney Daniel Eckert commented on at-will process. The membership panel discussed meeting schedule and the possibility of protest from the applicants. Chairperson, Pat Patterson recognized Purchasing and Contracts Director, Jeannine Jennings for comment. Ms. Jennings confirmed one of the applicants inquired about procedures for protest. Chairperson, Pat Patterson asked if an official protest had been made. Ms. Jennings confirmed a protest had not been received. Chairperson Pat Patterson called for a motion. School Board Member, Linda Cuthbert made a motion to conduct personal interviews with each applicant on August 9, 2016 at 1:00 p.m.; the motion was seconded by Ray Pennebaker. The motion carried unanimous decision.

Agenda Item 6 was the next order of business. There was no other business brought before the board.

The 2016 Special Session, Meeting 1 of the Value Adjustment Board was adjourned by Honorable Chairperson, Pat Patterson at approx 9:22 a.m. this 11th day of July 2016.