

**CULTURAL COUNCIL of VOLUSIA COUNTY
REGULAR MEETING MINUTES**



July 22, 2022

MEETING TIME & PLACE:

9:00 a.m.

County Council Chambers

TCK Administration Building

123 W. Indiana Avenue

DeLand, FL 32720

MEMBERS PRESENT:

Lloyd Bowers

Mike Fincher

Tom Laputka

Dr. Andrei Ludu

Nancy Maddox, Chair

Stephanie Mason-Teague

George Pappas, Vice Chair

MEMBERS ABSENT

NONE

STAFF:

Robert Redd Cultural Coordinator

Rebecca Rau, Administrative Coordinator II

Andrea Kerr, Assistant County Attorney

GUESTS: Members from applying organizations attended the meeting. Sign in sheets on file.

CALL TO ORDER/ROLL CALL: Ms. Maddox called the meeting to order at 9:00 a.m. Roll call was taken. Introductions were made. Mr. Redd outlined the procedures for the meeting: each organization to have three minutes to provide updates to Council, Ms. Maddox will call for questions/comments from Council in a rotation order, Ms. Maddox will call for scoring. Staff will call Council in a rotation order to voice their scores. Scores are dual recorded both on paper and on an excel spreadsheet visible to the audience and Council. The high and low score are discarded. The remaining five scores are then averaged. A score of 80 is required to be eligible for funding. The average score is announced publicly.

Break periods are at the time and discretion of Ms. Maddox, Chair.

Grant Review: Organizations were required to have an in-person representative attend the scoring. The Cultural Council heard from each grant applicant in reverse alphabetical order regarding updates since their applications were submitted. African American Museum of Art was allowed an exception and presented first due to a potential scheduling conflict. This was requested to staff prior to the meeting and approved by Chair Maddox. Each applicant had the opportunity to answer questions posed by council members about their applications. At the conclusion of each applicant's review, the council members read aloud their scores, which were recorded by staff on the 2023-2023 Community Cultural Grant Scoresheet form. This form is attached and hereby incorporated into these minutes.

Notations from the review:

Thirty-two organizations applied for funding. There is one new applicant: Florida Surf Film Festival. There is one returning applicant: Fall Festival of the Arts, DeLand.

Ms. Maddox called for a mid-morning 10 minute break and the scheduled lunch period. Lunch lasted for one hour. At the conclusion of this, Ms. Maddox reconvened the meeting and proceeded through the final applicants.

During scoring Ms. Mason-Teague recused herself from scoring the application for the Ormond Memorial Art Museum and Gardens due to a conflict of interest. During scoring Ms. Mason-Teague left the dais and Council Chambers. Ms. Mason-Teague submitted form 8B which is included as part of the minutes to this meeting.

As in past years, Cultural Council members were provided the opportunity to review the public score sheet. After review, members were asked for comment or corrections. With none noted Ms. Maddox asked for a motion to accept scores.

Motion to accept scores: Mr. Bowers **Second:** Dr. Ludu Motion passed unanimously, 7-0.

MEMBER/STAFF ITEMS: Ms. Maddox thanked the organizations for all they do for their communities, thanked Cultural Council members for their work, and thanked staff for their efforts.

PUBLIC PARTICIPATION / ANNOUNCEMENTS: none

NEXT MEETING: The next CCVC meeting will take place on Friday, September 29, 2022, 9 a.m. at Ormond Memorial Art Museum & Gardens.

ADJOURNMENT: With no further business before the Council, Ms. Maddox called to adjourn the meeting.

Meeting adjourned at 2:30 p.m.

Respectfully submitted on September 29, 2022, by Robert Redd,
Cultural Coordinator, County of Volusia.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Mason-Teague, Stephanie C.		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Cultural Council of Volusia County	
MAILING ADDRESS 170 Orchard Lane		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY Ormond Beach	COUNTY Volusia	NAME OF POLITICAL SUBDIVISION:	
DATE ON WHICH VOTE OCCURRED July 22, 2022		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Stephanie Mason-Teague, hereby disclose that on July 22, 20 22 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☒ inured to the special gain or loss of Ormond Memorial Art Museum, Inc. , by
whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am the Executive Director of the Ormond Memorial Art Museum, Inc. OMAM has applied for a grant from the CCVC.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

7/22/2022
Date Filed

Stephanie Mason-Teague
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.