



## **Human Services**

### **Human Services Advisory Board Minutes**

Monday, July 1, 2019, at 4:30 PM

United Way of Volusia and Flagler Counties

3747 W. International Speedway Boulevard

Daytona Beach, FL 32124

SPECIAL MEETING

#### **Members Present**

Audrey Taylor, Gloria Dailey, Shelia Jackson, Kathy Spencer, Johnnie Chavis, Waylan Niece, Herbert Williams, Evelyn Lynam, Terri Malia, Coren Meeks, Heather Post, Suzanne Lovelady, Erin LeDuc, and Ericka Sipp.

#### **Members Absent**

Peter Migner, Julia Marshall, Smiley Thurston, Johnnie, and Larry Chavers.

#### **Staff Present**

Clayton Jackson and Kim Williams.

#### **Call to Order**

- Waylan Niece welcomed everyone and called the meeting to order at 4:30 pm.

#### **Roll Call**

- Waylan Niece conducted the roll call and determined a quorum was present.
- Waylan Niece thanked everyone coming to the special meeting. He explained the special meeting was called to review and approve of the CSBG budget in order to accept new funds from the state.

#### **New Business**

##### **Approval of the CSBG budget**

Mr. Jackson thanked everyone for coming and re-iterated why the meeting was called. He explained that prior to the CSBG budget going before County Council for approval that it must first be approved by the Human Services Advisory Board. The item was set back in June to go before County Council on July 2, 2019, as there was scheduled meeting on June 25, 2019. Because quorum was not met at that meeting no official business could be conducted and this is why the special meeting is taking place.

Mr. Jackson informed members that this is their time to ask questions or make comment on the proposed CSBG budget. He informed them that this budget was sent back in the board packet for

the June 25, 2019, meeting and was also included for this meeting's packet which was sent last week.

Terri Malia asked about the time period of the funds being proposed. Mr. Jackson informed her that this is a continuing contract which started on October 1, 2016, and is set to end on September 30, 2020. He stated that every year around April the state awards agencies additional funds for that grant year, which operates on an April – March period.

Mr. Jackson explained the importance of the funds as not only do they fund direct client services but also assist in the salaries and fringe of staff members to spread distribution. If funds were lost it would impact other programs, not just those directly related to CSBG.

Mr. Jackson asked if there were any other questions or comments. No further questions or comments were made. Waylan Niece called for a vote. Shelia Jackson made the motion to approve the CSBG budget as proposed. Erin LeDuc seconded the motion. The motion carried unanimously.

#### **Next Meeting**

Mr. Niece informed everyone the next meeting will take place July 30, 2019, at 3:30.

#### **Adjournment**

Chairperson Niece requested a call for adjournment at 4:48pm.

ATTEST:

APPROVED:

\_\_\_\_\_  
RECORDING SECRETARY                      Date

\_\_\_\_\_  
CHAIRPERSON                                      Date