

Minutes
Volusia County Affordable Housing Advisory Committee
Tuesday, December 1, 2020
Volusia County Council Chambers
123 W. Indiana Ave., DeLand

Board Members

Tony Cassata
Anne B. Evans
Allen E. Harrell
Margaret Peggie Hart
D.J. Lebo
Waylan Niece
Susanne I. Odena
Rosemary Walker
Billie Wheeler

Staff Present

Dona Butler, Community Services Director
Carmen Hall, Community Assistance Director
Diana Phillips, Community Services
Corry Brown, Special Projects Coordinator

Corry Brown called the meeting to order at 2:05 and called the roll. Allen Harrell was not present. D.J. Lebo was not present physically, but was in attendance virtually. There was a physical quorum. There was a physical quorum. Billie Wheeler made a motion to include the comments and votes of any AHAC members attending virtually. The motion was seconded by Anne Evans and passed unanimously.

Item 1 – Welcome

Corry Brown introduced each member of the committee and each member stated why they were involved with the AHAC and affordable housing.

Dona Butler addressed the committee, she expressed gratitude for their service and assured them that affordable housing was a priority in Volusia County.

Item 2 – AHAC Orientation

Corry Brown provided an orientation to AHAC, including a review of the State Housing Initiatives Partnership (SHIP) Act, AHAC history, requirements, attendance, housing programs, public records, Florida Sunshine Law, and parliamentary procedure.

During the orientation it was noted by AHAC members that Volusia County Advisory Handbook did not have the correct names of county council members and staff. Ms. Brown confirmed that the handbook was printed in 2017, she noted that the current council member list and county org charts could be found in the orientation binder provided to each member. Staff stated that they would check if an updated guide was available.

Item 3 – Housing Programs:

Corry Brown gave an overview of the current housing programs underway and planned activities.

Item 4 – Election of Chair, Vice-Chair and Secretary

Billie Wheeler made a motion to elect Anne Evans as the Chair. The motion was seconded by Rosemary Walker. The motion passed unanimously. Chair Evans took control of the meeting.

Billie Wheeler made a motion to elect DJ Lebo as the Vice-Chair. The motion was seconded by Waylan Niece. The motion passed unanimously.

Billie Wheeler made a motion to elect Waylan Niece as the Secretary. The motion was seconded by Rosemary Walker. The motion passed unanimously.

Item 5 – Housing Element of the Comprehensive Plan

Patricia Smith, Planning and Development Services, presented an upcoming task of the AHAC, reviewing the housing element of the Comprehensive Plan. Ms. Smith provided the current housing element of the Comprehensive Plan for reference. Ms. Smith discussed with the AHAC that the proposed changes to the housing element would be provided to them prior to the end of the year, with comments needed from AHAC in January.

Item 6 – Establish Meeting Schedule

The AHAC members discussed preferred times, locations and days of the week for future meetings. The AHAC came to a general consensus that meetings would be held at Hope Place in Daytona Beach whenever possible. Carmen Hall stated the importance that meetings have the option to be held virtually as well as socially distance due to the current pandemic, Ms. Evans confirmed that the conference room at Hope Place was equipped for this. Members agreed that the second Wednesday of the month at 2:00 p.m. was a convenient time to hold meetings, but they would be open to other times as needed.

The AHAC scheduled the next meeting to be held on January 13, 2021 at 2:00 p.m. at Hope Place.

Discussion by board members of matters not on the agenda

Sue Odena requested that the PowerPoint presentation from the meeting be distributed, staff confirmed that an email would be sent out following the meeting.

Items for staff discussion

Corry Brown asked any members of the public attending physically to sign-in.

Adjournment

The meeting was adjourned at 3:13.

Accepted by:



Waylan Niece, Secretary

10-6-21

Date