

Agenda
Volusia County Affordable Housing Advisory Committee
Emergency Operations Center – Media Room
3825 Tiger Bay Road, Daytona Beach
Wednesday, May 18, 2022 at 3:00 p.m.

Board Members

Anne Evans, Chair
D.J. Lebo, Vice-Chair
Waylan Niece, Secretary
Mark Billings
Barbara Girtman
Peggie Hart
Susanne Odena
Sarah Ulrich
Dawson Walker

Staff

Carmen Hall, Community Assistance Director
Corry Brown, Special Projects Coordinator
Andrea Kerr, Assistant County Attorney

Call to order: Anne B. Evans, Chair

Roll Call: Corry Brown

Public Participation

Public participation is encouraged on matters on the agenda. If you desire to be recognized by the chair, please fill out a request form and present it to one of the staff members present. Public comment on issues on the agenda or public participation shall be limited to three minutes.

Item 1 – Previous Meeting Minutes

The AHAC will review and discuss the draft minutes for April 13, 2022.

Item 2 – Affordable Housing Plan

The AHAC will review and discuss the draft affordable housing plan.

Item 3 – AHAC Report – Affordable Housing Incentive Strategies

AHAC will review and discuss the process and timeline for evaluating and recommending affordable housing incentive strategies. Staff will provide an overview. The following documents will be provided for reference:

- AHAC report overview
- 2021 report
- AHAC Guide

Item 4 – Meeting Schedule

The AHAC will discuss a proposed meeting schedule.

Discussion by board members of matters not on the agenda

Items for staff discussion

Adjournment

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT (TITLE II)

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Volusia ("County") will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of County, should contact the office of the County's ADA Title II Coordinator, Jim Corbett, at (386) 248-1760 as soon as possible but no later than 2 business days before the scheduled event or meeting. This paragraph shall likewise apply to written requests by a physically handicapped person needing a special accommodation to attend a public meeting in accordance with section 286.26, Florida Statutes.

A copy of the County's Notice under the Americans with Disabilities Act (Title II) can be obtained at <http://www.volusia.org/ada> or requested from the County's ADA Title II Coordinator at the telephone number listed above.

Minutes
Volusia County Affordable Housing Advisory Committee
Emergency Operations Center
3825 Tiger Bay Road, Daytona Beach
Wednesday, April 13, 2022 at 2:00 p.m.

Board Members

Anne Evans, Chair
D.J. Lebo, Vice-Chair
Waylan Niece, Secretary
Mark Billings
Barbara Girtman
Peggie Hart
Susanne Odena
Sara Ulrich
Dawson Walker

Housing and Grants Administration Staff

Carmen Hall, Community Assistance Director
Corry Brown, Special Projects Coordinator
Andrea Kerr, Assistant County Attorney

Call to order: Chair Evans called the meeting to order at 2:09 p.m.

Roll Call: Corry Brown called the roll. Waylan Niece and Mark Billings were not present. Sue Odena was not present at the time of roll call, but arrived at 2:11pm. All other members were present and there was a physical quorum.

Item 1 – Election of Chair, Vice-Chair, and Secretary

A motion was made by Ms. Odena to elect Anne Evans as Chair of the Affordable Housing Advisory Committee. The motion was seconded by D.J. Lebo and passed unanimously with seven members present. A motion was made by Ms. Odena to elect D.J. Lebo as Vice-Chair. The motion was second by Peggie Hart and passed unanimously with seven members present. A motion was made by Ms. Odena to elect Waylan Niece as Secretary. The motion was second by D.J. Lebo and the motion passed unanimously with seven members present.

Item 2 – Previous Meeting Minutes

A motion was made by Ms. Odena to approve the minutes from the November 10, 2021 and December 15, 2021 meeting. The motion was seconded by Ms. Lebo and passed unanimously with seven members present.

Item 3- Affordable Housing Plan Outline

Carmen Hall, Community Assistance Director, reviewed the Affordable Housing Plan outline and explained that the document provided was a draft. She asked if there was any feedback or comments that the committee would like to discuss regarding the outline. There was a lengthy discussion about the outline by the AHAC. Chair Evans asked if the

AHAC could have additional time to review the outline more carefully and provide feedback. After discussion amongst the members, they decided to provide comments and suggestions regarding the outline to staff by April 20, 2022 via email.

Ms. Hall explained that the draft Affordable Housing Plan would be presented to the AHAC at the May 18, 2022 meeting. Chair Evans requested that the plan be provided to the AHAC prior to the next committee meeting for review. Ms. Hall confirmed that staff would send out the plan one week in advance, on May 11, 2022. The AHAC discussed ensuring that feedback is received from the community throughout this process, including drafting the plan.

Discussion by board members of matters not on the agenda

Sue Odena provided all members of the public and committee members with a flier for the 2022 Housing Fair and Financial Clinic on Saturday, April 30, 2022.

Items for staff discussion

Corry Brown, Special Projects Coordinator, discussed scheduling future Affordable Housing Advisory Committee meetings. She confirmed that a meeting was already scheduled for May 18, 2022 at 2:00 p.m. at Hope Place. Ms. Brown asked if the new AHAC still wished to meet at Hope Place at 2:00 p.m. and if Wednesdays were still the desired day of the week. The AHAC agreed to hold future meetings at the Emergency Operations Center, including the May meeting. After discussing the times that were most convenient for all members, the AHAC also decided to change the time of future meetings to 3:00 p.m., including the May meeting. Corry Brown recommended having a meeting in June and September, adding additional meetings if needed for the incentive strategy review process. Chair Evans asked each member to send their availability of Wednesdays in June to staff via email no later than April 20, 2022 so that a meeting could be scheduled.

Adjournment

The meeting was adjourned at 2:48pm.