

VOLUSIA COUNTY  
INDUSTRIAL DEVELOPMENT AUTHORITY

April 28, 2022  
700 Catalina Drive  
Daytona Beach, FL 32114

- I. Call to order: The meeting was called to order by Chairman Stark at 10:03 AM
- II. A quorum was established:
  - a. Members present:
    - Rick Dawson
    - Elizabeth “Bliss” Jamison
    - Dennis Stark
    - Bill Thompson
  - b. Others in attendance:
    - Heather Wallace, Deputy County Attorney
    - Helga van Eckert, Director, Volusia County Economic Development
    - Katrina Friel, Business Specialist/Recording Secretary
- III. Approval of Minutes, September 8, 2022  
Discussion included:
  - Mr. Dawson’s request to add to meeting minutes dated September 8, 2021 section IV. C, The IDA voted to approve Ms. Gibson remaining on as the IDA bookkeeper “despite her no longer having and active CPA license.”
  - Per an email from Ms. Gibson dated April 24, 2022 the following should be removed from section IV. D: “Banking – Ms. Friel notified the IDA members that Ms. Gibson has agreed to be the custodian of the electronic banking account.”

**Ms. Bliss made a motion to accept the minutes with changes.**  
**Mr. Dawson seconded the motion.**  
**Motion approved unanimously.**
- IV. Financials
  - a. Year to Date Report – No financials were presented as the March statements had not yet been received from Truist. Ms. Friel stated that she will need to visit the Truist office to resolve the issue of statements no longer being mailed.
- V. Old Business
  - a. Amended By-laws – Ms. Wallace reviewed the amended by-laws with the IDA members. Members requested they have time to review the by-laws and statute before voting to accept. Mr. Dawson requested a copy of the original by-laws with changes be sent to the members. Ms. Wallace stated she would provide that via email.

VI. New Business

- a. Mr. Stark addressed the group regarding the need for a new bank signature card. There was discussion about the By-laws regarding requisite signatures including language in Section 3.03 requiring, "All checks for the withdrawal of funds shall be signed by the Chair or Vicechair and the Treasurer.
- b. Since a Treasurer had not been voted upon at the annual meeting selection of officers, the members chose to elect William "Bill" Thompson as the Treasurer.  
**Mr. Dawson made a motion to elect Mr. Thompson as Treasurer.**  
**Ms. Jamison seconded the motion.**  
**The motion passed unanimously.**

VII. Adjournment: The meeting was adjourned at 10:56 AM