

**County of Volusia
 Children and Families Advisory Board
 RFP Sub-Committee Meeting
 Volusia County Health Department
 1845 Holsonback Drive, Room 516C
 Daytona Beach, Florida
 August 24, 2010 12:30pm
 386-736-5955**

Minutes

| Members Present | Members Absent | Staff |
|------------------------|-----------------------|--|
| Carrie Garnett Baird | | Dona DeMarsh, Community Assistance Director |
| Mary Bruno | | Diana Phillips, Housing and Grants Administration Manager |
| Susan Perry | | Peggy Johnson, Children and Community Programs Coordinator |
| John Shepherd | | |

Call to Order: Susan Perry

Roll Call: Peggy Johnson. It was determined a quorum was present.

Item 1 –Review of information from provider workshops and presentation format

Susan Perry inquired as to the percent of agencies attending the workshops that are not funded and the total number of agencies attending that are currently funded. Staff will provide the information at the next CFAB RFP meeting.

Diana Phillips suggested that a PowerPoint presentation to the board as well as the PowerPoint to the all provider meeting which should include priorities established by the client surveys, the funding priorities from the provider workshops, and funding priorities established by the funders themselves. Staff will have a draft of the presentation for the RFP Subcommittee meeting on September 7th.

Carrie Baird suggested that creating a matrix from all the workshops indicating commonalities, such as case management services and transportation, could be included in all scopes of work.

Diana Phillips inquired as to whether there is any additional information the committee wants to incorporate into the presentation. Finding commonalities in reviewing studies from different agencies has been very difficult. Carrie Baird suggested comparing the magnitude of a problem, the prevalence, and if funding will help alleviate the problem. This information could help determine the funding percentage allocated to a particular service area. Carrie Baird advised she would forward a report compiled by One Voice for Volusia regarding magnitude and prevalence. Mary Bruno stated that collaboration is also a key determining factor.

Carrie Baird requested a spreadsheet for all service areas with priorities listed. Staff will prepare the spreadsheet for the September 7, 2010 subcommittee meeting. Diana Phillips suggested having a separate spreadsheet that indicates recommended use of county dollars.

Public participation

Bob Decker, Executive Director of the Mental Health Association expressed concern regarding the RFP process and with the emphasis on consolidation, larger agencies have the most resources and some of the smaller agencies may be left out.

Carrie Baird advised that when the recommendations for percentages are presented, a percentage be identified for "other", or discretionary for those agencies that the County Council may want to stay on the list. Mary Bruno stated there are advantages of collaboration/partnerships with other agencies.

Meeting adjourned 1:57pm