

**Florida 4-H Volunteer Forum**  
Cooperating Partners: Florida 4-H Volunteer Association and University of Florida 4-H Youth Development  
**April 23-25, 2010**  
**Camp Ocala**

**Request for Workshop, Exhibit/Display and Fun Shop Proposals**

**Deadline – January 29, 2010**

*You will be notified by February 12th, as to the status of your proposal.*

**Workshop Proposals**

- a) Workshops approximately 1 hour/30 minutes long, with a 15 - 30 minute break between workshops.
- b) Every presenter should be prepared for 10 to 20 participants.
- c) Each room will be arranged in classroom style (chairs at tables-facing front of room); or board room style (chairs around a large table).
- d) Presenters are responsible to rearrange seating to meet workshop needs.

**1) Workshop Title:**

**2) Presenter(s) Name and Contact Information:**

**3) Identify one to three workshop objectives, by completing this sentence: *By the end of this workshop, participants will know or understand...***

**4) Forum participants who are actively involved in learning, will remember and use the experience. Describe techniques that you will use to involve participants (*ex: skill-a-thon; group discussion; sharing ideas; team demonstrations; etc.*):**

**5) If this topic is selected as a workshop, is it necessary to limit the number of participants? \_\_\_Yes  
\_\_\_No            If Yes, what number is ideal for your workshop?**

**6) What equipment do you request that the Forum committee make available to you?**

**7) Is there a fee for your workshop?**

**8) Is this workshop (check all that apply) designed to help Forum participants learn how to...?**

- |  |   |
|--|---|
| <input type="checkbox"/> Manage clubs or events              | <input type="checkbox"/> Help youth learn a project skill       |
| <input type="checkbox"/> Work with other volunteers          | <input type="checkbox"/> Help youth have fun                    |
| <input type="checkbox"/> Involve youth as volunteers/leaders | <input type="checkbox"/> Help youth learn about / plan a career |
| <input type="checkbox"/> Do community service                | <input type="checkbox"/> Help youth earn recognition            |
| <input type="checkbox"/> Conduct fund raising                | <input type="checkbox"/> Other                                  |

**Comments:**

9) If requested, would you be willing to present this workshop two times? \_\_\_ Yes \_\_\_ No

Comments:

10) Is there a day or time of day that would be difficult for you to present this workshop?

Comments:

11) In 30 words or less, describe this workshop, as it could appear in the registration packet, and on the Florida 4-H Volunteer Forum website. (*Additional editing may become necessary.*)

### Educational Exhibit/Display Proposal

12) Title:

13) Handouts you will provide attendees:

14) Amount of space needed:

15) Electrical source needed? \_\_\_ yes \_\_\_ no

16) In 30 words or less, describe this exhibit/display:

### Fun Shop Proposal (Fun Shops are held in the evenings)

17) Title:

18) What 4-H project(s) or activity(ies) does your Fun Shop relate to:

19) In 30 words or less, describe this Fun Shop:

Submit workshop proposal by January 29, 2010 to:

Florida 4-H Events Office  
Attn: Bill Heltemes  
3103 McCarty Hall B  
Gainesville, FL 32611-0225

**For More Information Contact:**

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