

Minutes of the Volusia County Library Advisory Board Meeting

September 8, 2006
Library Support Center
1290 Indian Lake Road

Members:

Eva Williams, Chair, At-Large
Claudia Hutchins, At-Large
Dr. Henry Martin, Dist. I
Neil Harrington, Dist. II
Dr. Adrienne Baytop, Dist. III
Chris Hartley, Dist IV
Sue Lombardi, Dist V

Staff:

Mike Knievel, Library Services Director

Chair, Eva Williams called the meeting to order at 2:10pm.

Eva Williams, Neil Harrington, Claudia Hutchins Dr. Henry Martin and Dr. Adrienne Baytop were present. Sue Lombardi and Christopher Hartley were absent

Eva Williams, Chair, welcomed guest Don Needham from the Port Orange City Board to the meeting

Minutes of the Previous Meeting:

There was a motion to accept the minutes of the previous meeting by Dr. Adrienne Baytop. The motion was seconded by Claudia Hutchinson and carried unanimously.

Budget & Financial Report:

Mike Knievel, Library Director, went over the Financial Report handout. He reported that in terms of revenue, there was a current adopted total of \$23,867,712.00 and the current revised is \$24,427,000.00. By the end of the year the current estimate should be at about \$25,541,674.00. In terms of expenditure, as of July 28th, the current estimate of expenses was at almost \$16,000,000.00. By the end of the year the library system should be a little over \$17,000,000.00, which leaves the library right on track.

For the budget, the County Council did approve the recommended rate for the library fund, which was .584 mils. The final public hearing will be Thursday, September 21st at 6:00 in the Council Chambers.

There was discussion about getting a new library for the city of Daytona.

Council Action Reports:

Mike Knievel reported the Council has had several actions since the last meeting:

1. They renewed the magazine and newspaper subscriptions.
2. They renewed the computer mainframe contract.
3. They approved the new public access computer reservation system.
4. They approved the application for State Aid for libraries.
5. They renewed the price agreement with Demco.
6. They approved the price agreement for the Florida Library Design System.
7. They approved the contract for the construction manager general contractor for the Deltona Library expansion. The company is PPI out of Gainesville.

There was discussion about the Computer Reservation System. Mike reported it should be up and running before the end of the year.

Capital Improvement Program:

Mike Knievel reported that he met the contractor, electrical engineer, architect and staff. They went over the blue prints and specifications, which are at about 40-50% complete. The objective now is to take the 40-50% complete blue prints and specs and develop the first cut of estimates on the price. Within the next 2-3 weeks the first estimate of what the real cost will be should be received. The latest that the County lobbyist has heard is that we are on track for the permit to be approved by Monday, September 11, 2006.

Time, Attendance & Leave System:

Mike reported that several other divisions, such as Public Protection, Fire Services, Sheriff and some others are using the online payroll system. The library division is not scheduled for possibly another 9 months.

Legislative Action:

It was decided last year not to go to Tallahassee. It was suggested that this year there should be a little more planning involved with the visiting so everyone could participate.

Public Participation:

Guest, Don Needham, was very impressed with how well organized the meeting was.

Board Discussion:

The board discussed how Deltona Regional Library was having some technical difficulties with their electronic access doors. The pending Young Adult Librarian position at Deltona Regional Library was also discussed. The Port Orange Regional Library is having great success with their movie collection, computer classes and children programming.

Next Meeting/Future Agenda Items:

Next County Library Advisory Board meeting will be Friday, November 3rd at 2:00 pm at the Ormond Beach Regional Library. Topic: Annual Report/Goal setting which is due Dec. 10, 2006.

Adjournment

With no further business, the meeting was adjourned at 3:35pm.

Respectfully submitted,

Mary E. Coppen