

**Minutes of the Volusia County Library Advisory Board Meeting**

January 11, 2008

Volusia County Library Center

**Members:**

Claudia Hutchins, At-Large  
Dr. Henry Martin, District I  
Neil Harrington, District II  
Donald Needham, District III  
Chris Hartley, District IV  
Sue Lombardi, District V

**Staff:**

Lucinda Colee, Library Services Director  
Brook White, City Island Regional Librarian  
Suzan Howes, New Smyrna Beach Regional Librarian  
Bill Bowden, Deltona Regional Librarian  
Denise Sprouse, Recorder

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Chair, Sue Lombardi called the meeting to order at 2:05pm.  
Claudia Hutchins, Neil Harrington, Donald Needham and Sue Lombardi were present.

**Minutes of the Previous Meeting:**

The following correction was made to the November minutes. To be added: County Council Chairman Frank Bruno presented Eva Williams with a resolution declaring November 2 as Eva Williams Day in Volusia County. Sue Lombardi added, Library to the DeBary Library essay contest entitled "What DeBary Library Means to me". Sue Lombardi made a motion to approve the minutes of the November meeting with the changes specified. Neil Harrington and Donald Needham seconded the motion and the motion was unanimously approved.

**Discuss Meeting Dates:**

The CLAB members and Lucinda Colee discussed making changes to the calendar of dates for future 2008 CLAB meetings because of holidays and local events that were conflicting with the meeting dates. Donald Needham wanted to know why the CLAB meetings were not held at some of the smaller community branches. Lucinda Colee responded that meeting room space is limited at the smaller branches. Also, it denies patrons access to the smaller libraries, since many do not have meeting rooms and the group has to meet in the main section of the library.

**Budgets and Financial Reports:**

Lucinda Colee thinks everything looks to be in order for the Deltona Expansion project. Claudia Hutchins asked what commissions mean on the budget report. Lucinda was not sure and will check into it. (Commissions are proceeds from pay phones at the library branches)

A July 2007 report of the endowment fund showed available interest from the County Library Endowment in the amount of \$21,576.64. Staff provided a request for distribution of endowment funds in the amount of \$18,959.03 with the remaining \$2,617.61 rolling over into the principal. Donald Needham made a motion to approve the endowment interest request. Neil Harrington seconded the motion and it was unanimously approved.

Donald Needham asked why New Smyrna Beach Regional Library has such a large amount in their endowment. A discussion ensued about a large contribution made in the name of the New Smyrna Beach Library to the fund following the death of an active Friend of the New Smyrna Beach Library.

**Reports:**

Receipt printers should be operational in all branches by March 1. Lucinda Colee passed around a receipt for everyone to see an example of the information patrons will see on their receipts. Port Orange Regional Library and a couple smaller library branches are already using the printers. By using the receipt printers, the Library System will save money by not using pockets, due date cards and other supplies. The receipt will show what items are checked out and when they are due. A patron can also ask to have the receipt reprinted if they lose it.

The Library is excited to be working with WCEU and other community partners on the National Endowment for the Arts "Big Read" program. Suzan Howes, New Smyrna Beach Regional Librarian, represented Volusia County Public Library in Minneapolis for an orientation session. Ray Bradbury's Fahrenheit 451 will be the focus of Volusia County's program. The items have arrived at DBCC; they just need to be distributed. The Regional Libraries have a staff person involved in planning programs and working with book clubs to plan programs. We are anticipating books readings, lecture style programs and movie-based programs during this grant-funded program. Start looking for publicity soon to publicize the programs taking place in March and April.

Lucinda Colee reported on the workshop on communicating the value of your library attended by a good size delegation from Volusia County Public Library. She found the workshop somewhat disappointing but did get ideas talking with other people. A summary of the workshop written by Library Center Friends of the Library co-president was handed out. It covers the key points of the workshops and lists useful websites for library supporters. Lucinda discussed a few marketing ideas the Library is working on to help communicate the value of Volusia County Public Library. One idea is to make "Ask a Librarian" local by promoting our reference services to local government staff and elected officials.

The Deltona Expansion was promoted in an article in the Economic Development Quarterly.

February 19 & 20 are "Library Days" in Tallahassee. Lucinda Colee has to request permission to travel and attend this event. Members were asked to let Lucinda know if they are interested in attending this event. Discussed the importance of getting to know your State Legislators before you need something and the importance of thanking them for their support of public libraries. Discussed that seeing the aides is sometimes just as valuable as seeing the Legislator. The aids are the gatekeepers and many aides go on to become elected officials.

Property tax news clips are available thru email. They will arrive in your email on a daily basis. Just let Lucinda know. Sue Lombardi already receives them and forwards them her Friends' group.

Sue Lombardi asked Brook White, Volusia County Library Center Regional Librarian, if there was anything new going on. The library just put in a new system DVD projection system in the Children's Auditorium, with blue screen to show movies to the children. Brook is having a blast as the Regional Librarian in Daytona Beach.

### **Public Participation:**

Dede Peters is the new president of the Oak Hill Friends group.

A Holly Hill Friend of the Library attended. Their Friends group is having a meeting next week. Holly Hill is excited that Holly Land Park is to be left undisturbed by order of the Holly Hill Mayor.

Jerry Lombardi, President of the DeBary's Friends, also receives the property tax news clips and forwards them to his Friends' group. DeBary is recognizing about 30 volunteers at the Glenn Abbey Restaurant on February 18, 2008. There were approximately 8 entrants in the "What DeBary Library means to me" contest. There was at least one in each school grade level.

Eva Williams, President of the Port Orange Library Friends group, announced that Port Orange Regional Library is having a Friends Book Sale on February 8, 2008.

### **Board Discussion:**

Council Chair Frank Bruno is scheduled to make his at-large appointment at the County Council meeting scheduled for Thursday, January 17, 2008. There are two applicants listed on the Council agenda, including Margaret Minter, a retired Volusia County Public Library Librarian.

### **Next Meeting/Future Agenda Items:**

The next meeting will be on February 29<sup>th</sup> at the Deltona Regional Library at 2 pm.

**Adjournment**

With no further business, the meeting was adjourned at 3:10 pm.

Respectfully submitted,

*Denise Sprouse*