



Growth and Resource Management
Building and Zoning
123 W. Indiana Ave., DeLand, FL. 32720
www.volusia.org

NOTICE

Elevation Certificate

The Federal Emergency Management Agency's (FEMA) new Elevation Certificate (EC) was approved for use, effective February 13, 2006, through February 28, 2009. The new form has been revised and now requires the certifier to provide the square footage of the enclosed area below the elevated floor and at least two photographs of the building, if the EC is being used to obtain flood insurance.

The new EC will be phased in on a voluntary basis until December 31, 2006. An electronic version of the form and instructions is available on the FEMA website. Although the old version of the form is no longer available for distribution, existing copies may be used until the end of 2006. ***Elevations certified on or after January 1, 2007, must be submitted on the new form.***

What's New?

- The format of the EC has been modified slightly to include all building description related items in Section A, dedicating Section C to building elevation information.
- The instructions of the new form have been modified to reflect the changes and to provide better guidance for completing the form.
- Two pages have been added for attaching two or more color photographs of the building. Photographs must be a minimum of 3" x 3" and may be digital or analog. *NOTE: Photographs are required when the EC is prepared for purchase of flood insurance. However, photographs are not required when EC is prepared to demonstrate compliance with building permit requirements.*
- Latitude and Longitude (A5.) are now required entries.
- The Elevation Certificate (including 8 building type diagrams for determining reference levels) and the Elevation Certificate MS Word Template are available through FEMA's website @

<http://www.fema.gov/business/nfip/elvinst.shtm>

- The EC form and instruction packet are available from the FEMA Distribution Center at 800-480-2520 (ask for FEMA Form 81-31). It will also be reproduced in the May 1, 2006 NFIP Flood Insurance Manual.