

PERMIT PAYMENT NOTICE

The Deland office of the Permit Center will be making changes to services effective January 5, 2004. Following the recommendations of the internal auditor, all payments made in Deland will be handled by the County Revenue Department, located on the main floor at 123 W. Indiana Avenue.

Application fees: If you are making an application for a new permit, you can pay the application fee in the Revenue office after your application has been accepted by the Permit Center staff. Verification that your payment was received will be done the next morning. Your permit will not be processed if your application fee is not paid.

Permitting fees (ready issue, miscellaneous, final fees, etc): After you have been notified that your permit is ready, and BEFORE coming to the Deland Permit Center, you should bring your fee statement to the roped area located in the tag title and tax revenue office (there will be signs posted). It is not necessary to take a number. The fee statement that you have completed by filling the amount being paid needs to be presented with the corresponding payment. Make sure you keep your validated payment receipt to bring to the Permit Center when you pick up your permit. ***For all other fees, you should obtain a Permit Center generated fee statement to follow the same procedure.***

Roofing (contractor), HVAC (contractor), tree and wetland: These permits can be processed by mail (for this information see our web site <http://volusia.org/permitcenter/mailin.htm>). If you would prefer to make the payment in person, start in the Permit Center. The permit data will be entered and a fee statement provided. Take the fee statement to the Revenue Office and make the payment. Return to the Permit Center with your validated fee statement. Your permit will then be issued.