

FIRE INSPECTOR

CODES/PAY RANGE

Class Code: 3907

EEO Code: A

Pay Range: 121

MAJOR FUNCTION

Technical work which includes plans review, inspection of structures (new and existing) for compliance with County building and fire prevention codes and regulations, and investigation of all fires for cause and origin; and performance of fire prevention/public education activities.

ILLUSTRATIVE DUTIES

(NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Makes technical inspection of new buildings or modification of old building constructions. Insures that all building work conforms to County fire prevention codes.

Advises and instructs owners and occupants on fire safety methods and in the removal of fire hazards, in accordance with the fire prevention code.

Checks each project for defects, omissions, violations, and other departures from correct procedure. Assures notice of non-compliance where work is not correct.

Inspects all work upon completion and signs permit giving final approval for the County that the work is safe for life and property. Makes recommendations for reducing potential fire hazards to owners and occupants.

Makes routine and periodic patrols and inspections of area as assigned to check for violations and hazardous conditions. Issues notices of non-compliance.

Inspects and documents through reports, storage, and use of hazardous materials.

Investigates complaints of fire safety hazards which are reported. Reports violations. Participates in promoting fire prevention and safety education throughout the County.

Investigates all fires as required for cause and origin and provides expert testimony, written, and verbal, of all related evidence of an investigation for presentation in a court of law.

Provides written documentation of all duties performed and maintains an up to date filing system.

Performs related work as required.

(Fire Inspector continued)

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of fire safety laws, rules, and regulations and the fire prevention code. Knowledge of the principles and practices of fire safety and of inspection techniques.

Ability to read plans to assure that proper fire safety requirements are being incorporated into new buildings. Ability to recognize and define fire hazards and to recommend effective remedial measures. Ability to conduct harmonious discussions with property owners and the general public, and to persuade them toward desired courses of action. Ability to express oneself clearly and concisely, orally and in writing. Ability to keep records, prepare and submit reports, and provide expert testimony in a court of law.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a GED and two (2) years of experience in firefighting and/or fire inspection. Must possess a current certificate of compliance as a firefighter issued by the Florida Division of State Fire Marshal of the Department of Insurance and Treasurer as per Rule Chapter 4A-037. Must possess and maintain certification as a Fire Inspector pursuant to F.S. 633.

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

ADA REQUIREMENTS

Physical Demands: Heavy to very heavy work. Ability to see, hear, talk, lift (100 lbs.), carry, push, stand, climb, crouch, balance, handle, fingering, pull, walk, crawl, kneel, reach.

Environmental Demands: Both inside and outside work. Potential hazardous work conditions. Ability to tolerate heat, inclement weather (rain, cold, humidity), water, odors, dust, poor ventilation, fumes, toxic fumes.

Mental Demands: Ability to read and comprehend professional, technical and scientific journals, manuals and procedures; safety instructions; maps, mechanical drawings and blueprints; memos, letters, policies, and reports. Ability to perform shop math and general mathematical functions. Ability to write business letters, speeches, summaries and reports. Ability to speak clearly and concisely relating information, data and details to layman; conversant in theory and practices of discipline; public/extemporaneous speaking.

Revised 10/94