

MOSQUITO CONTROL DIRECTOR

CODES/PAY RANGE

Class Code: 4540 EEO Code: A FLSA: E Pay Range: D

MAJOR FUNCTION

Advanced administrative, supervisory, and technical work directing the County Mosquito Control Services.

ILLUSTRATIVE DUTIES

(NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Plans, directs, and coordinates the overall Mosquito Control Program. Prepares and maintains the budget and fiscal matters and records for the overall program. Prepares and approves specifications for bid. Administers through subordinates, the technical and safety training of all personnel.

Prepares for meetings of the Mosquito Control Advisory Board and maintains meeting minutes and records.

Plans and coordinates through subordinates the work of all sections in the surveillance, source reduction, chemical application and vehicle and equipment maintenance for mosquitoes and biting fly control in the county.

Confers and coordinates with county, federal, state, private, civic, and health officials and personnel in matters of mosquito control and research. Coordinates mosquito control resources with those of other county operations. Maintains control of all property and material inventories and use.

Researches and implements new methods of chemical, biological, and ecological mosquito control.

Prepares and maintains effective educational and public relations programs through the press and television. Gives talks before civic, educational, environmental and other groups. Investigates difficult public complaints.

Keeps current in requirements of federal, state, and local laws and regulations related to the mosquito control operation, and instructs all personnel in compliance.

Provides long range planning in the development of improvements in operational techniques, facilities, equipment, and staff.

Performs related work as required.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of entomological principles, practices, and techniques as applied to the identification and control of larvae and adult mosquitoes. Knowledge of the laws, rules, and regulations effective in the county and state relating to mosquito and biting fly control.

(Mosquito Control Director continued)

Ability to plan, organize, direct, and control personnel, and materials of a mosquito control program. Ability to prepare and maintain a comprehensive budget and fiscal system. Ability to promote and maintain public interest, confidence, and cooperation in the work. Ability to express oneself, orally and in writing.

MINIMUM QUALIFICATIONS

Bachelor's degree in Biology, Entomology or related field, and five (5) years experience in directing or assisting in directing a large work program in the mosquito or arthropod control field.

Must be examined and certified in Public Health Pest Control, Aquatic Weed Control, and pass on DACS Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control, Mosquito Control Director's exam, within six (6) months of appointment,

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

ADA REQUIREMENTS

Physical Demands: Sedentary work. Ability to see, talk, sit, traverse uneven, broken terrain, finger dexterity.

Environmental Demands: Generally inside work. Limited exposure to chemicals, inclement weather (heat, humidity, cold), insects, snakes, and toxic plants. Ability to tolerate noise, marshy/wet environs.

Mental Demands: Ability to read and comprehend scientific, technical and professional journals and manuals; financial reports, letters, memos, abstracts, instructions; legal documents, ordinances and statutes. Ability to perform shop math and general mathematical functions including statistics. Ability to write reports, financial reports, memos, letters, speeches, instructions and procedures. Ability to speak publicly; conversant in theory and practices of discipline; persuasive speaking. Ability to analyze data and develop conclusions. Ability to identify and resolve problems.

Revised 10/97
Replaces 10/94