

SERGEANT/VC SO

CODES/PAY GRADE

Class Code: 3155

EEO Code: C

Pay Grade: 314

(Refer to Labor

Agreement)

MAJOR FUNCTION

Responsible work of a general public safety nature with primary emphasis on the protection of life and property and the routine enforcement of laws and regulations and supervising subordinate deputies.

ILLUSTRATIVE DUTIES

(NOTE: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Performs all duties of a Deputy II.

Instructs, assigns, supervises, and assists in the work of subordinate employees. Conducts shift briefings and roll call. Conducts supervisory inquiries as assigned.

Reviews reports for accuracy and clarity.

Performs line inspections of officer's appearance, equipment, vehicle and weapons.

Maintains close supervision appraising and evaluating conditions of performance for adherence and conformity to duties and methods as prescribed by departmental policy, rules and regulations within the area of assigned responsibility. Initiates corrective action and/or disciplinary action as necessary.

Takes charge of any emergency or major crime scene and directs police activities until relieved by a superior officer.

Prepares reports and affidavits.

Performs other related supervisory and technical functions as required.

KNOWLEDGE, ABILITIES AND SKILLS

All knowledge, abilities and skills required for lower ranking officers. Considerable knowledge of police practices and techniques, state laws, local ordinances, and department rules and

(Sergeant/VCSO continued)

regulations. Knowledge of the principles of crime and accident investigation. Knowledge of interrogation techniques, arrests and booking procedures, and techniques of identification and preservation of evidence. Knowledge of crime scene services such as fingerprinting and basic photography.

Ability to plan, assign, and supervise work of subordinates.

MINIMUM QUALIFICATIONS

Five (5) years of current continuous service as a Deputy II with the Volusia County Sheriff's Office.

ADA REQUIREMENTS:

Physical Demands: Heavy to Very Heavy work.

Ability to run a minimum of fifty (50) yards.

Ability to climb a minimum of six (6) feet.

Ability to broad jump a minimum of six (6) feet.

Ability to drag, lift, carry a minimum of 150 pounds.

Ability to crawl a minimum of ten (10) yards.

Ability to swim a minimum of fifty (50) yards with a flotation device.

Ability to operate emergency vehicles. Ability to traverse all types of terrain, i.e. urban, woods, swamp, hills. Ability to use restraints, i.e. handcuffs, hobble. Ability to sit for long periods of time. Ability to bend, crouch, reach, see, hear, smell, pull, push, stand, kneel, handle, stoop, balance, talk, feel; finger dexterity. Ability to effectuate an arrest with or without physical resistance.

Ability to perform shift work, 24 hours a day, seven (7) days a week.

Environmental Demands: Inside and outside work. Ability to tolerate inclement weather including heat, humidity, rain, cold, fog, sleet. Possible exposure to hazardous materials and conditions; toxic conditions, fumes, odors, noise, vibration, dust, confined areas, animal/human waste.

Mental Demands: Ability to read and comprehend professional and technical manuals, procedures, journals and documents; legal documents; maps and layouts; memos, reports, summaries and evaluations. Ability to perform basic mathematical functions. Ability to write complex documents relaying information, data, and details. Ability to speak clearly and concisely to layman.

Revised 2/02

Revised 10/98