

**COUNTY OF VOLUSIA - REVENUE DIVISION**  
**GENERAL CURRENT PROPERTY TAX PAYMENT INFORMATION**



You can pay your current property taxes at [www.volusia.county-taxes.com](http://www.volusia.county-taxes.com). The County of Volusia has contracted with a third party vendor, who charges a convenience fee to provide this service. The convenience fee is currently \$1.50 for E-check payments or 2.6% with a \$1.75 minimum for credit card payments.

**IF PAYING BY MAIL:** Keep the top portion of your bill. Tear off and return the bottom portion with your payment to the address on the enclosed envelope, **postmarked no later than March 31<sup>st</sup>**. Postmark is used to determine the applicable discount. When postmark is not available, the date the payment is received by the Revenue Division determines discount. Failure to return the bottom portion of the bill will cause a delay in the processing of your payment.

**DO NOT MAIL CASH:** The County of Volusia **will not** be responsible for cash payments sent through the mail. Cash may be paid in any of the Revenue Division offices.

**PAYMENT BY CHECK OR MONEY ORDER:**

- Must be made in **U.S. Funds Only, Drawn on a U.S. Bank**, and made payable to the **County of Volusia**.
- Make your check for the **exact amount** shown on the tax bill in the yellow box at the bottom, for the single month in which you postmark or walk in your payment. This amount contains the applicable discount. If the last day of the month falls on a weekend or legal holiday, the discount period will be extended to the next business day **for walk-in payments only**.
- Write the **Parcel Number** or the **Alternate Key Number** on your check or money order.
- **Post dated checks** are **not** honored.

**IF YOUR PAYMENT IS DISHONORED** for insufficient funds, stopped payment, closed account, or any other reason, the payment will be removed from your tax account, you will lose the discount you had qualified for, and you will be charged a fee based on the amount of your payment.

**IF USING YOUR BANK'S ONLINE BILLPAY SERVICE:** Do not use the address on the enclosed envelope. Instead, mail your payment to the County of Volusia, Revenue Division, 123 W. Indiana Ave., Rm 103, DeLand, FL 32720-4602.

**RECEIPTS:** Your cancelled check is your receipt. Payments can also be verified and receipts printed at [www.volusia.county-taxes.com](http://www.volusia.county-taxes.com). If you do not have access to a computer, you may include a **self-addressed stamped** envelope with your payment so a receipt can be mailed to you, or you may pick up a receipt in any of our offices.

**TO PAY THIS YEAR'S TAXES IN PARTIAL PAYMENTS:** No discount is allowed, and a fee is charged for each partial payment. For additional information, or to obtain the application, please visit [www.volusia.org/revenue/propertytax.htm](http://www.volusia.org/revenue/propertytax.htm), or contact our office. A completed application must be submitted each year. **We are unable to process partial payments for accounts that don't have an application on file.** Partial Payments can be made on **current taxes only**.

**TO PAY NEXT YEAR'S TAXES BY QUARTERLY INSTALLMENT METHOD:** If you choose to pay next year's taxes by quarterly installment, which includes pre-payments due in June and September, please file an application with the Volusia County Revenue Office **prior to May 1st**. Information and applications can be obtained at [www.volusia.org/revenue](http://www.volusia.org/revenue) or from any Volusia County Revenue Office.

**NOTICE TO TAXPAYERS ENTITLED TO HOMESTEAD EXEMPTION:** If your income is low enough to meet certain conditions, **and the total mortgages and liens against your property are low enough**, you may qualify for a deferred tax payment plan on homestead property. Deferral of taxes does not excuse the debt, and the deferred amount earns interest, and must be paid at a later date. Information and application to determine eligibility are available at any Volusia County Revenue Office.

**REVENUE DIVISION OFFICE LOCATIONS:** A list of locations is printed on the back of the tax bill, and is also available at [www.volusia.org/revenue](http://www.volusia.org/revenue).

In accordance with Florida Law, the format of the tax bill reflects each individual taxing district. In addition, ad valorem taxes (based on assessed value and millage rate) and non-ad valorem assessments (flat fees) are listed separately. These totals have been combined into the total amount due (the March amount listed on the bill).

1. **ALTERNATE KEY:**  
A unique number assigned to each property. Please refer to this number if you contact the Revenue Division.
2. **LEGAL DESCRIPTION & PROPERTY ADDRESS:**  
Verify this is your property. If any errors are found, immediately notify the Property Appraiser's office.
3. **MILLAGE RATES:**  
The tax rate charged by each Taxing Authority. For a comparison of millage rates by area, and other related data, please visit the Property Appraiser's Tax Roll Information page at [www.volusia.org/property](http://www.volusia.org/property).
4. **ASSESSED VALUES & EXEMPTIONS**  
The value of your property for taxing purposes, and the total of all exemptions approved for this parcel, as determined by the Property Appraiser's office.
5. **COMBINED TAXES & ASSESSMENTS:**  
The total of all Ad Valorem Taxes and Non-Ad Valorem Assessments. Payments made in the month of March will be at the full gross amount. Discounts have been calculated for payments made in months prior to March.
6. **DELINQUENT TAX MESSAGE:**  
If you owe delinquent taxes there will be a message that instructs you to call for more information.
7. **PROPERTY OWNER(S) & MAILING ADDRESS:**  
Determined by the Property Appraiser when the Tax Roll is Certified in July. **If you have sold this property**, please forward the notice to the new owners or return it to the Revenue Office.

**If there has been a change in your mailing address**, print the corrected information below, detach and return the form with your payment. Mailing address changes can also be requested by sending an e-mail to [MorganG@volusia.org](mailto:MorganG@volusia.org).

**Failure to receive a tax notice does not excuse tax payment or allow for the extension of discount or forgiveness of penalties.**

ALTERNATE KEY NUMBER	
OWNER NAME	
MAILING ADDRESS	
CITY, STATE, ZIP	
OWNER'S SIGNATURE	
*EMAIL ADDRESS	

\*Public Records Disclaimer: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, please do not provide it.