

County of Volusia
Human Services Advisory Board
Tuesday, April 22, 2014
Minutes
3:30 pm
United Way
3747 W. International Speedway Blvd.
Daytona Beach, Florida

Members Present:

Members Absent:

Staff:

Alexandria Bear Clay LaRoche Coren Meeks Susan Clark Thomas Dockery Peter Migner Teresa Pope Dave Lynn Princess Davis	Joyce Cusack Marjorie Johnson Latwania Williams Joe Hancock Shiretha Dixon (Excused) Drew Dancey Robert Walker Andre Jackson Johnnie Chavis Dr. Olu Eniwaye Phoebe Cole Julia Marshall	Myra Gaziano Helen Worthy Pat James Myralis Hopgood Walter Lacey Kim Johnson Susan Rodriguez
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I. Call to Order

- Clay LaRoche called the meeting to order at 3:40 pm

II. Pledge of Allegiance

- Pledge of Allegiance led by Clay LaRoche

III. Roll Call

- Myralis Hopgood proceeded in the roll call and determined a quorum was present.

IV. Approval of February 11, 2014 Minutes

- A motion was made by Thomas Dockery and seconded by Susan Clark to approve the minutes from the February 11, 2014 meeting.
- Motion carries unanimously.

V. Manager's Report

- Pat James presented the managers report. She informed members that the CSBG grant was increased from \$317,157 to \$496,628 plus county dollars in the amount of \$90,809 for a total award of \$587,437. The new LIHEAP for 2014-15 goes into effect May 1, 2014 and the total award for the new year is \$1,411,980. The Summer Food Service Program starts June 9, 2014 -August 15, 2014; currently we have 72 sites with

applications. She informed staff that there are changes being made at the federal level regarding holding CSBG entities more accountable at the local and state levels. Staff will start working on the Community Action Plan and scheduling a planning meeting with the board. Several staff will attend the annual Florida Association for Community Action training conference in Orlando, May 13-16, 2014.

VI. CSBG Financial Summary – Walter Lacey, Support Services, Manager

- Walter Lacey presented the CSBG Financial Summary report and allowed time for questions regarding the report

VII. New Business

- A. Peter Migner presented the Nominating committee report and distributed ballots for election of new officers. Thomas Dockery made a motion to close the ballot on the said names and it was seconded by-----. Mr. LaRoche assigned two staff people to count the ballot.

B. Election of officers

Clay LaRoche read the results of the election:

- Dave Lynn was elected as Chairman, Susan Clark was elected as Vice Chairman and Alexandria Bear was elected as Recording Secretary.
- A motion was made by Susan Clark and seconded by Thomas Dockery to approve election of new board officers.
- Motion carries unanimously.

C. Approval of 2nd Quarter FY 2013-2014 CSBG Report

- Myra Gaziano presented the CSBG Second Quarter FY13-14 report and allowed time for questions regarding the report.
- Myra provide spread sheets for Goal #1 regarding Family Self Sufficiency Program and Goal #2 regarding FOCAS Report which is our plan for the year, including Community Assistance division, Housing and Grants Administration that includes Housing Rehabilitation, Neighborhood Stabilization and first time buyer programs.
- Dave Lynn asked questions regarding if we are doing FSS banquet again next year.
- Pat James informed him that it was contingent upon finding a sponsor.
- Susan Clark asked questions regarding amount of clients enrolled, year to date on referrals and funding for FSS.
- Peter Migner asked question regarding program capacity, gender of most applicants and online accessibility.
- Myra Gaziano, Pat James and Walter Lacey offer further explanation regarding the question asked.

- A motion was made by Peter Migner and seconded by Susan Clark to approve the second quarterly FOCUS report as read.
- Motion carries unanimously

D. Annual Planning Meeting

- Pat James recommended that the next annual planning meeting be held Tuesday, June 17, 2014. This would allow time to make any changes to the grant application and work plan for 2015. After discussion, the board agreed to meet June 17 at 3:00 p.m. Pat James informed members that she would confirm a location for the meeting.

E. Summer Camp Scholarship and summer Food program

- Pat James provides information regarding the summer food program. Program start 6/9/2014, serving children's 18 year old and under.
- Myra Gaziano gave an overview regarding the Summer Camp Program and available scholarship applications.

F. Community Meeting

- Pat James provided information regarding the next community meeting. Ms James recommended having the meeting this year either in June or July and have the ROMA training sometime in August to assure all new board members can attend, training is very intense and last from 12:00 to 5:00 pm.

VIII. Review Meeting Dates

- Clay LaRoche informed members that the next regular schedule will be at the United Way July 22, 2014 at 3:00 p. m. instead of 3:30 p.m.

IX. Meeting Adjournment

- A motion was made by Thomas Dockery and seconded by Alexandria Bear to adjourn the meeting.
- Meeting adjourned 4:30 p.m.

ATTEST:

APPROVED

RECORDING SECRETARY

CHAIRMAN