

County of Volusia  
Human Services Advisory Board  
Tuesday April 23, 2013 3:30 pm  
United Way of Volusia  
3747 W. International Speedway, Blvd.  
Daytona Beach, Florida

Members Present:

Susan Clark  
Thomas Dockery  
Dr. Olu Eniwaye  
Marjorie Johnson  
Clay LaRoche  
Dave Lynn  
Nancy Siebert (Alt)

Absent Members:

Deborah Bacom-Unexcused  
Norma Bland- Excused  
Anthony Brown-Unexcused  
Treshawndra Capers-Unexcused  
Abbe Hoffman – Unexcused  
Sebrina Slack- Excused  
Kathy Spencer- Excused  
Sharon Warriner-Unexcused

Staff:

Vickie Heath  
Patricia James  
S.Kim Johnson  
Walter Lacey  
Susan Rodriguez  
Helen Worthy

Public participation is encouraged on matters on the agenda. If you desire to be recognized by the chair, please fill out a request form and present it to one of the staff members present. This will allow the Chair to provide ample time for those desiring to be heard. Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

**Item 1- Call to Order**

Dave Lynn called the meeting to order at 3: 35 p.m.

**Item 2 – Pledge Of Allegiance**

The Pledge Allegiance was lead by Dave Lynn

**Item 3 – Roll Call**

Vickie Heath proceeded in roll call and determined that a quorum was not present.

**Item 4- Board Chair Report**

Dave Lynn stated he completed FPL training with all four of the Human Services offices. He also stated that he would like to provide training to different agencies. He made a brief statement regarding LIHEAP and the funds have not been disbursed. Mr. Lynn reminded board members to keep track of all volunteer hours and submit report to Pat James.

### **Item 5-Managers Report**

Ms James stated that the Community Service Block Grant (CSBG) modification increasing the grant to \$498,303 was approved by council and she was waiting for approval from the state. She informed members that once the modification is approved she can move forward in scheduling ROMA training for the board.

Ms. James stated that the LIHEAP Grant was submitted to the state for FY 13/14 and waiting on final approval. The total amount for the grant is \$1.7 million and will end March 31, 2014.

Ms. James reviewed the 2<sup>nd</sup> quarter report for submission to the state. The report covered from January 1 -March 31, 2013. She also thanked all board members that submitted their volunteer hours.

She reviewed the quarterly comparison report for the 2<sup>nd</sup> quarter which an analysis of January 1, 2012 – March 31, 2012 in comparison to January 1 - March 31, 2013.

Ms. James informed members that the Summer Food Service Program start June 10 through August 13, 2013.

Ms. James informed the board of the LIHEAP & CSBG training that she and the supervisors would be attending in Miami May 7-9, 2013. She informed members that she would also be attending the Florida Association for Community Action (FACA0 conference at the same location.

Ms. James stated that Access Volusia would be relocating from West Crile in Deltona to the Chisholm Center in Deland to a more centralize location.

Each supervisor briefly gave information on their office site. Susan Rodriguez informed members that the Orange City office will be relocating to from 2765 Rebecca Lane and the new location will be 775 Harley Strickland Blvd, Suite 104, Orange City. Services would resume Monday, June 3, 2013 in the new location. Helen Worthy briefly gave a little information on Access Volusia and the new Case worker Debbie Edwards. Kim Johnson gave insight on the Family Self Sufficient Program (FSS).

Ms James also briefly explained the criteria for emergency assistance due to the fact that LIHEAP funds have not been allocated from the state. In order for the clients to apply they would have an unforeseen expense such as car repair, medical bills, etc.

### **Item 6 –Financial Summary**

Mr. Walter Lacey explained the expense breakdown of the CSBG budget. He stated that the spreadsheet does not include the modification. Once it's approved the budget will reflect the change. Approximately 64% of the budget has been expended within the first 6 months.

**Item 7- Old Business**

Ms. James discussed optional dates for the ROMA training and informed members she would send an email to confirm a date. The location for the training has not been determined.

**Item 8- New Business**

Mr. Lynn informed members that due to lack of a quorum they could not vote on any action items. He requested that Ms. James schedule a special meeting to prior to the July meeting. Ms. James informed members that she would send some dates and schedule a meeting based on the consensus of the group.

**Item 9- Announce the next meeting** The next regular schedule meeting will be July 23, 2013

**Item 10- Adjournment** – Meeting adjourned at 4:45

ATTEST:

APROVED

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RECORDING SECRETARY

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CHAIRMAN