

VOLUSIA COUNTY ANIMAL CONTROL

ADVISORY BOARD MEETING

SEPTEMBER 7, 2011

PRESENT: CATHY DRIGGERS  
KRIS WOOD  
PAT MIHALIC  
JUDY MALONE  
NICHOLAS MONGELLO  
ROBERT BAIRD

SERGIO PACHECO, VCAC FIELD SUPERVISOR  
SHARI WILLIAMS, RECORDING SECRETARY

The meeting was called to order by Cathy Driggers at 6:10 pm. Dr. Emerson, Mr. Gilchrist and Paul Minshew have an excused absence.

Mrs. Driggers: Has everyone had a chance to review the minutes from the last meeting? Can I have a motion to approve these minutes?

Mrs. Mihalic makes a motion to approve the minutes.

Mrs. Clark seconds the motion.

The motion is passed.

Mrs. Driggers: regarding the discussion of criteria for a non-profit to lead the free roaming cat program. The criteria went out in an email. Did anybody have any additional things that need to be put on that or was everybody in agreement? I didn't make any changes at all. I think we covered a lot of it.

Mrs. Clark: I would add one thing. If there was any litigation, not criminal, if there was any litigation against the 501. Whether it was the veterinarian had fines that they were affiliated with. Something if there was litigation against the company. Obviously with the result.

Mrs. Driggers: Ok. With doing the investigation as they we're going through, we could put that in with the same thing as doing the background check, the credit ratings and

when we're checking all of that as well as any litigation to take that into consideration? I'm not sure about putting that in. How would you want to word that Karen?

Mrs. Clark: I'd like to find out if there were complaints and to know if they were verified or false; because different organizations do have complaints through the various agencies. If there was a complaint against them, are we allowed to know this and whether if it was rectified? The attorney is not here so I don't know the proper terminology. There could be complaints that the veterinarian didn't have all their stuff and the way the State is not coming down on these people who constantly do things the wrong way, there's a long slow process.

Mrs. Driggers: Right. And everybody has complaints. So it's a fine line there, you want to be really careful because there's not a lot of validity to the complaints.

Mrs. Clark: And how it was addressed.

Mrs. Driggers: Right.

Mrs. Mihalic: I think if you took number 14, where it says must have no criminal records or reports of misconduct related to financial record keeping. If you would just modify that to include their operations or financial record keeping. That would cover both and it would be really simple. That would come up anyway if you did a report even through the Department of Business and Professional Regulation. It's going to come up anyway. I think I would just put that.

Mrs. Driggers: Are you ok with that Karen?

Mrs. Clark: Yes, that would be perfect. So it would just say in financial record keeping and operations.

Mrs. Mihalic: Are we going to go over them item by item?

Mrs. Driggers: We can.

Mrs. Driggers then reads the Criteria for Lead Non Profit seeking to lead county-wide free roaming cat program item by item (see attached):

Regarding number 1:

Mrs. Clark: Well the 990 is all inclusive. Because if you have other documents and your projects and everything, that's all put in there.

Mrs. Driggers: It allows for any additional documents that we want to require. It doesn't limit us to just the IRS documents. It leaves it a little more vague for us if we say we want an additional piece of information.

Mrs. Driggers continues reading the criteria.

Regarding number 10:

Mrs. Mihalic: We might have a little bit of a problem with that. A lot of them are just going to say not necessarily dogs or cats. The majority of them say just dogs or cats rather than just free-roaming. That kind of narrows the field to groups that do cats and dogs both.

Mrs. Driggers: Honestly I have not looked at the mission statements on some of these. That's what their whole mission is. A lot of these groups that we'll be looking at; the majority of their mission is all free roaming or feral cats.

Mrs. Mihalic: If you take First Coast No More Homeless Pets, if they were coming in, theirs isn't free roaming cats. They do dogs and cats. There's going to be ones that are limited too and those might be the ones you do want to look at. But you don't want to exclude people like First Coast No More Homeless Pets. If they would expand into this area, you might just want to put cats period. You might want to just put cats.

Mrs. Driggers: So this would read a mission statement that in part relates to cats.

Mrs. Mihalic: Yes. That's what I would put rather than limiting it to free roaming. I don't want us to eliminate someone just because of what their mission statement says.

Mrs. Driggers continues reading the criteria.

Regarding number 13

Mrs. Clark: Article three of your articles of corporation is what your purpose is and that would also include your number ten. That's part of your mission statement. Article three of your articles of corporation. That's your goal.

Mrs. Driggers: It is but what we're saying in number ten is what should be within that mission statement. So it actually stands alone in what we're saying with that mission statement. But the mission statement itself will be within the articles of incorporations. I think that something else under the bylaws for number 12 are standing rules. A lot of organizations have their bylaws they have to report and turn in. Like in our group, we are a member club of AKC. We cannot change our bylaws without approval from AKC. But there are such things as standing rules. So in other organizations they have those standing rules so they don't have change their bylaws. So they have other rules that kind of makes them able to move around. So maybe if, on number twelve, we also say "must provide copy of bylaws along with any standing rules".

Mrs. Clark: That's perfect.

Mrs. Mihalic: That includes any standing rules if you have a standing rule. That's good. I would put standing rules if applicable.

Mrs. Driggers continues reading the criteria.

Regarding number 14:

Mrs. Mihalic: and business operations.

Mrs. Driggers continues reading the criteria.

Mrs. Mihalic: On fifteen, what are we asking for there? What would that include?

Mrs. Driggers: If I remember back when we were coming up with this list, we were talking about their structure. What that organization was built on. It's not really what they're accountable for it's actually the organizations structure.

Mr. Pacheco: Speaking to Becky, my understanding was the structure means not having one person controlling the whole thing. Have a structure of accountability; maybe a president, vice president a treasurer and that kind of stuff.

Mrs. Clark: That's required by the IRS for a non-profit.

Mrs. Mihalic: So you maybe want to put on there a list of board personnel.

Mrs. Clark: And duties.

Mrs. Mihalic: You're going to have that because you're going to have their titles.

Mrs. Driggers: You could say "provide the organization's personnel structure of accountability" and that would make it obvious.

Mrs. Driggers continues reading the criteria.

Mrs. Driggers: Any further additions?

Mrs. Clark: Insurance. If this is going to be related to having a direct contract with the County, the County is most likely going to require some form of insurance. In case somebody gets a dog killed or someone gets bitten at one of these places. Where's the liability lie?

Mrs. Mihalic: None of the cities that have gone with tnr have insurance on them. It's strictly a volunteer basis and that's what you're going on. You're going on volunteers you're not going to have employees. The organization is going to have your employees. You are going to again have people who are going to turn away from this. I doubt if

C.A.R.E. has insurance. They do make you sign papers. There's volunteer paperwork they have to sign.

Mrs. Driggers: Depending on the organization we're looking at, they may have insurance for them for liability but not for their volunteers. They may have some type of release for the volunteers, something for them to sign. I do think that's important to have in there. We need to know what their plan is and that kind of falls under "providing a plan for managing volunteers". Maybe put in there "to include liability". How are they going to handle the liability? What is their plan?

Mrs. Clark: What if Becky or Sergio asks the County attorney their opinion regarding the liability thing before we even start addressing it if anything?

Mrs. Driggers: Well this needs to be done so we can move forward. If we have to go back and forth to the County then we're going backwards. It's a good idea to find out what the County's attorney says regarding liability, but to put it in here as this is what we're going to be using so that we can go ahead and get somebody in here so we can start. It can all fall under "provide a plan for managing volunteers". We need somebody too who's going to say they're at least going to have something that these volunteers can sign that's releasing them, in turn releasing us from any liability.

Mrs. Mihalic: Again, the group that's going to take it over is going to be a stand alone group. They are going to work in conjunction with that, but that group is going to have their own rules and regulations that is not government. The government wants to step away from it because you don't want that liability. And you're not going to get any city to come on board taking any type of responsibility for that. Your group is going to be the one who handles it and however they handle it internally right at this moment is what they'll be having in their business plan. To put a requirement there, again, you might chase someone away who doesn't really need to have that insurance because you're not insuring the County or the cities that you're going to be working with. You are a stand alone entity. You don't work for the County or for the cities. You just work in conjunction with them to serve a purpose.

Mrs. Driggers: What C.A.R.E. does. It is volunteer. There's nobody in the County giving them money for that particular thing, for liability or insurance or anything like that. They have a plan in mind. I can't imagine there's any group that doesn't think that.

Mrs. Mihalic: Requiring insurance for it, that should be in their plan.

Mrs. Driggers: Whether they carry insurance or not, that's their problem. But it is something we need to know as far as how they plan on managing. It all works into this number sixteen. This could be used as an umbrella and the questions like liabilities and forms and all that can all fall under that without wording it in here.

Mrs. Mihalic: Right. Exactly.

Mr. Baird: Besides all that, how about if you put in also the managing and recruiting volunteers?

Mrs. Driggers: On number sixteen?

Mr. Baird: yes

Mrs. Driggers: So it would say “provide a plan for managing and recruiting”.

Many Board members agreeing at once

Mr. Baird: Also how about community service people? Could you snag them to do anything?

Mrs. Clark: That would be the 501 plan. I have one for number seventeen. A copy of Florida State’s solicitation license.

Mrs. Driggers: Ok.

Mrs. Clark: And most likely they would have some sort of limited practice license. If they have any type of state issued licenses. If they happen to have where they can do free roaming cats, getting a spay and neuter and at the same time they happen to do a shot clinic, they would need a state license for that too.

Mrs. Mihalic: You might want to include that in number one. That you have related documents not limited to but can include...

Mrs. Clark: You don’t need a 501 to get a LTD service license. Just add any state licenses that you may have. But the solicitation license would be something that you would expect something a 501 to have.

Mrs. Driggers: If we add it to number one, you’re leaving number one as is but to include a copy of any Florida license?

Mrs. Clark: I would put it as 1a. 1a is the must have 501C3 and 1b I would say to have a solicitation license. They would have to have one. If they’re going out for grants it says right here, they have to a track record of fund raising, donations and grant recipients. You need to see a copy of their solicitation license because if they don’t have that they can’t do these.

Mrs. Mihalic: There’s an agricultural license too. I would put state licenses also.

Mrs. Driggers: So it should be in a separate number and it should be Florida state licenses.

Mrs. Clark: And permits.

(inaudible-members talking among themselves)

Mrs. Driggers: Anything else?

Mr. Mongello: Can you expand on number eight? What exactly do you mean by that?

Mrs. Driggers: Not just in one city, they're wanting someone who has the ability to go throughout the whole County. We're not looking for just one little area. Like if they could only do East Volusia. They're looking for someone who could expand and do all of it.

Mr. Mongello: Ok. There is someone I'd like to recommend. Journey's End Animal Sanctuary. They have a brand new staff now. They're very efficient. I'm sure Florence will be happy to come and speak to everybody.

Mrs. Driggers: Ok.

Mr. Mongello: She has fundraising. I think she was able to get a grant or two. She's been in Volusia County forever.

Mrs. Driggers: Anything else with this list before we move forward?

Mr. Mongello: Who will contact her? Do you want me to contact her?

Mrs. Driggers: Once this is released, weren't they actually going to apply? Becky Wilson will be the one to do it.

Mr. Mongello: Ok

Mr. Pacheco: These are steps and the next topic here is to discuss ways to promote and get the word out. Hopefully the groups will get in contact with us and will apply and that's where we start the ball rolling listening to the different groups.

Mrs. Driggers: Right. You could let her know as far as when it comes out.

Mr. Mongello: I'll wait for that.

Mr. Pacheco: You can recommend but they might not want to jump on board. Promoting it, getting the word out, these organizations look at it and want to apply. That's how we start.

Mrs. Driggers: I'd like to have someone make a motion to approve what we've got as written.

Mrs. Clark: I make a motion to approve the agreed 17 points.

Mrs. Mihalic: I second it.

The motion was voted on and passed.

Mrs. Driggers: Moving on to promotion. How would we like to start? We've talked about several ideas already on ways that we can promote but nothing has been decided. Suggestions?

Mrs. Clark: Is this just to promote invitations to existing non profits that would be interested?

Mrs. Driggers: They would have to meet the criteria so they would have to be existing to fall into this category.

Mrs. Clark: There was a list that was made last year or the year before. I don't know if some of them are still in business but that was the way we got some of the people here. Someone here got C.A.R.E. and some other groups. I'm sure there's already a list that the County has. Andy Kelly would have a list.

Mr. Baird: The famous list.

Mrs. Clark: He has a list of active cat people. We can probably procure that from him. Everybody there knew what it was. Maybe somebody here can write or call Andy and say could the Board please have a copy of that list so a letter can go out so all can benefit from it?

Mrs. Driggers: I have a meeting with him scheduled so I can do that.

Mr. Pacheco: I believe also Shari has that list.

Ms. Williams: We have a copy of the sign in sheets for both of those meetings.

Mrs. Clark: Are we allowed to write to other cities. I know Gary Thomas has quite a list with the Deland Police Department for his Second Chance Rescue. I get those notices everyday now. I think that would be a very good source. He didn't solicit them; they okayed their group to be on his contact list.

Mrs. Mihalic: He does have an extensive list and it goes beyond Volusia County.

Mrs. Driggers: I would say use any resource that we have.

Mrs. Clark: Doesn't the request have to come from Becky's office not us?

Mr. Pacheco: All I know is we have to find ways to try and promote it.



Mrs. Clark: But that's what I'm saying, if your office writes a letter to, in this case to Chief Ridgeway to please if they may have access to their rescuers list so that we can proceed with this program.

Mr. Pacheco: What we need to do is the request should come from this Board.

Mrs. Mihalic: Right. It can't come from Volusia County because we're just an advisory board.

Mr. Pacheco: The Board is the one that's taking the bull by the horns.

Mrs. Clark: In other words, we would all vote say yes, let's ask Volusia County Animal Services to write to the city of Deland? Is there protocol?

Mr. Pacheco: Everything on this topic has to come from the Board.

Mrs. Driggers: So if there's somebody who's going to write, from this Board, that's the first thing we would need to do is have somebody who's going to write. Then if something's being sent out on behalf of the Board, then it needs to go to all of the Board prior to it going out so that they see what's being sent out.

Mrs. Mihalic: Really all we need is a form letter including the requirements and then a list of who we're going to send it out to. I think any one of us could provide a list to Shari if she's willing to check it against the list she already has. Then send this out to everyone. It would be pretty simple.

Mr. Baird: How about my list? Could I use that too?

Mrs. Clark: Well that's Ridgeway's list right?

Mr. Baird: No I have a list of my own people.

Mrs. Mihalic: This is what I'm saying. If everybody brought in the list that they have and we could just have somebody coordinate it so we don't have duplicates.

Mrs. Driggers: Right. I agree with that. If we're working with several lists you need to put them together before sending things out.

Mrs. Mihalic: Right.

Mrs. Driggers: So a form letter first. You've been nominated (looking at Mr. Mongello). What's your thoughts on that?

Mr. Mongello: Nominated for what?

(Laughter)

Mrs. Driggers: To write a letter.

Mrs. Clark: He's a great letter writer.

Mrs. Driggers: A form letter basically would include what our requirements are. A form letter that would be sent out from our Board to promote what we're doing here.

Mr. Mongello: Ok, sent out to whom?

Mrs. Driggers: Well we're going to have a list. It's going to be rescues groups, organizations that several people who have lists of their own are going to come together, check the list. I think that can all be done via email.

Mr. Pacheco: I can also add the Volusia County Community Information could also write up something. What they do is put that write up in a media box. What happens is channel 13, Daytona News Journal, comes over and picks it up then runs that information.

Mrs. Mihalic: If we feed the information to them then they would format it.

Mrs. Driggers: It's definitely something we want to get the media involved in.

Mr. Pacheco: Also I'd like to suggest once you get that out you need to elect someone to be a spokesperson. Whether it's going to be the chairperson here or someone else. We can receive, we can put our phone number of our office and have the phone calls come in. We can take that information and then send it to the spokesperson, whoever you decide. That spokesperson can call these people up and give them the information. But we'll put our number on there and they'll call us.

Mrs. Mihalic: That's a really good thing because that would direct it through you and then those calls could be funneled. The very first thing you would say if you're not a 501c3 then you know when you answer the phone to take the call then you don't qualify to begin with. No sense wasting time.

Mr. Pacheco: And we'll funnel that person or organizations to that one individual you select as a spokesperson. Then whoever is selected as a spokesperson calls that individual or organization up and says this is the requirements. It's basically coming from the board.

Mrs. Driggers: I think it's a great idea. Back to the letter. Are you ok with the letter or no? What's your thoughts on just a letter?

Mr. Pacheco: I believe we can call Community Information and they can draw up some paperwork.

Mrs. Driggers: Ok, so they can do the letter.

Mrs. Mihalic: If they're going to put it out for media it might as well be the same letter.

Mrs. Driggers: Ok, spokesperson. I agree, I think that's a great way to funnel things through and to have one person to do that. Does anybody want to volunteer for that?

Mrs. Clark: It's just repeating and going over the list that's on there and really no other social talk.

Mrs. Driggers: And dealing with the media.

Mrs. Clark: I don't mind doing it. I have time.

Mrs. Driggers: That's what I don't have. I would appreciate it if you could take that on.

Mrs. Mihalic: She's good too because she knows the legal part of it. So if there were questions on that she's going to know where to direct them to make sure they submit the correct documentation if they have questions.

Mrs. Clark: What's really nice if it's at all possible; if the calls are getting directed to you, get the list the actual corporation name. Because if I get that, first off before I make a phone call I go into the Florida Department of Corporations. There's already articles of incorporation on there and you can read all the stuff that's in there right from the start. Everything's documented already.

Mrs. Mihalic: That's a good idea and if you're familiar with that it takes a bit if you don't know where to go.

Mrs. Driggers: Any discussion on that? Is everyone in agreement that Karen's our spokesperson? Ok, sounds like you're the winner.

Mrs. Driggers: That will be a beginning with media. To let them know, get that out. Newspapers?

Mrs. Clark: Well the media, they take care of it. They have an all inclusive everything. It's an RSS feed or something.

Mr. Pacheco: That's how the County gets all that information out from each department. It's put in some sort of media box and they send it out.

Mrs. Driggers: Once we get this letter then we can go forward with that.

Mr. Pacheco: I would think the county Community Information would draw up the letter.

Mrs. Driggers: How long do you think?

Mr. Pacheco: I can't give you a time frame.

Mrs. Clark: I would say a couple of weeks.

Mrs. Driggers: Anything else on promotion? I think this is a good start. We now know we've got requirements, we're going to have a letter drawn up, we're moving on. Once the letter's drawn up the media will get involved. We have a spokesperson.

Mrs. Mihalic: Will you be putting it on the website also?

Mr. Pacheco: We can put it on the Animal Control part of the website.

Mrs. Mihalic: That would be really good.

Mr. Pacheco: If they go in to Volusia.org and they're interested, they go onto Animal Services.

Mrs. Clark: How about also the business section where when you have a business you look on the website. I haven't looked on it in over a year so I don't know if it's still there. But it makes an announcement of "we're looking for", it's fishing, it's trolling out there. You're looking at the website, oh they're looking for somebody who does this. What's the criteria? You'll have this already printed on there. Ok I think I meet that and then they'll send it in. It's under the business section.

Mr. Pacheco: That's something we need to look at. I can tell you for sure under the Animal Control website we can.

Mrs. Driggers: Is it because we're in the County, we are an advisory board for the County that it's strictly, like if you go in and click on different advisory boards through the County's website, is there any possibility of getting a link in there to connect it to that? Or would it go on the Animal Control Board?

Mrs. Clark: Animal Control never was listed like that.

Mr. Pacheco: My understanding is Animal Control.

Mrs. Driggers: Ok.

Mrs. Mihalic: Do we want to see if the other cities would put it on their websites also since it's going to be county wide? If some of the other cities would put it, or all of the cities put it on, it would benefit them.

Mrs. Clark: What's the name of Volusia County cities, when all the cities meet?

Mrs. Mihalic: VCOG.

Mr. Pacheco: That's up to the Board and the Board would have to take control of that.

Mrs. Clark: VCOG would jump in on it. It's one less thing they've got to do.

Mrs. Driggers: Sounds like a spokesperson thing.

(laughter)

Mrs. Driggers: Once we've got the letter and we have these individual lists, I would say go ahead and start emailing. If you've got a list and you know Karen's got a list send your list to Karen so that we can start crossing these lists to make sure. Let's go ahead and start communicating that way so we can create a list in addition to getting it out in the media. So when we do get a letter and we are ready then we can say ok we've got this going on.

Mrs. Mihalic: So do we want Karen to coordinate the list? That would be good too.

Mrs. Driggers: It's all going to the same person.

Mrs. Clark: And then we can blind copy everybody so everybody has a copy of what's going on?

Mrs. Driggers: Right, yes.

Mrs. Mihalic: So everybody has a list in case we want to add or who to go to. That would be really good. Do you want it in newsletters too?

Mrs. Driggers: I would say certainly any resource that you have because the idea is to let as many know as possible. We're not wanting to exclude anybody. We're wanting to get the word out in whatever way, whatever means that we have.

Mr. Baird: Can animal shelters do a list too?

Mrs. Driggers: Anybody

Mrs. Clark: There is a thing in the business section of the newspaper when you have something that you're looking for or whatever, it's in the News Journal in the business section. An announcement like this could be put in the newspaper. Looking For, you know.

Mrs. Mihalic: I'm sure we could get a reporter to do a story too.

Mrs. Clark: And once we get the letter that will be the only letter that goes out so it maintains continuity.

Mrs. Driggers: Sounds good.

Discussion regarding known personnel working for various newspapers.

Mrs. Driggers: Moving on to setting a date to hear from non-profits.

After discussion among all members, the next two meeting dates were set for October 26, 2011 at 9:00am and November 16, 2011.

Mr. Mongello: At the last meeting Robert brought up an issue about having a program with the County as far as like something like Medicaid. Where a person who doesn't qualify for the Cruiser can still get a discount with a veterinarian.

Mr. Baird: Most people go to Halifax and get the coupon.

Mr. Mongello: In other words have set fees for certain procedures and then present it to the veterinarians and see if they will embrace it.

Mrs. Driggers: Of presenting something like that to the County? Is that what you were talking about?

Mr. Mongello: Yes. Dr. Emerson said that the vets want to be paid something.

Mrs. Driggers: Yes, most certainly. I think you're going to have better luck going through some of the vets. There are several vets who are offering specials for different things. I'm not saying we can't do something, draw up an idea, because you can throw as many ideas that you want to the county.

Mr. Baird: A lot of problem is that most cities don't have anything to do with the bus. As far as I know right now South Daytona, the County, Deland's done. They're not going to do it again as far as I know. Nor are they going to have the rebate program because now they're going to have a football stadium.

Mr. Pacheco: These are topics we can talk about once we resolve this topic here.

Mr. Mongello: Years ago I was a spay and neuter coordinator. I had seven veterinarians that did it free.

Mrs. Driggers: Individually you may have better luck at getting something like that. I don't think the County will get involved but we can always ask. But I don't foresee them stepping in at this point and helping out.

Mr. Mongello: They're spending two million dollars to euthanize. It would be more cost effective.

Mrs. Driggers: With getting this program set up, I think this is going to fix a lot of that. It's not immediate but I do believe we'll see a difference in what we're spending county wise on euthanasia.

Mrs. Mihalic: Port Orange has allotted \$40,000 for a trap/neuter/return program. They voted on that at their last meeting. They're having the second reading of the mandatory neuter and spay on the 23<sup>rd</sup>. It's going to pass. Four of the five councilmen are for it. They are going to be putting a program together to do trap/neuter/return there. So I know they are going to be talking to the County. So this program here, we will probably be able to offer that to them once we get it going. They're willing to put that much seed money in to a program like that.

Mrs. Driggers: I think you'll see more people wanting to step on board within our own County once we actually see something's being done. Because even though we've worked really hard for a few years at getting something together, we know what we've done and we know the meetings and different things we've had. But those not involved don't know. So until they actually see it working and making a difference, they're not going to know. But once that happens and they do see we have a program that's working then they may say how can we assist. The most important thing is to just move forward with what we've got and get this moving. We're going in the right direction.

Mr. Baird: There's an old saying if you don't tell someone something it's an undeveloped communication. It's as simple as that.

Mrs. Driggers: So true.

Mrs. Mihalic: So we're going to communicate with the letter and everything with just email. You're just going to send it to us once it's, we don't have to meet to do that. It's going to be pretty specific to what we've talked about.

Mrs. Driggers: Right

Meeting adjourned





(Old) Criteria for Lead Non Profit seeking to lead county-wide free roaming cat program

1. Must have 501C3 status and provide documents including but not limited to IRS forms/990
2. A minimum of 5 years experience as an animal non profit group
3. Report the number of animals that their program has assisted either directly or indirectly over a five year period
4. Veterinary references as well as other professional references
5. A track record of fund raising, donations and grant recipients
6. Track record of fiscal accounting/good credit rating
7. Good reputation with the community
8. Willing to expand boundaries of service county-wide
9. Have a good report with government entities and other non profit groups
10. A written mission statement that in part relates to feral or free roaming cats
11. Must provide copy of goals and Objectives
12. Must provide copy of by-laws
13. Must provide articles of incorporations
14. Must have no criminal records or reports of misconduct related to financial record keeping
15. Provide the organizations structure of accountability
16. Provide a plan for managing volunteers.

(New) Criteria for Lead Non Profit seeking to lead county-wide free roaming cat program

1. Must have 501C3 status and provide documents and any state licenses you have, including but not limited to IRS forms/990
2. A minimum of 5 years experience as an animal non profit group
3. Report the number of animals that their program has assisted either directly or indirectly over a five year period
4. Veterinary references as well as other professional references
5. A track record of fund raising, donations and grant recipients
6. Track record of fiscal accounting/good credit rating
7. Good reputation with the community
8. Willing to expand boundaries of service county-wide
9. Have a good report with government entities and other non profit groups
10. A written mission statement that in part relates to cats
11. Must provide copy of goals and Objectives
12. Must provide copy of by-laws along with any standing rules
13. Must provide articles of incorporations
14. Must have no criminal records or reports of misconduct related to financial record keeping and business operations
15. Provide the organizations structure of accountability
16. Provide a plan for managing and recruiting volunteers.