



COUNTY OF VOLUSIA
ECHO GRANTS-IN-AID AGREEMENT
QUARTERLY PROJECT STATUS REPORT FORM

INSTRUCTIONS: Fill out all information and return this form to the ECHO department by email to jmarcum@volusia.org . You may type your answers directly into this document. If you are submitting a budget change request, all forms must be signed and sent to Jill Marcum at jmarcum@volusia.org .

For 2014 Reporting Period (please check one):

Quarter 1	<u>X</u>	January 1 through March 31	Due April 16
Quarter 2	<u> </u>	April 1 through June 30	Due July 16
Quarter 3	<u> </u>	July 1 through September 30	Due October 15
Quarter 4	<u> </u>	October 1 through December 31	Due January 15

Grant Number: 07-08 Name of Organization: Volusia County Parks, Recreation & Culture

Name of Project: Beck Ranch

1) The completion percentage of the project design is 100 %; construction is 80 %.

2) In a narrative explain what progress has been made since last quarter.

Contractor continued to develop park site. Roadway has been cleaned. Restroom building has begun. Curbing has been installed.

3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

No

4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

No

5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/post-award.shtml> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

No

6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

No



Signature of Grant Project Contact

04/15/2014

Date



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- 4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

No

- 5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/post-award.shtml> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

No

- 6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

No



Signature of Grant Project Contact

4-10-14

Date



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Grant Number: 09-16 Name of Organization: Volusia County Parks, Recreation & Culture

Name of Project: Spring to Spring Trail, Segment 3B

1) The completion percentage of the project design is 100 %; construction is 0 %.

2) In a narrative explain what progress has been made since last quarter.

Negotiations with Duke Energy have progressed. A new alignment design over the rail road track has been established. We are waiting on alignment approval with State and Duke Energy.

3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

It is estimated that this section will be complete by mid to late 2015.

4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

No

5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/post-award.shtml> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

No

6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

Yes, see #2

Signature of Grant Project Contact

04/15/2014

Date



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Quarter 4	<u> </u>	October 1 through December 31	Due January 15

Grant Number: 09-17 Name of Organization: Volusia County Parks, Recreation & Culture

Name of Project: East Central Regional Rail Trail Segment 3

1) The completion percentage of the project design is 100 %; construction is 0 %.

2) In a narrative explain what progress has been made since last quarter.

Negotiations with home owners near Guise Road continue.

3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

Yes, this segment is estimated to be completed in early 2015.

4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

No

5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/post-award.shtml> under the heading "Grantees". Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

No

6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

No



Signature of Grant Project Contact

04/15/2014

Date



COUNTY OF VOLUSIA
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Quarter 4	<u> </u>	October 1 through December 31	Due January 15

Grant Number: 10-01 Name of Organization: City of New Smyrna Beach

Name of Project: Phases I & II of the Cross Volusia Trail

- 1) The completion percentage of the project design is 100%; construction is 5%.

- 2) In a narrative explain what progress has been made since last quarter. **After an extensive administrative period the project finally realized initial construction efforts during the first quarter of 2014. A preconstruction meeting was held at City Hall January 30th at which time it was determined to issue the Notice-to-Proceed March 10, 2014. The first order of business involved capturing and relocating the gopher tortoises pursuant to Florida Fish and Wildlife Conservation Commission's guidelines, which the biologist accomplished by the third week of March. The Contractor then immediately placed the silt fence and began staking and rough clearing efforts.**

- 3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be. **The project remains on line for a substantial completion date of October 6, 2014 and final completion on November 4, 2014.**

- 4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.



COUNTY OF VOLUSIA
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- 5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/post-award.shtml> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**
- 6) Y or N - Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**



Signature of Grant Project Contact

4/04/14

Date



COUNTY OF VOLUSIA
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Quarter 4	<input type="checkbox"/>	October 1 through December 31	Due January

Grant Number: 10-07 Name of Organization: Museum of Arts & Sciences

Name of Project: West Wing Reconstruction

1) The completion percentage of the project design is 95 %; construction is 15 %.

2) In a narrative explain what progress has been made since last quarter.

Construction documents are nearly complete for the second portion, with plans to begin demolition by the end of May. Relocation of utilities and equipment is in process in preparation for the demolition. Major subcontractors are selected and plans are in place for this next portion.

Structural concrete, masonry and steel have been completed for the planetarium portion. Metal framing, exterior finish systems and roofing are in process to dry in the building. Electrical, Mechanical, Plumbing and Fire Sprinkler work are ongoing as progress is being made for a summer completion on this portion. Owner, Architect and Contractor meetings are scheduled every 2 weeks to ensure proper coordination and and scheduling.

Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

NO

3) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

NO

4) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form (<http://volusiaforever-echo-echo.com/echo/> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

NO

5) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

Not at this time.



Signature of Grant Project Contact

5/19/14

Date



**COUNTY OF VOLUSIA
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Quarter 4	<u> </u>	October 1 through December 31	Due January 15

Grant Number: 12-01 Name of Organization: City of Port Orange

Name of Project: All Children's Playground Phase II

1) The completion percentage of the project design is 100 %; construction is 100 %.

2) In a narrative explain what progress has been made since last quarter.

The final elements of the Phase II playground equipment installation were completed by the project contractor Playmore West. The Re-opening ceremony was held on April 10, 2014 (see attached photos).

3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

No changes.

4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

No changes.

5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/post-award.stml> under the heading "Grantees". Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

Yes. The Budget Request Change Form will be submitted to ECHO Staff.



COUNTY OF VOLUSIA
ECHO GRANTS-IN-AID AGREEMENT
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- 6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

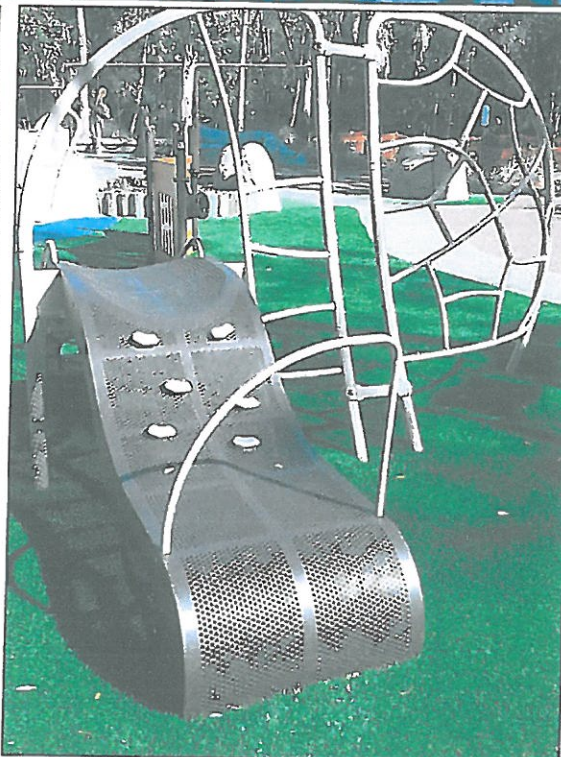
No.

Kent Donahue

Signature of Grant Project Contact

April 14, 2014

Date



Due on or before April 16, 2014

[illegible]

April 14, 2014

Signature / Official Grant Representative

Date _____

Signature / Official Grant Representative	Date
<p>NOTE: (1) Requests for ECHO reimbursement and cash Match must include backup documentation including: work order, invoice/receipt, and a copy of both sides of each canceled check or a bank image showing the check has processed</p>	

(2) Determine if a watermark image showing the check has been processed.

Non-professional volunteer service - \$5.15/hour

YOUTH EMPLOYMENT - \$5.13/HOUR

Professional Comment:

DO NOT WILL NOT PAY OVER THE STANDARD PROFESSIONAL FEE EVEN IF YOUR PROVIDER RECEIVES A HIGHER THAN AVERAGE FEE FOR THEIR SERVICES.)

(3) A Release of Lien for both EQUO and M-1-1."

(4) Listed expenditure categories must correspond with the categories listed in the original application budget or an explanation must be given as to why they are different.



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Grant Number: 12-04 Name of Organization: City of DeLand

Name of Project: Earl Brown Park Improvements Project

1) The completion percentage of the project design is 90 %; construction is 65 %.

In a narrative explain what progress has been made since last quarter.

- 2) **The design work is almost complete. The improvements at Spec Martin Stadium portion of the project are complete and we are including participation figures and photos of the usage of Spec Martin Stadium as part of the overall Earl Brown Park Improvement Project.**
- 3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be. **No.**
- 4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain. **No.**
- 5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form (<http://volusiaforever-echo-echo.com/echo/> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.** **No.**
- 6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.** **No.**

Theresa E. Brooks, Grants Coordinator
Signature of Grant Project Contact

4/10/2014

Date



**COUNTY OF VOLUSIA
ECHO GRANTS-IN-AID AGREEMENT
QUARTERLY PROJECT STATUS REPORT FORM**

ECHO Grant Number: 12-04

Name of Organization: City of DeLand

Name of Project: Earl Brown Park Improvements Project

Quarter 1 Report – January 1, 2014 through March 31, 2014

The Spec Martin Stadium portion of the Earl Brown Park Improvements Project was completed and available for public use in August, 2013. Through March 31, 2014, the stadium user count was 6,250 with the following breakdown:

- **National Football Federation National Championship/ 6 games – 2,000**
- **DeLand High School Flag Football – 750**
- **Stetson University Spring Football Game – 2,500**
- **University All-Star Latin Soccer League Championship – 1,000**

Total Public Use – January 1, 2014 through March 31, 2014 = 6,250

NOTE: These numbers include all participants, spectators and staff.

See Photographs Next Pages.



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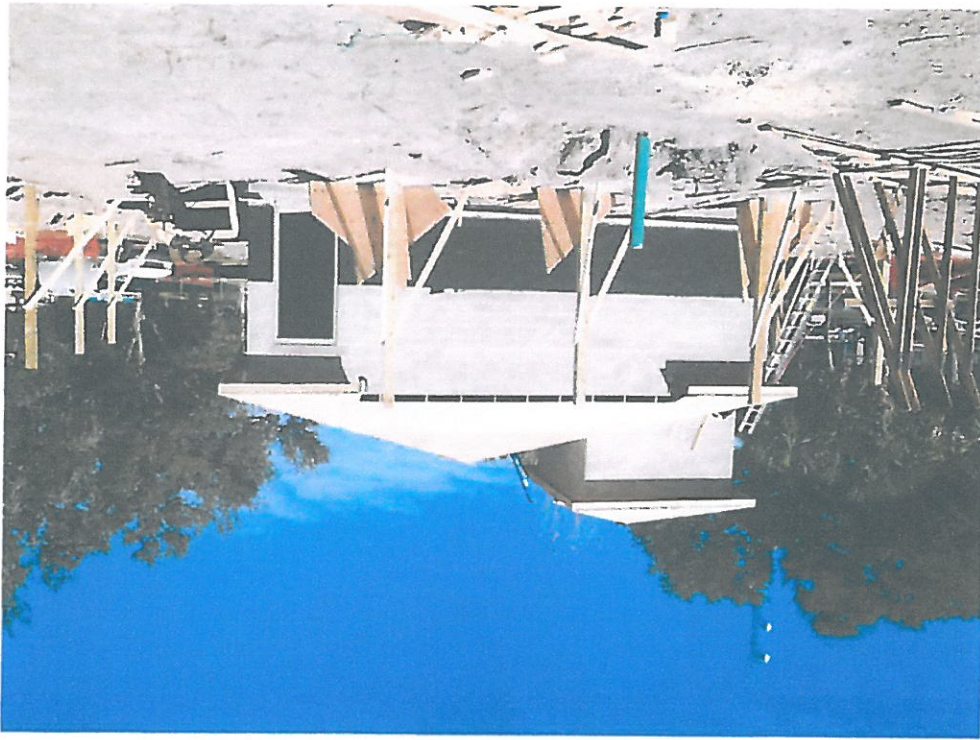
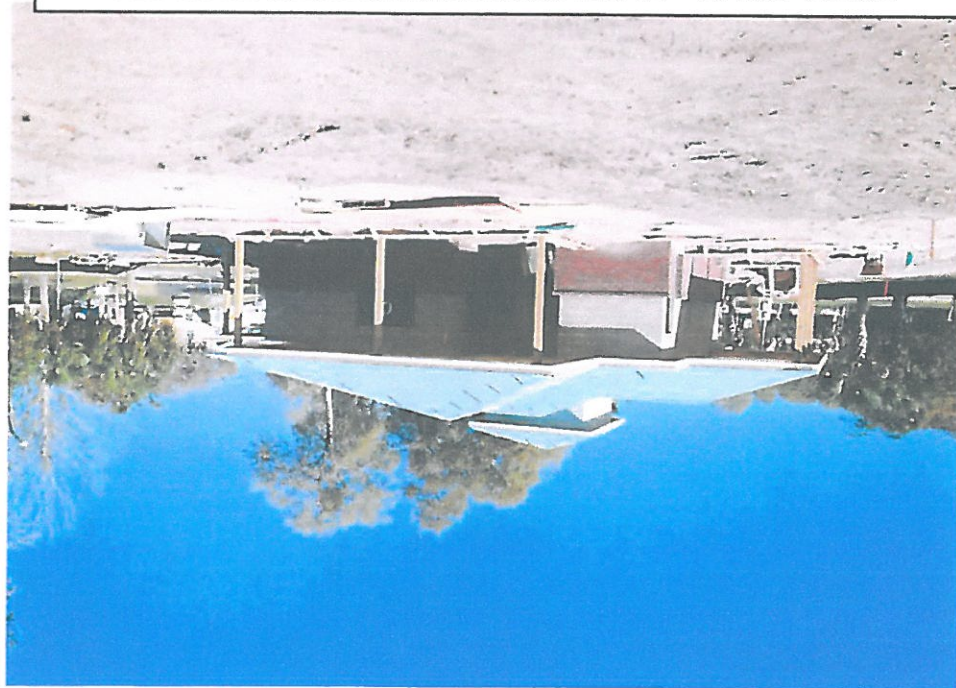
**ECHO #12-04 Earl Brown Park Improvements Project
PHOTOGRAPHS OF 2014 1st QUARTER CONSTRUCTION**



ECHO #12-04: EARL BROWN BASKETBALL COURT

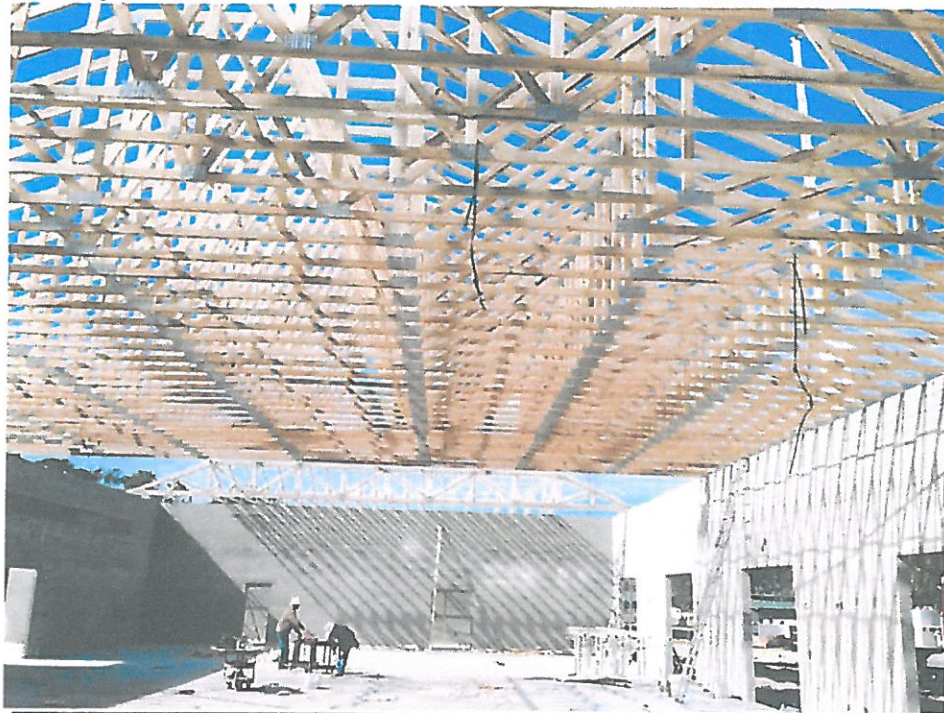


ECHO #12-04: RESTROOM/CONCESSION FACILITY





COUNTY OF VOLUSIA
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ECHO #12-04: SANBORN CENTER





**COUNTY OF VOLUSIA
ECHO GRANTS-IN-AID AGREEMENT
QUARTERLY PROJECT STATUS REPORT FORM**



ECHO #12-04: SANBORN CENTER





**COUNTY OF VOLUSIA
ECHO GRANTS-IN-AID AGREEMENT
QUARTERLY PROJECT STATUS REPORT FORM**



ECHO #12-04: SANBORN CENTER





**COUNTY OF VOLUSIA
ECHO GRANTS-IN-AID AGREEMENT
QUARTERLY PROJECT STATUS REPORT FORM**



**ECHO #12-04: ABOVE: SANBORN CENTER
BELOW: AMPHITHEATER**





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Grant Number: 12-05 Name of Organization: City of Ormond Beach

Name of Project: Skate Park Expansion

- 1) The completion percentage of the project design is 30 %; construction is 0 %.
- 2) In a narrative explain what progress has been made since last quarter.

The City presented an update and revisions to the concept plan to the ECHO Advisory Board on February 5, 2014; at this meeting the Board approved the City's request for a one year grant extension. The City and their Construction Manager (A.M. Weigel) have been working together to finalize bid documents for the design build phase of this project. It is anticipated that a design build contractor will be selected during the second quarter of 2014

- 3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

NO; Details are being finalized and will be provided once complete

- 4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

NO

- 5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form (<http://volusiaforever-echo-echo.com/echo/> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

NO

- 6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

NO



Signature of Grant Project Contact

14 April 2014

Date



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Grant Number: 12-07 Name of Organization: City of Orange City

Name of Project: Mill Lake Park

1) The completion percentage of the project design is 100%; construction is 0%.

2) In a narrative explain what progress has been made since last quarter.

The invitation to bid was advertised in the Daytona Beach News Journal on February 21, 2014 and posted to the City website with a closing date of March 18, 2014. The City received three (3) bids in response to the solicitation with the apparent responsive low bid from Bean Construction Inc. for amount of \$969,689.75. On April 8, 2014 at the scheduled Orange City Council meeting, the City voted 7-0 to award the contract to Bean Construction for a contract amount of \$969,689.75.

3) Y or N - Has there been a change in the **construction timeline** since last quarter? If so, attach a chart that shows the old timeline compared to the new timeline, and a narrative explaining why the change was necessary and what the differences will be.

NO

4) Y or N - Has there been a change in the **project information** (description or scope of the project) since last quarter? If so, please explain.

NO



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- 5) Y or N - Has there been a change in the **budget detail**? If so, complete the Budget Request Change Form (<http://volusiaforever-echo-echo.com/echo/> under the heading "Grantees"). Include a cover letter officially requesting the County to approve the change and send to Jill Marcum at jmarcum@volusia.org **before you proceed with construction.**

NO

- 6) Y or N Has there been a change in the **design** of the project? If so, you must provide a drawing showing the change (current vs. proposed) and a cover letter officially requesting the County to approve the change **before you proceed with construction.**

NO



Signature of Grant Project Contact

4/11/14

Date

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Do not endorse or write below this line.

PAY TO THE ORDER OF
SunTrust Bank
FOR DEPOSIT ONLY
UNIVERSAL ENGINEERING SCIENCES
0215252201411

114185373

888812122
01/27/2014
008211702716

THIS IS NOT A
SUBSTITUTE CHECK

008211702716
[888812122] 01/27/2014

INFORMATION COPY

CITY OF ORANGE CITY
205 E GRAVES AVENUE
ORANGE CITY, FLORIDA 32763

012301-14253

ONE THOUSAND NINE HUNDRED EIGHTY AND 00/100 DOLLARS*****

UNIVERSAL ENGINEERING SCIENCES, INC.
911 SEVILLE ROAD, SUITE J
SOUTH DAYTONA FL 32119

053655 0215252201411 2000706742686

Signature
CITY CLERK

053655

0215252201411

2000706742686

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THIS IS NOT A
SUBSTITUTE CHECK

008714124806
[888812122] 02/05/2014

CITY OF ORANGE CITY
208 E. GRAVES AVENUE
ORANGE CITY, FLORIDA 32763

DATE 01/30/2014

CHECK NUMBER 53688

YOU MAY DEDUCT WITHIN 90 DAYS
AMOUNT \$*****080.00

053688

11-24
1210

THOUSAND EIGHTY AND 00/100 DOLLARS *****

CHI DESIGN
HERBERT/HALBACK, INC.
135 W CENTRAL BLVD, SUITE 450
ORLANDO FL 32801

3525

Patricia C. Cunningham
P. Cunningham

CITY CLERK

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PAY TO THE ORDER OF
SUNTRUST BANK, N.A.
FOR DEPOSIT ONLY
HERBERT/HALBACK INC
0590326686028

↓ Do not endorse or write below this line. ↓

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hT02/50/20 *22T2T8888*

Do not sign, voided after 30 days

02/24/2014 008716528113
888812122

PAY TO THE ORDER OF
SunTrust Bank
FOR DEPOSIT ONLY
UNIVERSAL ENGINEERING SCIENCES
0215252201411

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02/24/2014

888812122
02/24/2014
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THIS IS NOT A
SUBSTITUTE CHECK

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[888812122] 02/24/2014

INFORMATION COPY

CITY OF ORANGE CITY
705 E. GRAVES AVENUE
ORANGE CITY, FLORIDA 32763

0430.13405210000 - 144377

DATE

02/20/2014

CHECK NUMBER

53820

VOID # NOT CASHED WITHIN 90 DAYS

AMOUNT

*****150.30

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