The meeting was called to order at 6:10 p.m. by Budget Committee Chair Christy Gillis. Chair Gillis stated that since she was attending the meeting remotely, she was assigning her duties to VGMC Chairman Sid Vihlen for the January 27, 2021 Budget Committee meeting.

Chairman Vihlen explained that if a quorum of the committee members are physically present, other members are allowed to participate and vote by teleconference if the committee makes a finding that an extraordinary circumstance exists.

Ms. Smith called the roll and the following committee members were physically present: Doug Gutierrez, Joe Hammett, Paul Manning, Teresa Pope, and Thomas Wright.

At Chair Vihlen’s request, Ms. Smith read a statement into the record from a Florida Attorney General opinion relating to extraordinary circumstance that allows one or more committee members to participate by electronic means. VGMC General Counsel Heather Ramos further provided background and explanation relating to virtual participation and the committee’s role in making a finding relating to extraordinary circumstance. Committee Chair Gillis stated that an illness has prevented her from being physically present at the meeting.

Teresa Pope made a motion that an extraordinary circumstance exists and Christy Gillis can participate and vote remotely in the January 27, 2021 Budget Committee meeting; motion seconded by Doug Gutierrez. Motion passed unanimously.

Approval of Minutes

September 23, 2020 Budget Committee Meeting

Joe Hammett made a motion to approve the minutes of the September 23, 2020 Budget Committee meeting as presented; motion seconded by Teresa Pope. Motion carried unanimously.

Review 2020-21 Fiscal YTD Expenditures

Chairman Vihlen asked Ms. Smith to discuss the current fiscal year-to-date expenditures. Ms. Smith stated that the year-to-date expenses are well within budget.

There no questions or comments.
Review Preliminary Proposed 2021-22 Budget

Ms. Smith stated the proposed 2021-22 budget is consistent with the current approved budget with the exception of the addition of a new line item in the amount of $350 to cover the annual software licensing for the Digital Court Recording software purchased for the laptop. She also pointed out that all of the proposed figures in the personal services category are the same as the current approved budget, however, these line items will be calculated by the County Human Resources division and will likely be modified slightly.

Chairman Vihlen asked Ms. Smith if she felt the proposed budget would be approved by the County. Ms. Smith responded that there has been little question from the County over the past several years relating to the VGMC proposed budget as approved by the commission. She added that may in part be due to the fact that any budgeted monies that are not used remain with the County at the end of each fiscal year.

Ms. Smith stated there is no formal action required by the committee at tonight’s meeting. She stated the proposed budget is also scheduled for review and discussion at the regular meeting, and will then come back before the Budget Committee at the next meeting for a recommendation of approval to the full commission.

Adjournment

There being no further business, the meeting was adjourned at 6:23 p.m.

[Signature]
Budget Committee Chair