



Volusia Growth Management Commission

TO: VGMC Members & Staff

FROM: Merry Chris Smith, Operations Manager *MCS*

DATE: February 13, 2019

RE: VGMC Regular Meeting, February 27, 2018

Attached please find the agenda package for the regular meeting of the VGMC scheduled for Wednesday, February 27, 2019 beginning at 7:00 p.m. in the City of Daytona Beach Commission Chambers.

If you have any questions or are unable to attend, please let me know at your earliest possible convenience.

Thank you and I look forward to seeing you on the 27th.

Volusia Growth Management Commission Meeting Notice and Agenda

7:00 p.m.

February 27, 2019

City Commission Chambers
Daytona Beach City Hall
301 S. Ridgewood Avenue
Daytona Beach, FL

- I. Call Meeting to Order
- II. Roll Call
- III. Citizen Comments on matters other than scheduled hearings
- IV. Approval of Minutes:
 - 1) September 26, 2018 Regular Meeting
- V. Public Hearings
- VI. Report from Planning Consultant
- VII. Report from Legal Counsel
- VIII. Report from Commission Operations Manager
- IX. Report from Commission Chairman
- X. Reports from Committees:
 - 1) P.O.P. Report
 - a) Annual Performance Evaluation – VGMC Operations Manager
 - 2) Budget Report
 - a) 2018-19 Year to Date Expenses
 - b) 2019-20 Preliminary Proposed Budget Discussion
- XI. Old Business
- XII. New Business
 - 1) Consideration of VGMC Resolution #2019-01, Apportionment of Voting Weight
- XIII. Commissioner Requests or Remarks
- XIV. Adjournment

If a person decides to appeal any decision by the VGMC of any matter considered at such public meeting, (s)he will need to ensure that a verbatim record of such meeting is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with The Americans with Disabilities Act (ADA), if a person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, (s)he should contact the VGMC office at least 48 hours prior to the proceeding at 140 S. Beach, Suite #305, Daytona Beach, FL, 32114, (386) 947-1875.

*There will be a meeting of the Budget Committee beginning at 6:30 p.m. in Room #149A, Daytona Beach City Hall.

**There will be a meeting of the POP Committee beginning at 6:00 p.m. in the City Commission Chambers, Daytona Beach City Hall.

Volusia Growth Management Commission Meeting

MINUTES FOR
MEETING HELD

Wednesday, September 26, 2018

Thomas C. Kelly Administration Center
Frank T. Bruno Jr. County Council Chambers
123 W. Indiana Avenue
DeLand, FL

MEMBERS PRESENT

Debbie Connors, Chair
Doug Gutierrez
Larry Saffer
Mary Swiderski
Sandy Lou Gallagher
Teresa Pope
Joseph Hammett
Robert Lovelace
Robert Storke
Harold Briley
Christy Gillis
John Meikle
Glyn Slay
Jack Surrette
James Wachtel
Thomas Wright

REPRESENTING

Port Orange
Daytona Beach
Daytona Beach Shores
Deland
Deltona
Edgewater
Lake Helen
New Smyrna Beach
Orange City
Ormond Beach
South Daytona
Volusia County
Volusia County
Volusia County
Volusia County
Volusia County

MEMBERS NOT PRESENT

Mark McGee
Loretta Arthur, Secretary

Oak Hill
Holly Hill

NON-VOTING MEMBERS

Sara Lee Morrissey (not present)
Steven Fitzgibbons (not present)

Volusia Co. School Board
SJRWMD

OTHERS PRESENT

Heather Ramos, GrayRobinson, General Counsel
Chris Dougherty, S&ME, VGMC Planning Consultant
Merry Chris Smith, VGMC Operations Manager

CALL TO ORDER

VGMC Chair Debbie Connors called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call was taken and it was determined there was a quorum present.

CITIZEN COMMENTS

There were no citizens present who wished to speak at this time.

APPROVAL OF MINUTES

Harold Briley made a motion to approve the minutes of the March 28, 2018 regular meeting of the commission as presented; seconded by James Wachtel. Motion carried unanimously.

PUBLIC HEARING

There were no scheduled public hearings.

REPORT FROM PLANNING CONSULTANT

Chris Dougherty, planning consultant, reported that we have received over 60 new applications for review since the beginning of the year, with six currently pending. He also commented on the coordination with the cities of Lake Helen and DeLand relating to the application that was previously expected to come before the VGMC in a public hearing.

REPORT FROM LEGAL COUNSEL

No report at this time.

REPORT FROM COMMISSION OPERATIONS MANAGER

Ms. Smith pointed out several new security measures that are in place in and around the County Council Chambers. She also stated the annual member travel reimbursements will be submitted to the County for processing and the members should receive their checks within the next several weeks.

REPORTS OF COMMISSION CHAIRMAN

Chair Connors welcomed three new members to the commission: Doug Gutierrez representing the City of Daytona Beach; and Jack Surrette and Thomas Wright representing Volusia County. She also reported that Sid Vihlen was recently appointed to the DeBary City Council requiring him to resign from the VGMC. She stated that his term on the City Council runs through the end of 2018 at which time he may return to the VGMC.

REPORTS OF COMMITTEES

POP Report: Chair Connors reported that the POP Committee met immediately prior to the regular meeting to review the proposed planning and legal contracts for the 2018-19 fiscal year. She stated these items are scheduled for discussion under new business later in the meeting.

Budget Report: Budget Committee member James Wachtel reported the committee met immediately prior to the regular meeting as well. He stated current YTD expenditures are approximately 61% of the approved budget, with the majority of expenses in contract services.

He also reported that the 2018-19 VGMC budget has been approved by the County and it is relatively consistent with the current approved budget.

OLD BUSINESS

There was no old business for discussion.

NEW BUSINESS

- 1) Consider renewal of GrayRobinson legal services contract for 2018-19 FY

Chair Connors stated there are no significant changes proposed in the 2018-19 FY legal contract and the POP Committee is recommending the commission approve the contract. The recommendation comes to the commission as a motion and second from the POP Committee, and the motion carried unanimously.

- 2) Consider renewal of S&ME planning services contract for 2018-19 FY

Chair Connors stated there was a typo on page 7, item 7, where the date was inadvertently left at September 30, 2018 and should be corrected to September 30, 2019. With that change, the POP Committee is recommending approval of the contract. The recommendation comes to the commission as a motion and second from the POP Committee, and the motion carried unanimously.

- 3) Consider renewal of VHB planning services contract for 2018-19 FY

Chair Connors stated that VHB primarily serves as a back-up planning firm for the VGMC. She stated the POP Committee is recommending the commission approve the contract. The recommendation comes to the commission as a motion and second from the POP Committee, and the motion carried unanimously.

- 4) Election of Officers

Ms. Smith pointed out that in accordance with VGMC rules, both Chair Debbie Connors and Secretary Loretta Arthur are eligible to serve another term in their respective office.

Chair Connors opened the floor for nominations for Chair. Harold Briley nominated Debbie Connors to serve as Chair; seconded by Sandy Lou Gallagher. There were no further nominations, and Ms. Connors was unanimously elected Chair of the commission.

Chair Connors opened the floor for nominations for Vice Chair. Debbie Connors nominated James Wachtel to serve as Vice Chair; seconded by Mary Swiderski. There were no further nominations, and Mr. Wachtel was unanimously elected Vice Chair of the commission.

Chair Connors opened the floor for nominations for Secretary. James Wachtel nominated Loretta Arthur to serve as Secretary; seconded by Christy Gillis. There were no further nominations, and Ms. Arthur was unanimously elected Secretary of the commission.

5) VGMC Overview, Ethics, Government in the Sunshine, and Public Records Law

Ms. Ramos presented an overview of the VGMC, and she reviewed ethics standards, government in the sunshine and public records law. A copy of the power point presentation is attached as Exhibit A of these minutes.

In response to several questions relating to voting conflicts, Ms. Ramos explained that if a voting conflict exists on a particular matter, the member must abstain from voting on the issue and form 8B disclosing the conflict must be filed with the Commission on Ethics within 15 days from the date the vote occurred. She stated that a member who has a voting conflict is allowed to participate in the discussion on the issue, however, she recommended the member simply listen and not speak on the issue. Ms. Ramos described the information required on the voting conflict form 8B and stated the member is supposed to read the form into the record at the next meeting of the commission.

Commissioner Meikle asked if the agenda packages sent to the members a public record. Ms. Ramos responded that it is a public record, however, it is a copy of the original and, therefore, does not need to be retained by the member.

Commissioner Lovelace asked Ms. Ramos to address the issue of an applicant, or representative of an applicant, contacting a member by phone relating to an item that is coming before the commission. Ms. Ramos stated the members are allowed to speak with an applicant if they wish, however, they would need to disclose that at the hearing.

Commissioner Briley asked if a site visit by a member on an amendment coming before the commission would need to be disclosed. Ms. Ramos responded affirmatively.

Commissioner Storke asked about notes members make on their agenda packages. Ms. Ramos stated if they are general notes for their own personal use and not circulated to others, then typically that does not need to be entered into the record.

COMMISSIONER REQUESTS OR REMARKS

None

ADJOURNMENT

There being no further business, Chair Connors thanked everyone for attending and the meeting was adjourned at 7:41 p.m.

Attest: Secretary

Chairman

DRAFT

Pending VGMC Applications as of February 13, 2019

19-001 DeLand	2.259	105 Tangerine Avenue	County Urban Medium Intensity	City High Density Residential	Small	1/29/19	Reviewing			
19-002 Volusia County	Text	Update the Transportation Element to make the element consistent with changes to state law regarding concurrency	N/A	N/A	Large	1/31/19	Reviewing			
19-003 Volusia County	3.63	W side of Tomoka Farms Road, approximately 1.4 miles S of its intersection with US 92	Forestry Resource	Rural	Small	1/31/19	Reviewing			
19-004 Pierson	2	1100 Blackburn Road	County Rural & Town Agriculture & Rural Residential	Town Heavy Commercial & Industrial	Small	2/11/19	Reviewing			
19-005 Edgewater	160	W of I-95, N of SR 442	County Forestry Resource & Low Impact Urban	City Commercial w/ Conservation Overlay	Large – Stream- line Review	2/11/19	Reviewing			
19-006 Edgewater	Text	EAR Based Amendments	N/A	N/A	Large	2/11/19	Reviewing			



Volusia Growth Management Commission

TO: VGMC Members & Staff

FROM: Merry Chris Smith, Operations Manager *MCS*

DATE: February 13, 2019

RE: 2019-20 Preliminary Proposed Budget

Attached please find the current YTD expenses incurred by the VGMC through February 12, 2019, along with a draft preliminary proposed budget for the 2019-20 fiscal year.

The Budget Committee is scheduled to meet immediately prior to the regular meeting to review these items, and they will be brought forward for discussion by the full commission at the regular meeting. No formal action is necessary by the commission at the February 27, 2019 meeting. The Budget Committee will bring a recommendation relating to the 2019-20 proposed budget for consideration by the full commission at the next regular meeting.

If you have any questions in the meantime, please do not hesitate to contact me.

VGMC Budget Worksheet
2018-19 Budget Expenses Through 2/12/19

Object Code	Short Description	Original Budget	Amended Budget	Total Expenses	Budget Balance	% of Budget
1201	Salaries	\$26,844.00	\$26,844.00	\$8,522.00	\$18,322.00	32%
2100	FICA	\$2,064.00	\$2,064.00	\$471.00	\$1,593.00	23%
2200	Retirement	\$2,092.00	\$2,092.00	\$704.00	\$1,388.00	34%
2301	Group Insurance	\$5,516.00	\$5,516.00	\$5,516.00	\$0.00	100%
2302	Life Insurance	\$262.00	\$262.00	\$84.00	\$178.00	32%
2303	Dental Insurance	\$144.00	\$144.00	\$0.00	\$144.00	0%
	Personal Services	\$36,922.00	\$36,922.00	\$15,297.00	\$21,625.00	41%

3320	Comm. Fees	\$250.00	\$250.00	\$175.00	\$75.00	70%
*3400	Contract Services	\$130,000.00	\$130,000.00	\$16,922.00	\$113,078.00	13%
3710	Computer Replacement	\$808.00	\$808.00	\$808.00	\$0.00	100%
3810	Training & Education	\$200.00	\$200.00	\$0.00	\$200.00	0%
3820	Registration Fees	\$250.00	\$250.00	\$0.00	\$250.00	0%
4000	Travel	\$4,410.00	\$4,410.00	\$0.00	\$4,410.00	0%
4100	Communications	\$600.00	\$600.00	\$300.00	\$300.00	50%
4211	Postage - CNTY	\$1,500.00	\$1,500.00	\$142.00	\$1,358.00	9%
4250	Mileage	\$300.00	\$300.00	\$0.00	\$300.00	0%
4400	Rent	\$9,000.00	\$9,000.00	\$3,967.00	\$5,033.00	44%
4510	Liability Insurance	\$633.00	\$633.00	\$633.00	\$0.00	100%
4700	Printing	\$500.00	\$500.00	\$0.00	\$500.00	0%
4711	Xerox - C/R	\$1,000.00	\$1,000.00	\$52.00	\$948.00	5%
4910	Legal Ads	\$4,000.00	\$4,000.00	\$230.00	\$3,770.00	6%
5100	Office Supplies	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0%
5102	Office Equipment	\$500.00	\$500.00	\$0.00	\$500.00	0%
5230	Food & Dietary	\$500.00	\$500.00	\$0.00	\$500.00	0%
	Operating	\$155,451.00	\$155,451.00	\$23,229.00	\$132,222.00	15%

6430	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0%
	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0%
	ORG	\$192,373.00	\$192,373.00	\$38,526.00	\$153,847.00	20%

Contract Services YTD Actual Expenses Paid break down as follows:

\$ 2,760 Legal-GrayRobinson
 \$ 0 Planning-VHB
 \$ 14,162 Planning-S&ME

\$3,432 CURRENTLY PENDING IN CONTRACT SERVICES INVOICES

2/12/2019



Volusia Growth Management Commission

TO: Members of the VGMC Budget Committee

FROM: Merry Chris Smith, Operations Manager

DATE: February 13, 2019

RE: Preliminary Draft 2019-20 Proposed Budget

Attached please find a preliminary budget package for the 2019-20 fiscal year for your review and discussion.

Many of the proposed budget figures are consistent with the current 2018-19 approved budget, with several revisions described below.

The first page of the attached package is a worksheet which provides a 5-year budget history, the current approved budget, and preliminary proposed budget figures for the 2019-20 fiscal year. Page two is a budget justification form which provides more specific detail relating to the individual line items. Page three provides the objectives, measurements, and budget request overview. The final page is information that is included in the program book when the County presents the budget to the Council next year.

Following are additional comments/information relating to some of the individual line items that I would like to specifically expand upon:

- 1) Object Codes 1201 thru 2400: The Personal Services category relates specifically to the Operations Manager position which I presently occupy. The proposed budget figures are based upon current costs and estimates. The County Human Resources division utilizes a program that calculates salaries and other associated line items (which is based in part on hourly rate of pay, projected costs of benefits, etc.). Therefore, object codes 1201 thru 2400 are subject to tweaking once the County receives the VGMC proposed budget.
- 2) Object Code 3400: The Contract Services budget of \$125,000 is based upon estimates provided by legal and planning staffs: GrayRobinson (\$45,000), S&ME (\$65,000) & VHB (\$15,000). This represents a \$5,000 reduction from the current \$130,000 approved budget which is based upon a \$5,000 decrease in the legal budget estimate.

- 3) Object Code 3101: I've included \$15,000 for Legal Expenses. The VGMC has traditionally requested a litigation contingency each year, however, it is typically deleted from the budget as the County has informed us that they do not budget for litigation contingencies at the departmental level.

Based upon the figures included in the attached worksheet, the total preliminary proposed budget for 2019-20 is \$202,855 (including the litigation contingency) which is approximately \$10,000 greater than our current approved budget. If the litigation contingency is not included, the budget would be reduce to \$187,855, which is approximately \$4,500 less than the current approved budget.

If you have any questions in advance of the meeting, please do not hesitate to contact me.

Thank you.

cc: Debbie Connors, VGMC Chair

VGMC Budget Worksheet

Object Code	Short Description	Actuals 2013-14	Actuals 2014-15	Actuals 2015-16	Actuals 2016-17	Actuals 2017-18	Adopted 2018-19	5 Year Average	Proposed 2019-20
1201	Salaries	\$23,382.00	\$24,412.00	\$25,875.00	\$25,435.00	\$26,057.00	\$26,844.00	\$25,031.80	\$27,355.00
2100	FICA	\$1,596.00	\$1,453.00	\$1,528.00	\$1,453.00	\$1,461.00	\$2,064.00	\$1,498.20	\$2,092.00
2200	Retirement	\$10,298.00	\$1,791.00	\$1,899.00	\$1,943.00	\$2,090.00	\$2,092.00	\$3,604.20	\$2,035.00
2201	Retirement-Prior Yr	\$17,259.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,451.80	\$0.00
2301	Group Insurance	\$0.00	\$4,774.00	\$5,214.00	\$5,520.00	\$5,520.00	\$5,516.00	\$4,205.60	\$5,516.00
2302	Life Insurance	\$138.00	\$250.00	\$255.00	\$249.00	\$255.00	\$262.00	\$229.40	\$262.00
2303	Dental Insurance	\$0.00	\$0.00	\$5.00	\$60.00	\$0.00	\$144.00	\$13.00	\$144.00
2400	Workman's Comp	\$58.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.60	\$0.00
	Personal Services	\$52,731.00	\$32,680.00	\$34,774.00	\$34,660.00	\$35,383.00	\$36,922.00	\$38,045.60	\$37,404.00

3101	Legal Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
3320	Comm., Fees	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$250.00	\$175.00	\$250.00
3400	Contract Services	\$90,146.00	\$75,553.00	\$160,898.00	\$69,024.00	\$85,533.00	\$130,000.00	\$96,230.80	\$125,000.00
3710	Computer Replacement	\$792.00	\$792.00	\$792.00	\$918.00	\$808.00	\$808.00	\$820.40	\$808.00
3810	Training & Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
3820	Registration Fees	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$11.00	\$250.00
4000	Travel (Members)	\$0.00	\$3,850.00	\$4,970.00	\$1,645.00	\$1,540.00	\$4,410.00	\$2,401.00	\$4,410.00
4100	Communications	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4211	Postage - CNTY	\$1,321.00	\$1,202.00	\$1,341.00	\$1,044.00	\$864.00	\$1,500.00	\$1,154.40	\$1,500.00
4250	Mileage	\$263.00	\$125.00	\$175.00	\$43.00	\$0.00	\$300.00	\$121.20	\$300.00
4400	Rent	\$7,568.00	\$7,588.00	\$7,569.00	\$7,747.00	\$7,778.00	\$9,000.00	\$7,650.00	\$9,000.00
4510	Liability Insurance	\$0.00	\$0.00	\$0.00	\$324.00	\$566.00	\$633.00	\$178.00	\$633.00
4701	Printing C/R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
4711	Xerox - C/R	\$772.00	\$644.00	\$1,158.00	\$434.00	\$386.00	\$1,000.00	\$678.80	\$1,000.00
4910	Legal Ads	\$15,449.00	\$14,920.00	\$12,765.00	\$702.00	\$986.00	\$4,000.00	\$8,964.40	\$4,000.00
5100	Office Supplies	\$493.00	\$223.00	\$570.00	\$288.00	\$165.00	\$1,000.00	\$347.80	\$1,000.00
5102	Office Equipment	\$0.00	\$117.00	\$0.00	\$0.00	\$0.00	\$500.00	\$23.40	\$500.00
5230	Food & Dietary	\$142.00	\$139.00	\$200.00	\$94.00	\$0.00	\$500.00	\$115.00	\$500.00
	Operating Totals	\$117,776.00	\$105,928.00	\$191,213.00	\$83,038.00	\$99,401.00	\$155,451.00	\$119,471.20	\$165,451.00

Totals		\$170,507.00	\$138,608.00	\$225,987.00	\$117,698.00	\$134,784.00	\$192,373.00	\$157,516.80	\$202,855.00
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**Volusia Growth Management Commission (VGMC)
Budget Justification – FY 2019-20**

Object Code/ Description	Budget Amount	Justification
1201-Salaries	\$27,355	One Permanent Staff Operations Manager – Calculated at current hourly rate of \$25.71, regularly scheduled 20-hour work week, plus estimated additional 2 hours per month for meetings outside the course of regularly scheduled hours
2100-FICA	\$2,092	7.65% of Salaries
2200-Retirement	\$2,035	7.44% of Salaries
2301-Group Insurance	\$5,516	Employer share of health insurance
2302-Life Insurance	\$262	Employer provided life insurance
3203-Dental Insurance	\$144	Employer share of dental insurance
3101-Legal Expenses	\$15,000	Litigation Contingency as recommended by legal staff
3320-Comm. Fees	\$250	Annual Assessment/Fees (Special District Fee payable to the State)
3400-Contract Services	\$125,000	\$ 45,000 -- Legal Staff \$ 80,000 -- Planning Staff
3710-Computer Replacement	\$808	Desktop and laptop computer replacement program -- this amount is established by the County
3810-Training & Education	\$200	Outside training for administrative staff
3820-Registration Fees	\$250	Fees for conferences (i.e. VCARD)
4000-Travel	\$4,410	Member travel reimbursements – Calculated at 21 members, 6 meetings per year at a rate of \$35/meeting
4100-Communications	\$600	Broadband Internet Connection -- \$50/month
4211-Postage	\$1,500	Postage Costs for VGMC mailings
4250-Mileage	\$300	Mileage expense reimbursement for travel related to VGMC activities
4400-Rent	\$9,000	- Annual rent for VGMC office space (currently \$615.00/month) - Rental expense for offsite storage of VGMC files
4510-Liability Insurance	\$633	Liability insurance charged back from the County
4701-Printing C/R	\$500	Reproduction of VGMC materials (outside)
4711-Xerox – C/R	\$1,000	Use of County copier
4910-Legal Ads	\$4,000	Advertising hearings, meetings, etc.
5100-Office Supplies	\$1,000	Projected cost for VGMC office supplies
5102-Office Equipment	\$500	Budgeting for purchase of small office equipment
5230-Food & Dietary	\$500	To cover miscellaneous items such as meeting refreshments

Volusia Growth Management Commission

FY 2019-20 Annual Budget Request

Key Objectives:

Review the Comprehensive Plans and any plan amendments thereto for each governmental entity in Volusia County to insure intergovernmental coordination and cooperation.

Performance Measures:

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19 (est.)	2018-19 YTD (2/4/19)	FY 2019-20 (est.)
Applications Reviewed	78	49	78	70	16	70
# of Cases with formal RAI's or public hearing	2	2	4	2	0	2

Mission Statement:

To provide an effective means for coordinating the plans of municipalities and the County, in order to provide a forum for units of local government in Volusia County to coordinate decision making related to land use, the environment and public services for the citizens of Volusia County.

Budget Request Overview:

The number of new applications reviewed by the VGMC has remained consistent over the past several years. In 2016, the VGMC Consistency Certification Rules were amended. While the standard of review by the VGMC remains the same, the changes, in part, limited the ability of the commission to independently request additional information and/or request a public hearing in many cases.

The requested VGMC budget represents anticipated expenses to be incurred by the VGMC to carry out the duties of the commission under the current rules and regulations.

Program Book Information:

The Volusia Growth Management Commission (VGMC) is established by Section 202.3 of the Volusia County Code and is comprised of 21 voting and two non-voting members. The voting members include one representative appointed by each of the 16 municipalities in Volusia County, and five members appointed by the County Council to represent the unincorporated area of Volusia County. The two non-voting members represent the Volusia County School Board and the St. Johns Water Management District.

The VGMC's primary duty and responsibility is to review the comprehensive plans and any plan amendments thereto for each governmental entity in Volusia County to determine the extent to which it is consistent with the comprehensive plans of adjacent and/or affected jurisdictions, and to insure intergovernmental coordination and cooperation. The Commission utilizes contract legal and planning services, and also has one permanent staff member.

RESOLUTION 2019-01

A RESOLUTION OF THE VOLUSIA GROWTH MANAGEMENT COMMISSION; SUPERSEDING SECTION 2 OF RESOLUTION 2018-01; MODIFYING AND APPORTIONING THE VOTING WEIGHT OF THE VOLUSIA GROWTH MANAGEMENT COMMISSION; PROVIDING FOR RATIFICATION; PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE VOLUSIA GROWTH MANAGEMENT COMMISSION:

SECTION 1. FINDINGS. The Volusia Growth Management Commission makes the following findings:

(1) Section 202.3 of the Volusia County Home Rule Charter establishes a Growth Management Commission and provides for representation on the basis of population;

(2) Section 202.3 of the Volusia County Charter provides that each voting member of the Growth Management Commission shall have a weighted vote based upon the percentage of population that each municipality and the unincorporated area bears to the total population of the entire County, and that the Growth Management Commission shall determine annually the weighted vote; and

(3) Section 202.3 of the Volusia County Charter delegates to the Growth Management Commission the method to determine the population amounts, and the Growth Management Commission hereby finds that most recent annual estimate of population amounts available from the Bureau of Economic and Business Research of the University of Florida (“BEBR”) as of April 1, 2018, is a proper method for determining the population of each municipality and the unincorporated area.

SECTION 2. MODIFICATION AND RE-ESTABLISHMENT OF WEIGHTED VOTES. Based upon the most recent population numbers provided by BEBR, and in accordance with Section 202.3 of the Volusia County Charter, each municipality and the unincorporated area shall have a vote weighted according to the percentages set out below:

		Population	Percentage
Daytona Beach		66,267	12.49
Daytona Beach Shores		4,294	.81
DeBary		20,774	3.91
DeLand		34,106	6.42
Deltona		91,007	17.14
Edgewater		23,319	4.39
Holly Hill		11,958	2.25

		Population	Percentage
Lake Helen		2,752	.52
New Smyrna Beach		26,407	4.97
Oak Hill		1,997	.37
Orange City		11,720	2.21
Ormond Beach		41,140	7.75
Pierson		1,760	.33
Ponce Inlet		3,111	.58
Port Orange		61,009	11.49
South Daytona		12,703	2.39
Unincorporated Area*		116,738	21.98
	TOTAL:	531,062	100.0%

* There are five (5) unincorporated Volusia County representatives. Each representative is a voting member and is accorded one-fifth (1/5) proportionate percentage equaling 4.396% per representative.

SECTION 3. RESOLUTION NO. 2018-01 SUPERSEDED; PAST ACTS OF VOLUSIA GROWTH MANAGEMENT COMMISSION RATIFIED. To the extent inconsistent with the weighted votes set forth in Section 2 of this Resolution, Section 2 of Resolution No. 2018-01 is hereby declared superseded and replaced by the weighted votes set forth in Section 2 of this Resolution. To avoid any possible confusion, the Volusia Growth Management Commission hereby declares all its past resolutions setting weighted votes ratified and confirmed except to the extent inconsistent with Section 2 of this Resolution. Notwithstanding anything to the contrary contained in prior resolutions setting weighted votes, the weighted votes set forth in Section 2 of this Resolution shall control unless and until superseded by future such resolutions as contemplated by the Volusia County Charter.

[SPACE INTENTIONALLY LEFT BLANK]

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

RESOLVED this ____ day of _____ 2019.

VOLUSIA GROWTH MANAGEMENT
COMMISSION

By: _____
Debbie Connors, Chair

ATTEST:

Loretta Arthur, Secretary

APPROVED AS TO FORM, CONTENT AND
LEGALITY FOR USE AND RELIANCE OF
THE VOLUSIA GROWTH MANAGEMENT
COMMISSION ONLY.

Heather Ramos
GrayRobinson, P.A.
General Counsel to the Volusia Growth
Management Commission

Dated: _____

FILED WITH THE SECRETARY THIS ____ DAY OF __, 2019.