

Budget Committee
Volusia Growth Management Commission

**MINUTES FOR
MEETING HELD
Wednesday, January 23, 2013**

City of Daytona Beach
Room #116
301 S. Ridgewood Avenue
Daytona Beach, FL

The meeting was called to order at 6:00 p.m. by Committee Chairman, James Wachtel.

The following Budget Committee Members were present: Committee Chairman James Wachtel, Debbie Connors, Michael Halpin, John Heaphy, and Jack Lenzen. Also present was VGMC Chairman Gerald Brandon.

Approval of the Minutes of the March 28, 2012 Budget Committee Meeting:

Debbie Connors made a motion to approve the minutes of the Budget Committee meeting held on March 28, 2012 as presented; seconded by John Heaphy. Motion carried unanimously

Review 2012-13 Fiscal YTD Expenditures

Chairman Wachtel reviewed the process and schedule for budget committee matters. Mr. Brandon confirmed that all meetings of the budget committee are noticed.

The committee discussed the current YTD expenses of the commission, noting that we are presently at 5% of our total approved budget.

Consideration of 2013-14 Proposed Budget

The committee reviewed the 2013-14 preliminary proposed budget. Chairman Wachtel pointed out that this past year, there were fewer applications submitted for staff review. He stated the proposed contract services budget is based upon estimates provided by staff. Mr. Wachtel also stated that no money has been budgeted in the Insurance & Bonds line item since the County advised the VGMC is covered under the County's insurance policy and a separate policy for VGMC is not necessary.

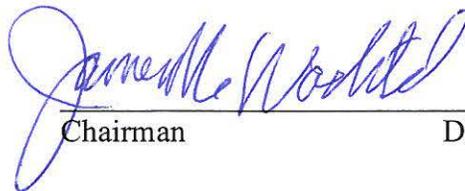
Discussion ensued relating to worker's compensation insurance and a question was raised as to whether or not the VGMC Coordinator is covered under the County's worker's compensation policy.

The committee also discussed the addition of the \$25,000 litigation contingency which was recommended by VGMC legal counsel. Mr. Wachtel stated in the past, the County generally deleted that from the proposed VGMC budget. There was general agreement to keep the \$25,000 litigation contingency in the proposed budget.

With respect to the Program Book Information that is submitted to the County with the proposed budget materials, Mr. Brandon recommended the reference to the staff member as “part-time” be deleted. The committee concurred.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:43 p.m.

 3/27/13
Chairman Date: