

Budget Committee
Volusia Growth Management Commission

MINUTES FOR MEETING HELD
Wednesday, February 24, 2016

City of Daytona Beach
Room #291
301 S. Ridgewood Avenue
Daytona Beach, FL

The meeting was called to order at 6:19 p.m. by Committee Chair, Debbie Connors.

The following Budget Committee Members were present: Committee Chair Debbie Connors, Loretta Arthur, Glyn Slay and Roger Sonnenfeld.

Approval of Minutes

October 28, 2015 Budget Committee Meeting

Glyn Slay made a motion to approve the minutes of the October 28, 2015 Budget Committee meeting as presented; seconded by Roger Sonnenfeld. Motion carried unanimously.

Review 2015-16 Fiscal YTD Expenditures

Ms. Connors reviewed the current YTD expenditures and commented that overall we are presently well within the approved budget. She commented that the rent expenses appear to be slightly higher than where we should be at this point in the year. Mr. Sonnenfeld commented that the office rent is paid through March. Mr. Slay commented that the cost for legal ads is excessive.

Ms. Arthur asked on what basis the VGMC contract staff costs are determined. Mr. Sonnenfeld stated the fees are based upon workload and actual work performed by staff. It was pointed out that our contract services YTD expenses are at only 19% of budget.

There was general discussion regarding the size of the VGMC budget in comparison to the County budget as a whole.

2016-17 Proposed Budget Update

Ms. Connors summarized the proposed budget. It was pointed out that the budget estimates received from legal and planning staffs are less than our current contract services budget. Mr. Sonnenfeld expressed concern that within the performance measurements, we've estimated 60 new applications in the next fiscal year, yet we already have received 31 applications in the first quarter of the current fiscal year. He stated he will raise that question to Ms. Smith.

The committee generally supported the draft proposed budget and felt the estimates appeared to be in line. Ms. Connors will present the proposed budget to the full commission at the regular meeting tonight to gather comment from the commission members. The Budget Committee will meet again immediately prior to the next regular meeting to formalize their recommendation, and

the proposed budget will be scheduled for approval by the full commission at the next regular meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:33 p.m.

 3/23/16
Budget Committee Chair Date