

Budget Committee
Volusia Growth Management Commission

MINUTES FOR MEETING HELD
Wednesday, February 27, 2019

Daytona Beach City Commission Chambers Conference Room
301 S. Ridgewood Avenue
Daytona Beach, FL

The meeting was called to order at 6:40 p.m. by Budget Committee Chair Loretta Arthur. The following committee members were present: Loretta Arthur, Harold Briley, Christy Gillis, Mark McGee and Teresa Pope. Merry Smith, Operations Manager, was also present. It was determined that a quorum was present.

Approval of Minutes

September 26, 2018 Budget Committee Meeting

Christy Gillis made a motion to approve the minutes of the September 26, 2018 Budget Committee meeting as presented; motion seconded by Harold Briley. Motion carried unanimously.

Review 2018-19 Fiscal YTD Expenditures

Ms. Arthur reported that current year expenditures are well within budget, and the commission is currently at 20% of the total approved budget. Ms. Pope asked if those individual line items that are already at 100% of budget are one time/full year expenditures. Ms. Smith responded affirmatively.

Harold Briley made a motion to accept the current year-to-date budget expense report; seconded by Christy Gillis. Motion carried unanimously.

Discuss Preliminary 2019-20 Proposed VGMC Budget

Ms. Arthur reviewed the proposed budget and noted that the line items within the personal services category will be tweaked slightly by the County once the approved budget is submitted. Ms. Smith stated that the proposed contract services and legal expenses budget are based upon estimates provided by the legal and planning staffs. She explained that legal estimated a proposed annual budget of \$45,000 and a \$15,000 litigation contingency for 2019-20. In past years, the County has not approved the litigation contingency. Since the current approved legal budget is \$50,000, Ms. Smith suggested the committee may want to consider increasing the annual legal budget to \$50,000 and reduce the requested legal expenses (litigation contingency) to \$10,000.

Following discussion, there was a consensus to increase the legal budget to \$50,000 and reduce the legal expenses to \$10,000 which would have no change to the total proposed budget. Ms. Arthur will report the committee recommendation during discussion at the regular VGMC meeting.

