

**Budget Committee**  
**Volusia Growth Management Commission**

MINUTES FOR MEETING HELD  
**Wednesday, March 23, 2016**

Thomas C. Kelly Administration Center  
County Council Chambers Conference Room  
123 W. Indiana Avenue  
DeLand, FL

The meeting was called to order at 6:38 p.m. by Committee Chair, Debbie Connors.

The following Budget Committee Members were present: Committee Chair Debbie Connors, Loretta Arthur, Robert Lott (arrived at 6:43 p.m.), Glyn Slay and Roger Sonnenfeld.

**Approval of Minutes**

**February 24, 2016 Budget Committee Meeting**

Glyn Slay made a motion to approve the minutes of the February 24, 2016 Budget Committee meeting as presented; seconded by Loretta Arthur. Motion carried unanimously.

**Review 2015-16 Fiscal YTD Expenditures**

Ms. Connors provided a brief update on the current 2015-16 expenditures. She stated there is presently approximately \$16,700 in pending contract services invoices which are not included in the worksheet totals which will bring our contract services expenditures to approximately 40% of budget. Overall, she stated the current YTD expenditures are well within the approved budget.

**2016-17 Proposed Budget Update**

Ms. Connors stated the proposed 2016-17 will be presented to the full commission at tonight's meeting as a motion and second from the Budget Committee.

With respect to the performance measures, Mr. Sonnenfeld commented that the estimated number of applications of 60 for the next fiscal year seems low since we have already received 40 applications in the first half of the current fiscal year. Ms. Connors stated this varies each year and depends on the number of applications submitted. She added that the estimate of 60 is based upon the ten year average.

The committee discussed savings relating to litigation and reduced number of meetings needed when there are no public hearings scheduled. Additionally, the proposed contract services budget is based upon estimates provided by our legal and planning staffs. The legal and planning expenses each year are based upon actual work performed by staff.

Roger Sonnenfeld made a motion to recommend the VGMC approve the 2016-17 budget as proposed; seconded by Glyn Slay. Motion carried unanimously.

