

Budget Committee
Volusia Growth Management Commission

**MINUTES FOR
MEETING HELD
Wednesday, March 26, 2014**

County Council Chambers Conference Room
Thomas C. Kelly Administration Center
123 W. Indiana Avenue
DeLand, FL

The meeting was called to order at 6:30 p.m. by Committee Chairman, Roger Sonnenfeld.

The following Budget Committee members were present: Committee Chairman Roger Sonnenfeld, Debbie Connors, Richard Kane, and Jack Lenzen.

Approval of the Minutes of the February 26, 2014 Budget Committee Meeting:

Page 2, paragraph 2, Mr. Sonnenfeld recommended adding language that the current year-to-date expenses are in line with the approved budget with the exception of line item 3400, Contract Services, as pointed out by Mr. Sonnenfeld.

Debbie Connors made a motion to approve the minutes of the Budget Committee meeting held on February 26, 2014 as amended; seconded by Jack Lenzen. Motion carried unanimously.

Review 2013-14 Fiscal YTD Expenditures

Mr. Sonnenfeld reported that costs associated with current retirement (account code 2200) and prior years retirement (account code 2201), which were not budgeted, are now reflected in the YTD expense report. In addition, he stated charges are anticipated in group health insurance (account code 2301) in the current fiscal year which was not budgeted. Mr. Sonnenfeld explained the County has requested monies be transferred from the contract services budget to the appropriate accounts within the personal services budget to avoid carrying a negative in personal services. Following discussion, Jack Lenzen made a motion to authorize Ms. Smith to transfer funds from contract services to personal services to cover the overage and proportionately adjust the purchase orders with our legal and two planning staffs if necessary. Motion seconded by Debbie Connors. Motion carried unanimously.

Consider Final Recommendation for 2014-15 Proposed Budget

Mr. Sonnenfeld stated the 2014-15 proposed budget is before the committee to consider a recommendation which will be made to the full commission at the regular meeting scheduled later this evening.

Richard Kane made a motion to recommend the commission approve the 2014-15 proposed budget as presented; seconded by Debbie Connors. Mr. Sonnenfeld commented that he felt a reduction in the contract services budget was warranted based upon the reduction in actual expenditures over the past several years in this account. Following further discussion, the

motion to recommend the commission approve the 2014-15 proposed budget as presented carried by a 3 to 1 vote, with Mr. Sonnenfeld voting in opposition.

It was pointed out on the Budget Justification worksheet in the salaries description that the staff title needed to be corrected to Operations Manager.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:50 p.m.


Chairman Date: 5/28/14