

Budget Committee
Volusia Growth Management Commission

MINUTES FOR MEETING HELD
Wednesday, August 24, 2016

City of Daytona Beach
Room #149A
301 S. Ridgewood Avenue
Daytona Beach, FL

The meeting was called to order at 6:45 p.m. by Committee Chair, Debbie Connors.

The following Budget Committee Members were present: Committee Chair Debbie Connors, Robert Lott, Glyn Slay and Roger Sonnenfeld. Also in attendance was Merry Chris Smith, VGMC Operations Manager.

Approval of Minutes

March 23, 2016 Budget Committee Meeting

Roger Sonnenfeld made a motion to approve the minutes of the March 23, 2016 Budget Committee meeting as presented; seconded by Glyn Slay. Motion carried unanimously.

Review 2015-16 Fiscal YTD Expenditures

Ms. Connors reviewed the current YTD expenditures, stating that we are approaching the end of the current fiscal year and are presently at 68% of budget. She also reported that we presently have approximately \$6,000 in pending contract services invoices. Overall, Ms. Connors stated we are well within the approved budget. Several committee members also commented on the year to date expenditures.

2016-17 Proposed Budget Update

Ms. Connors reported that after the 2016-17 VGMC approved budget was sent over to the County, they made some minor changes in the personal services accounts, and also deleted the \$25,000 litigation contingency as they've historically done. Additionally, she stated the County added \$324 for insurance-liability since the VGMC staff position is a county employee, and there is also a slight increase in the computer replacement budget—an expense determined by the County's IT department.

Mr. Sonnenfeld raised a question relating to the Personal Services portion of the budget. Ms. Smith explained that the VGMC submits the budget based upon an estimated number of hours of work, adding that the County has a program that which calculates this portion of the budget.

Mr. Lott raised a question relating to the County deleting the litigation contingency. Ms. Smith stated the VGMC generally includes the contingency and the County typically takes it out. She added that if the VGMC would need additional monies to fund a litigation matter, she believes the County wants to see that instead of budgeting for the litigation up front.

Ms. Connors stated the County budget hearings are scheduled in September.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:52 p.m.

	9/28/16
Budget Committee Chair	Date
James Wachtel, VGMC Chair -for Debbie Connors, Secretary	