

Personnel, Operations & Procedures Committee
Volusia Growth Management Commission

MINUTES FOR
MEETING HELD
Wednesday, January 25, 2012

County Council Chambers Conference Room
Thomas C. Kelly Administration Center
123 W. Indiana Avenue
DeLand, FL

The meeting was called to order at 6:30 p.m. by Committee Chairman, Gerald Brandon.

The following Budget Committee Members were present: Committee Chairman Gerald Brandon, James Wachtel, Robert Storke, Joan Spinney, Jason Floyd and Kenneth Kuhar. Also in attendance were Commission Chairman Steven Katz, and VGMC member Sandy Lou Gallagher.

OLD BUSINESS

Review draft amendments to the VGMC Consistency Certification Rules

Chairman Brandon reviewed the changes contained in the 1/12/12 draft amendments based on discussions which occurred at the January 11, 2012 POP Committee meeting. Specifically, the three changes from the prior draft are: 1) Section 90-35(c), page 5, was modified to address the application submittal requirements; 2) Also Section 90-35(c), page 5, language was added which requires the completeness review be completed within 2 VGMC business days; and 3) Section 90-35(g), page 10, language was modified to include a statement that if the commission fails to take action on an application within the established timeframe, the application would be deemed approved.

James Wachtel made a motion to recommend approval of the draft amendments as presented in the draft dated 1/12/12; seconded by Joan Spinney. Motion carried unanimously.

VGMC Chairman Katz thanked the committee for their time and work on the proposed amendments, adding that the goal of limiting the changes to procedural issues only has been accomplished.

Mr. Katz asked the committee once they present their changes to the commission, that they recommend he meet with Jamie Seaman at Volusia County to go over the proposed amendments. He also stated there are two issues he expects to be raised by the County relating to the rules. Specifically, one deals with the issue of a consistency certification being a prerequisite to final adoption by the local government, and the other relating to adding member terms to the Consistency Certification Rules (they are presently addressed in the VGMC Rules of Procedure).

Mr. Katz also tasked the POP committee with looking at updating the Rules of Procedure. The rules state they should be reviewed every two years and they were last reviewed in 2010. He requested the committee specifically look at notice requirements and agenda publications in terms of requirements and what we currently practice. He stated he would work on some modifications to the rules through Mr. Chipok and get them to the committee.

NEW BUSINESS

Approval of the minutes of the January 11, 2012 POP Committee Meeting

Joan Spinney made a motion to approve the minutes of the January 11, 2012 POP Committee meeting as presented; seconded by James Wachtel. Motion carried unanimously.

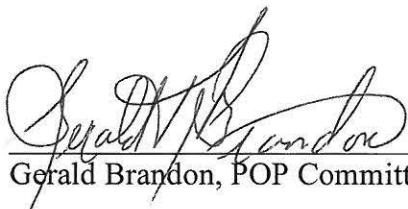
OTHER BUSINESS

Chairman Brandon stated the committee needed to clarify the effective date of the recommended salary increase for the Commission Coordinator which will be considered by the full commission at tonight's regular meeting. Joan Spinney made a motion that the recommended salary increase for the Commission Coordinator become effective upon approval of the full commission; seconded by Robert Storke. Motion carried unanimously.

With respect to member terms, Chairman Brandon stated that the commission has always had three year terms for their members. He stated when the original rules amendments were presented to the County Council previously, several Council members wanted to change the terms to two years to be consistent with the election cycle. However, he stated that not all jurisdictions have the same election cycle. Commissioner Wachtel commented in support of three year terms, stating that it takes new appointees a considerable amount of time to become acclimated to the planning concepts, legalities and rules of the commission.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.



Gerald Brandon
Gerald Brandon, POP Committee Chairman