

**Personnel, Operations & Procedures Committee  
Volusia Growth Management Commission**

MINUTES FOR  
MEETING HELD  
**Wednesday, August 27, 2014**

City of Daytona Beach  
Room #291  
301 S. Ridgewood Avenue  
Daytona Beach, FL

The meeting was called to order at 6:30 p.m. by Committee Chairman, James Wachtel.

The following POP Committee Members were present: Committee Chairman James Wachtel, Sandy Lou Gallagher, Robert Lovelace, Robert Storke and Rich Walton. Also in attendance were VGMC Chairman Gerald Brandon and Paul Chipok, VGMC Legal Counsel.

**NEW BUSINESS**

Approval of Minutes

Robert Storke made a motion to approve the minutes of the July 1, 2014 committee meeting as presented; motion seconded by Sandy Lou Gallagher. Motion carried unanimously.

Sandy Lou Gallagher made a motion to approve the minutes of the July 23, 2014 committee meeting as presented; motion seconded by Robert Storke. Motion carried unanimously.

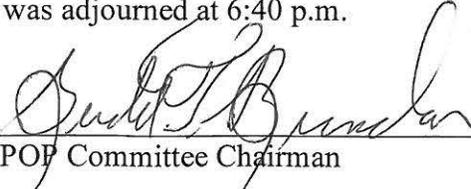
Discuss Request for Statement of Qualifications, RSQ #14-02, Contract Planning Services

Committee Chairman James Wachtel stated a draft RSQ for contract planning services has been prepared for consideration by the committee. He stated at the regular meeting this same evening, the commission will be considering the POP Committee recommendation to not automatically renew the planning contract with Miller Legg for the 2014-15 fiscal year. If the commission approves that recommendation, the intention would be to move forward with RSQ #14-02 for contract planning services. Mr. Wachtel stated the RSQ could be released as early as September 2<sup>nd</sup>.

Robert Storke made a motion to recommend the VGMC approve issuing another RSQ for contract planning services; motion seconded by Sandy Lou Gallagher. Motion carried unanimously.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:40 p.m.

  
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POP Committee Chairman                      Date