

**Personnel, Operations & Procedures Committee
Volusia Growth Management Commission**

MINUTES FOR
MEETING HELD
Wednesday, September 26, 2018

Thomas C. Kelly Administration Center
County Council Chambers Conference Room
123 W. Indiana Avenue, DeLand, FL

The meeting was called to order at 6:30 p.m. by VGMC Chair Debbie Connors.

The following POP Committee members were also present: Sandy Lou Gallagher, Robert Lovelace, John Meikle, Larry Saffer, Robert Storke and Mary Swiderski. VGMC member Thomas Wright was also in attendance.

NEW BUSINESS

1) Approval of the minutes of the January 24, 2018 POP Committee meeting.

Robert Storke made a motion to approve the minutes of the January 24, 2018 POP Committee meeting as presented; seconded by Sandy Lou Gallagher. Motion carried unanimously.

2) Consider recommendation for renewal of GrayRobinson legal services contract for 2018-19 FY

Mary Swiderski made a motion to recommend the commission approve the renewal of the GrayRobinson contract for the 2018-19 fiscal year; seconded by John Meikle. Motion carried unanimously.

3) Consider recommendation for renewal of S&ME planning services contract for 2018-19 FY

Member Storke pointed out that in Article 7, page 7, the term of the contract needs to be changed from September 30, 2018 to September 30, 2019.

Sandy Lou Gallagher made a motion to recommend the commission approve the renewal of the S&ME contract for the 2018-19 fiscal year with a change to the term date on page 7 to September 30, 2019; seconded by Larry Saffer. Motion carried unanimously.

4) Consider recommendation for renewal of VHB planning services contract for 2018-19 FY

Ms. Connors pointed out that there is a small increase in rates proposed by VHB. She also stated that VHB primarily serves as a back-up planner. Discussion ensued regarding VHB's role and it was suggested that we may want to send applications to VHB for review periodically to keep all parties in the loop and familiar with the process.

Larry Saffer made a motion to recommend the commission approve the renewal of the VHB contract for the 2018-19 fiscal year; seconded by John Meikle. Motion carried unanimously.

