

Volusia Growth Management Commission

**MEETING MINUTES FOR
REGULAR MEETING HELD
Wednesday, February 26, 2014**

City of Daytona Beach
Commission Chambers
301 S. Ridgewood Avenue
Daytona Beach, FL

MEMBERS PRESENT

Gerald Brandon, Chairman
James Wachtel, Vice Chairman
Roger Sonnenfeld, Secretary
Richard Walton
Jack Lenzen
Timothy Bustos
Sandy Lou Gallagher
Robert Lovelace
Robert Storke
Don Romanik
Debbie Connors
Richard Kane
Glyn Slay
Kenneth Kuhar
Douglas deLeon
Sandra Walters

REPRESENTING

Ormond Beach
Volusia County
Lake Helen
Daytona Beach
DeBary
DeLand
Deltona
New Smyrna Beach
Orange City
Ponce Inlet
Port Orange
South Daytona
Volusia County
Volusia County
Volusia County
Volusia County

MEMBERS NOT PRESENT

N/A

NON-VOTING MEMBERS

Sara Lee Morrissey	(not present)	Volusia Co. School Board
Cathy Foerster	(not present)	SJRWMD

OTHERS PRESENT

Paul Chipok, GrayRobinson, General Counsel
Merry Chris Smith, VGMC Operations Manaber

CALL TO ORDER

VGMC Chairman Gerald Brandon called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call was taken and it was determined there was a quorum present.

Chairman Brandon announced that member Kenneth Bohannon had recently resigned from the commission. He also welcomed new commission members Robert Lovelace representing New Smyrna Beach and Glyn Slay representing Volusia County.

CITIZEN COMMENTS

There were no citizens present who wished to speak.

APPROVAL OF MINUTES

James Wachtel made a motion to approve the minutes of the regular meeting held on December 18, 2013 as presented; seconded by Sandy Lou Gallagher. The motion carried unanimously.

PUBLIC HEARING

There were no items scheduled for public hearing.

REPORTS FROM LEGAL COUNSEL

Mr. Chipok stated there were no legal actions over the past several months. He also reported the Volusia County Council adopted Ordinance 2014-02 on February 20, 2014 which was creation of the VGMC administrative position as an unclassified employee of the County. Mr. Chipok stated the adoption was consistent with the motion passed by the VGMC at the December 18, 2013 regular meeting. Chairman Brandon added the County Council approved it on a 4-2 vote and the VGMC retains control of the position. He also thanked the commission members and staff for their support in this effort.

Mr. Chipok stated there are several new members to the commission and asked if new members are provided a copy of the VGMC Overview and Sunshine Law materials prepared by legal staff. Ms. Smith responded affirmatively. Mr. Chipok stated he would be glad to present the material at a future meeting if requested.

REPORTS OF COMMISSION COORDINATOR

Ms. Smith thanked the commission members and staff for their support with respect to the extension of benefits to the staff position. She stated she is in the process of updating the VGMC rules with the addition of Section 90-54 pertaining to staff and she will provided members with an updated copy. She also informed the commission that she has a meeting scheduled with the Personnel Department at the County on Tuesday, March 4th to go over the benefits.

Ms. Smith provided a brief update to the pending case log since its distribution with the agenda package.

REPORTS OF COMMISSION CHAIRMAN

Chairman Brandon showed members of the commission a plaque recognizing Jack Hayman for his service to the commission as Vice Chairman. Mr. Brandon stated that Mr. Hayman was not able to attend tonight's meeting and stated arrangements will be made to get the plaque to him.

REPORTS OF COMMITTEES

POP Committee Report: James Wachtel, Chairman of the POP Committee, stated the committee had met immediately prior to the regular meeting. He stated the committee discussed the ordinance approved by the County relating to the VGMC staff position and also the annual performance evaluation for Ms. Smith. Mr. Wachtel reported the committee members completed individual evaluation forms and unanimously rated Ms. Smith's performance over this past year as outstanding.

Mr. Wachtel also reported the POP Committee will be looking next month at initiating a Request for Statement of Qualifications (RSQ) for the planning contract current held by VHB MillerSellen. He stated the committee will be reviewing the RSQ that was done for the other planning contract last year to determine if changes are necessary for this year.

Budget Report: Roger Sonnenfeld, Chairman of the Budget Committee, reported the committee met immediately prior to the regular meeting. Mr. Sonnenfeld discussed the current fiscal YTD budget expenses, stating that we will see a deficit in the salaries portion of the budget due to the addition of retirement and other benefits for the staff position which were not originally budgeted. He stated Ms. Smith will check with County staff on how to address the overage. Mr. Sonnenfeld stated we also appear to be overfunded in contract services. Overall, he stated we appear to be well within the approved budget and would likely be returning monies back to the County at the conclusion of the fiscal year.

Mr. Sonnenfeld reported the committee also discussed the proposed budget for the 2014-15 fiscal year. He stated there is an increase in the salaries area due to the addition of benefits, and it also includes a \$25,000 litigation contingency which is generally cut by the County. Mr. Sonnenfeld stated the committee favored submitting the proposed budget as presented in the agenda package. He stated this matter is currently before the commission tonight for the purpose of discussion and gathering comments. With no comments of the commission members, Mr. Sonnenfeld stated the Budget Committee will bring forward a recommendation to the full commission for approval at the next regular meeting.

OLD BUSINESS

None

NEW BUSINESS

Consideration of VGMC Resolution #2014-01, Apportionment of Voting Weight

Richard Walton moved to approve Resolution #2014-01 as presented; seconded by Sandra Walters. Motion carried unanimously.

COMMISSIONER REQUESTS OR REMARKS

Chairman Brandon commented on the brevity of the meeting and explained the meeting was necessary in order to have the first discussion on the 2014-15 proposed budget. There was brief discussion relating to the timing requirements for submitting the proposed budget to the County. Ms. Smith stated the budget is generally due to the County in early to mid-April. There was general agreement that a March regular meeting of the commission was necessary in order to meet the budget submittal requirements.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:15 p.m.



Attest: Secretary



Chairman James Wachtel,
Vice Chairman