

## Item 1

### Minutes County of Volusia Value Adjustment Board Special Session Meeting of 2020

On this 28<sup>th</sup> day of September, 2020, the Value Adjustment Board held its Special Session Meeting for the 2020 session. The meeting location was 123 W. Indiana Avenue, Council Chambers Suite 204, in Deland, Florida and it was also virtual. The meeting was open to the public and noticed pursuant to F.A.C. 12D-9.007. Chair, Barbara Girtman, called the meeting to order at 8:35 a.m. The Deputy Clerk performed roll call, a quorum was present with the following members in attendance:

#### Board Members

Barbara Girtman, Council Member

Ben Johnson, Council Member

Linda Cuthbert, School Board Member

Ross Janke, School Board Citizen Member

#### Board Legal Counsel

Aaron Thalwitzer, Esq.

#### Deputy Clerk

Wanda Bailey

The Chair asked that we stand and say the Pledge of Allegiance.

The first order of business is Item 1: Consent Agenda for Minutes for the following meeting:

#### 1. Organizational Meeting of 2020

The Chair asked if everyone had an opportunity to review the 2020 Organizational minutes and if there are any questions or concerns. Hearing none, she asked for a motion to accept the minutes. Linda Cuthbert made the motion to approve the minutes. Seconded by Vice-Chair, Ben Johnson. Motion carried.

Next, Item 2: Public Participation

There were no public participation.

Next, Item 3: Certifications of Tax Roll Pursuant to section 193.122, F.S.

Chair Girtman asked Attorney Thalwitzer if the entire form of the First Certification of Value Adjustment Board and Initial Certification of Value Adjustment Board needed to be read into record. He stated she can read as much as she wants and the numbers. The motion can cover both certifications. Ross Janke made the motion to approve and Linda Cuthbert seconded the motion. Motion carried for Real Property.

Tangible Personal Property, First certification and Initial certification. Chair Girtman ask for a motion to approve. Ross Janke made the motion to approve certifications and seconded by Linda Cuthbert. Motion carried for Tangible Personal Property.

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Last certification of Centrally Assessed Property. Chair Girtman ask for a motion to approve. Vice-Chair Ben Johnson made the motion to approve and Linda Cuthbert seconded. Motion carried for Centrally Assessed Property.

Next, Item 4: Meeting Reminder

Chair Girtman stated the Final Board Meeting will be January 4, 2021 with an alternate date of January 11, 2021.

Next, Item 5: Other Business

Chair Girtman stated other business is prehearing checklist. Attorney Thalwitzer stated he reviewed the prehearing checklist, there is a specific checklist under the rules that the board has certified all legal requirements up to this point. It is mostly regarding appointment of special magistrates and any petitions to be considered. So far, only good cause petitions, late files. He has already address those good causes. The board already appointed the special magistrates in the Organizational Meeting and the board is in full compliance and can certify that. A motion is needed to authorize the chair to certify the value adjustment board and execute the DR-488 form. Chair Girtman asked where the form can be located. Attorney Thalwitzer stated they are online. She ask the clerk to have the form available to her. She then ask if the board was comfortable with making a motion. Vice-Chair Johnson made the motion. Ms. Cuthbert seconded the motion. She ask where do we go to look for the form. The clerk stated she would email the form to them. The motion carried.

Final, Item 6: Adjournment

The Chair asked if there were any questions or concerns, hearing none, the meeting was adjourned at 8:46 A.M.