



# *One-Year Action Plan*

## *Fiscal Year 2018-19*

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The One-Year Action Plan was prepared by the Volusia County Community Assistance Division, Housing and Grants Activity. This is the finalized version that is being submitted to the U.S. Department of Housing and Urban Development on August 15, 2018. The document is available at the following locations:

- All thirteen Volusia County Library locations;
- Community Assistance Orange City office;
- Community Assistance New Smyrna Beach office;
- Community Assistance DeLand office; and
- Online at [www.volusia.org/reports](http://www.volusia.org/reports).

Questions and comments about the plan or inquiries on how to view the plan should be addressed to the Community Assistance Housing and Grants Administration staff.

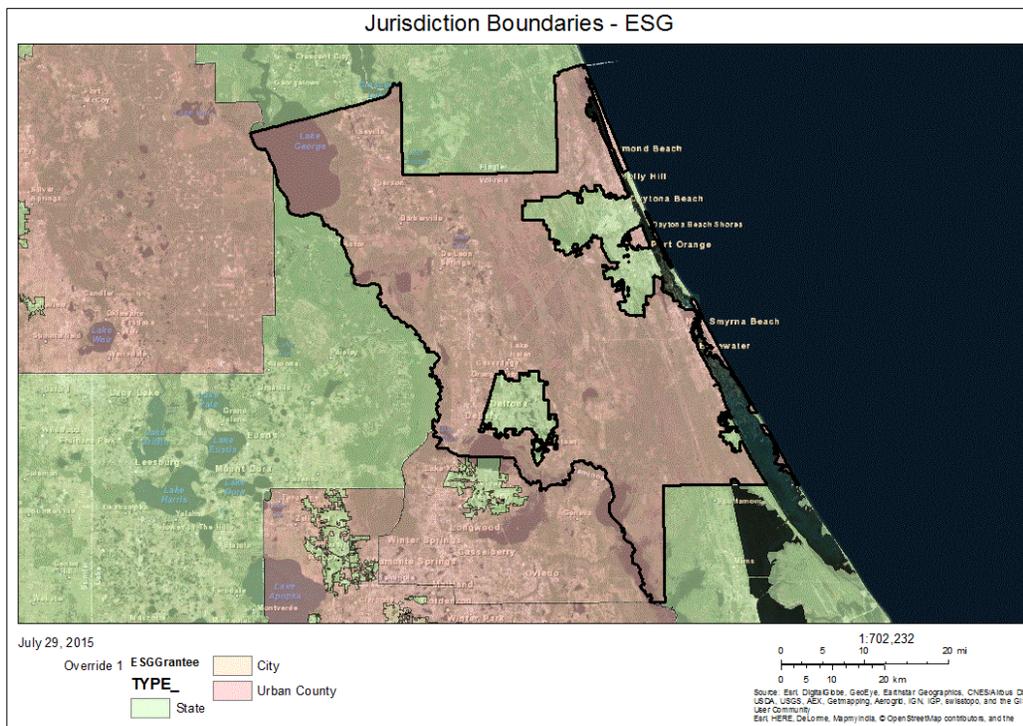
The One-year Action Plan is a planning document required by HUD. This document is part of the consolidated planning process for Volusia County. This plan functions as an update to the five-year plan and serves as an application for annual federal funds under HUD's formula grants programs. The One-Year Action Plan summarizes Volusia County's strategies and provides interested parties an understanding of the planned housing and community development activities that will be implemented during the next fiscal year.

Volusia County's FY 2015-19 Consolidated Plan established a strategic course of action for housing and community development in Volusia County. The five-year plan relates to the Volusia County entitlement community which excludes Daytona Beach, Deltona, Oak Hill, Ponce Inlet and Port Orange. Beginning in this Annual Plan, 2018-19, the entitlement community also excludes the Town of Pierson. The Consolidated Plan described needs, goals and objectives of the County of Volusia in implementing federally funded programs. This plan covers a five-year period that began on October 1, 2015 (Fiscal Year 2015 - 2016) and will end on September 30, 2020 (Fiscal Year 2019 - 2020). An annual update or action plan is due to HUD annually by August 16. The plan was developed pursuant to Federal guidelines found at 24 CFR 91. Funding received through this application from the U.S. Department of Housing and Urban Development (HUD) makes a substantial impact on serving the needs of very low-income, low-income, moderate-income, homeless and special needs populations in Volusia County. This plan provides information

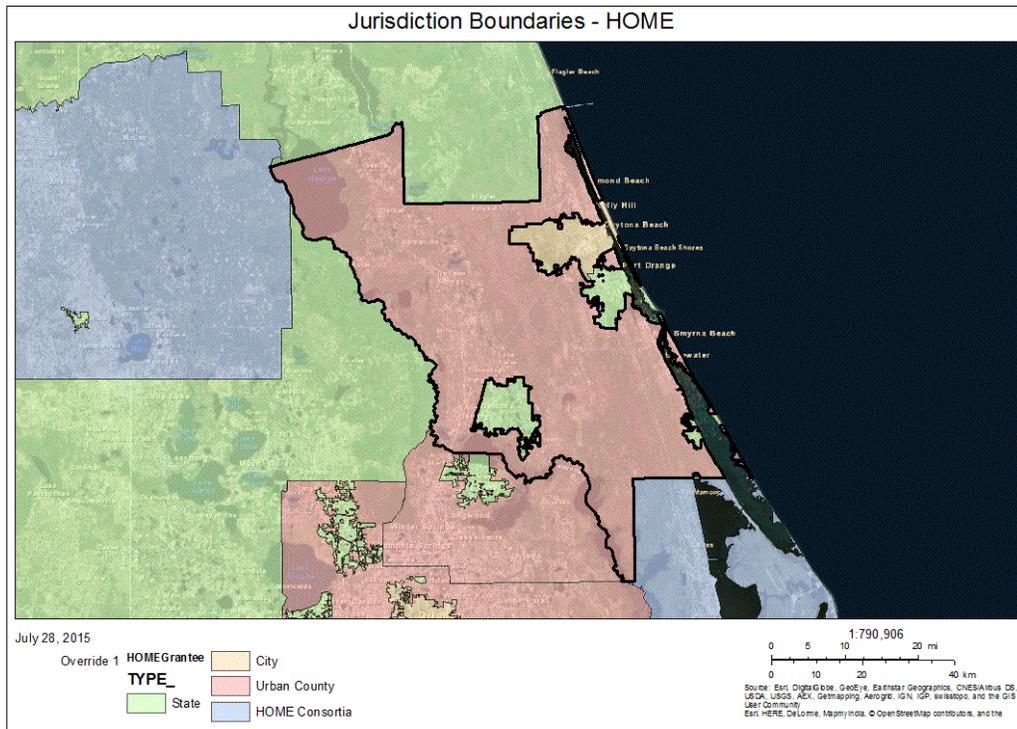
regarding the needs of residents in Volusia County and how the programs funded through HUD will be administered to meet those needs.

The plan was developed under the Volusia County's citizen participation process and is designed to be a cooperative course of action to facilitate the participation of all residents in the identification and assessment of community development needs. Residents and service providers were provided the opportunity and encouraged to participate in identifying community priority needs, activities and projects to be funded with Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Shelter Grant (ESG) funding.

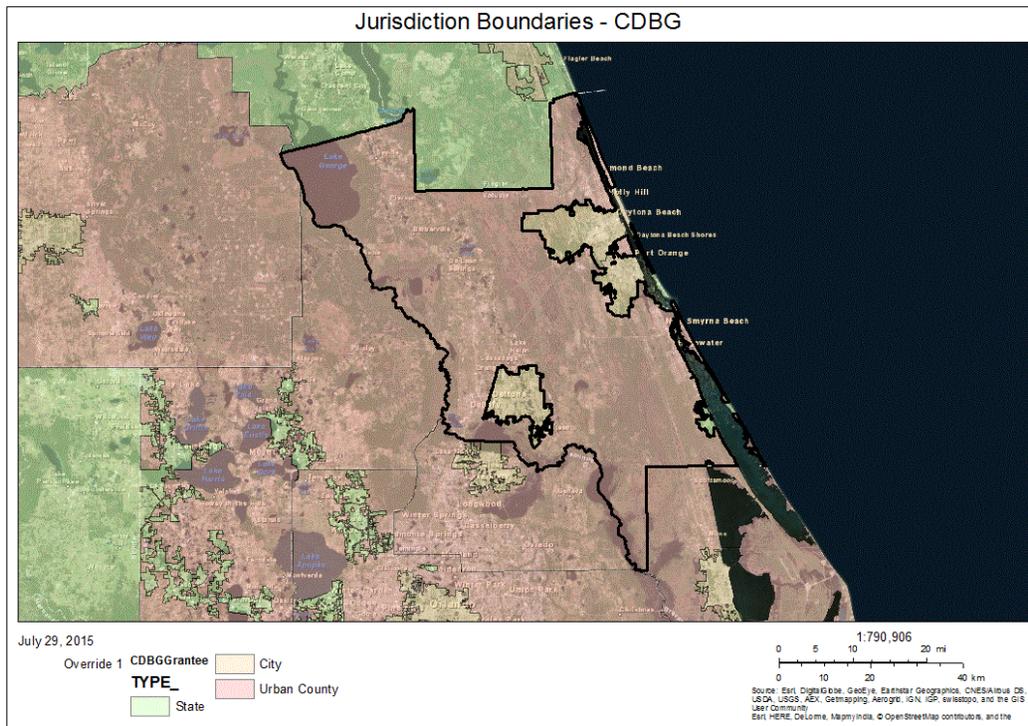
There are ten (10) municipalities participating in Volusia County's CDBG program; each municipality has signed a three-year cooperation agreement with the County outlining the partnership and roles. The County's participating municipalities include: Daytona Beach Shores, DeBary, DeLand, Edgewater, Holly Hill, Lake Helen, Orange City, Ormond Beach, New Smyrna Beach, and South Daytona. Additional CDBG funds are allocated to the community development needs of the unincorporated areas of Volusia County. The boundaries of all three programs as of the 2017-18 program year are illustrated in the following three maps. The boundary maps do not yet show the exclusion of Pierson from the entitlement community.



**Figure 1 – ESG Jurisdiction Boundaries**



**Figure 2 - HOME Jurisdiction Boundaries**



**Figure 3 - CDBG Jurisdiction Boundaries**

## 2. Summarize the objectives and outcomes identified in the Plan

A consolidated plan was developed that focuses on five priority needs within our community. Three of the five priority needs identified have been documented as "high" priority for these formula grants. The One-Year Action Plan seeks to continue to address identified needs. A total of 16 goals were established in the Consolidated Plan, with the additional goal of homelessness prevention and administration being added during the 2018-19 program year. For fiscal year 2018-19 activities are proposed for funding which support 14 of the 17 established goals, all of which address the three high priority needs identified. Each goal along with the associated outcomes expected is explained in AP-20; a summary table is shown below.

Goal	Priority Need(s) Addressed	Proposed 1 Year Accomplishments	Proposed 1 Year Budget	Proposed Funding Source
<b>Public infrastructure</b>	Non-housing community development and/or Non-homeless special needs	8,149 Persons	\$710,307	CDBG
<b>Public facilities</b>		10,852 Persons	\$442,380	CDBG
<b>Public services</b>	Homeless and/or Non-housing community development	4,127 Persons	\$73,007	CDBG
<b>Emergency shelter rehabilitations</b>	Homelessness	N/A	\$0	N/A
<b>Code enforcement</b>	Affordable housing	N/A	\$0	N/A
<b>Public housing modernizations</b>	Public Housing	11 Housing Units	\$58,000	CDBG
<b>Rehabilitation administration</b>	Affordable housing	25 Housing Units	\$140,000	CDBG
<b>Homeowner housing – rehabilitation</b>	Affordable housing	2 Homeowners 27 Homeowners	\$100,000 \$61,400	HOME CDBG
<b>Homeowner housing - creation of additional units</b>		4 Homeowners	\$557,000	HOME
<b>Homebuyer assistance</b>		3 Homebuyers	\$92,000	HOME
<b>Rental housing - creation of rental units</b>		1 Housing Units	\$125,000	HOME
<b>CHDO operating funds</b>		N/A	\$5,232	HOME
<b>Rental housing – Tenant based rental assistance</b>		N/A	\$0	N/A
<b>Rapid re-housing and administration</b>		Homelessness	5 Households	\$77,945
<b>Homeless prevention and administration</b>	Homelessness	5 Households	\$77,945	ESG
<b>HOME administration, planning and fair housing</b>	Affordable Housing	N/A	\$80,247	HOME
<b>CDBG general administration</b>	All priority needs	N/A	\$371,273	CDBG

Table 1 – Goal and Outcome Summary

### **3. Evaluation of past performance**

Community Assistance will measure performance outcomes for CDBG, HOME, and ESG under the Consolidated Annual Performance Evaluation Report (CAPER) which captures progress towards meeting five-year goals and objectives. The CAPER provides a comprehensive review of past performance of Volusia County and its subrecipients both as to the level of expenditures and accomplishments for the formula grants. The current fiscal year, 2017-18, is still underway and accomplishments have not yet been evaluated. In FY 2016-17, Volusia County generally achieved its performance goals. The CAPER is reviewed by the HUD area office, and has been accepted by HUD. Community Assistance also conducts self-evaluations of performance, and timeliness of expenditures and commitments on an on-going basis.

### **4. Summary of citizen participation process and consultation process**

Citizen participation has been and will continue to be an integral part of developing and maintaining the Consolidated Plan. Staff continues to make efforts to increase community participation in developing the One-Year Action Plan. Efforts made during this year's planning included; developing eye-catching fliers for the public meeting, having the flier available in both English and Spanish, and reaching out to nearly 50 local agencies and municipalities to provide notice of the meeting. Local jurisdictions held public meetings to discuss localized needs and proposed projects. A summary of the proposed activities within the FY 2018-19 One-Year Action Plan was published in the Daytona Beach News Journal on July 1st, which included information on where to find the entire Draft One-Year Action Plan. No comments were received regarding the summary or draft plan.

The consultation process involved varying degrees of discussions held with local jurisdictions, public housing agencies, and the Commission on Homelessness (CoH) for Volusia and Flagler Counties.

### **5. Summary of public comments**

The public review period was open through July 31, 2018. While questions were asked and comments were made during the public meeting prior to publishing the draft, as detailed below, no comments were received in regards to the proposed One-Year Action Plan or proposed projects. During the public meeting staff explained the consolidated planning process, the five-year needs and goals, and proposed projects for the 2018-19 fiscal year. The public in attendance actively participated in the meeting by asking the following programmatic questions and making suggestions for the future use of funds:

How are CDBG funds allocated? Staff explained the formula that is used by HUD to determine Volusia County's allocation and how staff uses the same formula to determine the amount of

funds available to each participating jurisdiction as well as unincorporated Volusia County. Staff further clarified that cities receiving a portion of entitlement funds choose their own projects that fit their community needs and submit applications, Community Assistance ensures that submitted projects are eligible and meet a national objective.

Can CDBG funding be used for veteran's transitional housing in Daytona Beach, even though it is outside of the boundaries shown? Staff explained that in order to spend funds in an area that receives their own allocation from HUD and is not part of Volusia County's entitlement, such as Daytona Beach, it would need to be documented that the project served primarily residents other than those of Daytona Beach. If the project was countywide, and benefitted more residents of the county's entitlement area than Daytona Beach's entitlement area it could be eligible.

Does ESG have the same boundaries or is it countywide? Staff clarified that the boundaries for ESG funds are different and funds can be used countywide.

What was the homeless facility operating public service shown? Staff stated that three participating jurisdictions had chosen to use a portion of their funds for homeless facility operating costs, specifically for Hope Place operating expenses. Staff also stated that this is considered a public service and HUD allows up to 15% of an entitlement's allocation to be used for public services.

Are any funds being used for shelter rehabilitation? Staff answered no, FY 2018/19 funds are not currently allocated toward shelter rehabilitation.

Will there be rollover ESG funds after this fiscal year? How do agencies find out about the availability of these funds? Staff clarified that unspent funds will rollover, but there are currently agencies with contracts that encumber these funds. Staff also noted that if funds were not spent by an agency or if a contract was ended, a Notice of Funding Availability (NOFA) would be issued to allocate those funds.

What is the contract period of the current ESG funding? Staff answered that the contract period for ESG funds is generally two years and begins at the start of the fiscal year, October 1<sup>st</sup>.

What are the county properties across the street from Hope Place being used for? Transitional housing? Staff clarified that the county does not own any transitional housing in that area and that there were properties purchased with Neighborhood Stabilization Program (NSP) funds across the street that have already been sold. Staff further explained that there are two NSP homes in the neighborhood, within a couple miles of Hope Place, which will be rehabilitated and sold to an income-qualified buyer.

How do you get eligible families in NSP homes? Staff explained that interested buyers work with an Affordable Housing Partner to purchase an NSP home.

What are the requirements of becoming a Community Housing Development Organization (CHDO) and creating new rental units? Staff briefly explained that certain requirements relating to legal status, structure and capacity must be met for a nonprofit agency to become a CHDO. Staff recommended that nonprofits interested in learning more about this process take a business card and contact staff by phone or email to learn more.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments or views were left out of the One-Year Action Plan.

**7. Summary**

Volusia County has carefully analyzed the needs and goals of the Consolidated Plan to ensure that proposed FY 2018-19 projects support these goals and meet the needs of the community.

## The Process

### PR-05 Lead & Responsible Agencies – 91.200(b)

#### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

CDBG Administrator	Volusia County	Community Assistance
HOME Administrator	Volusia County	Community Assistance
ESG Administrator	Volusia County	Community Assistance

**Table 2 – Responsible Agencies**

#### **Narrative**

The Housing and Grants Administration Activity of the Volusia County Community Assistance Division is the lead agency for the administration of CDBG, HOME and ESG funds, and is responsible for the development and submission of the Consolidated Plan and One-Year Action Plan.

There are ten municipalities participating in Volusia County's CDBG program, each receiving annual allocations to fund community development needs identified as priorities in each community. The County's participating municipalities are: Daytona Beach Shores, DeBary, DeLand, Edgewater, Holly Hill, Lake Helen, Orange City, Ormond Beach, New Smyrna Beach, and South Daytona.

#### **Consolidated Plan Public Contact Information**

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## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### **1. Introduction**

The Volusia County Community Assistance Division, in the development of this plan, held a public meeting which provided information on the needs identified in the Volusia County Consolidated Plan, and solicited comments from the participants to evaluate the proposed projects and funding levels. Public housing authorities, the Volusia/Flagler County Coalition for the Homeless (VFCCH), and local jurisdictions were consulted regarding plans, goals and needs. Previously, when developing the five-year consolidated plan, a broad approach to consulting included several non-profit services providers, affordable housing providers, public housing authorities, local participating governments, and area residents through surveys and other methods of direct consultation. Community Assistance reached out to all of these organizations, inviting them to the public meeting to facilitate continuing consultation throughout the course of the five-year plan.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

Volusia County Community Assistance Division participates as an active member of several coordinating organizations, as further described in AP-85-Other Actions, which directly or indirectly enhance coordination between public and private housing and social services agencies. Community Assistance provides a forum for information sharing on homebuyer assistance programs between public and private housing agencies through affordable housing agreements. Community Assistance enhances coordination of services between various housing and social services agencies in requiring collaborative applications for funding through the Children and Families Advisory Board. Community Assistance and the VFCCH, the lead agency for the Commission on Homelessness (CoH) for Volusia and Flagler Counties, work cooperatively to enhance coordination of homeless services countywide. Volusia County provides funding to the United Way's First Call for Help which uses a coordinated approach to answering direct calls from people needing assistance with housing and various social services.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The County of Volusia coordinated with the CoH lead agency and homeless agencies through several avenues. In partnership with Halifax Urban Ministries and Volusia County School Board, the County of Volusia, has converted an old elementary school into a housing and homeless service community called Hope Place Community Center which offers services to homeless children and their families. At Hope Place Community Center, many resources including

transitional housing, permanent supportive housing, transitional housing for unaccompanied youth, continued education, Voluntary Pre-Kindergarten (VPK), family counseling, health services, and transportation are offered by agencies such as Halifax Health, Daytona State College, Catholic Charities, the county's Parks, Recreation and Culture Department and the county's public transit system, Votran. Through coordination, Hope Place offers various resources that can benefit the residents of the community center and the surrounding neighborhood.

Collaborative efforts between the Neighborhood Center of West Volusia, City of Deland, and the County of Volusia will allow the Neighborhood Center to expand the number of emergency shelter beds for homeless individuals. The Neighborhood Center has reconstructed the agency's thrift shop whose revenues will support the homeless and hungry. The newly constructed thrift shop is open, and the agency's current thrift shop will be converted into housing that will support up to 20 homeless individuals.

The City of Daytona Beach through the First Step Shelter non-profit agency has presented a plan for a shelter off of US 92 and Red John Road. The Volusia County Council negotiated moving forward with this plan in an effort to finalize a contract with the City of Daytona Beach to provide for the construction and facilitation of a 100 bed shelter facility.

The County of Volusia partnered with VFCCH and the CoH on a HUD Youth Homeless Demonstration Grant which if granted could have a dramatic impact on decreasing youth homelessness in the area.

CoH agencies were also invited to attend a public meeting held on June 14, 2018. This workshop focused on the community development, housing, and homeless needs in Volusia County and was conducted to enhance outreach in the development of the FY 2018-19 One-Year Action Plan.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Volusia County Community Assistance Division actively participates and serves as a member of the CoH's Application Committee. As an active member of the Application Committee, Community Assistance assists in determining how to allocate ESG funds, developing performance standards for and evaluate outcomes of projects and activities assisted by ESG funds. Active members of the committee also assist with developing, policies and procedures for the operation and administration of HMIS. In partnership with the CoH, Community Assistance works with homeless agencies to design and implement a collaborative process for developing a consolidated application for Volusia and Flagler Counties programs and projects seeking CoH funding. Community Assistance also reviews program priorities, applications for new programs or projects,

and makes recommendations to the CoH about which programs/projects to include in the annual CoH application and ranks projects for the application.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

The agencies, groups, and organizations that participated in this One-Year Action Plan’s consultation process are listed in Table 3 below.

1	Agency/Group/Organization	New Smyrna Beach Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The New Smyrna Beach Housing Authority was consulted through a written survey and follow-up discussion regarding the needs of public housing.
2	Agency/Group/Organization	Deland Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Deland Housing Authority was consulted through a written survey and follow-up discussion regarding the needs of public housing.
3	Agency/Group/Organization	Ormond Beach Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Ormond Beach Housing Authority was consulted through a written survey and follow-up discussion of public housing.

4	<b>Agency/Group/Organization</b>	Southeast Volusia Habitat for Humanity, Inc.
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The SEVHH was consulted to discuss the affordable housing needs of very-low and low income homebuyers and homeowners. The County anticipates continuing our partnership with SEVHH using HOME funds to increase the supply of homeowner housing.
5	<b>Agency/Group/Organization</b>	West Volusia Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The WVHH was consulted to discuss the affordable housing needs of very-low and low income homebuyers and homeowners. The County anticipates continuing our partnership with WVHH using HOME funds to increase the supply of homeowner housing.
6	<b>Agency/Group/Organization</b>	Habitat for Humanity of Greater Volusia County
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The HHGVC was consulted to discuss the affordable housing needs of very-low and low income homebuyers and homeowners. The County anticipates continuing our partnership with HHGCV using HOME funds to increase the supply of homeowner housing.
7	<b>Agency/Group/Organization</b>	Mid-Florida Housing Partnership
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mid-Florida Housing Partnership was consulted to discuss the affordable housing needs of very-low and low income homebuyers and renters. The County anticipates continued involvement with this CHDO to increase and preserve rental housing and provide credit counseling and homeownership counseling to first-time homebuyers.

8	<b>Agency/Group/Organization</b>	CITY OF EDGEWATER
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Edgewater held a public meeting on April 11, 2018 for the purpose of determining community priorities for the one-year action plan, which includes 2018-19 allocation of CDBG funds. All comments on the plan and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.
9	<b>Agency/Group/Organization</b>	CITY OF DEBARY
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of DeBary was asked to analyze the priority needs in the community relating to public infrastructure, facilities, public services, and the workforce. All comments on the plan and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.
10	<b>Agency/Group/Organization</b>	CITY OF DELAND
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of DeLand held Citizen Advisory Task Force meetings on February 26, 2018 and on March 26, 2018 available to the public for the purpose of determining community priorities for the one-year action plan, which includes 2018-19 allocation of CDBG funds. All comments on the plan and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.

11	<b>Agency/Group/Organization</b>	CITY OF HOLLY HILL
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Holly Hill held a public meeting on April 12, 2018 for the purpose of determining community priorities for the one-year action plan which includes 2018-19 allocation of CDBG funds. All comments on the plan, priorities, proposed use of the CDBG allocation, and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.
12	<b>Agency/Group/Organization</b>	CITY OF LAKE HELEN
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Lake Helen held a public meeting on April 12, 2018 for the purpose of determining community priorities for the one-year action plan, which includes 2018-19 allocation of CDBG funds. All comments on the plan and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.
13	<b>Agency/Group/Organization</b>	CITY OF NEW SMYRNA BEACH
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of New Smyrna Beach held a CDBG Advisory Board meeting, which was open to the public, on February 15, 2018 for the purpose of determining community priorities for the one-year action plan which includes 2018-19 allocation of CDBG funds. All comments on the plan, priorities, proposed use of the CDBG allocation, and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.

14	<b>Agency/Group/Organization</b>	CITY OF ORANGE CITY
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Orange City held a public meeting on March 21, 2018 for the purpose of determining community priorities for the one-year action plan which includes 2018-19 allocation of CDBG funds. All comments on the plan, priorities, proposed use of the CDBG allocation, and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.
15	<b>Agency/Group/Organization</b>	CITY OF ORMOND BEACH
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Ormond Beach held Neighborhood Improvement Advisory Board meetings, open to the public, on March 29, 2018 and on April 11, 2018 for the purpose of determining community priorities for the one-year action plan which includes 2018-19 allocation of CDBG funds. All comments on the plan, priorities, proposed use of the CDBG allocation, and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this plan.
16	<b>Agency/Group/Organization</b>	CITY OF SOUTH DAYTONA
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of South Daytona held a workshop on February 8, 2018 for the purpose of discussing community priorities for the one-year action plan which includes 2018-19 allocation of CDBG funds. All comments on the plan and other comments related to general community development priorities were provided to the Housing and Grants Activity for inclusion in this plan.

17	<b>Agency/Group/Organization</b>	CITY OF DAYTONA BEACH SHORES
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Daytona Beach Shores was asked to analyze the priority needs in the community including FY 2018-19 CDBG allocations. All comments on the plan and general community development priorities were provided to the Housing and Grants Activity for inclusion in this annual plan.

**Table 3 – Agencies, groups and organizations that participated**

**Identify any agency types not consulted and provide rationale for not consulting**

Community Assistance consulted with various agency types in developing the Consolidated Plan. No agencies were intentionally left out of the process. During the extensive consolidated plan process in 2015 a larger variety of agencies were consulted with. In particular, health services, lead-poisoning data, and business leaders were not targeted during the annual plan process as their input and participation was made part of the five-year plan needs assessment. These entities and individuals were welcomed to participate in the 2018-19 public meeting and provide feedback.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Commission on Homelessness	Volusia/Flagler County Coalition for the Homeless, Inc.	The goals of the ESG plan are directly related to the 5 year plan to increase housing and service provider participation in HMIS. Another goal is to increase the number of individuals and families who remain in stable permanent housing.

**Table 4 – Other local / regional / federal planning efforts**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

Citizen participation is imperative to the planning process for the County of Volusia. In 2010 a Citizen Participation Plan was approved that established the procedures for citizen participation, in compliance with 24 CFR 91.105, through all phases of the planning process. While performing the needs assessment, market analysis, establishing goals, and determining projects the Citizen Participation Plan was consulted and followed precisely. Community Assistance is always looking for new ways to broaden citizen participation, not only as an effort to follow the regulation, but to constantly increase outreach to all groups of low- and moderate- income members of the community. Citizen outreach and participation has occurred on many levels; outreach to agencies and jurisdictions, community meetings, and newspaper advertisements. The modes of outreach used are summarized in the table below.

1	<b>Mode of Outreach</b>	Public Meeting	
	<b>Target of Outreach</b>	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify other language: Spanish</li> </ul>	
	<b>Summary of response/ attendance</b>	A public meeting was advertised to the county utilizing the newspaper, internet, and fliers. Fliers in English and Spanish were sent to several local agencies and jurisdictions. The June 14, 2018 meeting was attended by five members of the public.	
	<b>Summary of comments received</b>	Comments and questions relating to the following topics were heard and responded to: the allocation method of CDBG funds, availability of ESG funds, public services, homeless shelter operating costs, CHDO requirements, the use of funds in Daytona Beach, and homes owned by the County of Volusia. A detailed write up of all questions and comments received during the public meeting is included in section AP-05, pages five and six.	
	<b>Summary of comments not accepted and reasons</b>	There have not been any comments received that were not accepted.	
2	<b>Mode of Outreach</b>	Newspaper Ad	
	<b>Target of Outreach</b>	<ul style="list-style-type: none"> <li>• Non-targeted/broad community</li> </ul>	
	<b>Summary of response/ attendance</b>	A display ad with proposed projects, funding, and the availability of the plan was published. No comments were received.	
	<b>Summary of comments received</b>	No comments were received.	
	<b>Summary of comments not accepted and reasons</b>	There have not been any comments received that were not accepted.	

**Table 5 - Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The Volusia County Community Assistance Division took a limited approach to the list of anticipated resources in the chart below that will be used in support of the needs and goals identified through the consolidated planning process. The list of resources only includes the three entitlement grant funds, including HOME program income and recaptured funds received and not expended on activities in Program Year 2017, that are directly managed by Community Assistance and implemented through the consolidated and annual plan; CDBG, HOME and ESG. Other funding streams that are directly managed by Community Assistance are briefly described in the second table below, including Housing Choice Voucher, Low Income Home Energy Assistance Program (LIHEAP), Children and Families Advisory Board (CFAB), Alcohol Drug and Mental Health Match (ADM), and State Housing Initiatives Partnership (SHIP).

<b>Program</b>		<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
<b>Source of Funds</b>		public - federal	public - federal	public - federal
<b>Uses of Funds</b>		<ul style="list-style-type: none"> <li>• Acquisition</li> <li>• Admin and planning</li> <li>• Economic development</li> <li>• Housing</li> <li>• Public improvements</li> <li>• Public services</li> </ul>	<ul style="list-style-type: none"> <li>• Acquisition</li> <li>• Homebuyer assistance</li> <li>• Homeowner rehab</li> <li>• Multifamily rental new construction</li> <li>• Multifamily rental rehab</li> <li>• New construction for ownership</li> </ul>	<ul style="list-style-type: none"> <li>• Street outreach</li> <li>• Emergency shelter</li> <li>• HMIS</li> <li>• Homelessness prevention</li> <li>• Rapid re-housing</li> </ul>
<b>Expected Amount Available Year 3</b>	<b>Annual Allocation:</b>	\$1,856,367	\$802,479	\$155,890
	<b>Program Income:</b>	\$200,000	\$157,000	\$0
	<b>Prior Year Resources:</b>	\$0	\$0	\$0
	<b>Total:</b>	\$1,956,367	\$959,479	\$155,890
<b>Expected Amount Available Remainder of Con Plan</b>		\$1,565,955	\$249,107	\$148,432
<b>Narrative Description</b>		CDBG funds will be used to support the non-housing community development, homeless, and housing needs identified in the plan.	HOME funds and prior year program income will be used to support the priority housing needs identified in the plan.	ESG funds will be used to support rapid re-housing and homeless prevention needs as identified in the plan.

**Table 6 – Expected Resources**

## Additional Resources

Program	Source of Funds	Use of Funds	Estimated Annual Allocation	Description
Housing Choice Voucher	Public – Federal	Tenant based rental voucher	\$1,987,500	Estimated annual allocation based on level funding from HUD for the Volusia County Housing Choice Voucher program – not including administrative costs.
LIHEAP	Public - State	Admin and planning, financial assistance, other	\$1,200,000	Provides assistance to pay home energy utility bills for low- and moderate-income families throughout Volusia County. Administered by the Community Assistance Division – Human Services
State Housing Initiatives Partnership (SHIP)	Public - State	Admin and Planning, Homebuyer assistance, Homeowner rehab, Targeted repairs Rental new construction/rehab	\$550,251	SHIP funds to assist with affordable housing needs have been allocated to Volusia County by the Florida Housing Finance Corporation for FY 2018-19. A minimum of 75% of the SHIP funds must be used for rehabilitation/ construction; 65% must be used for homeownership; and 20% must be used for certain defined special needs. The uses and requirements of these funds are defined in the local housing assistance plan (LHAP)
Children and Families Advisory Board	Public – Local	Overnight shelter, Public Services, Services	\$2,410,472	Volusia County annually provides general fund dollars to be allocated through the Volusia County Children and Family Advisory Board. The Board provides funds to support services and programs for low income children and families, including those who have special needs, or are homeless or at risk of homelessness.
General Funds – ADM Match	Public – Local	Public Services, Other	\$3,419,375	Volusia County uses general fund dollars on an annual basis to provide local match dollars to several non-profit agencies that provide alcohol, drug and mental health counseling and treatment services to residents of Volusia County.

**Table 7 – Other Resources**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The federal funds and other resources the region expects to receive will be used as an incentive to leverage private lending institutions to make available additional financial resources to implement priority housing activities. This is particularly important in regards to the development of multi-family rental housing using Low-Income Housing Tax Credit (LIHTC) financing which requires local government contribution. Additionally, HOME funds used for homebuyer assistance act as leverage for the private first mortgage loan obtained by the buyer.

The HOME program match requirements will be satisfied using the State Housing Initiatives Partnership (SHIP) allocation, SHIP program income and prior years' excess HOME match reported for homebuyer and homeowner rehabilitation units assisted that have the same income requirements as the HOME program. In FY 2018-19, Volusia County will receive \$550,251 of SHIP funds.

CDBG funds leverage private, local, and state funds to complete activities that exceed the amount of CDBG funds available to a subrecipient or non-profit agency. While CDBG does not require match, subrecipients and non-profits will utilize other funding sources when bid proposals or the cost to provide the service exceeds budgeted amounts.

ESG funds require a match which will be satisfied by the agency that is awarded the funding and implements the activity. A portion of CDBG, along with all of ESG funds are allocated toward homelessness, both prevention and helping those that are homeless; a portion of general funds ADM Match, LIHEAP, Housing Choice Voucher and CFAB funds are dedicated toward helping the same population in our community. These various sources are not always used as a direct match or leverage with each other, however their use and availability is analyzed to ensure collaboration, and identify any gaps or overlaps.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Volusia County is planning to use HOME funds to assist with the development and construction of a six lot subdivision on publically owned land by the County. All homes will be homeowner housing, and will be developed through a public-private partnership. The land is located in the local target area of Spring Hill in unincorporated DeLand. As required by state law, Volusia County maintains an inventory of county-owned surplus land that is suitable for affordable housing. State law allows the county to dispose of these surplus properties to increase the supply of affordable housing, including by donating the property to non-profit organizations to be used to provide permanent affordable housing, and selling the property with the proceeds used for affordable housing. Community Assistance reviewed this list, in cooperation with the County's Growth and

Resource Management Department, and determined that seven parcels are located within NSP3 target areas. The County has amended its NSP3 Action Plan to add a strategy for redevelopment of vacant land by constructing affordable homes. This strategy commenced during FY 2017-18, with a goal to construct seven homes. These homes will be sold to income eligible households at 120% or less of area median income. The County will also continue to evaluate county-owned surplus lands as they become available to determine if any of these properties may be disposed of or otherwise used to support affordable housing.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goal Descriptions

1	<b>Goal Name</b>	Public infrastructure
	<b>Goal Description</b>	Create a suitable living environment by addressing essential infrastructure improvements in the community.
2	<b>Goal Name</b>	Public facilities
	<b>Goal Description</b>	Create a suitable living environment by addressing essential infrastructure and public facility improvements.
3	<b>Goal Name</b>	Homeowner housing - Rehabilitation
	<b>Goal Description</b>	Provision of funds to assist owners of single-family housing that is in sub-standard condition.
4	<b>Goal Name</b>	Rental housing - Creation of rental housing units
	<b>Goal Description</b>	Provision of funds to CHDO organizations and other developers to assist with deferred loans to create safe, decent and affordable rental housing units for low-moderate households, including non-homeless households with special needs.
5	<b>Goal Name</b>	Homeowner housing - Creation of additional units
	<b>Goal Description</b>	Provision of funds to private developers, non-profit and for-profit, to leverage the cost of constructing or rehabilitating units to create safe, decent and affordable housing for low-moderate homebuyers.
6	<b>Goal Name</b>	Homeowner housing - Homebuyer assistance
	<b>Goal Description</b>	Provision of a deferred payment loan to low-moderate income first-time homebuyers to assist them by reducing the cost to purchase a safe, decent and affordable home.
7	<b>Goal Name</b>	Rapid re-housing and Administration
	<b>Goal Description</b>	Funds to provide affordable rental housing to those experiencing homelessness as well as the administration involved in implementing the activity.
8	<b>Goal Name</b>	Homeless Prevention and Administration
	<b>Goal Description</b>	Funds to provide affordable rental housing to those at risk of experiencing homelessness as well as the administration involved in implementing the activity.
9	<b>Goal Name</b>	Public services
	<b>Goal Description</b>	Create a suitable living environment by increasing the availability of public services to youth, elderly, and homeless.
10	<b>Goal Name</b>	CHDO operating
	<b>Goal Description</b>	Provision for operating expenses incurred by CHDOs.
11	<b>Goal Name</b>	Rehabilitation Administration
	<b>Goal Description</b>	Provision of funds to carry out housing rehabilitation activities.
12	<b>Goal Name</b>	Public Housing Modernization
	<b>Goal Description</b>	Provide supplemental funding to aid local public housing modernizing and rehabilitating rental units.
13	<b>Goal Name</b>	General CDBG Program Administration
	<b>Goal Description</b>	Provision of funds for general program planning and oversight.
14	<b>Goal Name</b>	HOME Program Administration
	<b>Goal Description</b>	Provision of funds for general HOME program planning, coordination, oversight, and fair housing activities.

Table 8 – Goal Descriptions

## Goals Summary Information

Order	Goal Name	Start and End Year	Category	Geo-graphic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public infrastructure	2015-2019	Non-Homeless Special Needs Non-Housing Community Development	Jurisdiction	Non-Housing Community Development Non-Homeless Special Needs	CDBG: \$710,307	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8,149 Persons Assisted
2	Public facilities	2015-2019	Non-Homeless Special Needs Non-Housing Community Development	Jurisdiction	Non-Housing Community Development Non-Homeless Special Needs	CDBG: \$442,380	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10,852 Persons Assisted
3	Homeowner housing - Rehabilitation	2015-2019	Affordable Housing	Jurisdiction	Affordable Housing	HOME: \$100,000 CDBG: \$61,400	Homeowner housing rehabilitated: 29 Households/Units Assisted
4	Rental housing - Creation of rental housing units	2015-2019	Affordable Housing	Jurisdiction	Affordable Housing	HOME: \$125,000	Rental units created: 1 Household Housing Unit
	Homeowner housing - Creation of additional units	2016-2019	Affordable Housing	Jurisdiction	Affordable Housing	HOME: \$557,000	Homeowner Housing Added: 4 Household Housing Unit
6	Homeowner housing - Homebuyer assistance	2015-2019	Affordable Housing	Spring Hill, Westside New Smyrna Beach, Jurisdiction	Affordable Housing	HOME: \$92,000	Direct Financial Assistance to Homebuyers: 3 Households Assisted
7	Rapid re-housing and Administration	2015-2019	Homeless	Jurisdiction	Homelessness	ESG: \$77,945	Tenant-based rental assistance/ Rapid Rehousing: 5 Households Assisted
8	Homeless Prevention and Administration	2017-2019	Homeless	Jurisdiction	Homelessness	ESG: \$77,945	Homeless Prevention: 5 Households Assisted

Order	Goal Name	Start and End Year	Category	Geo-graphic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Public services	2015-2019	Homeless Non-Homeless Special Needs Non-Housing Community Development	Jurisdiction	Non-Housing Community Development Non-Homeless Special Needs	CDBG: \$73,007	Public service activities other than Low/Moderate Income Housing Benefit: 4,127 Persons Assisted
10	CHDO operating	2015-2019	Affordable Housing		Affordable Housing	HOME: \$5,232	Other: 0 Other
11	Rehabilitation Administration	2015-2019	Affordable Housing		Affordable Housing	CDBG: \$140,000	Homeowner Housing Rehabilitated: 25 Household Housing Unit
12	Public Housing Modernization	2015-2019	Affordable Housing		Affordable Housing	CDBG: \$58,000	Public Housing units rehabilitated: 11 Housing Units
13	General CDBG Program Administration	2015-2019	Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Housing Non-Housing Community Development Homelessness Non-Homeless Special Needs	CDBG: \$371,273	Other: 0 Other
14	HOME Program Administration	2015-2019	Affordable Housing		Affordable Housing	HOME: \$80,247	Other: 0 Other

Table 9 – Goals Summary

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

Volusia County estimates that it will provide affordable housing, using HOME, CDBG and ESG funds, during FY 2018/19 to 32 income eligible households as detailed below:

- Rental assistance - Extremely low-income - 10 households
- Rental housing acquisition/rehabilitation - Low-income - 1 households
- New construction with homebuyer assistance - Moderate-income - 4 households
- Owner-occupied housing rehabilitation - Low-income - 14 households
- Owner-occupied housing rehabilitation – Moderate-income – 15 household
- Direct homebuyer assistance - Low-income - 1 household
- Direct homebuyer assistance - Moderate-income - 2 household

## AP-35 Projects – 91.220(d)

### **Introduction**

During FY 2018-19, Volusia County plans to use CDBG to fund non-housing community development projects to improve public facilities, infrastructure, services for low- and moderate-income persons, public housing as well as housing rehabilitation administration. HOME funds are planned for two affordable rental projects involving loans to developers and owners including CHDOs, to create three rental units through acquisition and rehabilitation or new construction. HOME funds are also planned for three projects to assist very-low and low-income homeowners. Funds will provide direct homebuyer assistance to first-time homebuyers, leverage funds to developers to assist with construction costs and homebuyer subsidy to create affordable homebuyer housing units, and provide leverage funds for homeowner rehabilitation through replacement of manufactured homes too damaged to repair. HOME funds are also planned for a CHDO operating expense project. ESG funds will be used to provide a rapid re-housing program to assist persons who are homeless and to provide a homeless prevention program to assist persons who are at imminent risk of homelessness. Additionally, CDBG, HOME and ESG projects to fund program administration and planning will be established. Details of these planned projects are included in this table.

<b>#</b>	<b>Project Name</b>
1	CDBG - County of Volusia - Administration
2	CDBG - County of Volusia - Housing Rehabilitation Administration
3	CDBG - County of Volusia - Unincorporated Street Paving
4	CDBG - County of Volusia - Unincorporated Sidewalk Improvement
5	CDBG - DeBary - Rob Sullivan Park ADA Parking and Walkway
6	CDBG - DeLand - Spring Hill Community Resource Center
7	CDBG - DeLand - Spring Hill Community Resource Center Public Service
8	CDBG - Edgewater - 30th Street ADA Sidewalk Improvement
9	CDBG - Edgewater - Boys & Girls Club Keystone Youth Public Service
10	CDBG - Holly Hill - Lift Station #13 Refurbishment
11	CDBG - Holly Hill - Hope Place Public Service
12	CDBG - Lake Helen - Street Improvements
13	CDBG - New Smyrna Beach - Community Playground
14	CDBG - New Smyrna Beach - Community Basketball Court
15	CDBG - Orange City - Thorpe Avenue ADA Sidewalk
16	CDBG - Ormond Beach - Park Improvements
17	CDBG - Ormond Beach - Public Housing Modernization – Roof Replacement
18	CDBG - Ormond Beach - Great Kids Youth Public Service
19	CDBG - South Daytona - Homeowner Septic Conversion
20	CDBG - South Daytona - Hope Place Public Service
21	ESG - Rapid Rehousing
22	ESG - Homeless Prevention

#	Project Name
23	HOME - Administration
24	HOME - CHDO Operating Expenses
25	HOME - CHDO Set Aside – Rental development
26	HOME - Homebuyer Assistance
27	HOME - Homeowner Housing Development
28	HOME - Homeowner Rehabilitation

**Table 10 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocation priorities are based on the needs assessment, market analysis, and strategic plan goals set forth in the five-year consolidated plan. Additionally, input from the public and collaboration with municipalities and agencies shaped the more specific allocation priorities of fiscal year 2018-19. The main obstacle to addressing underserved needs is coordination of services and projects. The analysis done for this One-Year Action Plan took in to account funding which was already allocated to services and projects and attempted to utilize the funds available to fill any gaps in funding, primarily for low- and moderate-income residents of the jurisdiction.

AP-38 Projects Summary

1	<b>Project Name</b>	CDBG - Countywide Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	General CDBG Program Administration
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$371,273
	<b>Description</b>	Funds will be used for general program administration expenses, including, planning, coordination, oversight, studies, and analysis.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	Administration
2	<b>Project Name</b>	CDBG - Countywide Housing Rehabilitation Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Rehabilitation Administration
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$140,000
	<b>Description</b>	Provision of funds for costs related to implementing the County's housing rehabilitation program.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 qualified housing units will benefit from the activity.
	<b>Location Description</b>	Volusia County
	<b>Planned Activities</b>	Rehabilitation Administration
3	<b>Project Name</b>	CDBG - County of Volusia - Unincorporated Street Paving
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$299,423
	<b>Description</b>	Provision of funds to pave several roads in the unincorporated DeLand area that are currently unpaved. Includes the following roads in the same area: Wood Street, Crystal Avenue, Ruby Avenue, E. Euclid Avenue, Walts Avenue, and Lakeview Avenue.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1,120 low- and moderate-income resident in the activity service area will benefit.
	<b>Location Description</b>	Wood Street, Crystal Avenue, Ruby Avenue, E. Euclid Avenue, Walts Avenue, and Lakeview Avenue in DeLand, FL 32724.
	<b>Planned Activities</b>	Road paving

4	<b>Project Name</b>	CDBG - County of Volusia - Unincorporated Sidewalk Improvement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$82,000
	<b>Description</b>	Removal of existing non-compliant sidewalks and construction of ADA compliant sidewalks and ramps on Josephine Street in unincorporated New Smyrna Beach.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 2,360 low- and moderate-income resident in the activity service area will benefit.
	<b>Location Description</b>	Josephine Street from Old Mission to Tatum, New Smyrna Beach, FL 32168
	<b>Planned Activities</b>	Sidewalk installation
5	<b>Project Name</b>	CDBG - DeBary - Rob Sullivan Park ADA Parking and Walkway
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$61,354
	<b>Description</b>	Provision of funds to construct two ADA parking stalls and a accessible concrete walkway connecting the parking to the playground and pavilion, approximately 175'.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 3,547 disabled residents in the project service area will benefit.
	<b>Location Description</b>	200 West Highbanks Road, DeBary, FL 32713
	<b>Planned Activities</b>	Park improvement
6	<b>Project Name</b>	CDBG - City of DeLand - Community Resource Center
	<b>Target Area</b>	SPRING HILL
	<b>Goals Supported</b>	Public facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$187,658
	<b>Description</b>	Provision of funds to provide partial funding to construct a new Spring Hill Community Resource Center. The new facility will be approximately 2,500 square feet, construction will include necessary site work, parking, and utilities.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 3,835 low- and moderate-income resident in the activity service area will benefit.
<b>Location Description</b>	481 Mathis Street, DeLand, FL 32720	
<b>Planned Activities</b>	Community center construction	

7	<b>Project Name</b>	CDBG - City of DeLand - Community Resource Center public service
	<b>Target Area</b>	SPRING HILL
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$33,116
	<b>Description</b>	Provision of funds for staff costs for the operation of the Spring Hill Community Resource Center.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 3,835 low- and moderate-income resident in the activity service area will benefit.
	<b>Location Description</b>	910 S. Adelle Avenue, DeLand, FL 32720
	<b>Planned Activities</b>	General public service
8	<b>Project Name</b>	CDBG - City of Edgewater - 30th Street Sidewalk
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$79,248
	<b>Description</b>	Provision of funds for installation of a 6' wide, ADA compliant sidewalk in the right-of-way, on the south side of 30th Street from Vista Palm to India Palm Drive.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 2,360 disabled residents in the project service area will benefit.
	<b>Location Description</b>	30th Street, from Vista Palm Drive to India Palm Drive.
	<b>Planned Activities</b>	Sidewalk installation
9	<b>Project Name</b>	CDBG - Edgewater - Boys & Girls Club Keystone Youth Public Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$13,984
	<b>Description</b>	Provision of funds for staff and operating costs to implement a youth public service leadership program, Keystone Program, at the Edgewater Boys and Girls Club.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 24 low- -income youth may benefit from this service.
	<b>Location Description</b>	211 N. Ridgewood Avenue, Edgewater, FL 32132
<b>Planned Activities</b>	Youth public service	

10	<b>Project Name</b>	CDBG - City of Holly Hill - Lift Station #13 Refurbishment
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$78,545
	<b>Description</b>	Replacement of existing hardware, installation of submersible pumps, rails and pipes at a lift station installed in 1964. Work will also include dewatering, bypass pumping, electrical work, maintenance of traffic, and restoration.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 615 low- and moderate-income residents in the project service area will benefit.
	<b>Location Description</b>	397 Dubs Drive, Holly Hill, FL 32117
	<b>Planned Activities</b>	Lift station refurbishment
11	<b>Project Name</b>	CDBG - Holly Hill - Hope Place Public Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$13,860
	<b>Description</b>	Provision of funds for operating costs and Hope Place. Hope Place is a shelter for homeless families and unaccompanied students. Funds will be used to fund needed audio video equipment for trainings, conferences, and events which will aid in the operation of the facility.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 172 homeless persons will benefit from this activity.
	<b>Location Description</b>	1240 Wright Street, Daytona Beach, FL 32117
	<b>Planned Activities</b>	Homeless facility operation
12	<b>Project Name</b>	CDBG - Lake Helen - Street Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Reclamation and repaving of portions of Macy Avenue, Water Street, and Pleasant Street.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 34 low- and moderate-income residents in the project service area will benefit.
	<b>Location Description</b>	Macy Avenue from W. Washington Avenue to Cassadaga Road, Water Steet from S. Euclid Avenue to Macy Avenue, and Pleasant Street from Michigan Avenue to E. Ohio Avenue.
	<b>Planned Activities</b>	Reclamation and repaving

13	<b>Project Name</b>	CDBG - New Smyrna Beach - Community Playground
	<b>Target Area</b>	WESTSIDE-NEW SMYRNA BEACH
	<b>Goals Supported</b>	Public facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$53,600
	<b>Description</b>	Installation of a community playground to include the structure, surfacing and ground preparation.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1,210 low- and moderate-income residents in the project service area will benefit.
	<b>Location Description</b>	601 Greenlawn Street, New Smyrna Beach, FL 32168
	<b>Planned Activities</b>	Playground installation
14	<b>Project Name</b>	CDBG - New Smyrna Beach - Community Basketball Court
	<b>Target Area</b>	WESTSIDE-NEW SMYRNA BEACH
	<b>Goals Supported</b>	Public facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$48,526
	<b>Description</b>	Construction of a new community basketball court.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1,210 low- and moderate-income residents in the project service area will benefit.
	<b>Location Description</b>	601 Greenlawn Street, New Smyrna Beach, FL 32168
	<b>Planned Activities</b>	Basketball court construction
15	<b>Project Name</b>	CDBG - Orange City - Thorpe Avenue ADA Sidewalk
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$71,091
	<b>Description</b>	Installation of a 750 linear foot ADA sidewalk extension from Mill Lake Park to East Graves Avenue.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1660 low- and moderate-income residents in the project service area will benefit.
	<b>Location Description</b>	Thorpe Avenue from 373 E. Rose Avenue to 366 Graves Avenue.
	<b>Planned Activities</b>	Sidewalk installation

16	<b>Project Name</b>	CDBG - Ormond Beach - Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$91,242
	<b>Description</b>	Landscaping improvements at three nearby parks; Bailey Riverbridge Gardens, Cassen, and Ames. Work to include trees, shrubs, groundcover, sod, and land preparation.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1,050 low- and moderate-income residents in the project service area will benefit.
	<b>Location Description</b>	1 North Beach Street, 1 South Beach Street, and 195 South Beach Street, Ormond Beach, FL 32174.
<b>Planned Activities</b>	Park landscaping	
17	<b>Project Name</b>	CDBG - Ormond Beach - Public Housing Modernization - Roof Replacement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$58,000
	<b>Description</b>	Provision of funds to replace roofs of public housing units which house 11 families.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	11 public housing units will benefit from the project.
	<b>Location Description</b>	400, 402, 404 and 406 Flormond Avenue; 165 Hand Avenue; 100 New Britain Avenue, Ormond Beach, FL 32174
<b>Planned Activities</b>	Roof replacement	
18	<b>Project Name</b>	CDBG - Ormond Beach - Great Kids Youth Public Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$2,057
	<b>Description</b>	Provisions of funds for costs to carry out a youth afterschool activity to include vocabulary program materials, art lessons, and art supplies. The established youth service is expanding services to provide low-income students with an explicit, systematic word study program and art lessons.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 25 low- and moderate-income youth may benefit from project.
	<b>Location Description</b>	336 S. Halifax Drive, Ormond Beach, FL 32176
<b>Planned Activities</b>	Youth public service	

19	<b>Project Name</b>	CDBG - South Daytona - Homeowner Septic Conversion
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeowner housing – rehabilitation
	<b>Needs Addressed</b>	Affordable housing
	<b>Funding</b>	CDBG: \$61,400
	<b>Description</b>	Provision of funds to connect approximately 27 income qualified homes to sewer service to include septic tank abandonment.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 27 low- and moderate-income households may benefit from this project.
	<b>Location Description</b>	Various income qualified properties in South Daytona
	<b>Planned Activities</b>	Septic tank abandonment and sewer connection
20	<b>Project Name</b>	CDBG - South Daytona - Hope Place Public Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$9,990
	<b>Description</b>	Provision of funds for operating costs and Hope Place. Hope Place is a shelter for homeless families and unaccompanied students. Funds will be used to partially fund insurance costs for operating the facility.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 172 homeless persons will benefit from this activity.
	<b>Location Description</b>	1240 Wright Street, Daytona Beach, FL 32117
	<b>Planned Activities</b>	Homeless facility operation
21	<b>Project Name</b>	ESG - Rapid Re-housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Rapid re-housing and Administration
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$77,945
	<b>Description</b>	Project includes the activity of rapid re-housing to assist families experiencing homelessness as well as the administration activity to implement the project.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 5 households will benefit.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	Rapid re-housing and administration

22	<b>Project Name</b>	ESG – Homeless Prevention
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Prevention and Administration
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$77,945
	<b>Description</b>	Project includes the activity of homeless prevention to assist families at imminent risk of homelessness as well as the administration activity to implement the project.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 5 households will benefit.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	Homeless prevention and administration
23	<b>Project Name</b>	HOME - Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	HOME Program Administration
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$80,247
	<b>Description</b>	Administration, planning and fair housing activities for the HOME program.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This activity is for program administration and planning, and will not be reporting any beneficiaries.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administration and planning
24	<b>Project Name</b>	HOME - CHDO Operating Expenses
	<b>Target Area</b>	
	<b>Goals Supported</b>	CHDO Operating
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$5,232
	<b>Description</b>	Provision of funds for eligible operating expenses for Volusia County certified community housing development organizations (CHDOs).
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This activity provides for CHDO operating expenses. Therefore there will be no reporting of beneficiaries associated with this activity.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	CHDO Operating

25	<b>Project Name</b>	HOME - CHDO Set Aside
	<b>Target Area</b>	
	<b>Goals Supported</b>	Rental housing - Creation of rental housing units
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$125,000
	<b>Description</b>	Provision of funds for a CHDO set aside eligible activity to acquire and rehabilitate one single-family housing unit for rent to very-low and low-income households that meet HOME income guidelines for the applicable HOME affordability period. New construction of rental housing will also be considered under this activity. The project also provides funds for staff project delivery costs.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One low-income household at 60% or less of area median income will benefit.
	<b>Location Description</b>	Countywide - Location is not known.
<b>Planned Activities</b>	CHDO rental housing	
26	<b>Project Name</b>	HOME - Homebuyer Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeowner housing - Homebuyer assistance
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$92,000
	<b>Description</b>	Provision of funds to assist with the costs to purchase a safe, decent and affordable home by providing a deferred payment loan with recapture provisions for down payment, gap financing and closing costs to very-low and low-income households as defined by the HOME program. The project also includes funds for eligible project delivery costs related to staff and third party fees necessary for implementation.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated three households with very-low and low-incomes, as defined by the HOME program, will benefit.
	<b>Location Description</b>	Countywide
<b>Planned Activities</b>	Homebuyer assistance	

27	<b>Project Name</b>	HOME - Homeowner Housing Development
	<b>Target Area</b>	Spring Hill local target area
	<b>Goals Supported</b>	Homeowner housing - Creation of homeowner housing units
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$557,000
	<b>Description</b>	Provision of FY 2018-19 grant funds of \$400,000 and prior year program income of \$157,000 to private, for-profit developers or non-profit developers to provide subsidy to construct or rehabilitate affordable homeowner housing units for households at or below 80% of area median income. The project may also involve the sale or donation of County-owned land to the developer for the project. The project will also provide funds for project delivery costs for staff cost to conduct inspections and other eligible activities.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that four very-low and low-income households will benefit from the proposed activity
	<b>Location Description</b>	W. New Hampshire and Amelia Avenue, DeLand
	<b>Planned Activities</b>	Homeowner Housing Development
28	<b>Project Name</b>	HOME – Homeowner Rehabilitation
	<b>Target Area</b>	Jurisdiction
	<b>Goals Supported</b>	Homeowner housing - Rehabilitation
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	\$100,000
	<b>Description</b>	Provision of FY 2018-19 grant funds to extremely-low and very-low income homeowners to rehabilitate their sub-standard home to standard condition, which also may include reconstruction or replacement of a pre-1994 mobile home on land owned by the homeowner.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that two extremely-low and very-low income households will benefit from the proposed activity.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	Homeowner housing rehabilitation

Table 11 – Project Summary

## AP-50 Geographic Distribution – 91.220(f)

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The County of Volusia Urban County Entitlement Community includes 10 participating jurisdictions as well as the unincorporated areas of Volusia County. Funds are not directed toward jurisdictions that are separate entitlement communities or choose to opt out of the Urban County Community; including, Daytona Beach, Port Orange, Deltona, Pierson, Ponce Inlet, and Oak Hill. HOME and ESG funds are used throughout the jurisdiction area.

CDBG funds are allocated utilizing the same method HUD uses to determine the allocation of Volusia County, Formula A. The formula weighs poverty, population, and overcrowding. Jurisdictions receive a calculated allocation and choose how and where to spend the funds on eligible activities that meet a national objective within their city limits. Two jurisdictions will not receive a direct allocation during FY 2018-19; the calculated allocations would have been too small to complete a meaningful activity. Those jurisdictions, the City of Lake Helen and the City of Daytona Beach Shores were given the opportunity to apply for CDBG funds through a competitive application process. The City of Lake Helen was the sole applicant of the competitive funds in the amount of \$100,000.

The City of DeLand is a participating jurisdiction that receives a CDBG allocation; they have chosen to direct their FY 2018-19 funds to the target area of Spring Hill. Westside New Smyrna Beach is an area that the City of New Smyrna Beach consistently targets when choosing how to spend their allocated funds.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
SPRING HILL	11.89
WESTSIDE-NEW SMYRNA BEACH	5.50

**Table 12 - Geographic Distribution**

### **Rationale for the priorities for allocating investments**

Funding made available for affordable housing and homeless projects are available throughout the Volusia County Entitlement Community and are not specifically designated on a geographic basis. Utilizing HUD Formula A in determining jurisdiction priorities for CDBG funding ensures that funding is made available to the geographic areas that the CDBG program is meant for. The main objective of the CDBG program is to create viable communities; primarily benefiting low- and moderate-income persons. The Spring Hill area of DeLand and the Westside community of New Smyrna Beach have been identified as target areas for expenditure of CDBG funds. The areas have concentrated areas of poverty and minority households.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The County plans to continue to expand the supply of affordable owner and rental housing using the anticipated federal formula grant funding provided by HOME, CDBG and ESG, as well as State Housing Initiatives Partnership (SHIP) funding. Community Assistance will continue to implement on-going programs to increase homeowner housing through direct homebuyer assistance for first-time homebuyers at 80% or less of AMI and subsidizing private and non-profit developers to incentivize the construction of new homeowner housing.

The County also plans to preserve homeowner housing units by providing HOME funds for housing rehabilitation/replacement of manufactured housing and use CDBG funds to support a sewer connection program and the administration of the housing rehabilitation program.

Additionally, Community Assistance plans to work in partnership in the next year with CHDOs and other housing developers to expand the supply of rental housing units for permanent and transitional housing, to provide funds to low-income households for tenant based rental assistance, and assist homeless persons to become housed through rapid re-housing.

Volusia County will also use non-entitlement funds in FY 2018-19 to support affordable housing, primarily through the investment of State Housing Initiatives Program (SHIP) funds. The One Year Goals for Affordable Housing described below reflect higher goals for households supported because the use of SHIP funds has been taken into account in estimating affordable housing goals for the coming year. Additionally, SHIP funds will support housing for households with certain defined special needs. A minimum of 20% of the annual SHIP allocation is statutorily required to serve certain special needs households.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	5
Non-Homeless	60
Special-Needs	4
Total	69

**Table 13 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	10
The Production of New Units	7
Rehab of Existing Units	43
Acquisition of Existing Units	9
Total	69

**Table 14 - One Year Goals for Affordable Housing by Support Type**

## AP-60 Public Housing – 91.220(h)

### **Introduction**

There are three public housing authorities and one public housing agency in the Volusia Urban County. The DeLand Housing Authority (DHA), the Housing Authority of the City of New Smyrna Beach (HANSB) and the Ormond Beach Housing Authority (OBHA) offer public housing units and the Housing Choice Voucher Program - Section 8 to eligible residents, while the County of Volusia offers only the Housing Choice Voucher Program - Section 8. The DHA, HANSB and OBHA receive federal funds for capital improvements to modernize and repair the public housing units. These housing authorities also administer Veterans Assistance (VASH) vouchers to provide housing assistance for veterans. Both the DHA and HANSB are applying to HUD for additional vouchers (Family Reunification Program and Mainstream) that have become available nationwide on a competitive basis.

### **Actions planned during the next year to address the needs to public housing**

Volusia County is using CDBG funds allocated in FY 2018-19 funds through the City of Ormond Beach to replace the roof on the six public housing units located at New Britain Street and five units on Flormond Avenue. Volusia County is also using FY 2018-19 CDBG funds through the City of New Smyrna Beach to create a playground and basketball court adjacent to the community resource center located in the New Smyrna Beach Housing Authority Greenlawn public housing community. Additionally, CDBG funds from a prior year are creating a parking area adjacent to this community resource center on the land owned by the New Smyrna Beach Housing Authority. The community resource center, playground and basketball court will be available for use by the public housing residents and other members of the community at large.

Volusia County is not anticipating the investment of any other entitlement funds to address the needs of public housing during the next year.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

- The DeLand Housing Authority owns the Laurel Villas which includes public housing units, for 120 families, and Laurel Court which is 80 units for elderly residents. They regularly undertake resident training workshops to help involve the residents in the management of these two apartment complexes.
- For the upcoming year, the Ormond Beach Housing Authority plans to be active with the resident advisory committee to encourage public housing residents to become more involved in management and more actively participate in their Family Self-Sufficiency

program.

- The OBHA also partners with Halifax Habitat for Humanity to develop homeownership options with their residents. It plans to use the recertification process as a tool to promote information about homeownership opportunities.
- The Housing Authority of New Smyrna Beach has a citywide resident council that meets with residents on an annual basis to bring changes and updated items they want seen to in the units and area as part of the council's annual plan.
  - The HANSB works diligently with tenants that are income qualified and have been working steady jobs to apply for Habitat for Humanity so they can own their own homes. If the residents are over qualified for Habitat they are referred to Volusia County's first-time Homebuyer Assistance program will address needs in public housing by improving curb appeal, replacing an aging roofing system and maintaining a high occupancy rate. They encourage residents to become more involved in management by processing surveys and encouraging more participation in the elected resident council.
- The Volusia County Section 8 program promotes homeownership opportunities to the tenants participating in its Family Self-Sufficiency program. They also conduct new and current tenant briefings regarding the availability of rental units outside of poverty stricken and minority concentration areas.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

None of the PHAs in the Volusia Urban County have been designated as troubled.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### **Introduction**

The Commission on Homelessness (CoH) for Volusia and Flagler Counties represents the FL-504 CoC, and is referred as such in this plan. The lead agency for the CoH, which serves Volusia County, is the Volusia/Flagler County Coalition for the Homeless (VFCCH). The CoH is responsible for conducting the annual count of the homeless and for identifying the gaps in available housing and services to the subpopulations of homeless, and strategically planning and organizing the expansion of housing and supportive services to meet the needs. These “gaps” are missing services that are needed to ensure that clients can successfully exit homelessness. The CoH’s goals and objectives for FY 2018-19 are in accordance with the Federal Strategy to Prevent and End Homelessness, the Volusia-Flagler County Five-Year Strategic Plan (2017-2022) and as set forth in HUD’s National Performance Objectives for Continuums of Care, as follows:

1. Prevent Veteran homelessness- Currently at functional zero in Volusia and Flagler Counties as of 2015
2. End chronic homelessness by 2017
3. End Unaccompanied Youth Homelessness by 2019
4. Prevent and end homelessness for families and children by 2020
5. Set a path to ending all types of homelessness by 2020

By implementing strategies addressed by Opening Doors (Housing First) and the Florida Council, the vision and intent of COH 5-year strategic plan efforts is ultimately to:

- Re-house or shelter people the moment they ask for help, where no one has to sleep outside who doesn’t want;
- Permanently house people as quickly and efficiently as possible; and
- Effectively connects homeless households to mainstream self-sufficiency services in order to minimize returns to the homeless system.
- The highest priority is permanent housing for the chronically homeless, with a special emphasis on chronically homeless veterans; however, since Volusia County has achieved functional zero for homeless veterans (as verified by USICH and HUD), prevention has taken on a higher priority to ensure formerly homeless veterans maintain their housing;
- The second highest priority is placed on the Homeless Management Information System (HMIS) in order for the COH to measure system performance and meet HUD’s reporting requirements under the HEARTH Act;
- The third priority is to develop a coordinated entry process which is a key step in assessing the needs of homeless/at risk of homeless individuals and families and prioritizing them

for assistance

- The fourth priority is to prevent and end homelessness for families and unaccompanied youth; and
- The fifth priority is homeless domestic violence victims and homeless single pregnant females.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.**

In accordance with 24 CFR Part 576, the CoH has implemented and is in the process of refining its coordinated entry system (intake, assessment, prioritization and referral system). The Volusia/Flagler Coalition for the Homeless has taken the lead with implementing the coordinated entry system utilizing its HUD supportive services only grant to employ a systems navigator and track the process. Coordinated Entry as facilitated by the Volusia/Flagler Coalition for the Homeless with participation from area homeless services and housing providers allow the following to be accomplished:

1. Create a clear single point of entry through HMIS;
2. Close side doors while maintaining a no wrong front door approach;
3. Improve fit of services for homeless/at risk of homeless;
4. Provide greater opportunity to divert persons from entering the homeless delivery system;
5. Expedite access to permanent housing and housing beds
6. Reduce duplication of intake and data collection; and
7. Get better data and feedback on trends in demand, needs and gaps.

The CoH's homeless providers will continue to provide the following services:

Halifax Urban Ministries - serves as a gateway assessing the needs of the homeless and providing the following vital services to the sheltered and unsheltered homeless:

1. HUM Center Homeless Direct Services – helping to meet the basic needs of homeless people by providing assistance with bicycles, bus passes, case management, clothing, applying for and obtaining birth certificates and identification, haircuts, medical services, internet access, laundry and showers;
2. STAR Family Shelter recently transitioned to a new location in unincorporated Volusia County known as HOPE Place - provides housing and supportive services to homeless families with children and medically needy homeless individuals.
3. Halifax Urban Ministries Day Center – operates an outreach program for chronically

homeless men and women. The longer the chronically homeless remain homeless, the less likely they will be able to work their way out of homelessness and this program creates a temporary respite from the streets while exploring options for permanent housing.

I Dignity Program – helps the homeless overcome the difficulties of obtaining personal identity that is crucial to employment and becoming self-sufficient. Specifically the program helps individuals who are homeless obtain Florida ID cards, birth certificates, and social security cards with assistance from legal counsel and the U.S. Department of Veterans affairs.

HMIS – captures client information on the homeless in an attempt to meet their needs through better information to guide them through the delivery system. HMIS creates client records and serves as a conduit for the homeless to crossover from the street to needed services.

Stewart Marchman Act Behavioral Healthcare – through a partnership with the West Volusia Hospital Authority homeless individuals receive psychiatric medications and consultation.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The following agencies continue to provide emergency and/or transitional housing and services to families, individuals, youth and the special needs populations.

Domestic Abuse Council DBA Beacon Center – provides emergency housing for homeless women with or without children who are fleeing domestic violence.

The Salvation Army - provides emergency shelter to single men and women who are homeless.

Neighborhood Center - provides emergency shelter for homeless individuals on the West side of Volusia County.

A variety of agencies offer not only transitional housing but diverse supportive services that will help the homeless transition to permanent housing with skills to live independently and prevent them from becoming homeless again. The services include referrals to other agencies for services and eligible benefits, drug and mental health counseling, and education/skills development that will lead to employment and independent living. The length of stay within a transitional housing facility is between six and 24 months. The Commission on Homelessness has been extremely successful in obtaining Supportive Housing Program funds for Volusia County to narrow the gap in obtaining transitional and supportive services for populations, including those with special needs.

HOPE Place - a new assistance center for families and unaccompanied youth which provides, shelter, childcare, an outdoor play area, on-site counseling, laundry, and a cafeteria. The 55,000 square foot facility includes emergency shelter beds, unaccompanied youth beds, and apartments. Adjacent to the facility, construction is currently underway for a CDBG funded library and media center serving area residents as well as Hope Place residents will be completed.

Family Renew Community - provides transitional housing to homeless families, including single mothers or fathers with children. The program requires employment and encourages skills that lead to self-sufficiency.

The Restoration House (AME Church) in Daytona Beach provides transitional housing to homeless individuals and families without children. The program has a low barrier to entry but eventually requires employment and encourages skills that lead to self-sufficiency.

Ormond Alliance Church in Ormond Beach, Florida, provides shelter housing to single individuals. The program has a low barrier to entry but eventually requires employment and encourages skills that lead to self-sufficiency.

All programs utilize the Coordinated Entry System facilitated by the Volusia Flagler County Coalition for the Homeless to link individuals and families to permanent housing solutions.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

The facilitation of coordinated entry by the Volusia/Flagler County Coalition for the Homeless as required by HUD Notice CPD14-016 as superseded by Notice 16-11 and 17-10 has resulted in the use of a common assessment tool (Service Prioritization Decision Assistance Tool/SPDAT), prioritization of the most vulnerable of the homeless populations for immediate access to permanent housing solutions and lessening the time from identification and engagement of the homeless to placement in permanent housing solutions. The Commission on Homelessness conducts monthly coordinated entry provider meetings and bi-weekly breakout groups that address issues with placement of homeless participants in the available permanent housing programs (Rapid Re-Housing and Permanent Supportive Housing) that is provided throughout the CoH.

There are three agencies that provide Permanent Supportive Housing and six agencies that operate transitional housing programs in the CoH. Each one provides case management that connects clients to mainstream benefits, employment, education and job training, medical mental health, dental, substance abuse treatment, budgeting and life skills training and other services and supports such as food pantries. Some agencies assist exiting clients with locating affordable apartments and many agencies assist clients to obtain needed furnishings and household items. The Domestic Abuse Council, Family Renew Community, Halifax Urban Ministries, Restoration House, SMA Behavioral Healthcare and Neighborhood Center of West Volusia (NHC) work with local landlords and Section 8 Housing programs. The Neighborhood Center also facilitates low

income housing through the HOME investment partnership and NSP programs. This housing provides homeless and at risk of homeless the opportunity to access affordable housing based on their individual needs. The Volusia/Flagler Coalition for the Homeless facilitates the operation of the 16 unit apartment building under a Housing-First model for up to 24 single individuals experiencing severe and persistent mental illness.

Halifax Urban Ministries, Neighborhood Center and Salvation Army facilitate efforts to provide rapid re-housing for homeless individuals and families. Based on prioritization assessment and score, individuals and families are linked to housing opportunities and/or diverted from emergency shelter and transitional housing into permanent housing whenever possible. This is a more cost effective solution to ending homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Homelessness prevention is a very important part of the plan to address homelessness. Many agencies will provide prevention related services; including, Volusia County Human Services, the Salvation Army, Family Life Center, Halifax Urban Ministries, New Hope Ministries and Catholic Charities. The CoH participates in discharge policies and procedures with mental health providers to ensure individuals are included in the coordinated entry process and referral system. The case management approach is intended as a method of coordinating all services that are necessary and available to prevent homelessness for those who have previously been homeless or for those at risk of becoming homeless.

Implementing additional rapid re-housings will help families to find housing and work toward self-sufficiency which will prevent future reoccurrences.

## AP-75 Barriers to affordable housing – 91.220(j)

### **Introduction**

Barriers to affordable housing usually refers to public policies and procedures that can negatively impact the creation and preservation of affordable housing. As required by state law, the County has adopted a Comprehensive Plan which includes a Housing Element. The first goal of the Housing Element is to ensure sanitary, affordable, and safe housing for county residents in a quantity adequate to accommodate reasonable growth in county population. Likewise, participating municipalities also have adopted their own Comprehensive Plans that include Housing Elements. The Housing Elements of several of the larger cities in the Volusia Urban County (DeLand, Ormond Beach and New Smyrna Beach) contain goals and objectives to provide for the varied housing needs of their residents, including the provision of affordable housing for low to moderate income households. This is consistent with the County's Comprehensive Plan.

Additionally, Volusia County is a Florida SHIP jurisdiction, and the SHIP Act requires a periodic review of certain barriers to affordable housing. In the upcoming year, Volusia County is reconstituting its Affordable Housing Advisory Committee which is mandated to review and recommend actions to lessen the impact of regulations and policies on affordable housing. The AHAC will complete a review and report to the Volusia County Council on their recommendations regarding regulatory barriers to affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

As required by the SHIP program, Volusia County has developed a process to consider the cost to housing of proposed changes to policies, ordinances, and development and zoning plans. The Volusia County Development Review Committee (DRC) is tasked with reviewing such policies as they are identified, and including a staff report of such potential to increase the cost of housing to the county council for their review and action.

## AP-85 Other Actions – 91.220(k)

### **Introduction**

This section of the annual plan provides a summary of information on Volusia County's plan to address certain issues, including obstacles to meeting underserved needs and fostering affordable housing, which are required by HUD to be addressed in the annual plan.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting the needs of underserved populations is the availability of funds. Resources available to the public and private agencies who serve low- and moderate-income residents continue to be reduced. A decrease in overall funding, at all levels of government, prevents public agencies from being able to provide funding increases to non-profit organizations whose resources have been stretched by an increased demand in services.

The CDBG program continues to provide supplemental funding for services that assist the underserved, however the regulation requirements for CDBG funded public services do restrict the funding. A maximum of 15% of the CDBG allocation can be used for eligible public services. Additionally, public services must continue to be an eligible activity and meet a national objective every program year if they seek funding. For these reasons CDBG is not always the most viable source of funding for these services.

Volusia County also uses general revenue funds to fund various services for children and the community through the Children and Families Advisory Board (CFAB) program. Funding for this program is allocated based upon priority needs categories that have been identified. These categories are:

- Services for persons with disabilities,
- Infant and maternal health and early childhood development to increase the availability of affordable child care and prenatal support to pregnant women,
- Services to seniors including basic services such as food, care services, transportation and case management to enable seniors to continue to live independently,
- Services for school age children including after school programs, summer care, and academic enrichment,
- Services for adolescents to provide opportunities for job training and enhanced vocational opportunities, leadership, and mentoring,
- Family based intervention for family violence to provide prevention, education, mental

health counseling, and in-home prevention and intervention services,

- Basic needs services to provide assistance to prevent homelessness.

### **Actions planned to foster and maintain affordable housing**

Volusia County continues to support the purposes of the National Affordable Housing Act (NAHA) through the many affordable housing programs implemented by the County, and through partnerships with governmental entities, and non-profit and for-profit organizations. The Volusia County Community Assistance Division, in cooperation with its Affordable Housing Partners, assists low income families to become homeowners through its Homebuyer Assistance Program. Additionally, the Housing & Grants Administration activity directly administers the Homeowner Rehabilitation Program using SHIP funds to assist very-low, low-income and middle-income homeowners to retain their home by providing substantial and regular rehabilitation, as well as wind hazard mitigation improvements.

Volusia County annually supports the development of single-family and multi-family affordable rental housing through for-profit and non-profit developers. The County plans to continue its financial support for Low Income Housing Tax Credit (LIHTC) projects in the Urban County using SHIP funds in FY 2017-18. LIHTC funds are awarded through the Florida Housing Finance Corporation (FHFC). Using a previous year's SHIP allocation, Volusia County committed SHIP funds to a LIHTC project to be known as "The Pines", to be located in the City of DeLand. This project is currently under construction with a estimated completion of March 2019. A senior multi-family housing project, Banyon Cove, financed with LIHTC is in the final development process in the City of Deland. Volusia County will be investing SHIP funds in this project for local government support.

Additionally, Volusia County fosters affordable housing through the affordable housing incentives it provides, including expedited permitting for affordable housing and a density bonus available through the planned unit development process.

### **Actions planned to reduce lead-based paint hazards**

Community Assistance Division plans to continue its ongoing policies and procedures to ensure that lead-based paint hazards present in homes that are undergoing housing rehabilitation are addressed. All homes that were constructed prior to 1978 that are undergoing housing rehabilitation through Volusia County, regardless of funding source, are tested for the presence of lead-based paint, and if LBP is identified proper actions are taken to mitigate pursuant to regulations.

### **Actions planned to reduce the number of poverty-level families**

The County of Volusia Community Assistance Division activity pursues programs to reduce

poverty for residents through two CSBG and Section 8 funded Family Self-Sufficiency programs and emphasis on Section 3 employment requirements in all capital projects activities.

### **Family Self-Sufficiency Programs**

Community Services Block Grant -Volusia County, through the Human Services Activity of the Community Assistance Division, uses CSBG program funds to assist low-income individuals and families to become more self-sufficient. A Family Self-Sufficiency Program was implemented to provide participants with available resources and in some cases financial assistance to promote their progression to independence and improved economic situation.

Housing Choice Voucher Program- Section 8- Households that are currently being served by the Volusia County Housing Choice Voucher Program-Section 8, also have a family self-sufficiency program that is tailored to their unique needs, as public housing assistance residents. Section 8 staff works with the Section 8 families and provides case management to assist in working toward the goal of economic independence. Successful participants in the Section 8 program are eligible for the homeownership program, a major step in achieving self-sufficiency.

**Section 3-** Community Assistance recognizes the importance of Section 3 of the Housing and Urban Development Act of 1968, which sets goals to direct economic opportunities generated by HUD funding for housing and community development projects to low and very low income persons. As part of the procurement process in awarding contracts for capital projects and housing rehabilitation, the Community Assistance Division emphasizes Section 3 hiring for all activities. Community Assistance actively promotes the hiring of Section 3 contractors and subcontractors in its procurement procedures.

### **Actions planned to develop institutional structure**

The Community Assistance Division plans to continue to develop institutional structure through the following actions and initiatives in the upcoming year:

- Public housing - Provide technical assistance and support to grant applications submitted by local housing authorities
- Housing - Develop capacity of local non-profit agencies; Refer non-profit agencies to training to develop capacity for undertaking affordable housing development and management that is available through various sources, including Florida Housing Coalition; provide technical assistance to support agencies considering applying for community housing development organization (CHDO) status
- Non-housing community development - Continue to refine process for application submission for CDBG funds by county departments, and applications for competitive funds

by smaller participating cities

- Homeless - Continue active participation in the Commission on Homeless for Volusia and Flagler Counties
- Non-homeless special needs - Continue to refine the process for Requests for Statement of Qualifications (RSQ) applications to fund agencies that assist non-homeless special needs and homeless populations that are awarded through the CFAB
- Develop stronger partnerships with other CDBG entitlements in Volusia County – City of Daytona Beach, Deltona and Port Orange – to share information, concerns, and local best practices

**Actions planned to enhance coordination between public and private housing and social service agencies**

To enhance coordination between public and private housing and social services agencies, the County, through its Community Assistance Division (CAD), will participate in the following actions:

Volusia County Affordable Housing Partnership (AHP): The CAD has created a partnership with for-profit and not-for-profit affordable housing organizations, local lenders and real estate professionals throughout the county. The AHP help very-low, low- and moderate-income households apply for homebuyer assistance loans awarded through Volusia County. Staff also consulted with the AHP on issues of concern to income-restricted homebuyers, including credit standards and suitability of housing stock.

The Children and Families Advisory Board (CFAB): The CFAB assesses and evaluates children and family priority needs, develops strategies to meet those needs, and makes funding recommendations to the county council to allocate the county general revenue funds budgeted for these needs. The CAD provides staff support and coordinates with the board to ensure that information and funding opportunities available through the Annual Plan is shared with the CFAB and agencies.

The Commission on Homelessness for Volusia and Flagler Counties (CoH) - Volusia County and the CoH have created a partnership to enhance coordination of homeless services countywide. The Volusia/Flagler County Coalition for the Homeless (VFCCH) holds the central leadership position with all agencies offering homeless services and coordinates the CoH. As the lead agency, VFCCH staff collaborated with Volusia County in the identification of the activities to be funded with the Emergency Solutions Grant.

One Voice for Volusia: The County plans to continue to provide financial support to One Voice for Volusia. One Voice for Volusia is a coalition that connects non-profit, government and community-

based organizations along with local businesses to promote system and community improvements for the benefit of youth and families in the county. The Community Assistance Division will also coordinate with One Voice to ensure that information and data gathered by One Voice addresses identified priority needs, as possible.

United Way/211: The County plans to continue to provide financial support to United Way to operate the "First Call for Help/211" telephone system that provides 24 hour/7 days a week referral and information services to link persons to housing, social services, medical services, food, transportation, and other essential needs of daily living.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in AP-35. The following identifies program income that is available for use.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

## HOME Investment Partnership Program (HOME)

### Reference 24 CFR 91.220(I)(2)

**1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The County of Volusia does not plan to use other forms for investment beyond those identified in Section 92.205.

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

The County of Volusia plans to use HOME funds in FY 2018-19 to assist first-time homebuyers in acquiring a home. When providing opportunities for homeownership through the Homebuyer Assistance Program, the County of Volusia follows recapture guidelines to ensure compliance with HOME regulations as required in 24 CFR 92.254 (a) (5).

The County of Volusia requires repayment of the entire amount of the HOME investment directly provided to the homeowner if the housing is transferred or ceases being the principal residence of the family for the duration of the 15 year mortgage period, which may exceed the statutory HOME affordability period as defined in 24 CFR 92.254 (a) (4). The County uses the statutory HOME affordability periods as defined in 24 CFR 92.254 (a)(4) in determining if the repaid funds are treated as program income or recaptured funds. If HOME funds are provided to a non-profit developer as subsidy, these funds are not subject to recapture from the homebuyer.

The County's recapture guidelines also provide for the recapture of the net shared appreciation, on a pro rata basis, if the home is sold, or ceases to be the principal residence, during the first ten years of ownership. The net shared appreciation is collected pro rata as follows:

Year 1 to end of 2 <sup>nd</sup> year	100% of net appreciation
Year 3 to end of 5 <sup>th</sup> year	50% of net appreciation
Year 6 to end of 10 <sup>th</sup> year	20% of net appreciation

The recapture provisions are subject to the limitation, contained in the mortgage, that when the recapture requirement is triggered by a sale of the home, and the proceeds of the sale are not sufficient to repay the entire amount of the HOME investment, the County will accept the net proceeds as the full recapture amount. The term "net proceeds" means the sales price minus any superior loan repayment and closing costs paid by the seller.

**3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

The recapture of HOME funds is enforced through the use of a recorded mortgage with recapture provisions. The mortgage is for a fifteen year period. However, the HOME affordability period is based on the amount of HOME funds actually invested in the unit and the statutory limits as set forth in 24 CFR 92.254 (a) (4).

**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The County of Volusia does not have any plans to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)**  
**Reference 91.220(I)(4)**

**1. Include written standards for providing ESG assistance (may include as attachment)**

ESG Written Standards have been attached as a program specific requirement.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The CoH has a coordinated entry system utilizing the Homeless Management Information System (HMIS). The process of implementing and enhancing the centralized system involves programs such as, Supportive Services for Veteran Families (SSVF). The SSVF program utilizes the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT), once more agencies are able to utilize this system it will greatly benefit the coordinated entry plan. The CoH is seeking opportunities to increase funding toward HMIS and coordinated assessment support to further improve and implement the centralized system to all agencies.

**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The County of Volusia will issue a Notice of Funding Availability (NOFA) and make applications available. ESG funds will be awarded to one or more agencies based on the applications provided. The agency must demonstrate in their application an ability to successfully implement a rapid re-housing or homelessness prevention activity, meet match requirements, and provide written standards.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The County of Volusia has consulted with the CoH in establishing standards and funding decisions for ESG. The CoH meets the homeless participation requirement set forth in 24 CFR 576.405(a).

**5. Describe performance standards for evaluating ESG.**

ESG performance will be evaluated based on the following standards:

- Number of days to re-house households
- Use of an intake process and screening tool
- Case management
- Recertification of program participants at a minimum of semi-annually.