Volusia County Division of Corrections

Inmate Information/ Inmate Accounts / Mail Procedures and Regulations

IMPORTANT!

All inmates and visitors entering the institution are subject to search per Florida Medel Jail Standards. Items considered contraband as defined in Florida Statutes 951.23, 939.02, 210.01, and 210.25 include, but are not limited to:

1. Weapons or objects that could be used as a weapon (e.g., key ring that is a pen knife).
2. Prescription and illegal drugs, over-the-counter medication or cosmetics.
3. Tobacco products.

Inmate Property

Inmate personal property is collected and stored in the Corrections IDI/Receiving area for safekeeping. After booking and assignment to a housing unit, inmates are issued a toothbrush, toothpaste, soap, clothing and bed items. Other hygiene and personal items (e.g., beverages, deodorant, shampoo, snacks) must be purchased through the jail commissary. Inmate’s personal property, including purchased commissary items, will be returned upon release at the Volusia County Branch Jail, 1300 Red John Road, Daytona Beach.

Commissary and Inmate Banking

When booked into Volusia County Corrections, any money on the inmate will be collected and deposited into a personal inmate banking account. These funds may be used to purchase commissary items, copies, medical visits and prescriptions, or to pay for any other incurred debt such as a previous unpaid medical care.

Drop Off Depositing of Funds to an Inmate’s Account -

Money Orders/certified cashier’s check/certified government checks can be dropped (no envelope) into a designated lock box in the lobby of the Branch Jail (1300 Red John Road), Correctional Facility (354 Indian Lake Road) or Visitation Center (1308A Red John Road)

Or mailed directly to: Volusia County Corrections, 354 Indian Lake Road, Daytona Beach, FL 32124. Envelopes must contain ONLY the money order/certified cashier’s check/certified government check – no cash. Photos cannot be included. A return address must be included on the envelope.

The money order/certified cashier’s check/certified government check must contain the inmate’s booking number and the name used at booking – even if it is an alias.

[NOTE: Inmate booking numbers can be found at: http://www.volusiamug.vcgov.org/ OR by calling the Corrections Automated Information Call Line: 386-254-1540.]
FUNDING OPTIONS FOR TOUCHPAY

Please note that there is a convenience fee to use this service.

MAKING TRUST DEPOSITS

Payment Types:
- Cash – Use TouchPay’s Lobby Kiosk or Walk-in Retail
- Credit/Debit Cards – Use Web (portal link), VR phone (1-866-232-1899 Toll Free),
- No Checks or Money Orders – If received, they will be returned to the sender.

Necessary Deposit Information:
Volusia County Division of Corrections, Facility # 232124 Inmate Name, Inmate ID #

Jail Lobby and Video Visitation Center Kiosk Deposits

Location: Volusia County Branch Jail Lobby / Video Visitation 1300 Red John Drive
Daytona Beach, FL 32124

Payment Types:
- Cash
- Credit/Debit Cards

Information Required: Facility # 232124, Inmate Name and Inmate ID #

Process: Follow the prompts and receive receipt when completed

Internet Deposits

Location: www.touchpayonline.com

Payment Types:
- MasterCard/Visa Credit
- Debit Cards

Information Required:
- Card Number Facility
- # 232124 Inmate
- Name Inmate Booking

Process: Follow the prompts and receive confirmation when complete, Receipts will be emailed if an email address is provided.

Deposits by Telephone

Location: Toll Free 1-866-232-1899

Payment Types:
- MasterCard/Visa Credit
- Debit Cards

Information Required:
- Card Number Facility
- # 232124 Inmate
- Name Inmate Booking

Process: Follow the prompts and receive account confirmation number when complete

Walk-In Retail Deposits
Inmate Mail Regulations

All inmate mail must be sent to:

SCH-VCDC
PO Box 30
Pinellas Park, Florida 33781

Except for privileged mail from attorneys or public officials, ALL incoming mail and photos will be inspected. Regular mail is processed at an office facility where it is electronically scanned and forwarded to Volusia County Corrections for inspection. Upon clearance, the mail is delivered to the inmate through an application on a handheld tablet.

Privileged mail must come directly from an attorney, court, or government entity.

General Information

1. Mail shall be addressed to a specific inmate under the name used during booking with the matching booking number.

2. Mail must include the return address of the sender or it will be returned.

3. Mail must arrive through regular recognized delivery channels (U.S. Post office, FedEx, UPS). Hand delivered mail shall be refused.

4. Mail received for inmates who are no longer in the custody of the Volusia County Division of Corrections will be returned to sender unopened.

5. Mail is delivered to inmates electronically via tablet Monday through Friday (excluding weekends and holidays).

Photos may be included with the letter. Photos shall not contain nude, provocative or sexually explicit images. Vulgar or obscene mail will be returned to sender. Mail with biohazards (perfume, lipstick, paint, etc.) will be returned or destroyed.

Authorized Mail Summarized

Letters
Must be hand written or typed

Photos
Senders (not the inmate) will be charged $1.00 per photo. Any photo rejected during inspection due to content or image will be returned and the sender will not be charged the processing fee.

Money orders
Must be made payable to the inmate with booking number included. No notes or photos included. DO NOT SEND cash, personal or payroll checks, or gift. Only money orders, cashier's checks or certified government check are accepted.

Regular Mail Mailing Address:
Lead Mail. Cashiers' Checks, Money Orders, certified government check. Mailing Address:

Inmate Code: INV
INMATE NAME - BOOKING NUMBER
Box 33
Pinellas Park, FL 33781

Books, magazines, and other publications
Items are accepted only when mailed directly from the book store, publisher, book club, or other reputable distributor (e.g., Amazon) on a prepaid basis. Inmates are limited to three (3) paperback books, magazines, or publications in this category.

Packages – NOT ACCEPTED
Packages mailed or delivered by family members, friends, or others will not be accepted.