

Minutes  
Children and Families Advisory Board Meeting  
Tuesday, February 7, 2017  
Volusia County Health Department  
1845 Holsonback Drive  
Daytona Beach, Florida

**Board Members Present**

Claudia Roth, Chair  
Maria Mills-Benat  
Karen Bagley  
Rick Rintz  
Marjorie Johnson

**Staff Present**

Diana Phillips, Manager,  
Housing and Grants Administration  
Brittany Scott, Children and Families  
Program Coordinator  
Edina Toth, Staff Assistant II,  
Housing and Grants Administration

Claudia Roth called the meeting to order at 1:30 p.m. Edina Toth called the roll and advised that Dr. Kadie Hayward Mullins would not be present, however there was a quorum.

Ms. Roth began the meeting by asking the group to please state their name before speaking in order to help Edina when she is taking minutes for the meeting.

**Public Participation**

Julie Shaw from disAbility Solutions for Independent Living provided some information regarding the new guidelines for summer programs and recreational programs. The agencies participating in the summer camp program receive funding from Volusia County which as a Title II entity is prohibited from entering into a contract or maintaining an agreement with any entity that discriminates against persons with disabilities. This is clearly defined in recreational areas such as parks, playgrounds, pools, picnic tables, golf and miniature golf, bowling alleys, all outdoor and indoor sport centers, fishing platforms, boating, assembly areas and amusement rides. She advised that because they receive county funding it was the agencies' responsibility to make sure where they go complies with the new requirements that have been out since 2012 and have been effective since 2013. Ms. Shaw offered her assistance to any entities that would like guidance with these requirements. There has also been a provision since 1990 that no programs, services or facilities under a Title II entity, like the County, can screen people with disabilities, so if there are any requirements in the summer camp program that do not allow a certain child with a disability, that is in violation of this law. Ms. Shaw also offered her assistance to the board in adding and re-structuring the ADA area of the application.

**Item 1- Approval of Minutes**

Rick Rintz asked that an addition be made to the minutes from January 10<sup>th</sup>. He would like to have the lack of reading achievement article's source and name, One Voice for

Volusia, Community Agenda Snapshot for Volusia and Flagler Counties from September 2015 and page number 24 added to the minutes as well as the statistic from the article that states that “only 55% of 3<sup>rd</sup> grade students in Flagler and Volusia Counties scored a 3 or above in the FCAT 2.0 reading in 2014. Students that score in Achievement Levels 3, 4, and 5 in reading or mathematics are considered on grade level, proficient, or advanced and this is important because reading achievement scores are the academic measure of students skills and indicators of overall school achievement”. A motion to accept Mr. Rintz’s additions to the minutes was made by Marjorie Johnson. The motion was seconded by Maria Mills-Benat and passed unanimously.

**Item 2- Discuss possible adjustments to the summer camp criteria requirement for providers to reserve and enroll a minimum of 20 scholarship eligible children per site**

Ms. Roth asked the board to consider making an adjustment to the summer camp criteria requirement for providers to reserve and enroll a minimum of 20 scholarship children per site. She suggested that the board discuss changing this requirement to be per agency instead of per site. Ms. Roth also asked the board to clarify whether it was their intention to reward agencies that served more eligible children at one location and punish agencies that serve a cumulative total of more eligible children at multiple locations. Ms. Mills-Benat and Karen Bagley stated that this was not their intention; however, Ms. Bagley also stated that this requirement might still be a disadvantage to the smaller sites that can’t accommodate more than 20 children. Discussion ensued on the topic and Ms. Johnson made a motion to amend the summer camp criteria requirement to reserve and enroll a minimum of 20 scholarship eligible children per agency instead of per site. The motion was seconded by Ms. Mills-Benat, although for future summer camps she would like the board to further discuss this requirement. The motion passed.

Ms. Roth asked the board if they had any conflicts of interest with any of the agencies that applied. There were no conflicts of interest.

Dr. Kadie Hayward Mullins was not able to attend the meeting; however she submitted her scores to staff. The board discussed whether or not they would accept Dr. Mullins’ scores. Ms. Johnson made a motion to accept Dr. Mullins’ scores. The motion was seconded by Ms. Mills-Benat and passed unanimously.

Ms. Johnson did not have her scoring completed and the board discussed whether or not to accept her scores at a later date. Ms. Mills-Benat made a motion to accept Ms. Johnson’s scores at a later date. The motion was seconded by Ms. Bagley, there was some discussion and the motion was passed unanimously. Later in the meeting Brittany Scott asked the board to establish and vote on a deadline for Ms. Johnson to submit her scores. A motion was made by Ms. Mills-Benat to give Ms. Johnson until Friday, February 10th to turn in her scores. The motion was seconded by Ms. Bagley and passed unanimously.

**Item 3- Establish minimum score for summer camp private provider applications**

The board began discussing establishing a minimum score for summer camp private provider applications. Ms. Roth advised that historically the board had used an 80% minimum, which for this year would be 48 out of 60 points. Ms. Bagley questioned whether smaller agencies would be penalized that could only take 20 children if this was the minimum score. Discussion ensued regarding this topic. Mr. Rintz suggested a

minimum score of 43 out of 60 which would be a 71% minimum. Mr. Rintz made a motion for the board to establish a minimum score of 43 for summer camp private provider applications. Ms. Johnson seconded the motion and the motion passed unanimously.

The board then discussed making an exception on some requirements for two agencies, Ormond Beach T-Rec and Chase Academy that serve only special needs children. These requirements would include the length of day of the camps, the number of weeks the camps are provided and the 20 child minimum. The board reached a consensus that they would like to make these exceptions for these two agencies only. Discussion ensued on how to score the two agencies' applications. Ms. Mills-Benat suggested that next year a completely different scoring rubric be used to score agencies serving only special needs children. Ms. Johnson made a motion to accept the applications as submitted from the two agencies, Ormond Beach T-Rec and Chase Academy that serve only special needs children. The motion was seconded by Ms. Mills-Benat and after some discussion the motion passed unanimously.

#### **Item 4- Score summer camp provider applications**

The board asked for clarification from the agencies that were present at the meeting on several questions including field trips, staff training and qualifications, and indoor shelter. Representatives from the following agencies provided information to the staff regarding their applications,

- Lisa Ryals, Boys & Girls Club
- Susan Beshans, City of Daytona Beach
- Lori Koplin, City of Ormond Beach
- Linda Lewis, Central Daytona Beach PAL
- Sylenthia Robinson, Flomich Avenue Church of Christ
- Katina Nutt, Friendship Academy
- William Bradley, New Hope Human Services
- Kevin Myers, Reign Homeschooling
- Voloria Manning, Temple Learning Center
- Terri Hauser, Volusia County Schools Extended Day
- Kathy Wheeler, Warner Christian
- Essina Robinson, Word and Praise Church

The board took a brief recess at 2:40 p.m. to allow staff to record the board's scores. The meeting was re-adjoined at 3:00 p.m. and Ms. Scott read the following overall scores aloud:

**Boys and Girls Club** – 52.4 out of a possible 60 points

**Chase Academy** (Special Needs) – Recommended without scoring

**City of Daytona Beach** – 49.8 out of a possible 60 points

**City of Ormond Beach** – 47.6 out of a possible 60 points

**City of Ormond Beach Camp T-Rec** (Special Needs) – Recommended without scoring

**City of South Daytona** – 46.4 out of a possible 60 points

**Central Daytona Beach PAL** – 48.8 out of a possible 60 points

**Flomich Avenue Church of Christ** – 50.6 out of a possible 60 points

**Friendship Academy** – 51 out of a possible 60 points

**Mt. Calvary Academy** – 49.6 out of a possible 60 points

**New Hope Human Services** – 50 out of a possible 60 points

**Reign Homeschooling** – 48 out of a possible 60 points

**Salvation Army of West Volusia** – 47.8 out of a possible 60 points

**Temple Learning Center** – 45.6 out of a possible 60 points

**T.O.P. Christian Life Center** – 49.6 out of a possible 60 points

**Volusia County Schools Extended Day** – 57 out of a possible 60 points

**Warner Christian** – 52.6 out of a possible 60 points

**Word & Praise Christian Learning Center** – 51.8 out of a possible 60 points

**YMCA** – 52.6 out of a possible 60 points

All summer camp private provider applicants were recommended based on the minimum score established by the board.

### **Discussion by board members of matters not on the agenda**

Ms. Scott explained to the board that the agencies were not required to submit supplemental documentation such as insurance liability, current fire inspections, and current W-9 forms with their applications and that they should not be penalized for this when the board is scoring the applications. These documents will be due to the County at a later date.

Ms. Scott also advised that the County would include requirements pertaining to attendance monitoring and submission of attendance sheets in the contracts with the agencies.

Ms. Roth briefly went over some observations and suggestions for the summer camp program moving forward as she will no longer be serving on the board once her term expires. Her suggestions were as follows:

- Outline the expectations for agencies that provide summer camp for children with special needs such as minimum number of applicants, the number of weeks camp is offered, and the length of the day for summer camp
- Discuss whether it was the intention of the board to reward agencies that served more eligible children at one location and punish agencies that serve a cumulative total of more eligible children at multiple locations

- Clarify what information the board is seeking when asking agencies to describe field trips. Agencies were asked to describe destination, anticipated schedule, purpose, and the cost. How much detail is required to be meaningful without burdening applicants serving a span of ages and abilities? Clarify if CFAB is asking for frequency or number of field trips or both. Perhaps include examples of terms that would help applicants successfully supply more meaningful information. Would it be helpful or harmful to ask agencies to check boxes if the activity is an experience planned to encourage age appropriate cognitive or physical development, socialization, inspire creativity and/or curiosity?
- Clarify what information we are seeking when we ask agencies to describe training. Determine the minimum level of skill and safety training to score. Differentiate between “training” a skill and “qualifications” for a position. Some agencies are required by their organizations to have DCF, CPR, First Aid, AED, child abuse awareness, blood borne pathogen, and some even offer mental health first aid training for youth to their staff.
- Consider asking how agencies determine their registration fees
- Consider asking for more information about transportation policies. DCF does not monitor agencies during the summer months. Volusia County contracts for summer camp require insurance covering transportation. If an agency were able to contract with Votran or the school system for transportation could the County waive the transportation insurance requirement?
- Consider asking agencies to provide the name they registered with Sunbiz on their applications
- Consider addressing whether or not to accept religious curriculum
- Make sure score sheets reflect the application questions

Ms. Bagley suggested possibly holding a workshop to work on the scoring rubric during the next funding cycle for summer camp.

Ms. Scott briefly went over the board meeting calendar and advised everyone that the next board meeting would be held on March 14<sup>th</sup>, 2017 at the Volusia County Thomas C. Kelly Administration Building in DeLand. The board will discuss expanding the scope of service for basic needs services-homelessness for future funding.

Mr. Rintz shared with the board that he had met with Dennis Burns the CEO of United Way who had shared a statistic with him that he would like the board to keep in mind moving forward. The statistic was that every 26 seconds someone drops out of high school and that statistically a drop out from high school is 2 ½ times more likely to end up in the welfare system and is 8 times more likely to end up in the criminal justice system.

Ms. Roth shared with Mr. Rintz that the United Way has a program where volunteers help children read. There are also other agencies, such as the Daytona Beach PAL that have programs specifically targeted toward helping children read. Mr. Rintz also shared that the YMCA has a Y Reads program as well that might serve as a possible model to improve reading skills in children in Volusia County.

Ms. Scott introduced Corry Brown to the board and let them know that beginning at the March 14<sup>th</sup> meeting, Ms. Brown will be the new board liaison. Ms. Brown, along with Diana Phillips will be the board’s main contacts.

Meeting adjourned at 3:12 p.m.

## **NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT (TITLE II)**

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Volusia ("County") will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of County, should contact the office of the County's ADA Title II Coordinator, Mr. George Baker, at (386) 248-1760 as soon as possible but no later than 2 business days before the scheduled event or meeting. This paragraph shall likewise apply to written requests by a physically handicapped person needing a special accommodation to attend a public meeting in accordance with section 286.26, Florida Statutes.*

*A copy of the County's Notice under the Americans with Disabilities Act (Title II) can be obtained at <http://www.volusia.org/ada> or requested from the County's ADA Title II Coordinator at the telephone number listed above.*