



**Minutes
Children and Families Advisory Board
11:00 a.m.
Friday, February 18, 2022
TCK Training Room 1
Thomas C. Kelly Administration Center
123 W. Indiana Ave., DeLand, FL 32720**

Board Members

Carrie Baird, Chair
Dr. Mary Bruno, Vice-Chair
Georgann Carnicella
Charles Puckett
Blanca Maldonado
Charles Moskowitz
Shawnerie Langford

Staff

Carmen Hall, Community Assistance Director
Corry Brown, Special Projects Coordinator
Mary Hathaway, Grants Planner
Anslee Holland, Grants Coordinator

Call to Order: Carrie Baird called the meeting to order at 11:03 a.m.

Roll Call: Anslee Holland, Grant Coordinator, called the roll. Shawnerie Langford was not present at the time of the roll call, she arrived at 1:33 p.m. There was a physical quorum present.

Public Participation

Ms. Brown stated that there were 11 attendees participating virtually and explained the logistics for participating using the Go To Webinar platform. There were 6 individuals physically present at the meeting.

Item 1 – Minutes

Ms. Baird called attention to the minutes from the January 11, 2022 meeting provided for the CFAB's review and approval. Charles Moskowitz noticed a typo that needed to be corrected on the minutes. Carrie Baird made a motion to approve the previous meeting minutes with the change of the typo, the motion was seconded by Dr. Mary Bruno. The motion was carried 5-0.

Item 2 – Summer Camp 2022

The board discussed summer camp provider applications and provided approved provider recommendations for summer camp 2022.

Ms. Baird started off by reminding the board that although the board approves providers for the summer camp scholarship program, it was ultimately the family and parents' choice as to which camp the child would attend.

The board discussed that next year the summer camp provider application needs to request more in depth answers for certain questions. Board members would like to ask providers to submit and describe in detail their emergency plans and employee training plans. Also, board members would like to see the DCF child to staff ratio listed on the application.

Carrie Baird advised that even if the board approved applicants as recommended providers, the County would not enter into an agreement with agencies without first receiving the required supporting documentation.

Further discussion ensued on the provider applications.

Many board members shared their concerns about the application submit by Kenpo Karate Chophouse Deltona. The provider's application brought concern to the board due the lack of clear emergency procedures, low staff to child ratio, no extra employee training plan, lack of an alternative plan for those unable to attend field trips, and several required documents missing from the application packet.

Dr. Mary Bruno made a motion to accept all summer camp provider applications excluding Kenpo Karate Chophouse Deltona contingent upon staff receiving all required documents by March 30, 2022. This motion was seconded by Georgann Carnicella. The motion was carried 5-0.

Discussion by board members of matters not on the agenda

Due to a scheduling conflict, Carmen Hall informed the board that the April 12, 2022 meeting may be rescheduled for later in the day. This meeting is currently scheduled for 1:30 p.m.

Items for staff discussion

There were no items for staff discussion.

Adjournment

The meeting was adjourned at 11:29 a.m.