

Agenda

Children and Families Advisory Board Monday, March 4, 2024 at 1:00 p.m. Ormond Beach Regional Library Auditorium 30 S. Beach St, Ormond Beach, FL 32763

Board Members

Dr. Mary Bruno, Chair Joseph Hearn, Vice-Chair Charles Moskowitz Sara Howeller Amber Marshall Derrick Collins

Staff

Carmen Hall, Community Assistance Director Laura Coleman, Assistant County Attorney Brittany Louis, Housing and Grants Administration Manager Eva Colee, Grants Planner William Mollentze, Grants Coordinator

Call to Order

Roll Call

Public Participation

Public participation is encouraged on matters on the agenda. If you desire to be recognized by the chair, please fill out a request form and present it to one of the staff members present. Public comment on issues on the agenda or public participation shall be limited to three minutes.

<u>Item 1 – Previous Meeting Minutes</u>

The board will review and discuss the draft minutes for November 1st, 2023 meeting.

<u>Item 2 – Community Health Improvement Plan Presentation</u>

Presentation by Carrie Baird, Chief Executive Officer of One Voice for Volusia.

Item 3 - Summer Camp Updates

William Mollentze will provide updates as requested by CFAB at the November 1, 2023 meeting.

Item 4 – 2024 Summer Camp Provider Applications

The board will establish a minimum threshold for approval and make recommendations for approval based on applications submitted.

Item 5 - Edward Memorial Justice Assistance Grant (JAG) Applications FY 2023/24

A representative from the City of New Smyrna Beach Police Department, The House Next Door, and SMA Healthcare, Inc. will provide an overview of their proposed project for fiscal year 2023/24.

Board members will score applications, identify a minimum score required to be considered for funding, and provide funding recommendations for fiscal year 2023/24.

Item 6 - Review of RSQ process

Eva Colee will provide an overview of the RSQ process. CFAB will discuss and take action on next steps for the next cycle.

Item 7 – Reallocation of Funds

Brittany Louis will provide an overview of funds that need to be reallocated and discuss next steps.

Item 8 – Updates to the 2023/24 meeting schedule

Discussion by board members of matters not on the agenda

Items for staff discussion

<u>Adjournment</u>

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT (TITLE II)

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Volusia ("County") will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of County, should contact the office of the County's ADA Title II Coordinator, Jim Corbett, at (386) 248-1760 as soon as possible but no later than 2 business days before the scheduled event or meeting. This paragraph shall likewise apply to written requests by a physically handicapped person needing a special accommodation to attend a public meeting in accordance with section 286.26, Florida Statutes.

A copy of the County's Notice under the Americans with Disabilities Act (Title II) can be obtained at https://www.volusia.org/ada or requested from the County's ADA Title II Coordinator at the telephone number listed above.

NOTICE UNDER SECTION 286.0105, FLORIDA STATUTES

If a person decides to appeal a decision made by the Children and Families Advisory Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.



Minutes

Children and Families Advisory Board
Wednesday, November 1, 2023 at 1:30 p.m.
Volusia County Historic Courthouse

2nd Floor Training Room
125 W. New York Ave, DeLand

BOARD MEMBERS

Dr. Mary Bruno, Chair Charles Moskowitz Joseph Hearn Sara Howeller Amber Marshall Derrick Collins

STAFF

Carmen Hall, Community Assistance Director Maureen Sikora, Assistant County Attorney Brittany Louis, Housing and Grants Administration Manager Eva Colee, Grants Planner William Mollentze, Grants Coordinator

CALL TO ORDER

Dr. Mary Bruno, Chair, called the meeting to order at 1:30 p.m.

ROLL CALL

William Mollentze, Grants Coordinator, called the roll. Joseph Hearn was not present during roll call but arrived shortly after. There was physical quorum to proceed.

PUBLIC PARTICIPATION

There was no public comment during the meeting.

ELECTION OF VICE CHAIR

Dr. Mary Bruno asked for nominations or volunteers for the vice-chair for the remainder of the term, until March 2025. Amber Marshall made a **MOTION** to nominate Joseph Hearn to serve as vice chair. Sara Howeller seconded the nomination. The motion carried unanimously 6-0.

APPROVAL OF AUGUST 8, 2023 MINUTES

Maureen Sikora, Assistant County Attorney, provided information on the previous meeting minutes and the motion the board voted on to revise the draft minutes for the June 13, 2023 meeting. Ms. Sikora explained that the motion from the June 13th CFAB meeting no longer existed because the board voted to amend the minutes and remove the original motion. Ms. Sikora recommended that a new motion be made by a board member without a conflict of interest for a contingency awarded agency to redistribute the remaining \$13,800 contingency funds among Easter seals, Early Learning Coalition, Healthy Start, and Volusia Literacy Council. The new recommended motion would replace the motion made at the June 13th CFAB meeting to reallocate the \$13,800 amongst the four agencies.

Charles Moskowitz made a **MOTION** to redistribute the remaining contingency funds from the June 13, 2023 meeting to the four agencies as discussed. Derrick Collins seconded the motion. The motion passed

5-0-1. Amber Marshall did not vote due to a voting conflict.

Joseph Hearn made a **MOTION** to approve the August 8, 2023 meeting minutes. Charles Moskowitz seconded the motion. The motion carried unanimously 6-0.

NEW BUSINESS

CFAB Annual Report 2023

Dr. Mary Bruno gave a brief summary of the CFAB annual report and explained that it will be submitted to the County Council to provide an overview of what the board accomplished over the year. Charles Moskowitz made a <u>MOTION</u> to accept the 2023 CFAB Annual Report. Sara Howeller seconded the motion. The <u>motion carried unanimously 6-0.</u>

FY 2022/23 Program Expenditures

Chair Bruno gave a brief summary of the program expenditures.

Brittany Louis, Housing and Grants Administration Manager, provided an update of the Sickle Cell process and program.

Eva Colee, Grants Planner, provided an update on the RSQ funding for the FY 2022-2023 programs.

William Mollentze, Grants Coordinator, provided an update on the Children's Home Society program and expenditures.

Sara Howeller asked about the Justice Assistance Grant. Ms. Colee provided her with a brief overview of the program and the grant and explained that new applications would be presented to the board at the next meeting. Ms. Louis also provided more information on the different programs within the Justice Assistance Grant.

RSQ Process Proposal

Chair Bruno provided background information on the RSQ process to the rest of the board. She explained that the previous board decided to create a subcommittee for the process.

Maureen Sikora, Assistant County Attorney, stated that all sub-committees are subjected to the same Sunshine Laws that the Children and Families Advisory Board is subjected to.

Charles Moskowitz asked if there are any gaps in services in the community. Dr. Mary Bruno stated everything falls within the five service categories that have been established.

Joseph Hearn asked about the lead agencies for each service category. Brittany Louis provided information on the lead agencies for each service category. Dr. Mary Bruno talked about the history of the RSQ process and the way lead agencies and the services categories were chosen.

Joseph Hearn made a <u>MOTION</u> to approve the RSQ process. Charles Moskowitz seconded the motion. <u>The motion carried unanimously 6-0.</u>

Staff explained that at the next meeting, they would bring a more in-depth proposal and would ask the board to decide how to move forward.

Summer Camp Scholarship Program Annual Report 2023

Wiliam Mollentze provided an update and overview of the summer camp scholarship program annual report. The board was informed that the total number of children served was 717 with 1,736 children applying. The board was also informed that 411 children were denied for various reasons and 581 were placed on the waitlist. The board was informed that 408 children were pulled from the waitlist and were given a voucher. Mr. Mollentze explained that \$303,341 was expended during the 2023 summer camp scholarship program.

Mr. Mollentze provided the board with an overview of the changes that were implemented for the 2023

summer camp program and provided the proposed changes for the 2024 program. The changes proposed included the removal of the grade minimum requirement and prioritizing working families once a waitlist is established.

Sara Howeller asked about the grade requirement and if the children under five are already receiving benefits for VPK and other programs. Sara Howeller requested that staff research the possible duplication of the benefits that could occur.

Amber Marshall asked about the ways the program is advertised to the community. Ms. Louis explained the different methods used to advertise the program.

Joseph Hearn made a <u>MOTION</u> to approve the final Summer Camp Scholarship Program report with the recommendations. Charles Moskowitz seconded the motion. <u>The motion carried unanimously 5-0.</u> Amber Marshall was not present during the vote.

Sara Howeller made a **MOTION** to look at whether families are eligible for 4C funds and add that to the application process. Joseph Hearn seconded the motion.

Sara Howeller amended the motion to add a question to the application if the child is receiving any other government assistance for childcare.

Heather DiRenzo with the Early Learning Coalition of Flagler and Volusia explained that 4C is not a program available in Volusia County. The board discussed the motion and the eligibility of the families for other state-funded childcare programs.

Sara Howeller withdrew the motion.

The board asked staff to add an item to the next meeting to discuss state-funded childcare programs and how to avoid duplications of benefits.

Summer Camp Scholarship Program 2024

Chair Bruno provided an overview of the summer camp scholarship program provider selection and process.

Charles Moskowitz made a <u>MOTION</u> to approve the summer camp scholarship program provider application. Sara Howeller seconded the motion. <u>The motion carried unanimously 5-0.</u> Amber Marshall was not present during the vote.

Charles Moskowitz made a <u>MOTION</u> to approve the summer camp scholarship program provider eligibility criteria. Derrick Collins seconded the motion. <u>The motion carried unanimously 5-0.</u> Amber Marshall was not present during the vote.

DISCUSSION BY BOARD MEMBERS OF MATTERS NOT ON THE AGENDA

The board discussed the current vacancies on the board and which districts needed members. Staff was asked to send the information on how to apply to the board following the meeting.

ITEMS FOR STAFF DISCUSSION

Brittany Louis informed the board that staff bringing the CFAB funding recommendations to the County Council on December 5, 2023.

ADJOURNMENT

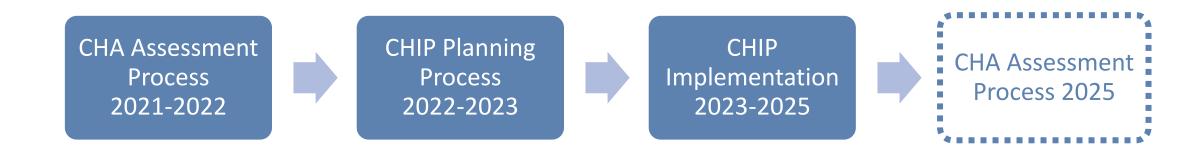
Dr. Mary Bruno adjourned the meeting at 2:54 p.m.

Flagler & Volusia Community Health Assessment & Community Health Improvement Plan February 2024

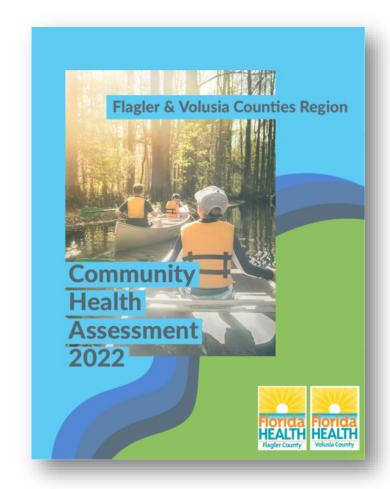
Carrie Baird, Chief Executive Officer

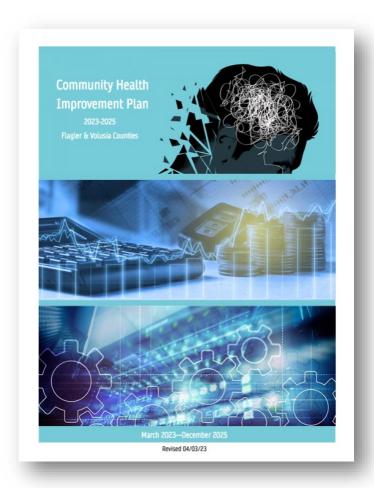
Kristy Amburgey, Executive Director One Voice for Volusia

Community Health Assessment (CHA)& Community Health Improvement Plan (CHIP) Life Cycle



2022 CHA 2023-2024 CHIP





Community Health Assessment (CHA)

	Leadership Team		Equity Champions		50 Stakeholder
	Bi-weekly meetings of leaders from key organizations	$\sqrt{1}$	Five community leaders representing priority communities	ÉTÀ	Interviews 30-to-60-minute discussions
	Community Survey	_	13 Focus Groups		Secondary Data
	1,115 Volusia 615 Flagler	6-9	Over 150 participants in small group discussions		Over 200 data tables and charts
	Initial Priorities	_ 4	Final Priorities		Asset Mapping
で目	15 issues considered for each county		Three Priority Health Issues Identified (Countywide & AdventHealth)		Current resources mapped for each priority

Community Health Priorities

Access to Behavioral Health Services

- Mental health
- Substance use disorder
- Access for particular populations including children, adults and seniors



Economic and Social Barriers

- Affordable quality housing
- Income supports
- Affordable quality childcare



System Infrastructure

- Awareness of resources
- Ability to access services
- Ability to safely share information across sectors



CHIP Strategies and Objectives

Access to Behavioral Health Services:

- 1. Coordinate Opioid Recovery through implementation of the CORe model.
- 2. Increase access to behavioral health through collaboration.

Economic & Social Barriers:

- 1. Increase access to affordable housing.
- 2. Build capacity in early intervention systems.
- 3. Increase access to community-wide resources.

System Infrastructure:

- 1. Increase engagement in care through a cohesive service system.
- 2. Increase outreach to vulnerable individuals.
- 3. Improve competencies of customer facing staff.

CHIP Progress: Access to Behavioral Health Services



- Coordinated Opioid Recovery: 188 individuals were assisted this year through CORe and the programs have successfully been funded to continue for an additional year in both counties
- Increase Behavioral Health System Capacity: 30 behavioral health practitioners participated in a survey and interviews to explore the possibility of a credentialling coop project to increase capacity in the system of care. Pilot project to be completed by June 2024.
- School Based Prevention and Intervention: Community conversations are underway in both counties to address youth vaping.

CHIP Progress: Economic and Social Barriers



- **Increase Affordable Housing:** Volusia County currently has 208 affordable housing units in process
- Early Developmental Interventions for Children: Early Learning Coalition of Flagler and Volusia County continues to promote developmental screening for youth in partnership with child care providers, physician offices and through community outreach activities.

The thrive by five collaborative is mapping the early intervention system to identify system improvements

CHIP Progress: System Infrastructure 🗳

- Engage University Students in Public Health: Department of Health in Volusia
 County is partnering with Stetson University to engage students in rotations
 with key CHIP partners
- **No Wrong Door:** One Voice for Volusia has facilitated several training sessions with organizations as part of an effort to support a Culture of Care concept to expand access to services across all systems of care

Ongoing Process

- Champions lead action for each Strategy and Objective
- Progress data collected bi-annually
- Steering committee meets to monitor progress at least twice a year
- Adjustments to plan considered annually
- Outcomes will inform the next CHA-CHIP process

Questions or Comments? Thank you!

Carrie Baird, Chief Executive Officer

Kristy Amburgey, Executive Director One Voice for Volusia



Summer Camp Provider Applications Administrative Review

Applicant Name	Number of Sites	Ages Served/Grade Requirement	Dates & Time of Operation	Weekly Fee	Application Review
Allen Chapel AME Church (New applicant)	1	5-14 years old No grade requirement	06/03/2024- 08/09/2024 7:00 a.m. -5:30 p.m.	\$100.00	- Fire inspection includes deficiencies that will need to be addressed - Certificate of Liability Insurance needs to be corrected to show County of Volusia as additional insured - Meets the experience requirement (vacation bible school in the previous years) -Attended new provider workshop
Atlas Academy (New applicant)	3 (1 site for special needs)	5-17 years old (scholarship serves up to 17 years of age for special needs) No grade requirement	06/03/2024- 08/09/2024 8:00 a.m. -5:00 p.m.	\$100.00 (multi-child discounts offered by camp)	- Fire inspection for one site missing - Meets the experience requirement (summer camp program provided previously) -Attended new provider workshop
Blue Jay Academy	2 (serves special needs)	5-18 years old (scholarship serves up to 17 years of age for special needs) No grade requirement	06/03/2024- 07/26/2024 8:00 a.m. -2:00 p.m. Closed: 07/01/2024- 07/05/2024	\$150.00	-Needs a current fire inspection for the Daytona Beach site -CFAB has required that camp sites be open from at least 8:00 a.m. – 5:00 p.m. (has been waived for special needs sites previously)

Boys & Girls Clubs of Volusia/Flagler Counties	7	6-18 years old (scholarships only cover ages 5-14) K-12 grade requirement	06/03/2024- 08/02/2024 8:00 a.m. -6:00 p.m. Closed: 07/01/2024- 07/05/2024	\$65.00 (multi-child discounts offered by camp)	- Fire inspection includes deficiencies that will need to be addressed (Deltona)
Chase Academy	1 (serves special needs)	3-17 years old (scholarship serves up to 17 years of age for special needs, scholarship would not cover ages 3-4) No grade requirement	06/10/2024- 08/09/2024 8:00 a.m. -3:00 p.m.	\$145.00/ \$190.00 for children needing additional support	- Certificate of Liability Insurance needs to be corrected to show County of Volusia as additional insured -CFAB has required that camp sites be open from at least 8:00 a.m. – 5:00 p.m. (has been waived for special needs sites previously)
City of Daytona Beach	4	5-16 years old (scholarships only cover ages 5-14) No grade requirement	06/03/2024- 08/02/2024 7:30 a.m. -5:30 p.m.	\$35.00	- All documents received
City of New Smyrna Beach	1	5-14 years old 1-8 grade requirement	06/03/2024- 08/09/2024 7:30 a.m. -5:30 p.m.	\$80.00 residents /\$85.00 Non-residents	- Fire inspection includes deficiencies
City of Ormond Beach	2 (1 site for special needs)	6-12 years old Must have completed Kindergarten	Summer Connections: 06/10/2024- 08/02/2024 8:00 a.m5:00 p.m. Camp T-Rec: (serves special needs) 06/17/2024- 07/26/2024 8:30 a.m2:30 p.m.	Summer Connections: \$78.00 Residents /\$117.00 Non-Residents Camp T-Rec: \$82.00 Residents /\$124.00 Non-Residents	- Fire inspection includes deficiencies at the Camp T-Rec -CFAB has required that camp sites be open from at least 8:00 a.m. – 5:00 p.m. (has been waived for special needs sites previously)

Covenant United Methodist Church (New applicant)	1	5-12 years old No grade requirement	06/03/2024- 08/02/2024 7:30 a.m. -5:30 p.m.	\$125.00 (multi-child discounts offered by camp)	 Certificate of Liability Insurance needs to be corrected to show County of Volusia as additional insured, applicant has agreed to submit Meets the experience requirement (Provided Community youth programs such as respite, vacation bible school, and church childcare programs) Attended new provider workshop
Florida United Methodist Childrens Home (FUMCH)	1	5-12 years old K-5 grade requirement	06/03/2024- 08/02/2024 7:30 a.m. -5:30 p.m.	\$100.00	- All documents received
Mt. Calvary Academy	1	5-12 years old No grade requirement	06/10/2024- 07/26/2024 7:00 a.m. -5:30 p.m.	\$75.00	-All documents received
New Horizon's Youth Academy	1	5-12 years old K-5 grade requirement	06/03/2024- 08/02/2024 8:00 a.m. -5:30 p.m.	\$125.00 (multi-child discounts offered by camp)	-All documents received
Reign Homeschooling Academy	1	5-13 years old K-6 grade requirement	06/10/2024- 07/26/2024 8:00 a.m. -5:00 p.m.	\$70.00 (multi-child discounts offered by camp)	- All documents received
The Salvation Army West Volusia	1	6-12 years old No grade requirement	06/10/2024- 07/26/2024 9:00 a.m. -4:00 p.m.	\$100.00	 Certificate of Liability Insurance needs correction; County of Volusia address is incorrect CFAB has required that camp sites be open from at least 8:00 a.m. – 5:00 p.m.
S.T.E.A.M Station Preschool (New applicant)	1	2-12 years old (scholarships only cover ages 5-14) No grade requirement	06/03/2024- 08/09/2024 7:00 a.m. -5:30 p.m.	\$175.00	- Fire inspection includes deficiencies that will need to be addressed - Certificate of Liability Insurance needs correction; County of Volusia address is incorrect - Meets the experience requirement (summer camp program since 2021) -Attended new provider workshop

Sunrise Academy (New applicant)	1	5-12 years old No grade requirement	06/03/2024- 08/09/2024 7:30 a.m. -5:00 p.m.	\$180.00 (discounts based on income)	 Certificate of Liability Insurance needs correction; County of Volusia address is incorrect Meets the experience requirement (extended day and summer camp program since 2014) Attended the new provider workshop
Temple of God Church of Deland	1	5-15 years old (scholarships only cover ages 5-14) Pre-K – 8 grade requirement	06/03/2024- 08/09/2024 7:30 a.m. -5:00 p.m.	\$90.00	- All documents received
Victory Global Academy	1	6-15 years old (scholarships only cover ages 5-14) K-9 grade requirement	06/03/2024- 07/19/2024 7:30 a.m. -5:30 p.m.	\$85.00	 Certificate of Liability Insurance needs to be corrected to show County of Volusia as additional insured W-9 form needs to be corrected with date and name
Volusia County Schools	12	5-12 years old K-5 grade requirement	06/10/2024- 07/26/2024 6:30 a.m. -5:45 p.m.	\$95.00	- Pending updated fire inspection report for all sites
Volusia/Flagler Family YMCA	6	5-12 years old No grade requirement	06/03/2024- 08/09/2024 7:00 a.m. -6:00 p.m.	\$100.00 for Y members /\$125.00 for non- Y members	- Fire inspection for the Deltona YMCA site includes deficiencies (re-inspections scheduled)
ZamZam Knowledge Academy (New applicant)	1	5-12 years old K-5 grade requirement	06/10/2024- 07/26/2024 8:30 a.m. -4:00 p.m.	\$100.00 (multi-child discounts offered by camp)	- All documents received - Meets the experience requirement (preschool and elementary school since 2016) -Attended new provider workshop -CFAB has required that camp sites be open from at least 8:00 a.m. – 5:00 p.m. -Attended new provider workshop

Applicant Name: Allen Chapel AME Church

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Fire inspection includes deficiencies that will need to be addressed and the Certificate of Liability Insurance needs to be corrected to show County of Volusia as additional insured.

Applicant Name: Atlas Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
\boxtimes		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
CFAB Me	ember:	

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

<u>Certificate of Liability Insurance needs to be corrected to show County of Volusia as additional insured and applicant is missing fire inspections for two of their sites.</u>

Applicant Name: Blue Jay Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
\boxtimes		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
CFAB Me		Fligibility Criteria (to be filled out by board member)
CFAB Me	No	Eligibility Criteria (to be filled out by board member)
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission.
		The applicant has a stated mission.
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		The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.

Comments:

similar services.

protocol plan.

<u>The fire inspection to the West Volusia site was submitted includes deficiencies which will need to be corrected.</u>

The applicant has had at least one year of experience working with a summer camp or

The applicant has provided an explanation of an incident and/or emergency response

The applicant identifies food service plans/protocols.

The applicant identifies field trip plans/protocols.

Applicant Name: Boys & Girls Clubs of Volusia/Flagler Counties

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
CFAB Me	mber:	
Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.

Comments:

protocol plan.

<u>Fire inspections submitted for some of the sites includes deficiencies that will need to be addressed. The Certificate of liability insurance needs to be corrected to show County of Volusia as additional insured. Boys and Girls Club has been an approved provider so first criteria does not apply.</u>

The applicant has provided an explanation of an incident and/or emergency response

Applicant Name: The Chase Academy, Inc

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
CFAB Me	No	Eligibility Criteria (to be filled out by board member)
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		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task. The applicant ensures staff to child ratio established by DCF is met. The applicant has provided an explanation of the different types of training offered and

Comments:

similar services.

protocol plan.

<u>Certificate of liability insurance needs to be corrected to show county of Volusia as additional insured. The Chase Academy has been an approved provider so the first criteria does not apply.</u>

The applicant has had at least one year of experience working with a summer camp or

The applicant has provided an explanation of an incident and/or emergency response

The applicant identifies field trip plans/protocols.

Applicant Name: City of Daytona Beach

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
СҒАВ Ме	mber:	
CFAB Me	mber:	Eligibility Criteria (to be filled out by board member)
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission.
		The applicant has a stated mission.
		The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the

Comments:

similar services.

protocol plan.

All documents have been received and approved. City of Daytona beach have been an approved provider so first criteria does not apply.

The applicant has had at least one year of experience working with a summer camp or

The applicant has provided an explanation of an incident and/or emergency response

The applicant has a schedule of planned activities.

The applicant identifies field trip plans/protocols.

The applicant identifies food service plans/protocols.

Applicant Name: City of New Smyrna Beach

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
	\boxtimes	The applicant has submitted a current W-9 form.
		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

<u>Fire inspection included deficiencies that will need to be addressed. Certificate of liability needs to be corrected to show County of Volusia as additional insured and the W-9 that was submitted needs to be updated and dated within six months. The city of New Smyrna has been an approved provider so the first criteria does not apply.</u>

Applicant Name: City of Ormond Beach

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
	\boxtimes	The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

The fire inspection that was submitted includes deficiencies that will need to be addressed and a w-9 form was not submitted. The City of Ormond was an approved provider last year so first criteria does not apply.

Applicant Name: Covenant United Methodist Church

Yes	No	Eligibility Criteria (to be filled out by County staff)	
\boxtimes		The applicant has attended the mandatory application workshop, if first time applying.	
\boxtimes		The applicant submitted their application on or before the required deadline.	
		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).	
		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.	
\boxtimes		The applicant has submitted a current W-9 form.	
		The applicant agrees to comply with the requirement to have Level 2 Background screenings.	
CFAB Member:			
Yes	No	Eligibility Criteria (to be filled out by board member)	
Yes	No	Eligibility Criteria (to be filled out by board member) The applicant has a stated mission.	
Yes	No		
Yes	No	The applicant has a stated mission.	
Yes	No	The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the	
Yes	No	The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.	
Yes	No	The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task. The applicant ensures staff to child ratio established by DCF is met. The applicant has provided an explanation of the different types of training offered and	

Comments:

similar services.

protocol plan.

<u>Certificate of liability insurance needs to be corrected to show County of Volusia as additional insured,</u> applicant has requested it from their ministry for the change and they have submitted the official request.

The applicant has had at least one year of experience working with a summer camp or

The applicant has provided an explanation of an incident and/or emergency response

The applicant identifies field trip plans/protocols.

Applicant Name: Florida United Methodist Childrens Home

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
		of Volusia listed as additional insured. The applicant has submitted a current W-9 form. The applicant agrees to comply with the requirement to have Level 2 Background

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

All documents have been received and approved. Florida United Methodist Church have been an approved provider so first criteria does not apply.

Applicant Name: Mt. Calvary Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
	mber:	
CFAB Me	nber:	Eligibility Criteria (to be filled out by board member)
		Eligibility Criteria (to be filled out by board member)
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission.
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.

Comments:

similar services.

protocol plan.

Mt. Calvary Academy Did not submit the certificate of liability but has agreed to submit it. Mt. Calvary Academy has been an approved provider so first criteria does not apply.

The applicant has had at least one year of experience working with a summer camp or

The applicant has provided an explanation of an incident and/or emergency response

The applicant identifies food service plans/protocols.

The applicant identifies field trip plans/protocols.

Applicant Name: New Horizons Youth Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
СҒАВ Ме		
CFAB Me	mber:	Eligibility Criteria (to be filled out by board member)
		Eligibility Criteria (to be filled out by board member) The applicant has a stated mission.
		The applicant has a stated mission.
		The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the
		The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant has a stated mission. The applicant will offer camp during the required dates and times as determined by staff. The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task. The applicant ensures staff to child ratio established by DCF is met. The applicant has provided an explanation of the different types of training offered and

Comments:

similar services.

protocol plan.

<u>The fire inspection included deficiencies that will need to be addressed. New Horizon's Youth Academy has</u> been an approved provider so first criteria does not apply.

The applicant has had at least one year of experience working with a summer camp or

The applicant has provided an explanation of an incident and/or emergency response

The applicant identifies field trip plans/protocols.

Applicant Name: Reign Homeschool Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.
		Screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

All documents have been received and approved. Reign Homeschool Academy have been an approved provider so first criteria does not apply.

Applicant Name: The Salvation Army West Volusia Corps

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

CFAB Member:

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Applicant has been an approved provider previously, so they did not need to attend the workshop.

Certificate of Liability Insurance submitted, but County of Volusia address needs to be corrected.

Applicant Name: S.T.E.A.M Station Preschool

Yes	No	Eligibility Criteria (to be filled out by County staff)
\boxtimes		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

CFAB Member:	
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Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Applicant submitted fire inspection but there are deficiencies that will need to be addressed. Provider submitted Certificate of Liability Insurance but County of Volusia address listed incorrectly, will need to be corrected.

Applicant Name: Sunrise Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
\boxtimes		The applicant has attended the mandatory application workshop, if first time applying.
		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

<u>Provider submitted Certificate of Liability Insurance but County of Volusia address listed incorrectly, will need to be corrected.</u>

Applicant Name: <u>Temple of God Church of Deland, Inc.</u>

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Provider has been approved previously, so they did not need to attend provider workshop. Provider submitted proof that fire inspection was completed but needs to submit final report.

Applicant Name: Victory Global Academy	cant Name: Victo	orv Global Academy	
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Yes	No	Eligibility Criteria (to be filled out by County staff)	
		The applicant has attended the mandatory application workshop, if first time applying.	
\boxtimes		The applicant submitted their application on or before the required deadline.	
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).	
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.	
	\boxtimes	The applicant has submitted a current W-9 form.	
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.	

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

W-9 form submitted but is out of date and the name listed needs to be corrected. Provider submitted

Certificate of Liability Insurance but County of Volusia address listed incorrectly, will need to be corrected.

Applicant Name: Volusia County Schools

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
	\boxtimes	The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Applicant has been an approved provider previously, did not have to attend workshop. Fire inspection reports not submitted for all camp sites. W-9 form submitted but out of date, will need to be resubmitted.

Applicant Name: Volusia Flagler Family YMCA

Yes	No	Eligibility Criteria (to be filled out by County staff)
		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Applicant has been approved previously, did not have to attend workshop. Fire inspection for Deltona YMCA site included deficiencies, re-inspection has been scheduled.

Applicant Name: ZamZam Knowledge Academy

Yes	No	Eligibility Criteria (to be filled out by County staff)
\boxtimes		The applicant has attended the mandatory application workshop, if first time applying.
\boxtimes		The applicant submitted their application on or before the required deadline.
\boxtimes		The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
\boxtimes		The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
\boxtimes		The applicant has submitted a current W-9 form.
\boxtimes		The applicant agrees to comply with the requirement to have Level 2 Background screenings.

CFAB Member:

Yes	No	Eligibility Criteria (to be filled out by board member)
		The applicant has a stated mission.
		The applicant will offer camp during the required dates and times as determined by staff.
		The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
		The applicant ensures staff to child ratio established by DCF is met.
		The applicant has provided an explanation of the different types of training offered and required for employees.
		The applicant has a schedule of planned activities.
		The applicant identifies food service plans/protocols.
		The applicant identifies field trip plans/protocols.
		The applicant has had at least one year of experience working with a summer camp or similar services.
		The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

Provider submitted Certificate of Liability Insurance but County of Volusia address listed incorrectly, will need to be corrected.

FY 23/24 JAGC Application

Agency Name: SMA Healthcare, Inc.
Agency Mailing Address: 150 Magnolia Ave, Daytona Beach, FL 32114
Project Title: Adult Drug Court Peer Recovery Specialists If this application is a continuation of a previous year title, the project title should not change.
Contact Person: Jennifer Stephenson
Contact Person Email: jstephenson@smahealthcare.org
Contact Person Phone Number: 386-236-3296 Fax Number:
Total JAGC Amount Requested: \$ 110,782
Unduplicated Number of Persons Served with JAGC: 100

Abstract

Volusia County Division of Corrections officials estimate that 50% of the current jail population abuses substances or is addicted to alcohol and/or other drugs. With over 21,000 individuals arrested in Volusia County in 2021 (Florida Department of Law Enforcement's most recent report), a realistic projection is that more than 10,000 arrestees are in need of substance use disorder treatment each year. Without treatment and clinical support, roughly 75% of this population will reoffend. Drug Court results in reduced recidivism among criminally involved, substance abusing clients. In fact, through September 2023, 59% of Volusia County Adult Drug Court participants were not charged with any new felony offenses within two years post-graduation, a recidivism rate of 41%.

The target area/population served by Drug Court includes individuals who live in Volusia County who are charged with a criminal offense related to their alcohol/drug use disorder. Participants voluntarily enroll in the Drug Court program in lieu of more serious legal consequences. The goal of the Drug Court program is to reduce recidivism in the legal system, reduce continued substance use, and reduce community costs associated with their substance use problem. The goal of the Peer Recovery component of the Drug Court program is to improve client engagement in treatment services, reduce relapse rates in terms of both legal involvement and substance use, increase client retention in treatment, increase client satisfaction with treatment services, and improve relationships and linkages with recovery-oriented systems of care in the community. Specific objectives associated with these goals include:

- Increase retention of Drug Court participants by 10% above historic baseline, demonstrated by the percentage of participants who remain in treatment after three months from admission
- 2) 85% of Drug Court participants will be linked to at least two social support systems
- 3) Increase in successful Drug Court graduation rates from 72% to 80% during the grant period.

4) Increase the percentage of successful graduates that are not arrested within 2 years post-graduation by 10% over historic baseline.

In order to increase the effectiveness of the Volusia Drug Court program, SMA Healthcare is proposing to utilize JAG funding to employ 2 FTE Peer Recovery Specialists to provide peer recovery services to 100 Adult Drug Court clients. Clients are identified by the criminal justice system as having been arrested for commission of a felony and having a substance use disorder who subsequently volunteer to participate in Drug Court. Peer Recovery Specialists brings "the lived experience of recovery, combined with training and supervision, to assist others in initiating and maintaining recovery, helping to enhance the quality of personal and family life in long-term recovery" (White, 2009).

Research has established the efficacy of Peer Recovery/Support approaches as an evidence-based approach. Studies have shown reductions in substance use and improvements on a range of recovery outcomes, including decreased criminal involvement, improved relationships with treatment providers, decreased emergency service utilization, reduced relapse rates, increased treatment retention, reduced re-hospitalization rates, increased satisfaction with overall treatment experience, reduced substance use, improved access to social supports, and greater housing stability (SAMHSA, Bringing Recovery Supports to Scale, Technical Assistance Center Strategy, 2011).

SMA Healthcare has demonstrated the ability to provide high quality care to this at-risk population for more than 20 years. SMA currently partners with many criminal justice and addictions treatment organizations in Volusia including: Volusia County Court Administration, Circuit and County Court Judges, the State Attorney's Office, the Public Defender's Office, FDOC Probation, Volusia Sheriff's Office, The Neighborhood Center, Palmetto House, Foundations to Freedom, First Avenue to Freedom, Volusia Recovery Alliance, and Avenues 12.

These goals and objectives will be measured using Criminal Case Management System (CCMS) and SMA's electronic health records, using data for the creation of reports that provide measurable outcome data. SMA anticipates the following outcomes as a result of instituting Peer Recovery Support Specialists as part of the Drug Court team: Improved engagement by Drug Court participants resulting in an increase of the number of participants who successfully complete the program, increased retention of Drug Court participants, increased engagement in community sober activities/events by Drug Court participants, both while involved in the program and after graduation, and decreased criminal recidivism.

Problem Identification and Need for Service:

Problem Description

From the most recent data available, 21,254 individuals were arrested in Volusia County in 2021. Of those, 3,731, or 17.5% individuals were arrested for identified drug or alcohol related crimes. The percentage is actually higher as many others were arrested for offenses such as theft, forgery, attempting to pawn stolen property, and prostitution as a way to obtain drugs and alcohol. The National Institute on Drug Abuse (2020) reports approximately 85% of the prison population nationally has an active substance use disorder or were incarcerated for a crime involving drugs or drug use. Those released from prison relapse at a rate between 85%-95% and 82% commit new, typically drug-

related, crimes within three years of release. The prison/jail system is not set up to handle this overwhelming treatment need and is not providing consistent rehabilitation to these offenders, leading to a continuous cycle in and out of jails and prisons for drug related offenses within our communities.

Over the last several years the United States has seen a tremendous increase in overdose deaths related to the use of opioids. The United States is now seeing the highest number of overdose deaths since record keeping began with the CDC reporting 109,940 deaths in the 12 months ending in February 2023. The number of overdose deaths increased by 4,400 from the previous report. FLHealthCHARTS.gov reports Volusia County fatal overdose deaths increased from 334 in 2020 to 383 in 2021. Additionally, FLHealthCHARTS.gov reported that associated drug arrests rose from 2918 in 2020 to 3,199 in 2021. The majority of clients admitted to Volusia County Adult Drug Court are diagnosed with an opioid use disorder and are at risk for overdose death if drug use continues. Providing structured treatment and supportive services in conjunction with access to Medication Assisted Treatment and strong court supervision is the most effective way to ensure these clients reduce drug use and criminal recidivism in Volusia County.

As a result of the increased addictive nature of opioids and the resulting life management problems that often result, the Volusia County Drug Court program has seen a decrease in the percentage of participants that do not commit new crimes in the two years post-graduation. The addition of Peer Recovery Specialists is expected to directly impact this issue by providing evidence-based care and support, both pre and post-graduation, to clients in ways that clinical staff cannot. According to SAMHSA, Peer Recovery Specialists can help a substance use treatment program to increase treatment retention, access to social supports for long term recovery, reduce relapse rates, and generally reduce substance use. With the addition of Peer Recovery Specialists to the Drug Court treatment team an increase in graduation rates to 80% is expected (currently at 72%) as well as a 10% decrease in criminal recidivism post-graduation.

Problem Significance

The effects of incarceration within a community are numerous, even for those not directly affected. For example, according to the National Association for the Advancement of Colored People (NAACP), jail reduces work time of young people by 25-30 percent when compared with arrested youths who were not incarcerated, therefore reducing taxes collected and costing the average taxpayer significant money to house these inmates; jails and prisons are recognized as settings where society's infectious diseases, such as COVID-19, are highly concentrated; and as previously stated prison has not been proven as a rehabilitation for illegal behavior, as more than 3 out of 4 untreated prisoners will reoffend.

Criminal thinking leading to recidivism and substance use does not typically go away without some type of intervention. Evidence-based treatment is required to ensure that clients are provided with the tools and motivated to make changes. Clients identified as High Prognostic Risk/High Criminogenic Need (clients with histories of early delinquent behavior, early substance use onset, prior treatment failures, family history of crime and/or addiction) are not typically likely to seek out substance use treatment voluntarily.

These are clients that have a high likelihood of reoffending if there is no intervention and meet criteria for substance use dependence along with other unmet basic needs. These are specifically the types of clients accepted by the Volusia County Adult Drug Court and mandated to treatment. According to scientific research since the mid-1970s and reported by the National Institute on Drug Abuse, treatment of those with substance use disorders in the criminal justice system can change attitudes, beliefs, and behaviors toward drug use; help avoid relapse; and successfully interrupt a life of substance use and crime. In addition, numerous studies have indicated that it is a myth that treatment must be voluntary to be effective. Even clients that are not initially motivated to change can eventually become engaged and make significant life changes. More recent data from the National Drug Court Institute supports the use of Peers in Drug Court programs to bring their lived experience as a person in recovery, and preferably as a Drug Court graduate, to connect and guide those who may otherwise not see a better future for themselves.

As noted above, part of the urgency to continue to address this problem now is not only that crime continues in all neighborhoods of Volusia County, but also that many people are dying from preventable drug overdoses. Medical evidence supports substance use disorder as a brain disease that is marked by relapse. Given current rates of overdose in the community, individuals using substances may die from overdose prior to having the opportunity to fully integrate recovery into their lives. A program like Adult Drug Court provides the treatment, motivation, support/guidance, and court oversite to reduce the likelihood of overdose death. SMA has utilized Peer Recovery Specialists in many of its substance abuse treatment and mental health programs, finding that the strength of these team members lies in the ability to connect early in treatment with clients as well as to assist with re-engaging clients that are struggling. These are critical times for participants where the risk of overdose is highest.

Ultimately, the problem of substance use and criminal behavior in Volusia County impacts everyone, whether it is through being the direct or indirect victim of a crime, paying higher taxes to incarcerate individuals with substance use issues, or knowing someone with an untreated substance use issue.

Needs Assessment

According to the Florida Department of Law Enforcement, there were 3,731 alcohol and drug related arrests in Volusia County in 2021 (most recent report). In addition, Volusia County Division of Corrections officials estimate that 50% of our current jail population has a problem with drugs or alcohol. With over 21,000 individuals arrested in Volusia County on an annual basis, a realistic projection indicates that more than 10,000 arrestees need substance abuse services each year. In fiscal year 22/23, SMA provided outpatient substance use treatment to over 4,000 adult clients in Volusia County, including some in specialized programs focused on individual needs such as involvement with the child welfare system. Of course, SMA is not the only treatment provider in Volusia County, but it is the largest. This clearly shows that only a small fraction of the need is being met. However, as noted previously, the clients in Drug Court programs will typically not attend treatment voluntarily and therefore need the added accountability of court supervision present in a Drug Court program and the guidance from someone who has successfully navigated the system and reached recovery.

Need for Service

The target population to be served by JAG funding is individuals that have been identified by the criminal justice system as having committed a felony and having a substance use disorder. Doug Marlowe, a leading Drug Court researcher, identifies the ideal target population as clients that are identified as High Risk/High Need. This means that these are clients that have a high likelihood of reoffending if there is no intervention (prognostic risk) and meet criteria for substance use dependence along with other unmet basic needs (criminogenic need). These clients will usually not seek treatment on their own but often utilize a significant amount of community resources due to incarceration, court fees, unemployment, and homelessness.

Drug Courts are one identified solution for high risk/high need individuals. Drug Courts work by identifying eligible defendants with substance use disorders to be sent to Drug Court in lieu of traditional justice system case processing. Drug Courts then keep individuals in treatment long enough for it to work, while supervising them closely. For a minimum term of 12 months participants are provided with intensive treatment, including the option of medication assisted treatment and other services, including peer recovery support, they require to achieve and stay in recovery once; are held accountable by the Drug Court Judge for meeting obligations to the court, society, themselves and their families; regularly and randomly tested for drug use; required to appear in court frequently so that the Judge can review their progress; and rewarded for doing well or sanctioned when they do not meet their obligations.

A report from the Gateway Foundation estimates that the cost to American society for substance use is over \$820 billion each year. At least \$61 billion of that is estimated to be to the cost attributed to processing drug related crimes in the criminal justice system. If the costs borne by crime victims are included, there is no doubt that number is substantially higher. According to the National Institute on Drug Abuse, every dollar invested in addiction treatment programs yields a return of between \$4 and \$7 in reduced drug-related crime, criminal justice costs, and theft. When savings related to healthcare are included, total savings can exceed costs by a ratio of 12 to 1. Major savings to the individual and to society also stem from fewer interpersonal conflicts; greater workplace productivity; and fewer drug-related accidents, including overdoses and deaths.

Byrne JAG funds for Drug Court Peer Recovery Support Services will contribute to saving taxpayers significant costs by treating these individuals in a comprehensive, therapeutic, and supportive manner while they are living in the community. The National Drug Court Institute's Drug Court Practitioner Fact Sheet (July 2014, Vol IX, No.1) reports that peer recovery specialists help individuals and families initiate, stabilize, and sustain recovery. Peer recovery specialists also help participants develop action plans to achieve their goals, to articulate and visualize the kind of life they would like to have in recovery, and to develop a roadmap to get there. They connect participants to recovery-supportive resources that are instrumental to sustaining recovery (e.g., housing and employment) and serve as a liaison to formal and informal community supports, resources, and recovery-supporting activities.

Drug courts further demonstrate cost savings through dramatic reduction in recidivism

compared to no intervention or non-drug court clinical interventions. As previously noted, current criminal recidivism for individuals with substance use disorders ranges from approximately 75-82%, whereas the Volusia Drug Court program's most recent recidivism rate is 41%. Utilizing JAG funding in the amount of \$110,782 to provide peer recovery services that augments treatment ultimately saves money. The July 2014 National institute of Justice Research Brief: "Cost Benefit Analysis – A Guide for Drug Court and Other Criminal Justice Programs" reported that the cost savings of "drug court participants" as compared to "other probationers" averaged \$5,680 per drug court client.

Continuation Grant

This is not a continuation grant.

Project Summary/Solution (Scope of Work):

Volusia County Adult Drug Court will use JAG funds to continue to support decreasing substance use and criminal recidivism in Volusia County by providing peer recovery services for 100 participants in the Adult Drug Court program. The target population to be served by JAG funding is individuals that have been identified by the criminal justice system as having committed a felony and having a substance use disorder. Drug Court will continue to take offenders who would have been otherwise treated in the normal court process and potentially sentenced to jail/prison where they would cost the county \$95 per day and not receive any treatment, and instead be able to serve them in the community. They will be involved in a very structured, court involved treatment process that holds them accountable to make the necessary changes to address their substance abuse and criminal behavior.

JAG funds will pay for peer recovery services. The unit costs of these services will include the employment of 2.0 FTE Peer Recovery Specialists. In fiscal year 23/24, the Peer Recovery Specialists will plan, implement, and coordinate services to include facilitating recovery prevention groups, completing recovery capital assessments and plans, planning and facilitating sober activities, connecting clients with community sober supports, developing an alumni group, and completing post-graduation follow up with at least 100 drug court clients over the year. The Peer Recovery Specialists will provide 1200 individual peer services, 960 peer group services, and 1,023 peer outreach services.

For fiscal year 23/24, SMA will provide peer recovery services to at least 100 Drug Court clients in the SMA offices located in Debary and Daytona Beach.

The established goals will be accomplished through development and monitoring of recovery capital plans as well as utilizing a system of incentives and sanctions that are practiced and accepted as a means of creating and sustaining behavioral change within Drug Courts. SMA's Peer Recovery Specialists are individuals who have lived experience with substance use, past legal difficulties related to substance use, and subsequent recovery. The position requires that the Peer Recovery Specialist becomes a Certified Peer Specialist within one year if not already certified. Additionally, the position requires a minimum of a high school diploma or GED. A preference would be to hire a former Drug Court participant who has been successful after discharge from a Drug Court program. Training requirements include: 40 hours of certification training to become certified as a peer recovery specialist. The training domains include advocacy, mentoring, recovery support, and professional responsibility. In addition, Peer

Recovery Specialists will be trained in Motivational Interviewing, an evidence-based tool designed to improve motivation for change, elicit change talk, and empower individuals to resolve internal ambivalence about change.

Services Peer Recovery Specialists provide can include, but are not limited to, the following:

- Conducting Recovery Capital Assessments that assesses the person's internal and external strengths, supports, and resources and pinpoints areas that need attention, cultivation, or bolstering
- Help participants develop a Recovery Plan outlying the participants' recovery goals
- Help participants develop Action Plans to achieve their goals
- Connect participants to recovery-supportive resources
- Serve as a liaison to formal and informal community supports, resources, and recovery supporting activities
- Establish sober social activities for Drug Court participants to engage in as a group
- Transport individuals to events and services that are recovery oriented
- Organize and lead alumni group activities
- Provide ongoing support to graduates with monthly check-in phone calls

Peer Recovery Specialists are expected to engage participants with strength-based approaches, focus on establishing trust, building relationships, reinforcing existing capabilities, and creating and locating new capabilities. Peer Recovery Specialists are uniquely qualified to help participants connect with others in recovery, develop an understanding of the recovery process, and help participants become willing to consider the work required to sustain their recovery. These support services will assist clients in meeting Drug Court requirements of abstinence from substances and increased prosocial behavior, which will lead to increased graduation rates and decreased criminal recidivism.

Peer Recovery Specialists will be heavily used in the beginning phases of the Drug Court program where client motivation, client engagement, and buy-in to the treatment process is critical in a Drug Court participant's initial success. As participants work toward successful discharge from the program and in latter stages of Drug Court, Peer Recovery Specialists will help establish a recovery-oriented system of care that supports the participant beyond discharge from the program.

SMA Healthcare has demonstrated the ability to provide high quality care to this at-risk population for more than 20 years. SMA currently partners with many criminal justice and addictions treatment organizations in Volusia including: Volusia County Court Administration, Circuit and County Court Judges, the State Attorney's Office, the Public Defender's Office, FDOC Probation, Volusia Sheriff's Office, The Neighborhood Center, Palmetto House, Foundations to Freedom, First Avenue to Freedom, Volusia Recovery Alliance, and Avenues 12.

Of the 100 proposed clients that will be served through this funding, it is anticipated that 60 will successfully complete the program during this fiscal year. As the program currently averages about 16 months to complete, it is anticipated that additional clients will successfully complete the program but not within this fiscal year. Over time it is anticipated that 80% of clients will successfully complete the program.

Peer recovery services are provided by Peer Recovery Specialists trained in and utilizing Recovery Capital Tools, TruThought, and Motivational Interviewing, all evidence-based programs

on a scheduled basis. The primary "training" that a Peer Recovery Specialist has comes through the lived experience with personal substance use and living a life in recovery. The position requires that the Peer Recovery Specialist becomes a Certified Peer Specialist within one year if not already certified. Additionally, the position requires a minimum of a high school diploma or GED. A preference would be to hire a former Drug Court participant who has been successful after discharge from a Drug Court program. All Peer Recovery Specialists must attend regular supervision with a licensed counselor. Training requirements include: 40 hours of certification training to become certified as a Peer Recovery Specialist. The training domains include advocacy, mentoring, recovery support, and professional responsibility. The Peer Recovery Specialists assist in overcoming barriers to access needed services, can provide connections for positive sober support, encourage and motivate participants struggling with sobriety, and offer hope and guidance along the journey of recovery.

One hundred percent (100%) of the JAG funds will be used to provide peer recovery services to include Conducting Recovery Capital Assessments, help participants develop a Recovery Plan outlying the participants' recovery goals, help participants develop Action Plans to achieve their goals, connect participants to recovery-supportive resources, serve as a liaison to formal and informal community supports, resources, and recovery supporting activities, establish sober social activities for Drug Court participants to engage in as a group, transport individuals to events and services that are recovery oriented, organize and lead alumni group activities, and follow up with program graduates to support ongoing recovery. The Peer Recovery Specialists will serve at least 100 individuals over the year. Linkages and referrals to various other services available within the community will be provided. Services will be provided five days per week in Debary and Daytona Beach.

The Drug Court program design includes four phases. The average amount of time to successfully complete is currently about 16 months, depending upon the client's individual rate of progress. Intensity of service is highest in the earlier phases and lessens as clients successfully complete lower phases. Services include: individual and group therapy sessions; clinical assessments; court appearances; random urinalysis; sober support group attendance (like Alcoholics Anonymous, Smart Recovery, etc.); peer recovery services, and probation office visits. Later phases require clients to begin paying restitution, fines, fees, and other costs associated with social responsibilities. In later phases participants are to be employed or in school full time, have a certain amount of "clean time," and demonstrate responsible, independent behaviors. Graduates typically have accumulated more than 320 consecutive clean days, met individually with their counselor 20 times, participated in 75 group therapy sessions, attended nearly 160 sober support group meetings, and have appeared before the drug court judge 20 times. Peer Recovery Specialists will be integrated into all phases of the Drug Court program but will primarily focus on working with clients in phases 1 and 4. Peer Recovery Specialists will also focus on working with clients post-graduation.

Peer Recovery Services help people in recovery build recovery capital—the internal and external resources necessary to begin and maintain recovery (Best & Laudet, 2010; Cloud & Granfield, 2008). JAG funds will help clients become citizens who are employable and productive, stop the cycle of addiction in the family, and improve the community by developing responsible, drug free adults. This project will reduce costs to the county as it is anticipated that the addition of Peer Recovery Specialists will reduce recidivism among Drug Court clients. Volusia County Adult Drug Court has a record of 59% of clients not obtaining any new felony charges within 2 years of completing the program. In addition, clients in the Volusia County Adult Drug Court Program are

becoming productive citizens even before completing the program. Goals for participants include:

- Increase retention of Drug Court participants by 10% above historic baseline, demonstrated by the percentage of participants who remain in treatment after three months from admission
- 85% of Drug Court participants will be linked to at least two social support systems
- Increase in successful Drug Court graduation rates from 72% to 80% during the grant period.
- Increase the percentage of successful graduates that are not arrested within 2 years post graduation by 10% over historic baseline.

SMA is currently subcontracted with Volusia County to provide Drug Court treatment services, but peer recovery services are new services to support this program. If the funding is awarded, there could be a small gap in hiring positions before peer recovery services begin. SMA will begin providing peer recovery services according to this timeline:

August 2024

Post Peer Recovery Specialist positions to hire Interview potential candidates Identify qualified candidates and recommend to hire

September 2024

Employ Peer Recovery Specialists and provide initial training

October 2024

Peer Recovery Specialist positions begin Begin offering peer recovery services

November 2024-September 2025

Continue peer recovery services

January 2025

Complete JAG Quarterly report

April 2025

Complete JAG Quarterly report

July 2025

Complete JAG Quarterly report

September 2025

Complete final program sessions

October 2025

Complete final JAG report

Collaboration:

Drug Courts cannot exist without a strong collaborative effort. Volusia Adult Drug Court has been and continues to be supported by a team which consists of the State Attorney's Office, the Circuit Court, Court Administration, Public Defender's office, Law Enforcement, and FDOC Probation. After being referred by his/her attorney, a potential client is screened by the court coordinator and a treatment counselor to determine if they meet eligibility requirements. The offender then attends a Drug Court hearing and indicates to the Judge his/her intention to enter the drug court program. Immediately thereafter, the client is seen by a counselor for a bio-psychosocial assessment and begins therapeutic services. The client is then monitored throughout Drug Court by court supervision officers and probation. This entire team meets weekly to review progress for all Drug Court participants. This process works because all the associated agencies have provided staff to be part of the Drug Court team.

In addition, outpatient treatment counselors and the new Peer Recovery Specialists will work closely with existing services within the community. If a Drug Court client needs a higher level of care, they are referred to one of many local residential substance abuse treatment facilities such as Deland Men's Residential Treatment, Phoenix House, or WARM. The team also works with local recovery residences and shelters such as The Neighborhood Center, Foundations to Freedom, First Avenue to Freedom, Family Renew Community, Palmetto House, and Avenues 12 to ensure that clients are living in sober environments to maximize their potential to remain in recovery. The sober environments provide regular feedback to the Drug Court team regarding the clients living in their homes/facilities. Some clients are referred to other treatment programs, including The House Next Door, for specific family sessions or grief work. Furthermore, Drug Court clients are required to perform community service hours throughout their time in the program, and these hours are done at local non-profit agencies within the community such as White Chapel Thrift Store and Secret Attic Thrift Store, places that have expressed willingness to have the Drug Court clients on their premises and will report the hours back to the Drug Court team for accountability purposes.

No other local, state, or federal funds will be leveraged for this program at this time.

Performance Measures and Goals:

- 1. How many persons will your project serve? At least 100 persons
- 2. How many persons did you serve in the past? This is a new program and no peer recovery services were provided to the Drug Court program in the past
- What services will you provide? SMA will provide peer recovery services to include: 1200 Individual Peer Services, 960 Group Peer Services, 1023 Peer Outreach Services
- 4. Where will the services be provided? Debary (356 Englenook Dr., Debary) and Daytona Beach (702 S. Ridgewood Ave, Daytona Beach) SMA offices
- 5. How will you measure success? Success is measured by participants being placed on A-Team at each court hearing. This is a special designation recognizing participants for meeting all requirements of the program such as attending all required treatment, remaining drug free, finding and keeping employment, paying restitution, and not having any additional legal charges. Success is also defined by successful completion of the program and a reduction in the criminal recidivism

rate.

- 6. Please define "success." For JAG funded Drug Court participants, success is defined by graduating the program which includes being active members in the community, productive family members, employable, drug free, and having no further involvement in the legal system.
- 7. How will the success of your program be monitored? Success will be monitored by:
 - Increase retention of Drug Court participants by 10%, demonstrated by the number of participants who remain in treatment after three months from admission
 - 85% of participants will be linked to at least two social support systems
 - Increase successful graduation rates from 72% to 80%
 - Increase percentage of successful graduates that are not arrested within 2 years post graduation by 10%
- 8. How will you measure progress? Progress will be monitored individually through the use of individual client treatment plans with measurable objectives. These plans are reviewed every 90 days and updated with client progress.
- 9. How will you measure outcomes? These goals will be measured through the use of Criminal Case Management System (CCMS) and SMA's electronic medical records, which allows for the creation of reports that provide outcome data as requested.
- 10. If you previously received JAG funding, please include a brief summary of your past year's accomplishments. Although SMA has previously received JAG funding, this is a new project that would be utilizing JAG funding.

Purpose Areas:

The Volusia County Drug Court project falls into the Federal Purpose Area of Drug Treatment and Enforcement Programs. JAG funds will pay for peer recovery services. The unit costs of these services will include the employment of 2.0 FTE Peer Recovery Specialists. In fiscal year 23/24, the Peer Recovery Specialists will provide peer recovery services to at least 100 drug court clients over the course of the year. The Peer Recovery Specialists will provide at least 1200 individual peer services, 960 group peer services, and 1023 peer outreach services. The Peer Recovery Specialists will be trained in and utilize Living in Balance, TruThought, and Motivational Interviewing, in addition to becoming Certified Peer Recovery Specialists.

Of the 100 proposed clients that will be served through this funding, it is anticipated that 60 will successfully complete the program during this fiscal year. As the program currently averages about 16 months to complete, it is anticipated that additional clients will successfully complete the program but not within this fiscal year. Over time it is anticipated that 80% of clients will successfully complete the program. Outcomes for this project include:

- Increase retention of Drug Court participants by 10% above historic baseline, demonstrated by the percentage of participants who remain in treatment after three months from admission
- 85% of Drug Court participants will be linked to at least two social support systems
- Increase in successful Drug Court graduation rates from 72% to 80% during the grant period.
- Increase the percentage of successful graduates that are not arrested within 2 years post-graduation by 10% over historic baseline.

These goals will be accomplished through providing intensive peer recovery services, strong clinical interventions in individual and group format, and the use of incentives and sanctions that are practiced and accepted as a means of creating and sustaining behavioral change within drug courts. For example, a client meeting all requirements may earn special privileges for an overnight pass outside of the county while a client that is missing treatment appointments may have to complete additional treatment assignments. All clients are aware when they enter drug court of the legal benefits for successfully completing, often including legal charges being dropped. These goals will be measured through the use of Criminal Case Management System (CCMS) and SMA's electronic medical records, which allows for the creation of reports that provide outcome data as requested. Court is held weekly with all team members present, including the Drug Court Judge. Client progress is reviewed and if there is concern that a client is not making adequate progress, the team works together to update the plan and find appropriate incentives and sanctions to motivate the client to improve.

Volusia County JAG Drug Court Budget

October 1, 2024 - September 30, 2025

Salaries:

Position Title	Employee	FTEs	JAG
Peer Recovery Specialist	TBD	1.00	31,200
Peer Recovery Specialist	TBD	1.00	31,200
Senior Director - Direct Services	Monique Evelyn	0.05	
Total Salaries		2.05	66,778
	Explanation of Costs		
Health/Life	Health @ \$677 FTE/month for 1 FTE, Life Estimated @ \$3/month for 1 FTE		16,654
FICA	7.65% of Gross Salary		5,109
Retirement	Maximum of 6% Match for Participating Employees		2,003
Workers' Compensation	0.092% of Gross Pay		614
Unemployment			118
Total Benefits			24,498
Subtotal Salaries and Benefits			91,276
	Other Expenses:		
	Explanation of Costs		
Rental/Use of Space	Utilities, janitorial, waste, pest control, and buildings/grounds		
1	maintenance, and property insurance for 2 FTE located at two sites		2,955
Travel/Mileage @.535/mile	Local Travel and Conferences		1,235
Lab Expense			-
Communications			748
Equipment			411
Equipment Lease/Maintenance			96
Employee Relations			82
Office Supplies	Cost of office supplies and postage		34
Printing/Publications	Printing expense - business cards		-
Licenses/Software Support	Monthly software support expense		1,225
Insurance	Allocated amount of General & Professional Liability Insurance - currently @ \$106/FTE/Month		2,605
Interest & Taxes	Currently & \$100/1112/1910Hull		44
Subtotal Other			9,435
Total Personnel and Operating Expenses			100,711
Administrative Allocation	Allocated amount for administrative overhead @ 10% of direct expens	ses	10,071
Total Program Cost	2 22/0 of oncor on position		110,782
			,· - -

SMA Healthcare FY2025 JAG Budget Narrative

1 Total JAGC Project Cost \$ 110,782

2 Type of Service: Individual Peer Mentoring Service Number of Units: 1,200 Unit Cost \$ 40.00 Total Cost/Service: \$ 48,000

Definition of the unit of service: Individual process of giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, or telephone for the purpose of behavioral change. Activities will include completeing Recovery Capital tools, action planning, mentoring, and connecting with sober supports. 1 Unit = 1 Hour (Hours can be divided into partial units).

Type of Service:Outreach Peer Service

Number of Units:	1,023
Unit Cost	\$ 52.00
Total Cost/Service:	\$ 53,182

Definition of the unit of service: Providing non-client based services to support Drug Court graduates post graduation. Services will include planning for and giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, and telephone for the purposes of maintence of recovery goals. Activities will include development of a Drug Court alumni group and all post graduation follow up services. 1 Unit = 1 Hour (Hours can be divided into partial units)

Type of Service: Group Peer Mentoring Service

Number of Units:	960
Unit Cost	\$ 10.00
Total Cost/Service:	\$ 9,600

Definition of the unit of service: Group sessions with three or more drug court clients for the purpose of behavioral change and relapse prevention. Activities include the facilitating of Drug Court Peer groups to include both curriculum based groups and sober support activities. Activities can be via face to face or telehealth. 1 Unit = 1 Hour (Hours can be divided into partial units)

SMA Healthcare FY2025 JAG Budget Narrative

3 Basis for Unit Cost

Expenses are broken out by each service below. Salaries represent the cost of 2.05 FTEs including 2 Peer Recovery Specialist. Fringe benefits represent 37% of total personnel expense and include FICA, Health/Life, Unemployment and Workers Compensation. Travel is reimbursed @ .535/mile. Non-program specific operating expenses such as occupancy, insurance, and equipment lease are allocated agency-wide by program based on location and/or FTE distribution. Administration is calulated @ 10% direct cost.

Assessment		Amount	<i>\$</i>	48,000
Salaries	\$	28,934	,	-,
Fringe Benefits		10,615		
Occupancy	\$	1,280		
Travel	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	535		
Lab Expense	\$	-		
Office Supplies	\$	15		
Communications	\$	324		
Printing	\$	-		
Licenses/Software Support	\$	531		
Insurance	\$	1,129		
Equipment Lease	\$	42		
Equipment	\$	178		
Employee Relations	\$	36		
Interest & Taxes	\$	19		
Administration	\$	4,364		
	4	.,		
Individual Counseling Session			\$	<i>53,182</i>
Salaries	\$	32,057		
Fringe Benefits	\$	11,761		
Occupancy	\$	1,419		
Travel	\$	593		
Lab Expense	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	-		
Office Supplies	\$	16		
Communications	\$	359		
Printing	\$	=		
Licenses/Software Support	\$	588		
Insurance	\$	1,251		
Equipment Lease	\$	46		
Equipment	\$	197		
Employee Relations	\$	39		
Interest & Taxes	\$	21		
Administration	\$	4,835		
Group Counseling Session			¢	9,600
Salaries	¢	5,787	<i>\$</i>	9,000
Fringe Benefits	\$ \$	2,123		
		2,123		
Occupancy Travel	ф ф	107		
Lab Expense	ф	107		
Office Supplies	ф ф	3		
Communications	ф ¢	65		
Printing	ф ф	-		
Licenses/Software Support	ф ф	106		
Insurance	ф ф	226		
Equipment Lease	\$ \$ \$ \$ \$ \$ \$ \$ \$	8		
Equipment Lease Equipment	ф ф	36		
Employee Relations	₹ \$	7		
Interest & Taxes	\$ \$	4		
Administration	\$ \$	873		
	ን 15	0/3	4	446 =00
Total			<i>\$</i>	110,782

SMA Healthcare Volusia County Adult Drug Court Edward Byrne Memorial Justice Assistance Grant JAG Application FY 2024/2025 Units of Service Breakdown

Quantity	Description of Services	Co	ost per	Budget
		U	nit of	
		S	ervice	
1,200	Individual Peer Mentor Services	\$	40.00	\$ 48,000
960	Group Peer Mentor Services	\$	10.00	\$ 9,600
1,023	Outreach Peer Service	\$	52.00	\$ 53,182
	Total for Services			\$ 110,782

Funds will be used for two Peer Recovery Specialist. They will split coverage of all of Volusia County.

Individual Peer Mentor Services: Individual process of giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, or telephone for the purpose of behavioral change. Activities will include completeing Recovery Capital tools, action planning, mentoring, and connecting with sober supports. 1 Unit = 1 Hour (Hours can be divided into partial units).

Group Peer Mentor Services: Group sessions with three or more drug court clients for the purpose of behavioral change and relapse prevention. Activities include the facilitating of Drug

Outreach Peer Services: Providing non-client based services to support Drug Court graduates post graduation. Services will include planning for and giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, and telephone for the purposes of maintence of recovery goals. Activities will include development of a Drug Court alumni group and all post graduation follow up services. 1 Unit = 1 Hour (Hours can be divided into partial units)

Amended Budget

SMA Healthcare Volusia County JAG Drug Court Budget October 1, 2024 - September 30, 2025

Salaries:				
Position Title	Employee	FTEs	JAG	
Peer Recovery Specialist	TBD	1.00	31,200	
Peer Recovery Specialist	TBD	1.00	31,200	
Senior Director - Direct Services	Monique Evelyn	0.05	4,378	
Total Salaries 2.05			66,778	

	Explanation of Costs	
Health/Life	Health @ \$677 FTE/month for 1 FTE, Life Estimated @ \$3/month for 1 FTE	16,654
FICA	7.65% of Gross Salary	5,109
Retirement	Maximum of 6% Match for Participating Employees	2,003
Workers' Compensation	0.092% of Gross Pay	614
Unemployment		118
Total Benefits		24,498
Subtotal Salaries and Benefits		91,276

Other Expenses:				
	Explanation of Costs			
Rental/Use of Space	Utilities, janitorial, waste, pest control, and buildings/grounds maintenance, and property insurance for 2 FTE located at two sites	2,955		
Travel/Mileage @.535/mile	Local Travel and Conferences	1,235		
Lab Expense		-		
Communications		748		
Equipment		411		
Equipment Lease/Maintenance		96		
Employee Relations		82		
Office Supplies	Cost of office supplies and postage	34		
Printing/Publications	Printing expense - business cards	-		
Licenses/Software Support	Monthly software support expense	1,225		
Insurance	Allocated amount of General & Professional Liability Insurance - currently @ \$106/FTE/Month	2,605		
Interest & Taxes		44		
Subtotal Other		9,435		
Total Personnel and Operating Expens	ses	100,711		
Administrative Allocation	Allocated amount for administrative overhead @ 10% of direct expenses	10,071		
Total Program Cost		110,782		

FY2025 JAG Budget Narrative

1 Total JAGC Project Cost

\$ 110,782

2 Type of Service: Individual Peer Mentoring Service

Number of Units:	1,202
Unit Cost	\$ 40.00
Total Cost/Service:	\$ 48,080

Definition of the unit of service: Indiviudal process of giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, or telephone for the purpose of behavioral change. Activities will include completeing Recovery Capital tools, action planning, mentoring, and connecting with sober supports. 1 Unit = 1 Hour (Hours can be divided into partial units).

Type of Service:Outreach Peer Service

Number of Units:	1,021
Unit Cost	\$ 52.00
Total Cost/Service:	\$ 53,092

Definition of the unit of service: Providing non-client based services to support Drug Court graduates post graduation. Services will include planning for and giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, and telephone for the purposes of maintence of recovery goals. Activities will include development of a Drug Court alumni group and all post graduation follow up services. 1 Unit = 1 Hour (Hours can be divided into partial units)

Type of Service: Group Peer Mentoring Service

Number of Units:	_	961
Unit Cost	\$	10.00
Total Cost/Service:	\$	9,610

Definition of the unit of service: Group sessions with three or more drug court clients for the purpose of behavioral change and relapse prevention. Activities include the facilitating of Drug Court Peer groups to include both curriculum based groups and sober support activities. Activities can be via face to face or telehealth. 1 Unit = 1 Hour (Hours can be divided into partial units)

3 Basis for Unit Cost

Expenses are broken out by each service below. Salaries represent the cost of 2.05 FTEs including 2 Peer Recovery Specialist. Fringe benefits represent 37% of total personnel expense and include FICA, Health/Life, Unemployment and Workers Compensation. Travel is reimbursed @ .535/mile. Non-program specific operating expenses such as occupancy, insurance, and equipment lease are allocated agency-wide by program based on location and/or FTE distribution. Administration is calulated @ 10% direct cost.

Assessment	Amount		48,080
Salaries	\$ 28,982		-
Fringe Benefits	\$ 10,632		
Occupancy	\$ 1,282		
Travel	\$ 536		
Lab Expense	\$ -		
Office Supplies	\$ 15		
Communications	\$ 325		
Printing	\$ -		
Licenses/Software Support	\$ 532		

FY2025 JAG Budget Narrative

Insurance	\$	1,130		
Equipment Lease	\$ \$ \$ \$ \$ \$ \$	42		
Equipment	\$	178		
Employee Relations	\$	36		
Interest & Taxes	\$	19		
Administration	\$	4,371		
Individual Counseling Session			<i>\$</i>	53,092
Salaries	\$	32,003		
Fringe Benefits	* * * * * * * * * * * * * * *	11,741		
Occupancy	\$	1,416		
Travel	\$	592		
Lab Expense	\$	-		
Office Supplies	\$	16		
Communications	\$	358		
Printing	\$	-		
Licenses/Software Support	\$	587		
Insurance	\$	1,249		
Equipment Lease	\$	46		
Equipment	\$	197		
Employee Relations	\$	39		
Interest & Taxes	\$	21		
Administration	\$	4,827		
Group Counseling Session			<i>\$</i>	9,610
Salaries	\$	5,793		
Fringe Benefits	\$	2,125		
Occupancy	\$	256		
Travel	\$	107		
Lab Expense	\$ \$ \$ \$ \$ \$ \$	-		
Office Supplies	\$	3		
Communications	\$	65		
Printing	\$	-		
Licenses/Software Support	\$	106		
Insurance	\$	226		
Equipment Lease	\$	8		
Equipment	\$ \$ \$ \$ \$ \$ \$	36		
Employee Relations	\$	7		
Interest & Taxes	\$	4		
Administration	\$	874		
Total			<i>\$</i>	110,782

Volusia County Adult Drug Court Edward Byrne Memorial Justice Assistance Grant JAG Application FY 2024/2025 Units of Service Breakdown

Quantity	Description of Services Cost per Unit of Service		Budget	
1,202	Individual Peer Mentor Services	\$	40.00	\$ 48,080
961	Group Peer Mentor Services	\$	10.00	\$ 9,610
1,021	Outreach Peer Service	\$	52.00	\$ 53,092
	Total for Services			\$ 110,782

Funds will be used for two Peer Recovery Specialist. They will split coverage of all of Volusia County.

Individual Peer Mentor Services: Individual process of giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, or telephone for the purpose of behavioral change. Activities will include completeing Recovery Capital tools, action planning, mentoring, and connecting with sober supports. 1 Unit = 1 Hour (Hours can be divided into partial units).

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Outreach Peer Services: Providing non-client based services to support Drug Court graduates post graduation. Services will include planning for and giving and receiving non-clinical assistance to support long term recovery from substance use disorders via face to face, telehealth, and telephone for the purposes of maintence of recovery goals. Activities will include development of a Drug Court alumni group and all post graduation follow up services. 1 Unit = 1 Hour (Hours can be divided into partial units)

Agency Administrative Capacity: (The following items are required by FDLE as part of their monitoring.) Please answer the following questions:

Regul	atory Information (Does not apply to municipalities)
1.	FL Corporate Registration number
2.	Corporate non-profit registration with the FL Department of Agriculture and
	Consumer Affairs Contribution number <u>CH 1653</u> .
3.	Include a copy of your IRS 990 Form with your application.
4.	Include the most recent State of FL License(s) for your agency facility.
5.	Include copies of the State of FI licenses for treatment staff.
Agen	cy Organization (please answer "yes" or "no" in the space provided)
6.	Does your agency currently have a policies and procedures manual in place with clearly defined staff operational guidelines? Yes
7.	Does your agency have written travel policies?Yes
	Does your agency have written purchasing procedures?Yes
	Does your agency have a pay plan or written policy leave? _Yes
10	Is your agency required to prepare an EEOP Short form?Yes
	Do you have policies and procedures for filing discrimination complaints?
	Yes .
12	Has your agency had a finding of discrimination issued by a state/federal
	agency?No
Finan	cial Capability (please answer "yes" or "no" in the space provided)
13	. Does your agency have written financial policies and procedures? _Yes
14	Does your agency have an independent audit on an annual basis? _Yes
15	To receive JAG funding you must comply with requirements that are
	incorporated by reference in the Standard Conditions (such as OMB circulars,
	Code of Federal Regulations, Florida Statutes and Florida Administrative Code).
	Does your agency presently comply with those requirements? Yes
16	All JAG recipients must comply with the financial and administrative
	requirements set forth in the current edition of the U.S. Department of Justice,
	Financial Guide. Specifically, OMB Circulars A-21, A-87, A-110 or A-102. Is your
	established accounting system set up according to those principles of accounting
	to be able to record and report on JAG funds? _Yes
17	Is your accounting system and account structure able to separately track JAG
	funds? _Yes
Monit	oring
1.	Please provide a copy of your most recent Monitoring Report from the State of

or present audit findings and actions taken to address these findings.

Florida and/or an independent monitoring licensing agency, along with any past

Volusia County Staff Member Name: William Mollentze

Name of Agency: <u>SMA Healthcare</u>, <u>Inc.</u>

Project Title: Adult Drug Court Peer Recovery Specialists

Total Possible Score: 45 Points

Application Score: 43

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

Definitions of Rating Categories-

<u>Score = 5</u>:

Exceptional - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

<u>Score = 3:</u>

Good - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

Score = 1:

Poor - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

<u>Comments:</u> Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

Agency Administrative Capacity

Regulatory Information: Was the following information included with the application:

IRS 990 Form

Facility and staff licenses

Corporate registration numbers

Maximum points available: 5

Points awarded: 5

Comments:

Regulatory Information: The monitoring report was submitted and acceptable

Maximum points available: 5

Points awarded: 3

Comments: <u>SMA's Lutheran Services of Florida (LSF) monitoring report from May 26, 2023, that included Monitoring Scope, Technical assistance, and a summary of items requiring improvement for compliance. Some items did cause the agency to need a corrective action plan or technical assistance.</u>

Agency Organization: Does the agency have the following policies and procedures in place:

Agency policies and procedures manual Travel policies
Purchasing procedures
Pay plan or written policy leave

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE</u> does not require applying agencies to submit the documents listed above as a part of the application. <u>FDLE</u> only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.

Civil Rights compliance:

EEOP Short form

Policies and procedures for filing discrimination complaints

Does the agency have any findings of discrimination filed by a state/federal agency

Maximum points available: 5

Points awarded: 5

Comments: <u>EEOP</u> short form is submitted and reviewed by county staff but <u>FDLE</u> does not require applying agencies to submit the documents listed above as a <u>part of the application</u>. <u>FDLE</u> only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.

Financial Management: The agency has written financial policies and procedures Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE does not require applying agencies to submit their financial policies and procedures as a part of the application. FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.</u>

Financial Management: The agency has an independent annual audit.

Maximum points available: 5

Points awarded: <u>5</u>

Comments: FDLE does not require applying agencies to an annual audit as a part of the application. FDLE only requires written verification from the agencies that an independent annual audit has been completed, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.

Financial Management: The agency has the capacity to comply with all JAG financial and administrative requirements set forth in the Standard Conditions and Financial Guide

Maximum points available: 10

Points awarded: 10

Comments: The agency's 990 tax form is reviewed to ensure the agency has sufficient funds to cover costs as the program is carried out through reimbursements. Written verification is accepted by FDLE to show capacity to comply. If awarded, financial documents will be reviewed at an onsite monitoring.

Financial Management: The agency's account system is set up according to the accepted principles of accounting and is able to track JAG funds separately.

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE</u> only requires written verification from the agencies that they have an account system set up according to accepted principles of accounting, so the county does not require additional documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify accounting system during an onsite monitoring.

Total Points: 43

Additional Comments:

JAG FY 23/24 applications were due on October 9, 2023 by noon. SMA Healthcare, Inc. submitted an application on October 6, 2023. The agency has all supporting documentation at the time of application submitted. SMA has received JAGC funding from the County of Volusia in previous years.

The supplemental documents included with the agency's application were Form 990, monitoring report, EEOP, and additional required forms. Staff have reviewed the supplemental documents to ensure that they meet program requirements.

Fiscal Year 2023/24 JAGC Application

Agency Name: The House Next Door, Inc.
Agency Mailing Address: 804 N. Woodland Blvd. DeLand, FL 32720
Project Title: <u>Success by Design</u> If this application is a continuation of a previous year title, the project title should not change.
Contact Person: Gail Hallmon
Contact Person Email: _ghallmon@thehnd.com
Contact Person Phone Number: 386.734.7571 Fax Number: 386.734.0252
Total JAGC Amount Requested: \$ 34,105
Unduplicated Number of Persons Served with JAGC: 22

Abstract

SUCCESS BY DESIGN is a school-based program that includes a parent component. The goal of the service is to increase school success, thereby reducing the likelihood of criminal involvement. Appropriate referrals will be based on excessive or serious discipline referrals. Parent participation will be a mandatory requirement for youth enrollment. This is a collaborative program involving DeLand Middle School, Campbell Middle School, the family, and The House Next Door that targets students involved in the criminal justice system and are at high risk of school dropout, illicit drug use and criminal activity.

SUCCESS BY DESIGN will utilize the Positive Action curriculum, a Model Program on the National Registry of Evidenced Based Programs and Practices. Positive Action is an integrated and comprehensive curriculum-based program that is designed to improve academic achievement; school attendance; and problem behaviors such as substance use, violence, suspensions, disruptive behaviors, dropping out, and sexual behavior. It is also designed to improve parent-child bonding, family cohesion, and family conflict and has been proven to increase school success in high risk youth. Strategies include group sessions to increase positive social skills, individual sessions to mentor and assist youth in problem solving, and parent sessions to assist parents in developing positive family management and parenting skills. Anticipated outcomes include improved academic achievement; school attendance; and reduced problem behaviors such as substance use, violence, suspensions, and disruptive behaviors.

Problem Identification and Need for Service:

In narrative format please describe the identified problem to be addressed with JAG funds. Be sure to include the following items:

1. Problem Description.

Florida Department of Juvenile Justice reports a decrease in Juvenile crime across our circuit in the 2020-2021 year. As a community what we are doing is working, Volusia County has shown a four-year decline in juvenile intakes-arrest as follows:

2016-17	2017-18	2018-19	2019-20	2020-2021
1,693	1,669	1,509	1,298	1,064

While encouraging, too many of our youth are still engaging in criminal behaviors. For the 2021-22 school year 6.6% of our youth were involved in school related arrests.

Over a quarter of Volusia's Middle Schoolers (27.8%) have used alcohol and almost a fifth (19.8) have used an illicit drug according to the 2020 Florida Youth Substance Abuse Survey. Both are slightly higher than the State percentages of 24.4 and 19.7 respectively. When asked on the survey 6% of Middle Schoolers reported carrying a handgun, 12.7% getting suspended and 10.7% of attacking someone with intent to harm. When asked about bullying behavior 47.3% reported being kicked or shoved and 20% reported physically bullying others. In the four risk factor domains assessed (Community, Family, School and Peer/Individual) Volusia County has an Average Prevalence Rate for Middle School Youth at 42% compared to 41% for both the State and the Nation.

2. Problem Significance.

Children breaking the law has wide sweeping consequences. It is a social problem as well as legal problem. The teen years are years to grow, explore and experiment. However, this can sometimes slip over the line and become a pattern of criminal acts. This can range from truancy, destroying property, injuring another person, petty theft, and illegal substance and then escalate to more serious crimes. As well as the financial and emotional impact on the victims there is a large cost in maintaining the DJJ system itself. According to Youth.gov the average cost for detaining a youth in 2019 was \$588 per day.

Not only the victim and the community are harmed, but the teen themselves are often scarred by the experience. Once arrested and processed through Court they often become stigmatized and develop a negative self-image. Typically, already preforming poorly at school they fall even farther behind. Substance use increases. Lastly, it puts youth in contact with harder, tougher youth who are more deeply involved in the system which can potentially lead to deeper involvement in more serious crimes. All this is happening as the youth is developing into an adult. The adolescent brain is more malleable, or "plastic" than that of adults and because of increased plasticity, teenagers are particularly responsive to environmental stimuli, both positive and negative; during this formative developmental stage, those environmental influences can shape the trajectory of individuals' lives. (Elizabeth S. Scott, Natasha Duell & Laurence Steinberg, Brain Development, Social Context and Justice Policy, WASHINGTON UNIVERSITY

JOURNAL OF LAW & POLICY, VOL. 57, P. 13, 2018; COLUMBIA PUBLIC LAW RESEARCH PAPER NO. 14-578 (2018).

Success by Design has worked with middle school youth in DeLand Middle School and Campbell Middle School to improve school success as indicated by improved attendance, behavior and school grades.

Needs Assessment.

Poverty and academic failure/lack of commitment to school are significant risk factors for delinquency. Many models also identify being of a minority a significant risk factor. The Annie E Casey Foundation has tracked the over representation of minorities in the juvenile justice system and has identified a growing discrepancy of minority representation post COVID. This is a national concern that leaders at both the Federal and State levels have long acknowledged.

DeLand Middle School struggles to meet the needs of its students, 67% of which are reported as being low income and 52% are minority students (2021-22). Combined school suspension rates are high at 27.87% and chronic absenteeism is 37%. Black youth represent less than 14% of the student body but comprise 27.9% of the suspensions. DeLand Middle is a C school. (2021-22 School Report Card)

At Campbell Middle 89.7% of students in 2021 were economically disadvantaged and 79.4% of students are identified as from a minority. The obstacles low income students face in learning are reflected in low test scores with the school being significantly below both State & District scores. In the 2020-2021 school year Campbell had a 17% suspension rate. Of the students who were suspended 79.2% who received out of school suspensions were Black, well over the 60.9% they represent in the student body. (2021-22 School Report Card)

Need for Service.

Middle school is a time of transition and vulnerability for youth. The composition of DeLand Middle School is 50.3% White, 29.5%, Hispanic and 14.4% Black, with 67% of the families being identified as low income in the 21-22 school year. Campbell Middle's composition is 63.8% Black, 19% White, 10.4% Hispanic and 5.8% multiracial; 89.7% are low income. The majority of youth are facing barriers resulting from poverty and the family's inability to afford private services. Between the two schools almost 65% of the students are of minority status and live with the challenges that often presents.

Being successful in middle school, learning self-control, problem solving, and coping skills is pivotal to finishing high school, and then successful adulthood. Completing school & mastery of positive social skills have been proven to be strong protective factors. The Positive Action curriculum has proven to be effective in reducing violence, absenteeism, alcohol and other substance use, and suspensions in middle school youth. It has also shown improvement in math and reading achievement, improved

family cohesions and bonding, and improved self-concept and self management in participating youth.

Continuation Grant.

The students engaged in service showed a marked decrease in behavioral incidents; overall students increased in math and writing as evidenced by pre and posttests. No participants were involved with the Juvenile Justice System or illicit drug use (parent/student self-report)

Project Summary/Solution (Scope of Work):

Volusia County will contract with The House Next Door to provide both in-school and in-home services utilizing *Positive Action*, a SAMHSA Model program, to decrease youth drug use, violence and aggressive behaviors as well as improve grades, school attendance and graduation rates.

This project will serve 6th, 7th & 8th grade students, who have been involved in the criminal justice system, and their parents, at DeLand Middle School and Campbell Middle School who are demonstrating at least two of the following:

- > problem behaviors at school
- > low academic motivation, and
- > family problems

Services provided include:

Group Life Skill Sessions total number: 442 (includes 277 funded by JAG) Individual Counseling Sessions total number: 884 (includes 555 funded by JAG) Family Counseling Sessions total number: 143 (funded by JAG)

Referrals to other support services will be made as appropriate if needs outside of the scope of the program are identified.

Number of participants to be served: 20 students and 27 parents with combined funding

Number of proposed participants that will be successful: 17 families

Who will provide the services?

Personnel will include 1 full-time, school based Prevention Specialist/Counselor, half of which will be paid for with these funds. SUCCESS BY DESIGN will be delivered in partnership with DeLand Middle School and the families of the participating youth.

Delivery of Services

SUCCESS BY DESIGN is a school based social skills program that includes a parent component. Youth are referred into the program by school personnel. Appropriate referrals are based on excessive or serious discipline referrals and/or school failure, family problems and involvement with the juvenile justice system. Parent participation is a mandatory requirement for youth enrollment.

Teachers supply weekly reports to staff regarding attendance and behavior. Program staff also has access to the student's Report Cards to evaluate student academic behavioral progress.

Youth will participate in a weekly in-school group meeting and individual sessions to learn new behaviors, reward positive behaviors and problem-solve negative behaviors. A reward system is used and tutoring is provided as needed.

A critical component of **SUCCESS BY DESIGN** is that parents will receive in-home parent educational skill building so they can maintain, or regain, positive influence over their adolescents. Parent contact will be maintained for the duration of the student's participation to provide reports on student's progress and to reinforce parenting skills learned.

Services will be provided in conjunction with the 2023-24 school year with student recruitment/enrollment beginning in August and program completion in May.

Collaboration:

SUCCESS BY DESIGN staff utilize current resources to school services, House Next Door Therapy Services and other social services, as indicated, for participating families. Program staff partner with the youth's parents to create change in youth behaviors. Staff also work with families and receiving agency to meet transportation and scheduling needs as needed.

The Volusia County School Board will provide office and group meeting space, access to youth and school staff weekly will meet weekly with program staff to assess student needs and improvement.

DeLand Middle School and Campbell Middle School staff will partner with the Prevention Specialist in identifying negative behaviors, developing and implementing behavior modification techniques and assessing the effectiveness of the strategies.

Past Collaboration

The House Next Door has had a successful partnership with the school system since 1978, providing Alpha/Beta services in both elementary and middle schools for youth and their families to change behaviors and promote school success. This school year we are providing Alpha services in five schools. In the this program, outcome measures for the last ten years demonstrate that 98.9% of children have shown improved behavior and 99.7% improved reading and math scores.

Success by Design was successfully implemented at DeLand Middle School for the past three years And Campbell Middle for the past year. Ninety-two percent of the participating students showed an improvement in math and reading scores, school behaviors and no juvenile justice involvement.

Linking with existing services within the community

The House Next Door has a well-established record of partnership and collaboration.

We are linked with the community through both planning and referral systems. The program provides an assessment and request that clients sign a release of information. This allows for referrals to other agencies as needs are identified. Agency staff works together on all levels to assure clients move smoothly from one service to another. An example of collaborative planning is the numerous community meetings agencies participate in to include:

- Volusia-Flagler Behavioral Health Consortium
- · Circuit 7 Behavioral Health Care
- One Voice for Volusia
- United Way Funded Partner Meetings
- West Volusia Police Athletic League (Officer seat)
- West Volusia Collaborative
- Florida Behavioral Health Association
- Collaborative meetings for other CFAB RFPs

These are planning and collaboration meetings to assess the system of care, coordinate services, identify gaps, maximize dwindling resources and identify opportunities to partner.

Interaction with Targeted Population

The program will be based in the neighborhood school, will require parents/guardians participate and will provide home visits to lower the barriers to service for families.

Leverage of Funds

The House Next Door will utilize \$24,583 of funding provided by Lutheran Services of Florida to allow for this to be a full-time position.

Performance Measures and Goals:

- 1. How many persons will your project serve? 22 (9 students + 13 parents)
- 2. How many persons did you serve in the past? 28 (11 students + 17 parents)
- 3. What services will you provide? Group Life Skills Sessions; Family Counseling Sessions, Individual Counseling Sessions. Referrals to other support services will be made as appropriate if needs outside of the program are identified.
- 4. Where will the services be provided? DeLand Middle in DeLand and Campbell Middle in Daytona Beach.
- 5. How will you measure success? Report cards (academic achievement and behavioral improvement); Burkes and KTEA assessments (pre and posttest); parent/teacher and guidance counselors feedback.

- 6. Please define "success." Success will be defined by students making a transformational change in the areas of academic improvement, avoidance of the juvenile justice system, demonstrating a good attitude, behavior and parent satisfaction.
- 7. How will the success of your program be monitored? Report cards, parent/teacher feedback, staff meetings with the program director and the prevention specialist. Meetings with school staff and monthly home visits.
- 8. How will you measure progress? The House Next Door utilizes a medical records database (Evolv) in which the prevention specialist inputs information concerning each student such as pre and posttest scores, home visits, group and individual notes. Utilization reports are generated monthly to capture key indicators of progress made.
- 9. How will you measure outcomes? Outcomes will be measured by KTEA assessment posttests, individualized service plan goals, student's attendance, and program completion, academic achievement as evidenced by report cards and avoidance of drugs and the juvenile justice systems.
- 10. If you previously received JAG funding, please include a brief summary of your past year's accomplishments. The majority of students demonstrated improvement in both math and writing scores as evidenced by the Kaufman Test of Educational Achievement (K-TEA). There were no reports of involvement with the juvenile justice system or use of illegal drugs. The Success by Design program was greatly received by parents, school staff as evidenced by the amount of referrals received from school guidance counselors and teachers.

Federal Purpose Area: Prevention and Education Programs

Goals & Outcomes:

Positive Action studies show that youth consistently demonstrate:

- Increase Academic Achievement
- Decrease Problem Behaviors
- Decrease Drug Involvement
- Increase Protective Factors

80% of participants will demonstrate the targeted outcomes of the program.

Previous year's youth improved in school attendance and all had a decrease in discipline referrals reflecting increased personal control, coping and problem solving skills. There were no reports of alcohol or marijuana use.

Outcomes will be determined by school report cards, pre and post KTEA & BURKE scores, no involvement with the criminal system and family self-reporting.

Proposed Plan

Students in need of service and meeting the program criteria will be identified at the beginning of the school year. Students will participate in individual and group sessions weekly, utilizing the Positive Action curriculum. Parents/caregivers will participate in monthly family sessions. Program counselors will maintain close contact with the school's Discipline Dean, Guidance Counselors and classroom teachers to identify challenges and progress for the youth.

Budget Narrative

1. Total JAGC Project Cost: \$34,105

2. Type of Service: Group Life Skills

Number of Units: 277.86

Unit Cost: \$28.00

Total cost/service: \$7,780

Definition of the unit of service: One unit of group life skills is defined as a 35

minute meeting

Basis for the unit cost includes:

Salaries: \$5,097

Fringe benefits: \$1,154 Educ, Supplies: \$315

Office Supplies & Postage: \$273

Staff Training: \$86 Liab. Ins. \$77

Audit fee: \$74

Phone/Internet: \$86 Accounting & QA: \$618 3. Type of Service: Individual Counseling

Number of Units: 554.53

Unit Cost: \$36

Total cost/service: \$13,076

Definition of the unit of service: One unit of group life skills is defined as 35

minutes of one-on-one counseling.

Basis for the unit cost includes:

Salaries: \$13,076 Fringe benefits: \$2,961 Educ. Supplies: \$809

Office Supplies & Postage: \$702

Staff Training: \$221 Liab. Ins. \$196 Audit fee: \$191 Phone/Internet: \$221 Accounting & QA: \$1.586

Type of Service: Family Counseling

Number of Units: 142.39 Unit Cost: \$44.68.00 Total cost/service: \$6.362

Definition of the unit of service: One unit of family counseling is defined as one hour of

counseling with the youth's parent/primary caretaker, to include travel.

Basis for the unit cost includes:

Salaries \$3,990 Fringe \$903

Educ.Supplies \$247 Office Supplies &

Postage \$ 214

Staff Training \$ 67

Liab. Ins \$ 60

Audit Fees \$ 58

Phone/Internet \$ 67

Mileage \$273

Accounting & OA 484

Agency Administrative Capacity: (The following items are required by FDLE as part of their monitoring.) Please answer the following questions:

Regulatory Information (Does not apply to municipalities)

- 1. FL Corporate Registration number 736009
- 2. Corporate non-profit registration with the FL Department of Agriculture and Consumer Affairs Contribution number 85-8012668463C-3
- 3. Include a copy of your IRS 990 Form with your application.
- 4. Include the most recent State of FL License(s) for your agency facility.
- 5. Include copies of the State of FI licenses for treatment staff. N/A

Agency Organization (please answer "yes" or "no" in the space provided)

- 6. Does your agency currently have a policies and procedures manual in place with clearly defined staff operational guidelines? Yes
- 7. Does your agency have written travel policies? Yes
- 8. Does your agency have written purchasing procedures? Yes
- 9. Does your agency have a pay plan or written policy leave? Yes
- 10. Is your agency required to prepare an EEOP Short form? Yes
- 11. Do you have policies and procedures for filing discrimination complaints? Yes
- 12. Has your agency had a finding of discrimination issued by a state/federal agency? No

Financial Capability (please answer "yes" or "no" in the space provided)

- 13. Does your agency have written financial policies and procedures? Yes
- 14. Does your agency have an independent audit on an annual basis? Yes
- 15. To receive JAG funding you must comply with requirements that are incorporated by reference in the Standard Conditions (such as OMB circulars, Code of Federal Regulations, Florida Statutes and Florida Administrative Code). Does your agency presently comply with those requirements? Yes
- 16. All JAG recipients must comply with the financial and administrative requirements set forth in the current edition of the U.S. Department of Justice, Financial Guide. Specifically, OMB Circulars A-21, A-87, A-110 or A-102. Is your established accounting system set up according to those principles of accounting to be able to record and report on JAG funds? Yes
- 17. Is your accounting system and account structure able to separately track JAG funds? Yes_

Monitoring

1. Please provide a copy of your most recent Monitoring Report from the State of Florida and/or an independent monitoring licensing agency, along with any past or present audit findings and actions taken to address these findings.

AdVolusia County Staff Member Name: William Mollentze

Name of Agency: The House Next Door, Inc.

Project Title: Success by Design

Total Possible Score: 45 Points

Application Score: 41

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

Definitions of Rating Categories-

<u>Score = 5</u>:

Exceptional - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

Score = 3:

Good - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

Score = 1:

Poor - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

<u>Comments:</u> Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

Agency Administrative Capacity

Regulatory Information: Was the following information included with the application:

IRS 990 Form

Facility and staff licenses

Corporate registration numbers

Maximum points available: 5

Points awarded: 1

Comments: The IRS 990 form was not submitted with the agency's application. Staff has received a IRS 990 form from 2021-2022 form from the agency since the deadline as they are currently going through an annual audit and can not provide a current 990 form. Staff has also requested the additional required documents from the agency.

Regulatory Information: The monitoring report was submitted and acceptable

Maximum points available: 5

Points awarded: 3

Comments: The House Next Door provided Substance Abuse Licensure Site Visit Report from the Florida Department of Chidlren and Families the inspection dates were 9/15/2023-9/18/2023. The report included compliance issues followed by corrective actions that needed to be completed.

Agency Organization: Does the agency have the following policies and procedures in place:

Agency policies and procedures manual Travel policies
Purchasing procedures
Pay plan or written policy leave

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE does not require applying agencies to submit the documents listed above as a part of the application. FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.</u>

Civil Rights compliance:

EEOP Short form

Policies and procedures for filing discrimination complaints

Does the agency have any findings of discrimination filed by a state/federal agency

Maximum points available: 5

Points awarded: 5

Comments: <u>EEOP</u> short form is submitted and reviewed by county staff but <u>FDLE</u> does not require applying agencies to submit the documents listed above as a <u>part of the application</u>. <u>FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be <u>submitted with the application</u>. <u>If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring</u>.</u>

Financial Management: The agency has written financial policies and procedures Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE does not require applying agencies to submit their financial policies and procedures as a part of the application. FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.</u>

Financial Management: The agency has an independent annual audit.

Maximum points available: 5

Points awarded: 5

Comments: FFDLE does not require applying agencies to an annual audit as a part of the application. FDLE only requires written verification from the agencies that an independent annual audit has been completed, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.

Financial Management: The agency has the capacity to comply with all JAG financial and administrative requirements set forth in the Standard Conditions and Financial Guide

Maximum points available: 10

Points awarded: 10

Comments: The agency's 990 tax form is reviewed to ensure the agency has sufficient funds to cover costs as the program is carried out through reimbursements. Written verification is accepted by FDLE to show capacity to comply. If awarded, financial documents will be reviewed at an onsite monitoring.

Financial Management: The agency's account system is set up according to the accepted principles of accounting and is able to track JAG funds separately.

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE</u> only requires written verification from the agencies that they have an account system set up according to accepted principles of accounting, so the county does not require additional documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify accounting system during an onsite monitoring.

Total Points: 39

Additional Comments:

JAG FY 23/24 applications were due on October 9, 2023 by noon. The House Next Door submitted an application on October 9, 2023. The House Next Door has received JAGC funding from the County of Volusia for the same program in the past. The agency application does not have a current IRS 990 form as they are currently going through an annual audit and can not provide one but informed the county they will submit one when it becomes available. The agency did however provide a 990 form from 2021-2022 in the meantime. Staff is currently waiting on additional supporting documents (Facility and staff licenses) from the agency.

The supplemental documents included with the agency's application were monitoring report, EEOP, and additional required forms. Staff have reviewed the supplemental documents to ensure that they meet program requirements.

Fiscal Year 2023/24 JAGC Application

Agency Name: _NEW SMYRNA BEACH POLICE DEPARTMENT
Agency Mailing Address: <u>246 INDUSTRIAL PARK AVENUE, NEW SMYRNA</u> BEACH, FL 32168
Project Title: _TRAFFIC CONTROL SIGN If this application is a continuation of a previous year title, the project title should not change.
Contact Person: _RUTH WILLEMS, ADMINITRATIVE SERVICES COORDINATOR
Contact Person Email: _RWILLEMS@CITYOFNSB.COM_
Contact Person Phone Number: <u>386-424-2252</u> Fax Number: <u>386-424-2258</u>
Total JAGC Amount Requested: \$ <u>5,107.00</u>
Unduplicated Number of Persons Served with JAGC: <u>52</u>

Abstract

Please provide a high quality abstract that summarizes your proposed project and includes:

- 1. Brief description of the problem to be addressed
- 2. Targeted area/population
- 3. Goals and objectives
- 4. Project strategy (Please include evidenced based practices)
- 5. Any significant partners
- 6. Anticipated outcome

The New Smyrna Beach Police Department (NSBPD) is requesting assistance with the purchase of a new traffic control sign in the amount of \$5,107.00. In 2022, the city added 15.83 acres and 4,322 building permits were issued, up form the 3,514 in 2021. During this same year, there were 823 crashes within the City of New Smyrna Beach for an average of 69 per month. State Route (SR) 44 was the most frequent location for all traffic crashes in the city. This particular stretch of roadway accounted for 25% (205) of all CY-22 crashes. SR 44 between I-95 and the Mission Dr. / Wallace intersection accounted for 71% of all traffic crashes that occurred on SR 44.

The goal of the project is to have signs available for police use to signal drivers to move over when responding to a crash and/or letting drivers know that an area is closed and to avoid the area. This will allow officers to investigate as needed and lessen the potential of an officer getting hurt or causing another traffic crash.

Traffic crashes have widespread and varied impacts, ranging from property damage to medical costs and lost productivity. Traffic crashes have killed at least 29,000 people annually since 2007 and injured millions. In New Smyrna Beach, there were six (6) fatal accidents and 177 injuries. Evidence suggests that traffic enforcement can lead to reductions in crashes, injuries, and fatalities, but for enforcement to be effective, the public must perceive that they will likely be caught if they commit a violation.

The traffic control sign will be available to the department and it's 52 officers to use as needed.

Budget:

Total JAGC Project Cost: \$5,107.00

Equipment:

Mounting bracket – 1 @ \$2,999.00

Solar Panel – 1 @ \$450.00

Integrated Solar pole mount – 1 @ \$557.00

Application Software with License - \$1,101.00

Agency Administrative Capacity: (The following items are required by FDLE as part of their monitoring.) Please answer the following questions:

	llatory Information (Does not apply to municipalities)
	FL Corporate Registration number
2.	Corporate non-profit registration with the FL Department of Agriculture and
	Consumer Affairs Contribution number
3.	Include a copy of your IRS 990 Form with your application.
4.	Include the most recent State of FL License(s) for your agency facility.
5.	Include copies of the State of FI licenses for treatment staff.
Ager	ncy Organization (please answer "yes" or "no" in the space provided)
6.	Does your agency currently have a policies and procedures manual in place with
	clearly defined staff operational guidelines? <u>yes</u> .
7.	Does your agency have written travel policies? <u>yes</u> .
8.	Does your agency have written purchasing procedures? _yes
9.	Does your agency have a pay plan or written policy leave? <u>yes</u> .
	D. Is your agency required to prepare an EEOP Short form? <u>yes</u> .
11	1. Do you have policies and procedures for filing discrimination complaints? <u>yes</u> .
12	2. Has your agency had a finding of discrimination issued by a state/federal
	agency? <u>no</u> .
	ncial Capability (please answer "yes" or "no" in the space provided)
13	B. Does your agency have written financial policies and procedures? <u>yes</u> .
14	1. Does your agency have an independent audit on an annual basis? <u>yes</u> .
15	5. To receive JAG funding you must comply with requirements that are incorporated
	by reference in the Standard Conditions (such as OMB circulars, Code of Federal
	Regulations, Florida Statutes and Florida Administrative Code). Does your
	agency presently comply with those requirements?_ <u>yes</u> .
16	All JAG recipients must comply with the financial and administrative requirements
	set forth in the current edition of the U.S. Department of Justice, Financial Guide.
	Specifically, OMB Circulars A-21, A-87, A-110 or A-102. Is your established
	accounting system set up according to those principles of accounting to be able
	to record and report on JAG funds? <u>yes</u> .
17	7. Is your accounting system and account structure able to separately track JAG
	funds? <u>yes</u> .
Moni	toring
1.	Please provide a copy of your most recent Monitoring Report from the State of
	Florida and/or an independent monitoring licensing agency, along with any past
	or present audit findings and actions taken to address these findings.

Volusia County Staff Member Name: William Mollentze

Name of Agency: New Smyrna Beach

Project Title: <u>Traffic Control Sign</u>

Total Possible Score: 45 Points

Application Score: 40

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

Definitions of Rating Categories-

Score = 5:

Exceptional - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

<u>Score = 3:</u>

Good - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

Score = 1:

Poor - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

<u>Comments:</u> Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

Agency Administrative Capacity

Regulatory Information: Was the following information included with the application:

IRS 990 Form

Facility and staff licenses

Corporate registration numbers

Maximum points available: 5

Points awarded: 5

Comments: This section does not apply to municipalities so they did not submit

these documents.

Regulatory Information: The monitoring report was submitted and acceptable

Maximum points available: 5

Points awarded: 0

Comments: The New Smyrna Beach Police Department did not submit a

monitoring report.

Agency Organization: Does the agency have the following policies and procedures in

place:

Agency policies and procedures manual

Travel policies

Purchasing procedures

Pay plan or written policy leave

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE does not require applying agencies to submit the documents listed above as a part of the application. FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.</u>

Civil Rights compliance:

EEOP Short form

Policies and procedures for filing discrimination complaints

Does the agency have any findings of discrimination filed by a state/federal agency

Maximum points available: 5

Points awarded: 5

Comments: <u>EEOP short form is submitted and reviewed by county staff but FDLE does not require applying agencies to submit the documents listed above as a part of the application. FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.</u>

Financial Management: The agency has written financial policies and procedures Maximum points available: 5

Points awarded: <u>5</u>

Comments: <u>FDLE does not require applying agencies to submit the documents listed above as a part of the application. FDLE only requires written verification from the agencies that they have these documents, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify documents during an onsite monitoring.</u>

Financial Management: The agency has an independent annual audit.

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE</u> does not require applying agencies to an annual audit as a part of the application. <u>FDLE</u> only requires written verification from the agencies that an independent annual audit has been completed, so the county does not require the documents to be submitted with the application. If awarded, county staff will use the <u>FDLE</u> monitoring tool to verify documents during an onsite monitoring.

Financial Management: The agency has the capacity to comply with all JAG financial and administrative requirements set forth in the Standard Conditions and Financial Guide

Maximum points available: 10

Points awarded: 10

Comments: <u>FDLE does not require tax documents for municipalities to show financial capacity.</u> Written verification is accepted by FDLE to show capacity to comply. <u>If awarded, financial documents will be reviewed at an onsite monitoring.</u>

Financial Management: The agency's account system is set up according to the accepted principles of accounting and is able to track JAG funds separately.

Maximum points available: 5

Points awarded: 5

Comments: <u>FDLE</u> only requires written verification from the agencies that they have an account system set up according to accepted principles of accounting, so the county does not require additional documents to be submitted with the application. If awarded, county staff will use the FDLE monitoring tool to verify accounting system during an onsite monitoring.

Total Points: 40

Additional Comments:

JAG FY 23/24 applications were due on October 9, 2023 by noon. This is The New Smyrna Beach Police Departments first year submitting an application for the JAGC funding. They submitted an incomplete application on October 9, 2023. The application submitted was missing several pages and additional forms were not completed so with guidance from county staff and multiple revisions to the application the applicant submitted a final application on October 18, 2023 still missing the monitoring report. The New Smyrna beach Police Department currently received JAG funding directly from the state and understands the timeline of the JAG funding through FDLE but due to the expansion of New Smyrna Beach and the increased number of crashes within the city they want to move forward with the application.

The supplemental documents submitted were lobbying, debarment and drug free workplace certification, EEOP and any additional required forms has been provided by agency. Staff have reviewed the supplemental documents to ensure that they meet program requirements.

Name of Board Member:
Name of Agency: <u>SMA Healthcare</u>
Project Title: Adult Drug Court Peer Recovery Specialists
Total Possible Score: 140 Points
Application Score:
Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

Definitions of Rating Categories-

Score = 5:

Exceptional - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

Score = 3:

Good - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

Score = 1:

Poor - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

<u>Comments:</u> Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

Section A: Abstract

The abstract clearly summarized the proposed project.	
Maximum points available: 5	
Points awarded:	
Comments:	
The abstract included a description of the problem, target area/population, goals and objective project strategy including evidence based practices, partnerships, and anticipated outcome(s).	
Maximum points available: 5	
Points awarded:	
Comments:	
Section A Total Points:	

Section B: Problem Identification and Need for Service

Problem Description: The application clearly describes the problem as it relates to the project for which funding is being sought. Was the reviewer given enough information to clearly understand the problem? Maximum points available: 5 Points awarded: Comments: **Problem Significance:** The application describes why the problem is significant, who is affected by the problem (target population), and why it is important that the project address the problem at this time. Maximum points available: 5 Points awarded: _____ Comments: __ Needs Assessment: The application identifies the current scope of the problem and supports the problem statement using current quantitative and descriptive data that relates to the specific target population/geographic area(s) and problem. Maximum points available: 5 Points awarded: Comments: **Need for Service:** Did the application clearly describe the target population? Was the identified need for service supported with current qualitative and quantitative data? Maximum points available: 5 Points awarded: Comments: ____ For JAG Continuation Grants Only: Did the applicant provide a brief summary of last year's accomplishments in meeting their proposed goals? Maximum points available: 5 Points awarded: _____

Section B Total Points:

Comments: ____

Section C: Project Summary/Solution (Scope of Work)

The application provides a detailed description of how the proposed project will address the problem statement with JAGC funding.

	Maximum points available: 5
	Points awarded:
	Comments:
The appli	cation clearly describes what the proposed project will accomplish during the fiscal year.
• •	Maximum points available: 5
	Points awarded:
	Comments:
	cation explains who will receive services and how the participants are involved with the ustice system.
	Maximum points available: 5
	Points awarded:
	Comments:
The appli	cation clearly describes the service(s) and number of units to be provided.
	Maximum points available: 5
	Points awarded:
	Comments:
The appli	cation clearly describes how many participants will be served.
	Maximum points available: 5
	Points awarded:
	Comments:

The application clearly describes how many participants will be successful.

Maximum points available: 5

Points awarded: _____

Comments: _____

The application clearly describes who will provide the services.

Maximum points available: 5

Points awarded: _____

Comments: _____

The application described how the delivery of services will be provided.

Maximum points available: 5

Points awarded: _____

Comments: _____

Section C Total Points: _____

Section D: Collaboration

Did the application describe the agency's collaboration with other agencies or partners? Did the application also describe what other agencies will participate in the project and the services the partners will provide to help the project succeed?

Maximum points available: 5
Points awarded:
Comments:
Did the application describe proposed or past collaborations with other agencies that will help to address the needs/problems and serve the target population?
Maximum points available: 5
Points awarded:
Comments:
The application describes how the project will link with existing services within the community/neighborhood.
Maximum points available: 5
Points awarded:
Comments:
The application describes the interaction the project will have with the targeted population/ community
Maximum points available: 5
Points awarded:
Comments:
Did the application describe if the proposed program will leverage other local, state, or federal funds and did it state what funding sources were leveraged?
Maximum points available: 5
Points awarded:
Comments:
Section D Total Points:

Section E: Performance Measures and Goals

The application included one (1) federal purpose area.	
Maximum points available: 5	
Points awarded:	
Comments:	
The narrative section clearly described the project's proposed goals and measura	ble outcomes
Maximum points available: 5	
Points awarded:	
Comments:	
The narrative section describes the proposed plan to ensure that the outcomes are met.	
Maximum points available: 5	
Points awarded:	
Comments: Section E Total Points:	

Section F: Project Budget Narrative for Contacted Services

Did the application include a total budget for contracted services outlining how JAGC funds will be used to implement the project?

	Maximum points available: 5
	Points awarded:
	Comments:
	udget include the type of service to be provided, number of units, the unit cost of each service otal cost for each service?
	Maximum points available: 5
	Points awarded:
	Comments:
Was eac	h unit of service defined?
	Maximum points available: 5
	Points awarded:
	Comments:
Did the b	udget include the basis for unit costs for each service?
	Maximum points available: 5
	Points awarded:
	Comments:
	penses such as salaries and benefits, postage, office supplies, copy supplies, travel, training vorkshops, and seminars pertaining to the project clearly and accurately listed?
	Maximum points available: 5
	Points awarded:
	Comments:
	Section F Total Points:

Possible Score: 140
Total Score:

Name of Board Member:
Name of Agency: <u>House Next Door</u>
Project Title: Success by Design
Total Possible Score: 140 Points
Application Score:
Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the

Definitions of Rating Categories-

Score = 5:

Exceptional - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

Score = 3:

Good - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

applicant's answer was exceptional and complete in every detail provided.

Score = 1:

Poor - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

<u>Comments:</u> Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

Section A: Abstract

The abstract clearly summarized the proposed project.	
Maximum points available: 5	
Points awarded:	
Comments:	
The abstract included a description of the problem, target area/population, goals and objective project strategy including evidence based practices, partnerships, and anticipated outcome(s).	
Maximum points available: 5	
Points awarded:	
Comments:	
Section A Total Points:	

Section B: Problem Identification and Need for Service

Problem Description: The application clearly describes the problem as it relates to the project for which funding is being sought. Was the reviewer given enough information to clearly understand the problem? Maximum points available: 5 Points awarded: Comments: **Problem Significance:** The application describes why the problem is significant, who is affected by the problem (target population), and why it is important that the project address the problem at this time. Maximum points available: 5 Points awarded: _____ Comments: __ Needs Assessment: The application identifies the current scope of the problem and supports the problem statement using current quantitative and descriptive data that relates to the specific target population/geographic area(s) and problem. Maximum points available: 5 Points awarded: Comments: **Need for Service:** Did the application clearly describe the target population? Was the identified need for service supported with current qualitative and quantitative data? Maximum points available: 5 Points awarded: Comments: ____ For JAG Continuation Grants Only: Did the applicant provide a brief summary of last year's accomplishments in meeting their proposed goals? Maximum points available: 5 Points awarded: _____

Section B Total Points:

Comments: ____

Section C: Project Summary/Solution (Scope of Work)

The application provides a detailed description of how the proposed project will address the problem statement with JAGC funding.

	Maximum points available: 5
	Points awarded:
	Comments:
The appli	cation clearly describes what the proposed project will accomplish during the fiscal year.
• •	Maximum points available: 5
	Points awarded:
	Comments:
	cation explains who will receive services and how the participants are involved with the ustice system.
	Maximum points available: 5
	Points awarded:
	Comments:
The appli	cation clearly describes the service(s) and number of units to be provided.
	Maximum points available: 5
	Points awarded:
	Comments:
The appli	cation clearly describes how many participants will be served.
	Maximum points available: 5
	Points awarded:
	Comments:

The application clearly describes how many participants will be successful.

Maximum points available: 5

Points awarded: _____

Comments: _____

The application clearly describes who will provide the services.

Maximum points available: 5

Points awarded: _____

Comments: _____

The application described how the delivery of services will be provided.

Maximum points available: 5

Points awarded: _____

Comments: _____

Section C Total Points: _____

Section D: Collaboration

Did the application describe the agency's collaboration with other agencies or partners? Did the application also describe what other agencies will participate in the project and the services the partners will provide to help the project succeed?

Maximum points available: 5
Points awarded:
Comments:
Did the application describe proposed or past collaborations with other agencies that will help to address the needs/problems and serve the target population?
Maximum points available: 5
Points awarded:
Comments:
The application describes how the project will link with existing services within the community/neighborhood.
Maximum points available: 5
Points awarded:
Comments:
The application describes the interaction the project will have with the targeted population/ community
Maximum points available: 5
Points awarded:
Comments:
Did the application describe if the proposed program will leverage other local, state, or federal funds and did it state what funding sources were leveraged?
Maximum points available: 5
Points awarded:
Comments:
Section D Total Points:

Section E: Performance Measures and Goals

The application included one (1) federal purpose area.	
Maximum points available: 5	
Points awarded:	
Comments:	
The narrative section clearly described the project's proposed goals and measura	ble outcomes
Maximum points available: 5	
Points awarded:	
Comments:	
The narrative section describes the proposed plan to ensure that the outcomes ar	e met.
Maximum points available: 5	
Points awarded:	
Comments: Section E Total Points:	

Section F: Project Budget Narrative for Contacted Services

Did the application include a total budget for contracted services outlining how JAGC funds will be used to implement the project?

	Maximum points available: 5
	Points awarded:
	Comments:
	udget include the type of service to be provided, number of units, the unit cost of each service otal cost for each service?
	Maximum points available: 5
	Points awarded:
	Comments:
Was eac	h unit of service defined?
	Maximum points available: 5
	Points awarded:
	Comments:
Did the b	udget include the basis for unit costs for each service?
	Maximum points available: 5
	Points awarded:
	Comments:
	penses such as salaries and benefits, postage, office supplies, copy supplies, travel, training vorkshops, and seminars pertaining to the project clearly and accurately listed?
	Maximum points available: 5
	Points awarded:
	Comments:
	Section F Total Points:

Possible Score: 140
Total Score:

Name of Board Member:
Name of Agency: Ôãc Á ÁÞ^ ÁÐ^ ÁÐ A ÁÐA ÁÐA ÁÐA ÁÐA ÁÐA ÁÐA ÁÐA ÁÐA ÁÐ
Project Title: V: 22-28/10[}d[AÛ2t]
Total Possible Score: 140 Points
Application Score:

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

Definitions of Rating Categories-

Score = 5:

Exceptional - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

Score = 3:

Good - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

Score = 1:

Poor - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

<u>Comments:</u> Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

Section A: Abstract

The abstract clearly summarized the proposed project.		
Maximum points available: 5		
Points awarded:		
Comments:		
The abstract included a description of the problem, target area/population, goals and objectives project strategy including evidence based practices, partnerships, and anticipated outcome(s).		
Maximum points available: 5		
Points awarded:		
Comments:		
Section A Total Points:		

Section B: Problem Identification and Need for Service

Problem Description: The application clearly describes the problem as it relates to the project for which funding is being sought. Was the reviewer given enough information to clearly understand the problem? Maximum points available: 5 Points awarded: Comments: **Problem Significance:** The application describes why the problem is significant, who is affected by the problem (target population), and why it is important that the project address the problem at this time. Maximum points available: 5 Points awarded: _____ Comments: __ Needs Assessment: The application identifies the current scope of the problem and supports the problem statement using current quantitative and descriptive data that relates to the specific target population/geographic area(s) and problem. Maximum points available: 5 Points awarded: Comments: **Need for Service:** Did the application clearly describe the target population? Was the identified need for service supported with current qualitative and quantitative data? Maximum points available: 5 Points awarded: Comments: ____ For JAG Continuation Grants Only: Did the applicant provide a brief summary of last year's accomplishments in meeting their proposed goals? Maximum points available: 5 Points awarded: _____

Section B Total Points:

Comments: ____

Section C: Project Summary/Solution (Scope of Work)

The application provides a detailed description of how the proposed project will address the problem statement with JAGC funding.

	Maximum points available: 5
	Points awarded:
	Comments:
The appli	ication clearly describes what the proposed project will accomplish during the fiscal year.
	Maximum points available: 5
	Points awarded:
	Comments:
	ication explains who will receive services and how the participants are involved with the ustice system.
	Maximum points available: 5
	Points awarded:
	Comments:
The appli	ication clearly describes the service(s) and number of units to be provided.
	Maximum points available: 5
	Points awarded:
	Comments:
The appli	ication clearly describes how many participants will be served.
	Maximum points available: 5
	Points awarded:
	Comments:

Maximum points available: 5
Points awarded: _____
Comments: ____
The application clearly describes who will provide the services.

Maximum points available: 5
Points awarded: ____
Comments: ____
The application described how the delivery of services will be provided.

Maximum points available: 5
Points awarded: ____
Comments: ____

Section C Total Points: ____

The application clearly describes how many participants will be successful.

Section D: Collaboration

Did the application describe the agency's collaboration with other agencies or partners? Did the application also describe what other agencies will participate in the project and the services the partners will provide to help the project succeed?

Maximum points available: 5
Points awarded:
Comments:
Did the application describe proposed or past collaborations with other agencies that will help to address the needs/problems and serve the target population?
Maximum points available: 5
Points awarded:
Comments:
The application describes how the project will link with existing services within the community/neighborhood.
Maximum points available: 5
Points awarded:
Comments:
The application describes the interaction the project will have with the targeted population/ community
Maximum points available: 5
Points awarded:
Comments:
Did the application describe if the proposed program will leverage other local, state, or federal funds and did it state what funding sources were leveraged?
Maximum points available: 5
Points awarded:
Comments:
Section D Total Points:

Section E: Performance Measures and Goals

The application included one (1) federal purpose area.
Maximum points available: 5
Points awarded:
Comments:
The narrative section clearly described the project's proposed goals and measurable outcomes
Maximum points available: 5
Points awarded:
Comments:
The narrative section describes the proposed plan to ensure that the outcomes are met.
Maximum points available: 5
Points awarded:
Comments: Section E Total Points:

Section F: Project Budget Narrative for Contacted Services

Did the application include a total budget for contracted services outlining how JAGC funds will be used to implement the project?

	Maximum points available: 5
	Points awarded:
	Comments:
	udget include the type of service to be provided, number of units, the unit cost of each service otal cost for each service?
	Maximum points available: 5
	Points awarded:
	Comments:
Was eac	h unit of service defined?
	Maximum points available: 5
	Points awarded:
	Comments:
Did the b	udget include the basis for unit costs for each service?
	Maximum points available: 5
	Points awarded:
	Comments:
	penses such as salaries and benefits, postage, office supplies, copy supplies, travel, training vorkshops, and seminars pertaining to the project clearly and accurately listed?
	Maximum points available: 5
	Points awarded:
	Comments:
	Section F Total Points:

Possible Score: 140
Total Score:

RSQ Proposal

Purpose

Staff is seeking preliminary direction from the board to implement a process to ensure that 2024-2025 CFAB RSQs and subsequent funding recommendations effectively meet the current priority needs.

RSQ components that will need to be determined,

- Service categories
- Number of solicitations
- Funding allocation (percent per service category)

A goal of the process will be to ensure that proposed service categories, risk factors, and scopes of work are very well-defined for future contingency proposal evaluation.

While the overall process will not need to be completed until September 2025, staff is looking to start the process to allow sufficient time for the board to carry out all proposed activities.

Potential Activities

- Review available demographic, primary and secondary data
 - One Voice for Volusia has offered to assist with data collection through the Community Health Needs Assessment and Community Health Improvement Plan
- Consider funder/system leader feedback
- Consider other county investments
- Engage stakeholders through surveys and workshops
- Review past performance and funding utilization

Proposed timeline

Staff has prepared a timeline based on how the process has been completed previously. The timeline will be updated based on direction by the board but gives a general idea of the steps to be completed.

Task	Timeframe
CFAB determines how to start the RSQ cycle (subcommittee meetings, additional board meetings, etc.)	February 2024
Collection of data and research of community needs	March 2024 – April 2024
Meetings to compile data and prepare plan	May 2024 – July 2024
Present plan to CFAB for input and finalization	August 2024
Various activities based on direction of CFAB	September 2024 – December 2024
Solicitation for RSQ proposals	January 2025 – March 2025
CFAB evaluates RSQ proposals to recommend award	April 2025
Recommended RSQ proposals go to the County Council	July 2025
Execute agreements to award approved RSQ lead agencies	September 2025

CFAB - RSQ Service Categories – Risk Factors & Scopes of Work

Service Category	Risk Factors	Scope of Work
1.) Services for persons with disabilities	Lack of services to match the specific needs of persons with disabilities to promote their desired level of independence (case management, medical services, job and occupational supports, medical surrogates and legal guardianship)	1.) Provide individualized case management services for persons with disabilities to assist them with accessing support services, including: medical services; job and occupational supports; independent living supports; medical surrogates; and legal guardianship
2.) Services for Seniors	1.) Lack of services to match the specific needs of seniors to promote their health and desired level of independence (case management, nutrition, personal care services, home modifications and medical transportation)	1.) Provide individualized case management services for seniors to assist them with accessing support services, including: nutrition; personal care services; home modifications; and medical transportation
3.) Youth Development Services (Kindergarten through high school graduation)	 Lack of affordable, quality non-school hour care (including weekends, after school, non-school days and summer) Lack of transportation to youth programs/services Lack of youth programs that are accessible for youth with disabilities Lack of youth development services to promote leadership, learning and employability Lack of parent engagement in youth programming Lack of opportunities for adolescents to learn employability skills through paid internships and work experience opportunities 	 Provide affordable, quality non-school hour programs Reduce transportation barriers to youth programs Provide youth programs that are accessible for youth with disabilities Provide youth development programming focused on leadership, learning and employability Engage parents in youth programs Provide opportunities for job training and placement, including those that enhance vocational opportunities
4.) Basic Needs	Lack of services and supports for individuals, families, and pregnant and post-partum women who are at risk of homelessness or who are literally homeless	1.) Provide a centralized organization or a collaborative of many organizations to: a. Provide supplementary food b. Identify standard criteria and oversee distribution of rent/mortgage assistance funds and utility assistance for all populations
5.) Family Support and Services	 Lack of individualized case management and supports and services for vulnerable families Lack of sexual abuse treatment and trauma counseling/services 	 Provide generalized family case management and support services, including prenatal supports and parenting education and supports Provide specialized case management and cross-system coordination for the most vulnerable families Provide specialized trauma counseling and services

FY 2023/24 CFAB Meeting Schedule			
Date/Time	Location	Activity	
Wednesday, November 1, 2023 1:30 p.m.	Volusia County Historic Courthouse 2 nd Floor Training Room 125 W. New York Ave, DeLand, FL 32720	Board members will determine criteria and requirements for summer camp scholarships and providers for 2024. Board members will review the 2023 Annual Report. Board members will review the RSQ process for the next cycle to begin in FY 25/26.	
Tuesday, February 13, 2024 1:30 p.m.	Ormond Beach Regional Library Auditorium 30 S. Beach St., Ormond Beach, FL 32763	Board members will score summer camp provider applications and provide approved provider recommendations for summer camp 2024. Board members will score the Justice Assistance Grant (JAG) applications and make JAG funding recommendations for FY 23/24.	
Tuesday, April 16, 2024 1:30 p.m. Alternative dates: Tuesday, April 23, 2024 1:30 p.m. Wednesday, April 24, 2024 1:30 p.m.	Volusia County West Annex Conference Room 121 W. Rich Avenue, DeLand, FL, 32720	Board members will review the contingency application, funding criteria and evaluation elements for FY 24/25. Election of Board Chair and Vice-Chair.	
Tuesday, July 16, 2024 1:30 p.m. Alternative dates: Tuesday, July 9, 2024 1:30 p.m. Tuesday, July 23, 2024 1:30 p.m. Wednesday, July 17, 2024 1:30 p.m.	Daytona Beach Regional Library Auditorium 105 Jackie Robinson Parkway, Daytona Beach, FL 32114	Board members will review contingency applications, score and make funding recommendations for FY 24/25.	

Please keep in mind that additional board meetings may need to be scheduled throughout the year and meeting dates/locations are subject to change.