

**Minutes
Children and Families Advisory Board
Tuesday, September 24, 2019
DeLand Regional Library
Auditorium
130 E. Howry Ave., DeLand**

Board Members

Dr. Kadie Hayward Mullins, Chair
Carrie Baird, Vice-Chair
Karen Bagley
Dr. Mary Bruno
Kevin Connolly
Joyce Cusack
Alicia Gordon
Marjorie Johnson
Dr. Tammy Ryan

Staff

Diana Phillips, Manager
Housing and Grants Administration
Corry Brown, Special Projects Coordinator
Jill Marcum, Grants Coordinator

Vice-Chair Carrie Baird called the meeting to order at 1:33 p.m. and Corry Brown called the roll. Dr. Kadie Hayward Mullins, Dr. Mary Bruno, Alicia Gordon, Kevin Connolly and Marjorie Johnson were not present at the time of roll call. There was not a quorum.

Kevin Connolly arrived at 1:39 and Marjorie Johnson arrived at 1:50, there was a quorum.

Item 1 – Minutes

Ms. Baird stated that they would wait on approval of minutes due to lack of quorum.

Item 2 – Planning Subcommittee Presentation

Ms. Baird reported to the Board on the progress the subcommittee had made to date. She explained that the current RSQ service categories were approved ten years ago and they were implementing a process to ensure that 2020/2021 CFAB RSQs are effectively addressing the current priority needs.

Ms. Baird explained that the subcommittee will be looking at data from relevant sources to make the determination. She stated that they would be using available demographic, primary and secondary data, engaging stakeholders and reviewing the other services funded by the County to make sure that they are not duplicating service funding. She also related that the subcommittee would be implementing an online stakeholder survey to gather additional information.

Ms. Baird told the Board that they plan to hold two workshops to get input from different agencies responsible for services within the community and would update the CFAB at the November meeting.

Ms. Baird reviewed the proposed timeline explaining that the plan was to hold a final stakeholder wrap up meeting on March 10, 2020 and present the final service categories, risk factors and

scopes of work recommendations to the Volusia County Council in April of 2020. If approved, they would then be provided to purchasing to prepare solicitations.

Ms. Baird asked the board members for questions or comments.

Karen Bagley asked to be reminded of the members of the subcommittee and requested a schedule of meetings be emailed to her. Ms. Baird told her that she, Kevin Connolly, Dr. Kadie Hayward Mullins and Dr. Tammy Ryan were the four volunteer subcommittee members and stated that all of the CFAB are invited to attend the subcommittee meetings.

Ms. Bagley made a **motion** to approve the subcommittee's plan of action. The motion was seconded by Joyce Cusack. The motion passed unanimously.

Item 3 – Discussion of board and subcommittee schedule for 2019-20

Corry Brown presented the revised CFAB schedule.

Kevin Connolly made a **motion** to approve the revised CFAB schedule for 2019-2020. The motion was seconded by Marjorie Johnson. The motion passed unanimously.

Ms. Cusack asked why the meetings were scheduled in various locations rather than a consistent site. Ms. Brown explained that the board had previously requested that the meetings alternate between the Eastside and the Westside of the county rather than a specific location.

Ms. Johnson stated that she agreed with Ms. Cusack and that she would like to have the meetings in consistent locations. She said that she did not like having the meetings at the Agriculture Center.

Ms. Johnson made a **motion** to look into changing the dates for 2020 to find consistent locations. The motion was seconded by Ms. Cusack.

Ms. Baird asked if anyone else on the board had thoughts on the subject.

After further discussion Kevin Connolly amended the **motion** to have staff attempt to change meeting locations for 2020 if requested sites, Volusia County Historic Courthouse and Volusia County Health Department in Daytona Beach, are available and in future to use consistent locations one being on one Eastside one Westside. The motion was seconded by Dr. Ryan. The motion passed unanimously.

Ms. Brown asked for direction from the board to change the August 11, 2020 meeting. Ms. Baird replied that it was not a part of the motion.

Item 4 – Minutes - Revisited

Joyce Cusack made a **motion** to approve the minutes of August 13, 2019. The motion was seconded by Marjorie Johnson. The motion passed unanimously.

Adjournment

Meeting was adjourned at 2:05 p.m.