

**2015/2016 GRANTS-IN-AID
STANDARD GRANT APPLICATION**



SECTION 1 GRANT APPLICATION

GRANT APPLICATION FORM

- 1.) Applicant: (Legal name of organization as incorporated in the State of Florida)
 City of Holly Hill
 Address: (mailing) 1065 Ridgewood Avenue
 City: Holly Hill State: FL Zip Code: 32117
 Address: (Applicant's physical address) 1065 Ridgewood Avenue
 City: Holly Hill State: FL Zip Code: 32117
- 2.) Federal ID #: 59-60000337
 Florida Not-For-Profit Corporation Charter # (IF applicable) N/A (not a not for profit corporation)
 Florida Dept. of Agriculture & Consumer Services Registration # (IF applicable) N/A
- 3.) Resident County Council District of Project: D. Daniels, District 4
- 4.) Contact Person:
 Name: Beth Lemke
 Title: Project Manager
 Telephone #: 407-491-9477 E-Mail: blemke@planningsolutionscorp.com
- 5.) Project Title Sunrise Park South Improvements
- 6.) Project Location Address: 1125 Riverside Drive
 City: Holly Hill State: FL Zip Code: 32117
- 7.) Type of Project: (Check one – See ECHO project categories)
 Renovation Restoration New Construction Acquisition
- 8.) ECHO Category: (Check all that apply – See ECHO categories)
 Environmental Cultural Historical **Outdoor Recreation**
- 9.) The project site or facility is: (Check one)
 Owned by Applicant Leased by the Applicant – length of lease _____
 Applicant has Land/Project Management Agreement – length of Agreement _____
 Lease or Land/Project Management Agreement dates: _____ to _____
Note: Leases/Agreements must be binding and non-cancelable.
- 10.) Is the project site/facility mortgaged or will it be? Yes **No**
 Current Mortgage: \$ _____ Mortgage at Closing: \$ _____
 Mortgage length: _____ years Term ending date: _____
 Name and Address of Lien Holder: _____
- 11.) Is the facility in a Community Redevelopment District (CRA)? Yes **No**
- 12.) Type of Organization: (must be "A" or "B" to be eligible)
 A.) **Municipal government or a budgeted organization of Volusia County government.**
 B.) Not-For-Profit Corporation classified as a 501(c)(3)
- 13.) Project Funding (Grant Amount Request and Match):
- | | | |
|--|----|---------|
| 1.) Standard Grant Request (Up to \$400,000.00): | | |
| a. Volusia ECHO Program Request | \$ | 375,075 |
| b. Confirmed Match Funds | \$ | 327,690 |
| c. Total Project Cost | \$ | 702,765 |

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

14.) Mandatory Workshop was attended by: Helen LaValley Date: 10/16/2015

NOTE: If applying for an Exceptional Grant the form on page 6 must be complete.

15.) List any prior grants received from ECHO: (include year, project name and amount)
 2004-02 HollyLand Park Original Award \$118,736 Revised Award \$150,189
 2004-03 Holly Forest & Nova Rd Neighborhood Park Award \$ 31,453*

*2004-03 grant was declined and the County Council approved the reallocation of funds to the HollyLand Park (2004-02)

1.1 MISSION:

1.) Provide the Mission Statement for your organization.

To provide a safe, vibrant, affordable and diverse community in which all generations may enjoy a secure quality of life.

Specific to this project:

The City mission is to enhance the public recreational access to and from the Sunrise Park South park facility by dredging the access channel from the waterway, improving/updating the existing boat ramp and adding a new boat ramp, increasing boat-trailer parking and adding a new kayak/canoe launch area.

1.3 PROJECT TEAM:

1.) List the names and addresses of the architect, engineer, design consultants and/or general contractor selected. Include the name(s) of the person(s) who have signed form 1.6.

Names	Affiliation	Address
Mr. John Penny	Mayor	1065 Ridgewood Avenue Holly Hill, FL 32117
Mr. Joseph Forte	City Manager	1065 Ridgewood Avenue Holly Hill, FL 32117
Mr. Mark Juliano	Public Works Director	1065 Ridgewood Avenue Holly Hill, FL 32117
Mr. Kurt Swartzlander	Chief Financial Officer	1065 Ridgewood Avenue Holly Hill, FL 32117
Mr. Shailesh Patel	Principal Dredging and Marine Consultants Design and Engineering Services	4643 S. Clyde Morris Boulevard #302 Port Orange, FL 32139
Ms. Beth Lemke	President Planning Solutions Corp Planning and Administrative Services	206 North Beach Street #205 Daytona Beach, FL 32114

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

2.) List the person(s) who created the section 3.1 budget and their experience with this type of project.

The engineer’s cost estimate was developed by Shailesh Patel, Principal at Dredging & Marine Consultants (DMC) DMC began its operations in October 2002 and is provides engineering, environmental, permitting and inspection services. DMC has extensive experience with these types of projects throughout the State of Florida. Currently, DMC has been involved in several water related projects in Volusia County and Florida, including Riverwalk Park, Phase 1 in the City of Port Orange, Marina Village in the City of Daytona Beach and the dredging project for Turkey Creek in the Indian River Lagoon.

3.) If a complete list is not available, explain why and when the project team will be selected.

All team members have been selected with the exception of the contractor. Tentative selection of the contractor is Spring 2016.

1.4 MANAGEMENT PROSPECTUS:

1.) Include a list of the names of staff dedicated to this project, their responsibilities and the percentage of time each will be spending on the project per week.

Staff Name	Title/Position	Responsibilities	% of Staff Time
Mr. Mark Juliano	Public Works Director	Department Management, Approve Budget Items, Oversee Reporting	10%
Mr. Walt Smyser	Public Works Deputy Director	Construction Oversight, Contract Management, Owner Representative	10%
Mr. Steve Juengst	Facilities Supervisor	Coordination of property access, equipment storage, oversee daily operations	10%

1.5 RESTRICTIVE COVENANTS – NOTICE OF FUTURE REQUIREMENT IF GRANT IS AWARDED

1.) Do you agree to comply with the requirement to file Restrictive Covenants with the Volusia County Clerk of the Court if ECHO Grant is awarded?(A sample of the Restrictive Covenants language is found on page ---- in the ECHO Application Guide)

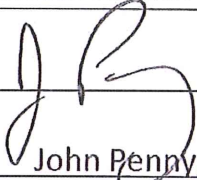
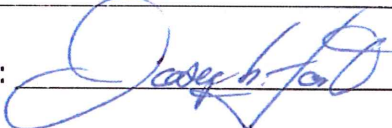
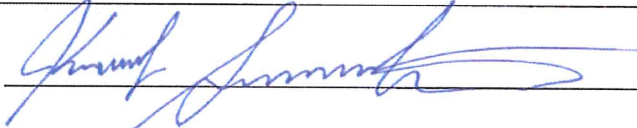
YES NO

■ If the project of the application is mortgaged or leased property, other than those applying for trails in the County Master Plan or projects on State or Federal land not owned by the applicant, a letter from the Mortgagee or Lessor, stating that they agree to sign the Restrictive Covenants, must be supplied with the application.

■ Applicants with projects on State owned land are automatically exempt from this requirement, but are held to the same liquidated damages cited within the Restrictive Covenants through language found in the final ECHO Agreement for which the grantee is held responsible.

1.6 FORM – CERTIFICATION OF INFORMATION AND COMPLIANCE

I/We certify that all of the information contained within this application and subsequent attachments is true and correct to the best of my/our knowledge, and that the project for which the application is made shall be in compliance with the Americans with Disabilities Act of 1990, and that should a grant be awarded, the organization agrees to comply with the conditions of the grant award agreement including the Restrictive Covenants.

1.OFFICIAL WITH AUTHORITY TO CONTRACT FOR THE OWNER OF THE PROPERTY		
Signature:		
Typed Name:	John Penny, Mayor	
Phone Number:	386-527- 2547	Date: 1/19/16
2.OFFICIAL WITH AUTHORITY TO CONTRACT FOR THE APPLICANT		
Signature:		
Typed Name:	Joe Forte, City Manager	
Phone Number:	386-248-9425	Date: 1/19/16
3.CHIEF FINANCIAL OFFICER FOR THE APPLICANT		
Signature:		
Typed Name:	Kurt Swartzlander, Finance Director	
Phone Number:	386-248-9427	Date: 1/19/16
4.NOT FOR PROFITS ONLY – PRESIDENT, BOARD OF DIRECTORS		
Signature:	N/A	
Typed Name:		
Executive Board or Board of Directors meeting when this grant application was reviewed and approved. Meeting Date:	N/A	Phone Number:

1.7 EXCEPTIONAL GRANT REQUESTS ONLY: [N/A Exceptional grant funding is not being requesting.](#)

SECTION 2: PROJECT DESCRIPTION

2.1 PROJECT ASSESSMENT

- 1.) Provide a narrative explaining how your project will meet the goals set by *Resolution 2000-156* “to enhance the quality of life for its residents by providing environmental, cultural, historical and outdoor recreational opportunities”. (State your goals in bold type; Describe how this project will impact the community and enhance the quality of life for its citizens; Use real numerical data and insert documents/contract agreements which back up your narrative)

Resolution 2000-156 states: It is the intent of the County Council that the funds be allocated throughout the County to provide broad geographical distribution and apportioned appropriately among the environmental, cultural, historic and outdoor recreation projects. The Volusia ECHO Program seeks to enhance the quality of life of Volusia County's residents by working to achieve its goals over a broad geographic base.

The Sunrise Park South improvements will address the Volusia ECHO Program goal of **providing outdoor recreational facilities** to not only the residents of Volusia County and Holly Hill but also to adjacent counties such as Flagler to the north and Brevard to the South. It will also provide outdoor recreational facilities to visitors and tourists seeking to enjoy the park and waterway.

Sunrise Park South is an existing 1.35 acre public park facility located on the Halifax River (Intracoastal Waterway). This project will provide enhanced access for passive and water related recreational activities for the residents and users of the park facility. The following table summarizes the existing park amenities and the proposed improvements to the park.

Existing Amenities	Park Improvements/Additions	Project Results
1 Boat Ramp	1 additional new ramp	2 boat ramps
2 Handicap Parking spaces	2 new spaces	4 handicap parking spaces
18 car parking spaces	No change	18 car parking spaces
9 boat trailer parking spaces	20 new spaces	29 boat trailer parking spaces
1 concrete dock	Kayak/canoe floating dock with 6 launch areas	Kayak/canoe floating dock with 6 launch areas
4 picnic pavilions	2 new pavilions (one existing pavilion to be removed)	5 picnic pavilions
Fishing Pier	No change	Fishing Pier

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

In addition to the new and/or upgraded park amenities, the City is proposing site improvements that will include sidewalks, stormwater infrastructure, lighting, signage, parking lot repaving and striping, and landscaping.

The improvements will correct the inefficiency and ineffectiveness of the existing boat ramp which is much too short. The existing boat ramp is deteriorating and the associated boarding dock is too short requiring the boat to be sitting on the bottom in order to board. The wheels of the vehicle drop off the end of the ramp before the trailer is submerged. These project improvements will correct all of the deficiencies by demolishing the existing single lane and constructing two new longer boat ramps with longer boarding docks. The boarding docks will be extended an additional 30 feet to make them more accessible and functional. These improvements will also make it safer for the boating public.

Currently the access channel is narrow, shallow and is not clearly marked, which limits the types/sizes of boats using the facility. Channel markers will be installed and the access channel will be dredged providing safe ingress and egress.

The park does not have a kayak/canoe launch currently. The addition of one will open up the opportunities for a new user group. The new floating kayak/canoe dock will provide 6 new launch areas. This provides new facilities for a whole new user group at the park and allows for additional outdoor active recreation.

The existing fishing pier, which in addition to fishing, offers passive recreation and environmental observation opportunities. The existing fishing pier will remain. The park provides the opportunity for social gatherings by providing 4 covered picnic pavilions. Two new pavilions will be added as part of the improvements to the park.

The park improvements will provide high quality, user-oriented outdoor recreational opportunities including, but not limited to, access to the Intracoastal Waterway. Outdoor recreation is the primary element of the Sunrise Park South improvement project. Among other outdoor experiences, the project provides direct access to the Halifax River/Intracoastal Waterway and indirect access to the Atlantic Ocean through Ponce Inlet. Sunrise Park South is a public park in which no fees are charged for use of the amenities. The park is accessible to both motorized and non-motorized boaters, pedestrians and bicyclists which represent significant user groups. The park is visited by both residents and tourists. The park is also directly located on the East Coast Greenway Trail a 3,000 mile bicycle trail that runs from Key West to Maine.

The Sunrise Park South improvements will increase the capacity and improve the quality of the outdoor recreation and access opportunities and experiences available to the public through the addition of the following:

- New double boat ramps
- Access channel dredging
- New kayak/canoe floating dock with 6 launch areas
- 2 new picnic pavilions
- Additional handicap access
- Tripling the capacity of water access through increased trailer parking

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

The park improvements will continue to increase the park’s capacity and improve park users experience by providing new expanded and upgraded facilities. The improvements will provide an outstanding return on investment. Currently, only 9 boat trailer parking spaces exist. The improvements will provide a total of 29 boat trailer parking spaces. This more than triples the parking capacity and will exponentially increase the boating access to the waterway. The level of increase will be determined by the rate of turnover of the parking spaces.

Assuming an average turnover rate of 3 spaces per day for both the existing condition and proposed improvements, this project will increase the capacity for boating access by 21,900 boaters.

Existing Condition: 3 x 9 spaces = 27 x 365 days = 9,855 boaters

Proposed Parking Improvements: 3 x 29 = 87 x 365 days = 31,755 boaters

The kayak/canoe dock provides the capacity for 6,570 kayakers and/or canoers each year based on the average turnover rate of 3 per day.

2.2 PROJECT DESCRIPTION

1.) Describe project and construction timeline.

The Sunrise Park South project consists of improvements to an already highly utilized outdoor recreation facility. The proposed improvements will provide enhanced and upgraded facilities to the park users by providing:

Existing Amenities	Park Improvements/Additions	Project Results
1 Boat Ramp	1 new ramp	2 boat ramps
2 Handicap Parking spaces	2 new spaces	4 handicap parking spaces
18 car parking spaces	No change	18 car parking spaces
9 boat trailer parking spaces	20 new spaces	29 boat trailer parking spaces
1 concrete dock	Kayak/canoe floating dock with 6 launch areas	Kayak/canoe floating dock with 6 launch areas
4 picnic pavilions	2 new pavilions (one existing pavilion to be removed)	5 picnic pavilions
Fishing Pier	No change	Fishing Pier

Design complete:	January 2016
Permits obtained:	April 2016
Improvements complete:	April 2018

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

CHART 2.2 (1) (a)	ACTIVITY/CONSTRUCTION TIMELINE											
	2016				2017				2018			
Description	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Design – Jan 2016 complete												
Permitting	\$55,385											
ECHO Temp Sign			\$100									
Site Construction			\$644,280									
ECHO Perm Sign										\$3,000		

2.) Document how construction design and operational strategies use “green”/sustainable standards: (give *specific* examples for *this* project – a statement agreeing to follow local guidelines is not acceptable)

- a. Provide a narrative explaining how the project was designed with the environment in mind. What steps have you taken or will you take to reduce/recycle/reuse?: (see examples of recycled products in the ECHO Application Guide)
 - i. The construction phase?

The materials proposed for the water structures are stainless hardware and pile wraps. The pile wraps are proposed to be comprised of non-CCA materials, such as polyvinyl wrapped wood or composite pilings to avoid any leachate or related contaminants that can occur when pressure treated lumber is exposed to the water column. Containers and signage regarding disposal of used monofilament fishing line are included in the design to reduce potential adverse wildlife effects.

- ii. The operational phase?

The disposal stations will be located in strategic areas for easy access to the users of the park especially at the fishing pier and boat ramp areas. These will encourage the park users to dispose of monofilament fishing line and other debris. These disposal stations will be emptied on a regular basis by the City Staff maintaining the park.

3.) What is the projected date for this project to be completed and accessible to the public?

The park is currently open to the public. It will remain open and accessible, to the extent possible, during the construction of improvements. The projected completion date of this project is April 2018. Once permits are obtained and contract awarded, construction will begin on the improvements to the park.

4.) Describe any additional phases planned for this project. Additional phases are not planned at this time.

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

X Street locator map

X Site Plan

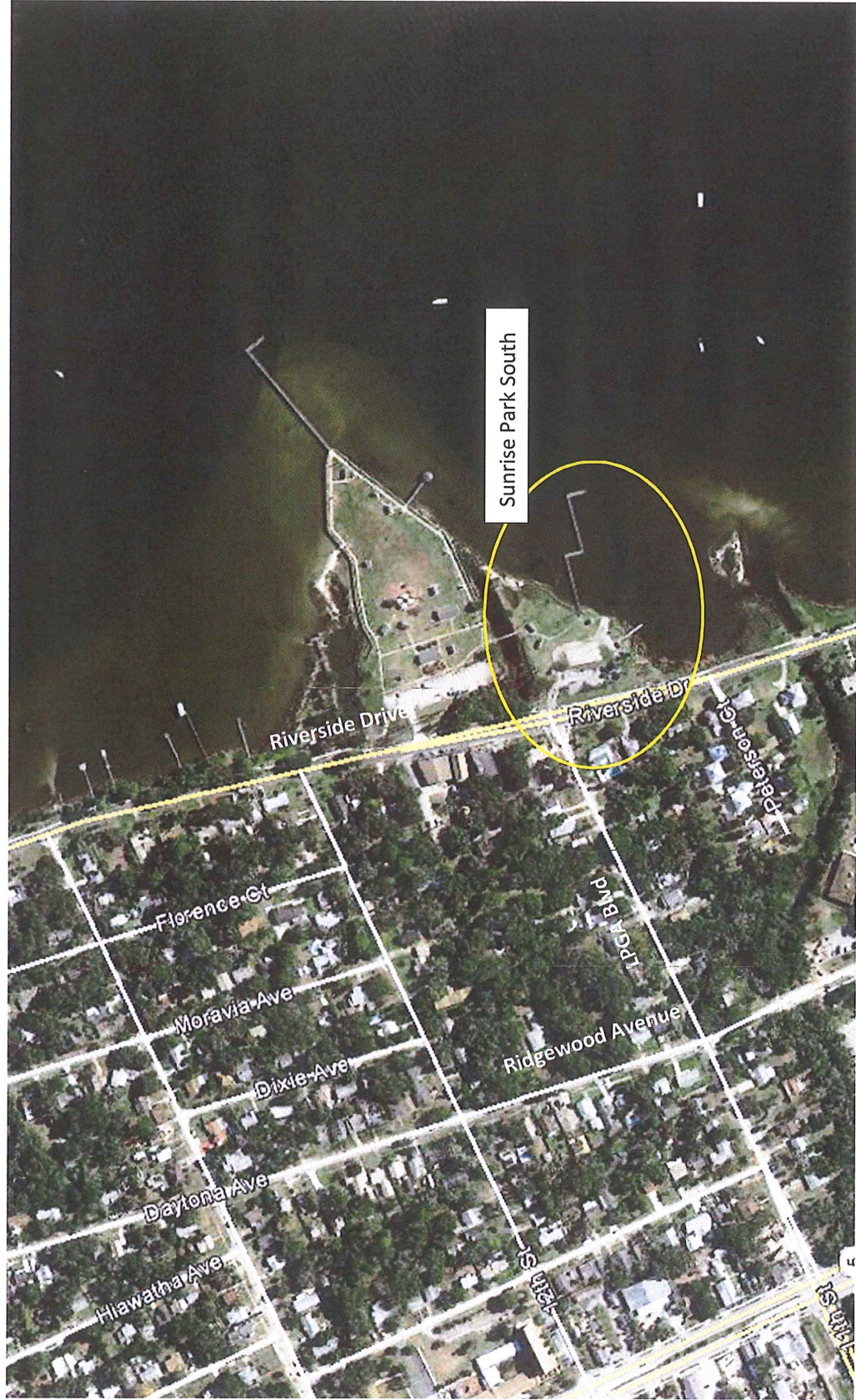
Preliminary and schematic drawings – see Site Plan

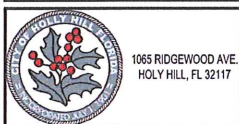
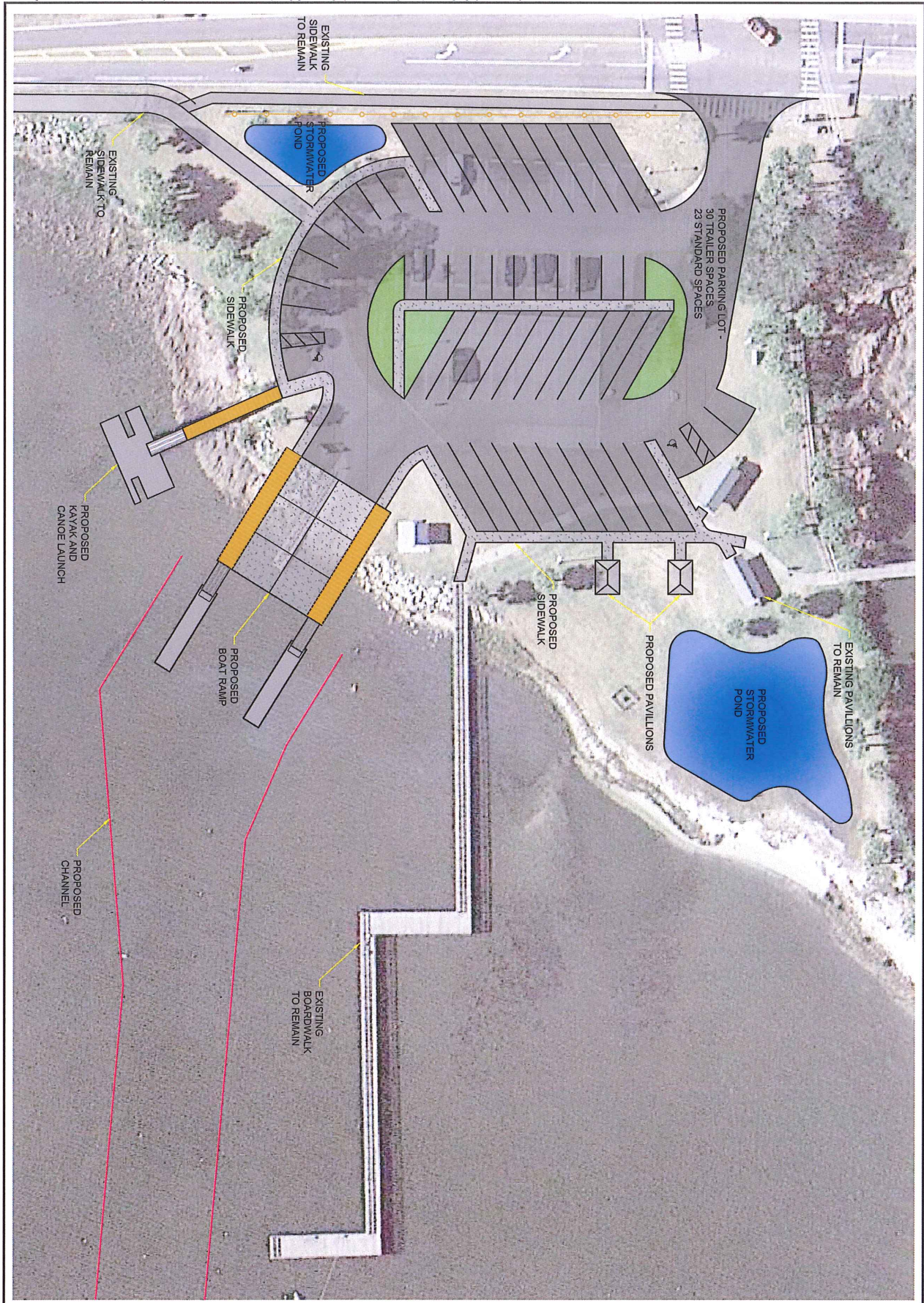
X Design and development documents – Engineer's Cost Estimate

X Construction documents

Any other drawings which may be helpful in understanding the project scope/features

Street Locator Map





1065 RIDGEWOOD AVE.
HOLY HILL, FL 32117

Dredging & Marine Consultants
DMC
 ENGINEERS • SCIENTISTS
 4643 S. Clyde Morris Blvd
 Unit 302
 Port Orange, FL 32129
 Phone: (386) 304-6505
 Fax: (386) 304-6506
 www.dmc-es.com

Stephen J. Kuhn, P.E.
FLORIDA LICENSE No. 67486

PROJECT NAME:
**SUNRISE PARK BOAT RAMP
 AND PARKING IMPROVEMENTS**

CLIENT:
CITY OF HOLY HILL

DRAWING: **CONCEPTUAL**

DMC JOB NO. **15-037-01**

DRAWN	AR	CAD	C3D	SHEET NO.
CHECKED	NC	SCALE AS SHOWN		
APPROVED	SKP	DATE	12-20-15	

CONSTRUCTION DRAWINGS

CITY OF HOLY HILL

SUNRISE PARK BOAT RAMP AND PARKING IMPROVEMENTS

JANUARY, 2016

SHEET INDEX

No.	DESCRIPTION
C01	COVER SHEET (LOCATION MAP)
C02	ASPHALT
C03	DEMOLITION ITEM
C04	CONCRETE
C05	GRASSING & STABILIZATION ITEM
C06	DIKE/DEE BANK
C07	DIKE/DEE SECTION
C08	DIKE/DEE SECTION
C09	BOAT RAMP & LAUNCHING DETAILS
C10	PARKING LOT DETAILS
C11	STANDARD DETAILS
C12	NOTES
C13	INDICATIVE & TOPOGRAPHIC SURVEY
C14	PROVISIONS & CONSTRUCTION
C15	PROVISIONS & CONSTRUCTION

LOCATION MAP



NOTE:
 THESE DRAWINGS AND THE PROJECT SPECIFICATIONS ARE COMPLEMENTARY, AND ANY REQUIREMENT OF ONE SHALL BE A REQUIREMENT OF THE OTHER. IT IS THE CONTRACTOR'S RESPONSIBILITY TO EXAMINE THE DRAWINGS AND SPECIFICATIONS AND TO COMPARE THE REQUIREMENTS OF EACH DIVISION AND ENSURE THAT EACH TRADE OR SUBCONTRACTOR IS MAKING THE ALLOWANCES NECESSARY TO PROVIDE THE OWNER A COMPLETE FACILITY, OPERATIONAL IN ALL RESPECTS, UNLESS OTHERWISE SPECIFICALLY STATED IN THE DRAWINGS OR PROJECT SPECIFICATION. IT IS ALSO THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE ENGINEER OF ANY DEFICIENCIES OR DISCREPANCIES AMONG THE DIVISIONS OF THE DRAWING AND SPECIFICATIONS PRIOR TO THE BID DATE. NEITHER THE OWNER OR ENGINEER WILL BE RESPONSIBLE FOR ANY DEFICIENCIES OR DISCREPANCIES RAISED AFTER THE BID OPENING, ACCORDINGLY, IN LIGHT OF THESE OBLIGATIONS, THE ENGINEER IS OBLIGATED TO INTERPRET THE DRAWINGS SPECIFICATIONS IN A MANNER THAT WILL PROVIDE THE OWNER WITH A COMPLETE, FUNCTIONING FACILITY FOR THE BID PRICE.

ENGINEER CERTIFICATION
 I HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF FLORIDA, PRACTICING WITH DREDGING & MARINE CONSULTANTS LLC, (D&M CORPORATION) AND THAT I AM THE ENGINEERING BUSINESS, DEPARTMENT OF PROFESSIONAL ENGINEERS, AND THAT I, OR OTHERS UNDER MY DIRECT SUPERVISION, HAVE PREPARED OR APPROVED THE EVALUATIONS, FINDINGS, OPINIONS, CALCULATIONS, CONCLUSIONS OR TECHNICAL ADVICE HEREBY REPRESENTED BY THESE DRAWINGS.

STEPHEN J. KUHN, P.E.
 FLORIDA LICENSE No. 67456



CITY COUNCIL MEMBERS:

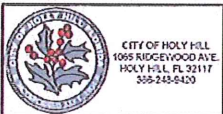
- | | |
|------------------|------------|
| JOHN PENNY | MAYOR |
| ARTHUR BYRNES | DISTRICT 1 |
| PENNY CURRIE | DISTRICT 2 |
| JOHN CAPERS | DISTRICT 3 |
| ELIZABETH ALBERT | DISTRICT 4 |

FLORIDA



Dredging & Marine Consultants
DMC
 ENGINEERS • SCIENTISTS

4643 S. Clyde Morris Blvd
 Unit 302
 Port Orange, FL 32129
 Phone: (386) 304-6505
 Fax: (386) 304-6506
 www.dmtcs.com



CITY OF HOLY HILL
1055 RIDGEWOOD AVE
HOLY HILL, FL 32117
352-243-6420

DMC
Dredging & Marine Consultants
ENGINEERS • SCIENTISTS

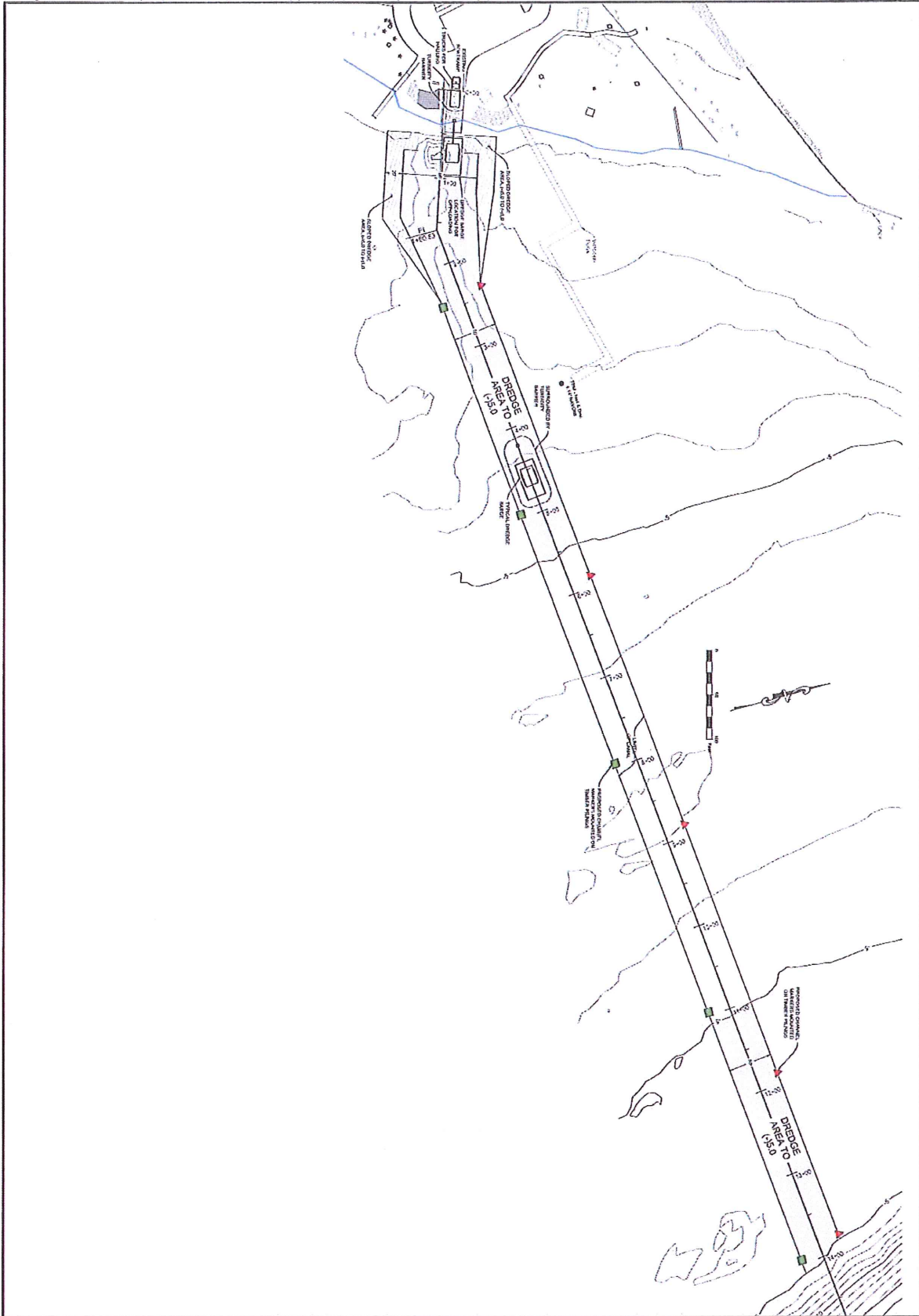

4543 S. Clyde Morris Blvd
Unit 302
Port Orange, FL 32129
Phone (386) 304-6505
Fax (386) 304-6506
www.dmcsc.com

Stephen J. Kim, P.E.
FLORIDA LICENSE No. 67403

PROJECT NAME: **SUNRISE PARK
BOAT RAMP DREDGING AND
PARKING IMPROVEMENTS**

CLIENT: **CITY OF HOLY HILL**

DRAWING		SHEET NO.	
DMC JOB NO.	15-037-01	CAD	C13
DESIGN	AR	SCALE	AS SHOWN
CHECKED	MC	DATE	11-MAR-2015
APPROVED	SJK		

CITY OF HOLY HILL
 1005 R. GLENWOOD AVE.
 HOLY HILL, FL 32117
 352-43-8420

Dredging & Marine Consultants
DMC
 ENGINEERS • SCIENTISTS

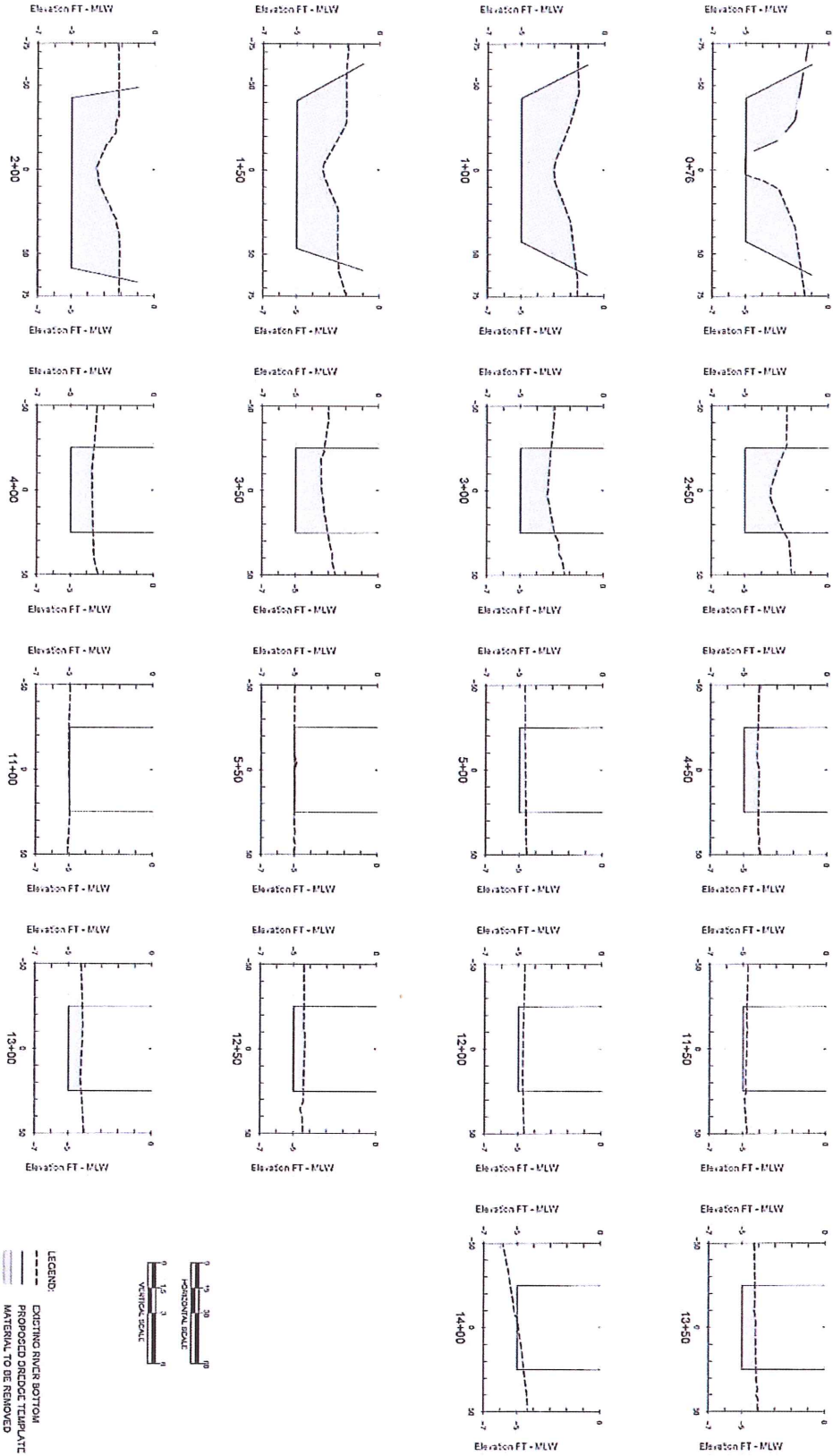
4543 S. Clyde Morris Blvd
 Unit 332
 Fort Orange, FL 32129
 Phone (386) 334-6505
 Fax (386) 334-6506
 www.dmcos.com

Professional Seal: 1502218 P.E. FLORIDA LICENSE NO. 87435

PROJECT NAME: **SUNRISE PARK
 BOAT RAMP DREDGING AND
 PARKING IMPROVEMENTS**

CLIENT: **CITY OF HOLY HILL**

DRAWING: DREDGING PLAN			
ENCLOSURE NO.	15-037-01		
DRAWN BY	AR	CAD	CSD
CHECKED BY	NC	SCALE AS SHOWN	
APPROVED BY	DATE	15-03-21	SHEET NO. C-05



CITY OF HOLY HILL
1055 RIDGEWOOD AVE.
HOLY HILL, FL 32117
352-243-8420

DMC
ENGINEERS • SCIENTISTS

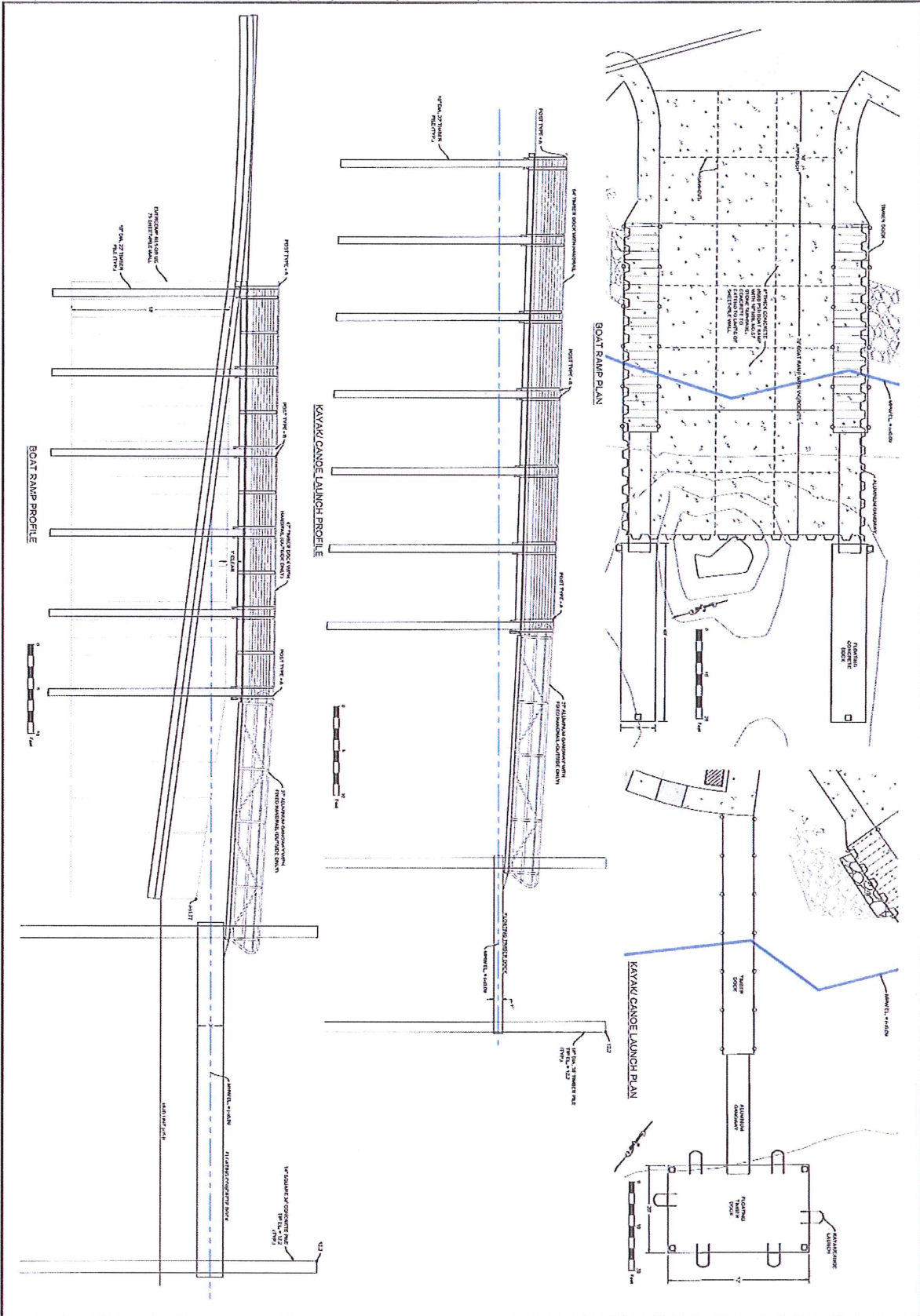
Dredging & Marine Consultants
4543 S. Clyde Morris Blvd
Unit 302
Port Orange, FL 32129
Phone (386) 304-6505
Fax (386) 304-6506
www.dmcinc.com

DESIGNED BY: J. K. F. E.
LONDON LICENSE NO. 67468

PROJECT NAME: **SUNRISE PARK
BOAT RAMP DREDGING AND
PARKING IMPROVEMENTS**

CLIENT: **CITY OF HOLY HILL**

PROJECT NO: 037-037
DREDGE SECTION
DWC JOB NO.: 15-037-01
DRAWN BY: AR CAD ETD SHEET NO.
CHECKED BY: YZ SCALES SHOWN: C-07
APPROVED BY: DATE: 01/14/2015



CITY OF HOLY HILL
 1265 RIDGEWOOD AVE
 HOLY HILL, FL 32117
 352-242-6420

Dredging & Marine Consultants
DMC
 ENGINEERS • SCIENTISTS

4243 S. City of Morris Blvd
 Unit 332
 Port Orange, FL 32129
 Phone (386) 324-6505
 Fax (386) 324-6506
 www.dmcinc.com

Stephen J. Kohn, P.E.
 FLORIDA LICENSE NO. 67405

PROJECT NAME: **SUNRISE PARK
 BOAT RAMP DREDGING AND
 PARKING IMPROVEMENTS**
 CLIENT: **CITY OF HOLY HILL**

DRAWING: BOAT RAMP & KAYAK CANOE LAUNCH DETAILS	
DMC JOB NO.	15-037-01
DRAWN BY	EAJ
CHECKED BY	MC
APPROVED BY	DATE: 01/20/04
EAD	CDJ
SCALE	AS SHOWN
SHEET NO.	C-09

STANDARD CONSTRUCTION DETAIL
2x1 CURB (TYPICAL) (SEE PLAN)

DATE: 9/10/11
ISSUED BY: [Signature]
SCALE: AS SHOWN
REV: R-22

NOTES:

1. CURB SHALL BE CONCRETE ON UNFINISHED GRADE. CURB SHALL BE 1/2" THICK AND 4" HIGH.
2. CURB SHALL BE 1/2" THICK AND 4" HIGH.
3. CURB SHALL BE 1/2" THICK AND 4" HIGH.
4. CURB SHALL BE 1/2" THICK AND 4" HIGH.
5. CURB SHALL BE 1/2" THICK AND 4" HIGH.

STANDARD CONSTRUCTION DETAIL
REAR PROTECTION CURB/GUTTER

DATE: 9/10/11
ISSUED BY: [Signature]
SCALE: AS SHOWN
REV: R-23

NOTES:

1. CURB SHALL BE CONCRETE ON UNFINISHED GRADE. CURB SHALL BE 1/2" THICK AND 4" HIGH.
2. CURB SHALL BE 1/2" THICK AND 4" HIGH.
3. CURB SHALL BE 1/2" THICK AND 4" HIGH.
4. CURB SHALL BE 1/2" THICK AND 4" HIGH.
5. CURB SHALL BE 1/2" THICK AND 4" HIGH.

STANDARD CONSTRUCTION DETAIL
FLOATING CURB/GUTTER

DATE: 9/10/11
ISSUED BY: [Signature]
SCALE: AS SHOWN
REV: R-24

NOTES:

1. CURB SHALL BE CONCRETE ON UNFINISHED GRADE. CURB SHALL BE 1/2" THICK AND 4" HIGH.
2. CURB SHALL BE 1/2" THICK AND 4" HIGH.
3. CURB SHALL BE 1/2" THICK AND 4" HIGH.
4. CURB SHALL BE 1/2" THICK AND 4" HIGH.
5. CURB SHALL BE 1/2" THICK AND 4" HIGH.

STANDARD CONSTRUCTION DETAIL
TRENCH RESTORATION

DATE: 9/10/11
ISSUED BY: [Signature]
SCALE: AS SHOWN
REV: ST-3

NOTES:

1. CURB SHALL BE CONCRETE ON UNFINISHED GRADE. CURB SHALL BE 1/2" THICK AND 4" HIGH.
2. CURB SHALL BE 1/2" THICK AND 4" HIGH.
3. CURB SHALL BE 1/2" THICK AND 4" HIGH.
4. CURB SHALL BE 1/2" THICK AND 4" HIGH.
5. CURB SHALL BE 1/2" THICK AND 4" HIGH.

STANDARD CONSTRUCTION DETAIL
CURE RESTORATION POOL

DATE: 9/10/11
ISSUED BY: [Signature]
SCALE: AS SHOWN
REV: ST-9

NOTES:

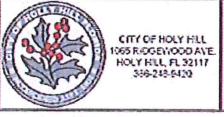
1. CURB SHALL BE CONCRETE ON UNFINISHED GRADE. CURB SHALL BE 1/2" THICK AND 4" HIGH.
2. CURB SHALL BE 1/2" THICK AND 4" HIGH.
3. CURB SHALL BE 1/2" THICK AND 4" HIGH.
4. CURB SHALL BE 1/2" THICK AND 4" HIGH.
5. CURB SHALL BE 1/2" THICK AND 4" HIGH.

STANDARD CONSTRUCTION DETAIL
TRENCH RESTORATION

DATE: 9/10/11
ISSUED BY: [Signature]
SCALE: AS SHOWN
REV: ST-11

NOTES:

1. CURB SHALL BE CONCRETE ON UNFINISHED GRADE. CURB SHALL BE 1/2" THICK AND 4" HIGH.
2. CURB SHALL BE 1/2" THICK AND 4" HIGH.
3. CURB SHALL BE 1/2" THICK AND 4" HIGH.
4. CURB SHALL BE 1/2" THICK AND 4" HIGH.
5. CURB SHALL BE 1/2" THICK AND 4" HIGH.



Dredging & Marine Consultants
DMC
ENGINEERS • SCIENTISTS

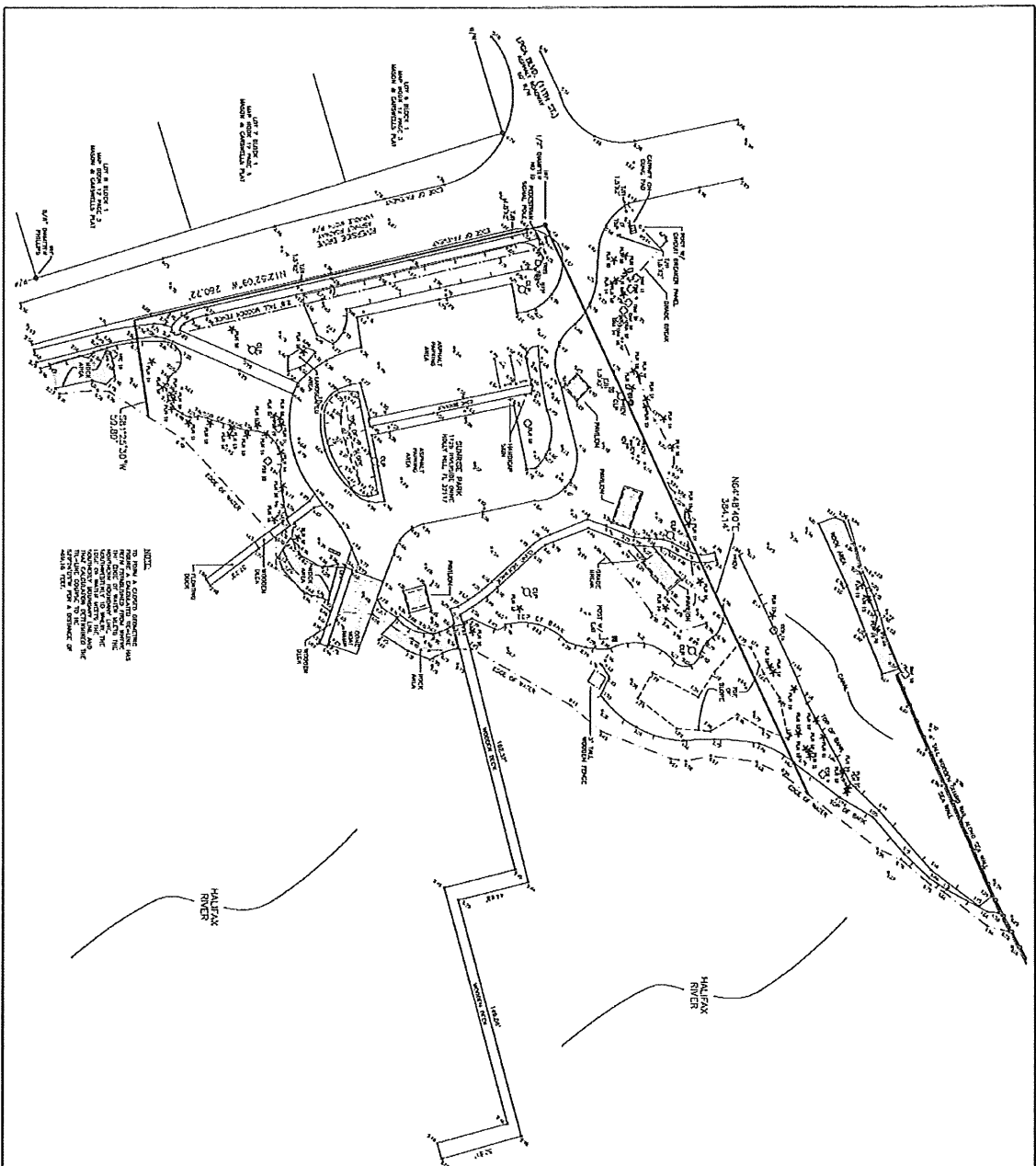
4543 S. Clyde Morris Blvd
Unit 302
Port Orange, FL 32129
Phone (386) 304-6505
Fax (386) 304-6506
www.dmcsc.com

Project: SUNRISE PARK
BOAT RAMP DREDGING AND
PARKING IMPROVEMENTS

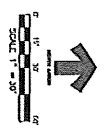
Client: CITY OF HOLY HILL

PROJECT NAME:	SUNRISE PARK BOAT RAMP DREDGING AND PARKING IMPROVEMENTS
CLIENT:	CITY OF HOLY HILL

CREATED:	STANDARD DETAILS
DATE:	15-037-01
DESIGNED BY:	AS
CHECKED BY:	CS
APPROVED BY:	CS
SCALE:	AS SHOWN
DATE:	03-10-2011
SHEET NO.:	C-13



NOTES:
 1. THIS SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE FLORIDA SURVEYING AND MAPPING ACT, CHAPTER 461, F.S., AND THE RULES OF THE BOARD OF SURVEYING AND MAPPING, CHAPTER 61G15, F.A.C.
 2. THE PROPERTY LINES SHOWN ON THIS MAP ARE THE RESULT OF A SURVEY CONDUCTED BY THE SURVEYOR ON THE DATE SHOWN ON THIS MAP.
 3. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY CLERK AND HAS FOUND NO RECORDS THAT WOULD AFFECT THE RESULTS OF THIS SURVEY.
 4. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY CLERK AND HAS FOUND NO RECORDS THAT WOULD AFFECT THE RESULTS OF THIS SURVEY.
 5. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE COUNTY CLERK AND HAS FOUND NO RECORDS THAT WOULD AFFECT THE RESULTS OF THIS SURVEY.



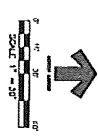
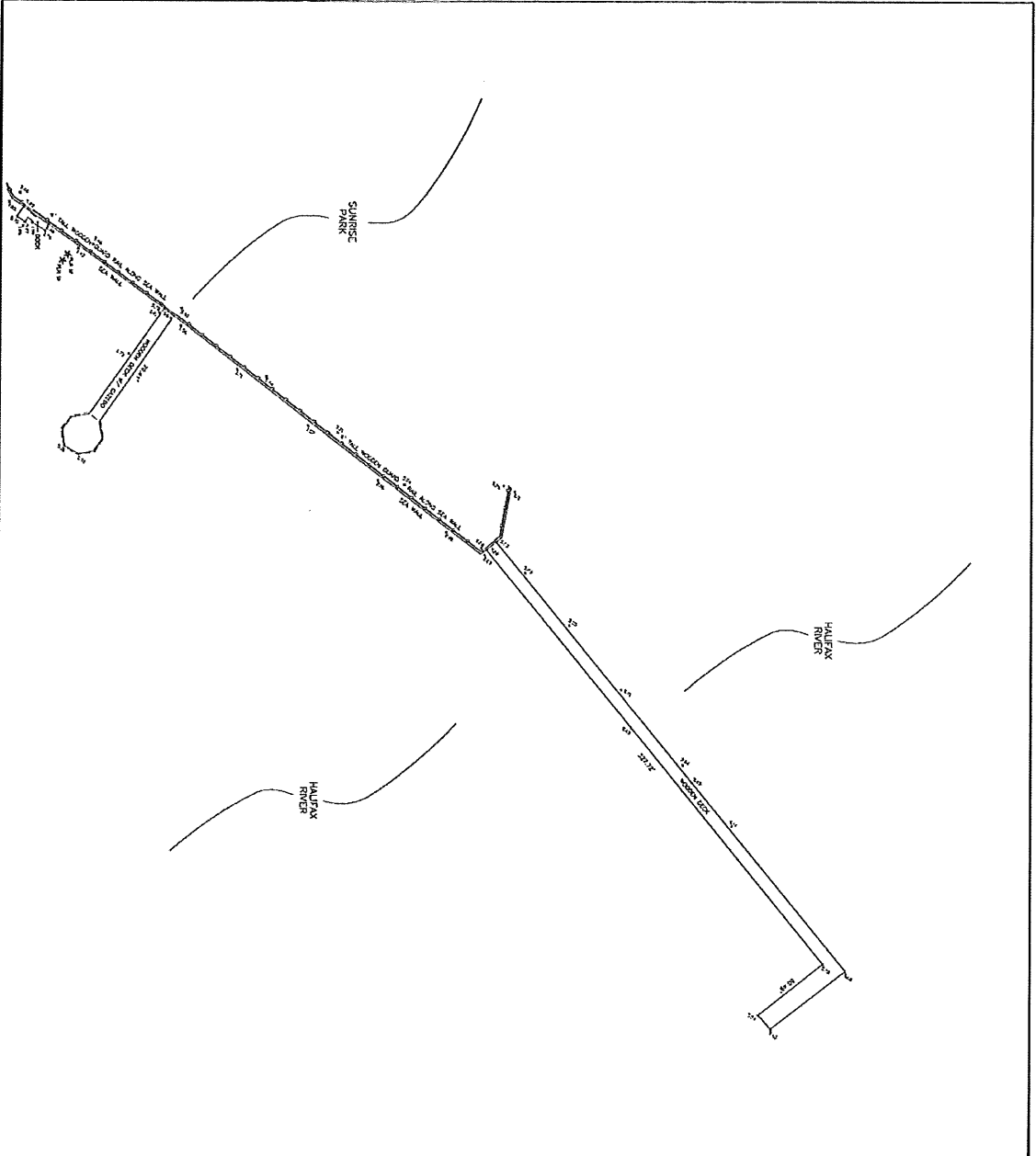
LEGAL DESCRIPTION
 A certain parcel of land in the County of Duval, State of Florida, known as 'SUNSHINE PARK' and bounded as follows: ...

LEGEND
 S = Survey
 R = Right of Way
 P = Path
 U = Utility
 ...

REVISIONS
 NO. DATE DESCRIPTION

BOUNDARY SURVEY
 SUNSHINE PARK
 HOLLY HILL, FLORIDA
 PREPARED FOR: O'CONNOR & WATSON CONSULTANTS

BOUNDARY SURVEY SUNSHINE PARK HOLLY HILL, FLORIDA PREPARED FOR: O'CONNOR & WATSON CONSULTANTS		REVISIONS NO. DATE DESCRIPTION	KUHAR SURVEYING AND MAPPING, LLC 112 OCEAN GROVE DRIVE, ORLANDO BEACH, FL 32176 352-295-6551 www.kuharsurveying.com LS (FSM) 6105
PROJECT NO. 15000-0001	DRAWING NO. 15000-0001-001	DATE 10/27/15	SHEET 1 OF 2



LEGAL DESCRIPTION
 Lot 1 of Section 14, T1N, R17E, S1W, Vol. 12, Page 1234 of the Public Records of Volusia County, Florida.
 The lot is bounded on the north and east by the Halifax River, on the south by the Sunnyside Drive, and on the west by the boundary line of Lot 2 of the same section.

GENERAL NOTES
 1. This survey was conducted in accordance with the Florida Surveying and Mapping Act, Chapter 461, Florida Statutes.
 2. The bearings and distances were measured and reduced to Mean Sea Level (MSL) using the method of least squares.
 3. The monumentation consists of iron pipe and iron nails set in concrete.
 4. The survey was conducted on the date indicated on the plan.
 5. The survey was conducted by the undersigned, a duly licensed Professional Surveyor in the State of Florida.
 6. The survey was conducted in accordance with the Florida Surveying and Mapping Act, Chapter 461, Florida Statutes.
 7. The survey was conducted in accordance with the Florida Surveying and Mapping Act, Chapter 461, Florida Statutes.
 8. The survey was conducted in accordance with the Florida Surveying and Mapping Act, Chapter 461, Florida Statutes.

LEGEND
 --- BOUNDARY LINE
 --- MONUMENTATION
 --- ADJACENT PROPERTY
 --- HALIFAX RIVER
 --- SUNNYSIDE DRIVE
 --- SUNNYSIDE PARK

THICK LEGEND
 --- BOUNDARY LINE
 --- MONUMENTATION
 --- ADJACENT PROPERTY
 --- HALIFAX RIVER
 --- SUNNYSIDE DRIVE
 --- SUNNYSIDE PARK

CONTINUED TO
 THE CITY OF HOLLY HILL, FLORIDA
 RECORDS & MAPS DEPARTMENT

PREPARED FOR: INDEPENDENT SURVEYORS ASSOCIATION
DATE: 10/20/15
BY: [Signature]

KUHAR SURVEYING AND MAPPING, LLC
 112 OCEAN GROVE DRIVE, GUNN COAST BEACH, FL 32176
 386-295-6051 - www.kuharsurveying.com
 LS (PSW) 6105

NO.	DATE	DESCRIPTION

BOUNDARY SURVEY
 SUNNYSIDE PARK
 HOLLY HILL, FLORIDA
 PREPARED FOR: INDEPENDENT SURVEYORS ASSOCIATION

PROJECT NO.: 15011
DRAWING NO.: 15011-01
REVISION NO.: 01

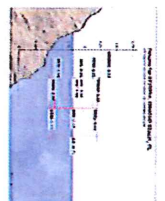
DATE: 10/20/15
BY: [Signature]



MAP SHOWING A HYDROGRAPHIC SURVEY OF A PORTION OF THE HALIFAX RIVER
 AND A ACCESS CHANNEL FACILITATING HOLLY HILL PUBLIC BOAT RAMP
 LYING WEST OF AND CONNECTING THE INTRACOASTAL WATERWAY
 LOCATED IN HOLLY HILL, VOLUSIA COUNTY, FLORIDA

Legend for depth soundings:

10	10 FATHOMS
20	20 FATHOMS
30	30 FATHOMS
40	40 FATHOMS
50	50 FATHOMS
60	60 FATHOMS
70	70 FATHOMS
80	80 FATHOMS
90	90 FATHOMS
100	100 FATHOMS
110	110 FATHOMS
120	120 FATHOMS
130	130 FATHOMS
140	140 FATHOMS
150	150 FATHOMS
160	160 FATHOMS
170	170 FATHOMS
180	180 FATHOMS
190	190 FATHOMS
200	200 FATHOMS



- LEGEND
1. ALL SOUNDINGS ARE IN FATHOMS UNLESS OTHERWISE SPECIFIED.
 2. THIS SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE FEDERAL HYDROGRAPHIC SURVEYING ACT OF 1908 AND THE REGULATIONS THEREUNDER.
 3. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 4. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 5. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 6. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 7. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 8. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 9. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.
 10. THE SURVEY WAS CONDUCTED BY THE U.S. NAVY, HYDROGRAPHIC SURVEY, OFFICE OF THE CHIEF OF NAVAL OPERATIONS, WASHINGTON, D.C.



LEGEND

- NEEDLE BUOY / WITH FLAGGED LIGHT
- GREEN DAY MARKER
- INTRACOASTAL WATERWAY



Sunrise Park Access Channel, Boat Ramp and Parking Improvements



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
1	Mobilization and Demobilization	1	LS	\$ 50,000.00	\$ 50,000.00
2	Construction and As-Built Surveying	1	LS	\$ 8,000.00	\$ 8,000.00
3	Environmental Compliance	1	LS	\$ 10,000.00	\$ 10,000.00
4	Clearing and Grubbing	1	LS	\$ 6,000.00	\$ 6,000.00
5	Demolition	1	LS	\$ 15,000.00	\$ 15,000.00
6	Backfill	1,300	CY	\$ 12.00	\$ 15,600.00
7	Grading and Compaction	1	LS	\$ 10,000.00	\$ 10,000.00
8	Stormwater	1	LS	\$ 50,000.00	\$ 50,000.00
9	Dredging and Disposal	2,000	CY	\$ 35.00	\$ 70,000.00
10	New Boat Ramp	2,400	SF	\$ 20.00	\$ 48,000.00
11	Timber Dock w/ Pilings	1,250	SF	\$ 40.00	\$ 50,000.00
12	Aluminum Ramps	3	EA	\$ 8,000.00	\$ 24,000.00
13	Floating Accessory and Kayak/ Canoe/ SUP Dock w/ Pilings	1,400	SF	\$ 75.00	\$ 105,000.00
14	Channel Markers	10	EA	\$ 2,000.00	\$ 20,000.00
15	New Concrete Sidewalk & Pavilion Pads	4,000	SF	\$ 6.00	\$ 24,000.00
16	Pavilions	2	EA	\$ 10,000.00	\$ 20,000.00
17	Parking Lot Paving and Striping	1,200	SY	\$ 17.00	\$ 20,400.00
18	Lighting	1	LS	\$ 30,580.00	\$ 30,580.00
19	Landscaping	1	LS	\$ 8,000.00	\$ 8,000.00
20	Sod Establishment	32,000	SF	\$ 0.40	\$ 12,800.00
21	Signage	1	LS	\$ 15,000.00	\$ 15,000.00
22	Wavebreak	120	LF	\$ 175.00	\$ 21,000.00
TOTAL ENGINEERS ESTIMATE of CONCEPTUAL DESIGN					\$ 633,380.00
Manatee Protection Plan Fees for New Truck/Trailer Spaces		21	EA	\$ 1,000.00	\$ 21,000.00
Construction Inspection Services		1	LS	\$ 32,000.00	\$ 32,000.00
Total					\$ 686,380.00

LS=Lump Sum, LF= Linear feet, CY= Cubic Yard, SF= Square Foot, EA= Each

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

SECTION 3: BUDGET DETAIL/MATCHING FUNDS

3.1 PROJECT BUDGET DETAIL CHART: Fill out budget chart provided, adding rows as needed. Place match monies in column corresponding to appropriate "Match Code": Explanations of match codes can be found in the guidelines on page 23.

CHART 3.1: CONSTRUCTION PHASE EXPENDITURES ADD ROWS AS NEEDED	UC +	LM +	In- Kind	PSC	= Match	ECHO	Total
General Requirements:							
Mobilization and Demobilization	\$25,000				\$25,000	\$25,000	\$50,000
Construction and As Built Surveying	\$ 4,000				\$ 4,000	\$ 4,000	\$ 8,000
Environmental Compliance	\$10,000				\$10,000		\$10,000
Manatee Protection Plan Fees	\$21,000				\$21,000		\$21,000
Contractor Fees	\$16,000				\$16,000	\$16,000	\$32,000
Planning/Admin	\$16,385				\$16,385		\$16,385
Subtotal	\$92,385				\$92,385	\$45,000	\$137,385
Architectural Services:							
Consultant Services							
Final Construction Drawings							
Subtotal							
Site Construction:							
Clearing and Grubbing	\$ 3,000				\$ 3,000	\$ 3,000	\$ 6,000
Demolition	\$ 7,500				\$ 7,500	\$ 7,500	\$15,000
Grading and Compaction	\$ 5,000				\$ 5,000	\$ 5,000	\$10,000
Backfill	\$ 7,800				\$ 7,800	\$ 7,800	\$15,600
Stormwater	\$25,000				\$25,000	\$25,000	\$50,000
Dredging and disposal	\$35,000				\$35,000	\$35,000	\$70,000
New Boat Ramp	\$24,000				\$24,000	\$24,000	\$48,000
Timber Dock w/pilings	\$25,000				\$25,000	\$25,000	\$50,000
Aluminum Ramps	\$12,000				\$12,000	\$12,000	\$24,000
Kayak/Canoe Dock w/pilings	\$52,500				\$52,500	\$52,500	\$105,000
Channel Markers	\$10,000				\$10,000	\$10,000	\$20,000
Pavilion	\$10,000				\$10,000	\$10,000	\$20,000
New concrete sidewalk & Pavilion Pad	\$12,000				\$12,000	\$12,000	\$24,000
Parking Lot and striping	\$10,200				\$10,200	\$10,200	\$20,400
Lighting	\$15,290				\$15,290	\$15,290	\$30,580
Landscaping	\$ 4,000				\$ 4,000	\$ 4,000	\$ 8,000
Sod Establishment	\$ 6,400				\$ 6,400	\$ 6,400	\$12,800
Wavebreak	\$ 10,500				\$10,500	\$10,500	\$21,000
Subtotal	\$275,190				\$275,190	\$275,190	\$550,380
ECHO Signage:							
Temporary	\$ 50				\$ 50	\$ 50	\$ 100
Permanent	\$1,500				\$1,500	\$1,500	\$3,000

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

Site Recognition Signage	\$5,950				\$5,950	\$5,950	\$11,900
Subtotal	\$7,500	\$			\$7,500	\$7,500	\$15,000
					MATCH	ECHO	PROJECT
PROJECT TOTALS	\$375,075				\$375,075	\$327,690	\$702,765

3.2 MATCH DOCUMENTATION

Please see page 25 in the guide for a more in depth explanation of documentation.

1.) Provide official documentation of Match:

a. Unencumbered Cash (UC):

- i. Current Bank Statement **OR**
- ii. **Copy of signed resolution including pledged dollar amount, project name and dates the funds will be available**

Resolution No. (ID # 1259)

SUNRISE PARK – BOAT RAMP IMPROVEMENTS

RESOLUTION 2016-R-04

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION UNDER THE 2015 VOLUSIA COUNTY ECHO PROGRAM; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill desires to undertake the following improvement

project at Sunrise Park South:

Project Title: Sunrise Park - Boat Ramp Improvements

Total Estimated Cost: \$702,765.00

Brief Description of Project: Construction of access channel dredging, access channel lighting and markers, boat ramp improvements, kayak/canoe launch; and

WHEREAS, Volusia County ECHO program financial assistance is sought for the program mentioned above; and

WHEREAS, the City of Holly Hill has the intention to make application to the Volusia County ECHO program in the amount of \$327,690.00 for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the program described be authorized for application to the Volusia County ECHO program.

SECTION 2. The City of Holly Hill has the ability and intention to finance \$375,075.00 towards this project as approved in the fiscal year 2015/2016 budget through resolution 2015-R-59.

SECTION 3. That the City of Holly Hill does hereby authorize Beth G. Lemke, of Planning Solutions Corp. as the Project Manager for the referenced grant application and authorizes her to apply and administer the grant on the behalf of the City.

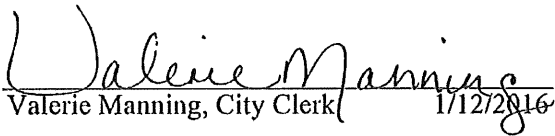
SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

APPROVED AND AUTHENTICATED this 12th day of January, 2016.



John Penny, Mayor

1/12/2016



Valerie Manning, City Clerk 1/12/2016

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Arthur J. Byrnes, District 1 - Commissioner
SECONDER:	Elizabeth Albert, District 4 - Commissioner
AYES:	Byrnes, Currie, Capers, Albert, Penny

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

- b. Irrevocable Pledges (UC):
 - i. Notarized letter stating the pledged amount, the purpose of the pledge and the date the funds will be available (must include an itemized budget if pledge is for services).
 - 1. Pledged funds must be in the bank prior to the Grant Review Panel.
- c. In-Kind Services (IK) services/donations must have taken place no more than 7 years prior to the project:
 - i. Itemized list of products/services to include name of person/organization, description of goods/services, fair market value of in-kind contribution and date goods/services were provided.
 - ii. Future in-kind donations must have notarized letter from donor describing items/services and value of such.
 - iii. Previously provided in-kind service/donations do not require backup in this application, however, official documentation must be available for review upon request.
- d. Previously Spent Cash (PSC)
 - i. The encumbrances or cash expenditures completed within the seven (7) year period prior to the application.
- e. Land Match (LM) (trails of the County's Master Plan, projects on State or Federal land and property donated by the County are not eligible for match):
 - i. Copy of deed
 - ii. Copy of appraisal (property appraisal assessment or recent outside appraisal)

SECTION 4: OPERATING FORECAST DETAIL

4.1 OPERATING FORECAST NARRATIVE

- 1.) Compose a narrative explaining the use of the facility/project and related costs. Narrative should include what staff will be needed, what additional maintenance will be required, what new programs will be added, etc.

The primary use of this facility is for outdoor recreation. The visitors to the park can utilize several existing amenities, including picnic tables, the fishing pier and boat ramp. The residents and visitors to the park can be seen picnicking, fishing and/or boating on a daily basis. The park is also used for kayaking and canoeing without the benefit of an official launch area. There are no fees collected for use of the park.

The City is responsible for, and will continue to be responsible for, the maintenance of this park. At this time, it is not anticipated that additional staff will be required for maintaining or operating the park.

The City of Holly Hill has a dedicated Buildings and Grounds Division which maintain the parks throughout the City. The staff includes 3 full time Custodians that ensure the City parks are clear of litter and debris; 1 full time Equipment Operator/Maintenance worker who provides landscaping and lawn spraying in City Parks; and 1 full time Supervisor.

The City also has a contract with the Florida Department of Corrections. The Department of Corrections provide a Correctional Work Squad Officer which supervises a work squad of up to 8 inmates that maintain the parks landscaping throughout the City. In addition, the City has a dedicated Streets Division which maintain parking lots at all City parks.

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

The City allocates funds to the Buildings and Grounds Department on an annual basis. For the current fiscal year of 2015/2016, \$1,930,700.00 has been allocated, with \$906,300 dedicated to park improvements through capital projects and \$73,600.00 allocated to routine repair and maintenance of City facilities. Daily operational maintenance for Sunrise Park South is provided by City staff or the Department of Corrections work squad. Funds for daily repair and maintenance throughout the City are allocated and approved each new fiscal year. For the current fiscal year of 2015/2016, there is \$73,600 allocated towards the repair and maintenance of City facilities.

2.) Provide Business Plan, Feasibility Study and Marketing Plan.

The Sunrise Park South property was dedicated to the City in 1976 and has successfully been operated as a public park for 30 years. It is solely maintained by the City of Holly Hill. The maintenance and operation of the park is funded by the City. The many years operating as a public park demonstrates the parks success and feasibility as a popular destination for the residents and visitors.

There are no program or administrative costs associated with the daily operation of Sunrise Park South. It is a passive park and is not staffed. The City does not currently operate programs at this park. The At this time, the City does not propose to use the services of vendors and/or contractors in the park.

Additionally, the City's Comprehensive Plan contains goals, objectives, and policies that state that the City's objective is to maintain its existing park facilities for the enjoyment of its residents. The Recreation and Open Space Element, Objective 1.4 states the City shall 'Maintain existing acreages and facilities which provide for public access to coastal recreational resources, including the Halifax River. Policy 1.4.1 further states 'The City shall maintain and develop the existing city-owned properties which provide public access to the Halifax River.' The Sunrise Park South improvements will further the City's goal to maintain its park facilities and provide public access to the Halifax River by increasing capacity for the park users.

Currently, Sunrise Park South is the only public boat ramp in the City of Holly Hill. There is a high demand, throughout Volusia County, for access to the waterways. Once the park improvements are completed Sunrise Park South is proposed to be a fully utilized park and near its capacity at that time.

3.) List a fee schedule or state "No fees will be charged" (schedule should include members, non-members, reduced prices, etc.)

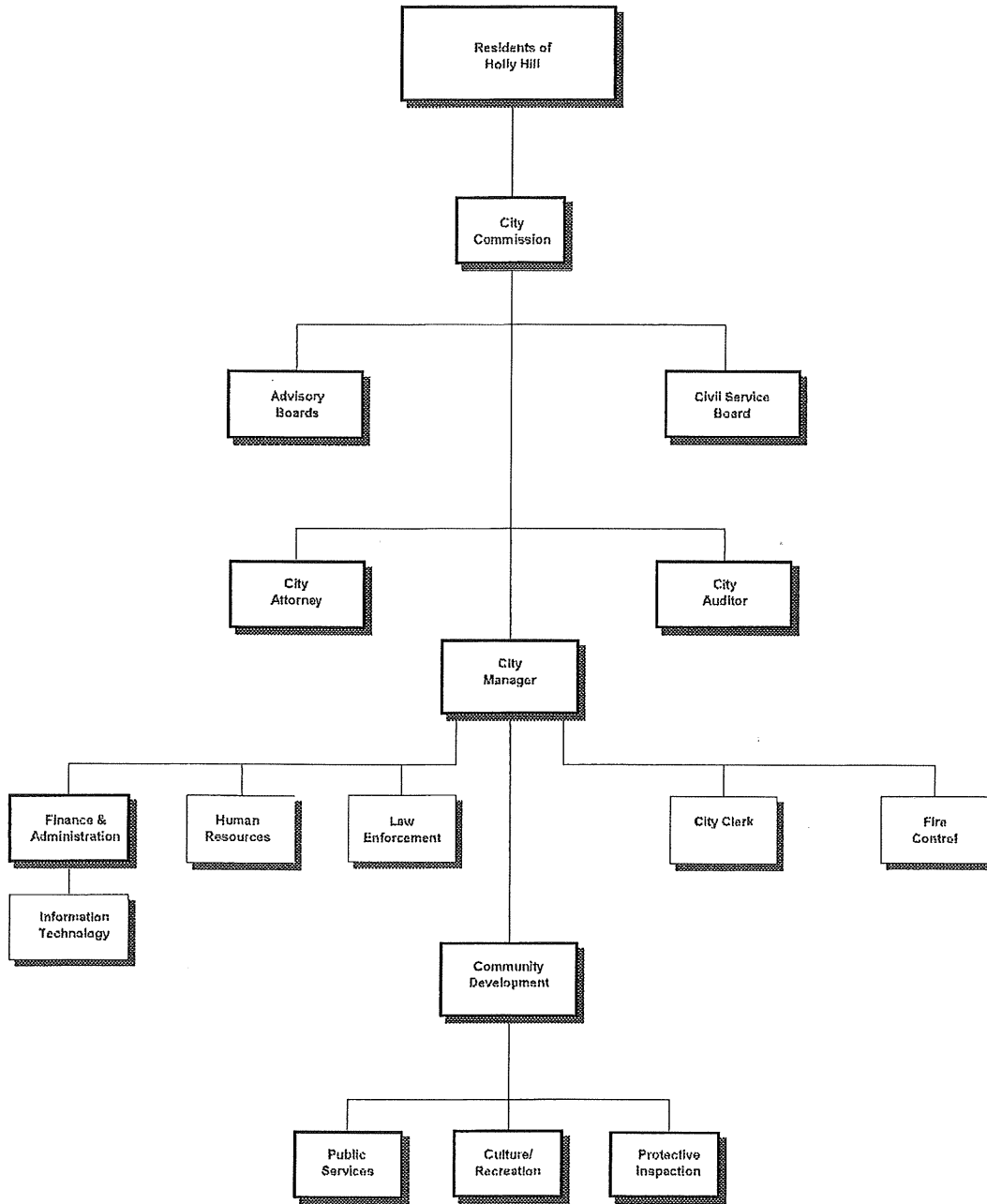
No fees will be charged for the use of this park facility. It is open and accessible to residents and visitors.

4.) Describe Maintenance and Replacement Plan (including fund source and depreciation plan).

The City employs a full time staff dedicated to maintaining its parks. Funds are allocated to the Buildings and Grounds Department on an annual basis – Fund Source 001-4172-572. For the current fiscal year of 2015/2016, \$1,930,700.00 has been allocated, with \$906,300 dedicated to park improvements through capital projects and \$73,600.00 allocated to routine repair and maintenance of City facilities.

The City of Holly Hill has a dedicated Buildings and Grounds Division which maintain parks throughout the City. The staff includes 3 full time Custodians who ensure that City parks are clear of litter and debris. The City is

CITY OF HOLLY HILL ORGANIZATION CHART



2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

responsible for daily maintenance and repair of the park. The daily maintenance performed includes mowing, maintaining the landscaping, lawn spraying and keeping it clear of debris and litter. The Streets Division staff are responsible for maintenance of the parking lot.

Depreciation is calculated at a 20% rate because of the harsh environmental conditions. Inspections are performed periodically to check the structural integrity of the facilities, including the fishing pier and seawalls.

4.2 FISCAL STABILITY

1.) Fill out Form 4.2 Business Information.

4.2 BUSINESS INFORMATION				
Operational funding for this organization	Prior Completed FY 12 - 13	Current FY 13 - 14	Projected FY 14 - 15	Next Projected FY 15 - 16
Fundraising, Memberships, Donations, etc.	0	0	0	0
County Grant(s)/Funds (other than ECHO)	0	0	0	0
Grant(s)/Funds - other (non-county)	0	0	0	0
Cash Donations	0	0	0	0
TOTALS	0	0	0	0
Administrative Costs	0	0	0	0
Program Costs	0	0	0	0
Educational & Educational Outreach Programs	0	0	0	0
Contractor Services (for this project)	0	0	0	0
Marketing & Advertising	0	0	0	0
Payroll Total Expense	0	0	0	0
TOTALS				
Number of Full-time Employees	0	0	0	0
Number of Part-time Employees	0	0	0	0
Contracted Staff (Florida Dept of Corrections)	0	0	0	0
Volunteer Hours	0	0	0	0
Value of Volunteer Hours (@\$____ hr)	0	0	0	0
TOTALS	0	0	0	0

2.) Has this organization defaulted on any grant in the past five years? If so, please explain.

No. The City of Holly Hill has not defaulted on a grant in the past five years.

4.2 FINANCIAL AUDIT/REVIEW/AGREED UPON PROCEDURES

1.) Insert the appropriate required documents listed in the Application Guide on page 30 & 31.



INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Holly Hill, Florida, as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

City of Holly Hill, Florida's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida
Page 2

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Holly Hill, Florida, as of September 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof and the respective budgetary comparisons for the General and Community Redevelopment Agency funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Schedules of Funding Progress and Contributions of Employer and Other Contributing Entities for the Police Officers' Retirement Trust Fund, Firefighters' Retirement System and Other Postemployment Benefits Plan, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Holly Hill, Florida's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and budgetary comparisons, and statistical section, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual major and nonmajor fund financial statements and budgetary comparisons are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and budgetary comparisons are fairly stated in all material respects in relation to the basic financial statements as a whole.

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida
Page 3

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 16, 2015, on our consideration of the City of Holly Hill, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Holly Hill, Florida's internal control over financial reporting and compliance.

BMC CPAs

March 16, 2015

BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION
September 30, 2014
CITY OF HOLLY HILL, FLORIDA

Statement 1

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets:			
Cash and cash equivalents.....	\$ 12,038,197	9,585,852	21,624,049
Receivables, net of allowance for uncollectible accounts.....	337,179	1,005,264	1,342,443
Due from other governments.....	341,322	-	341,322
Inventories.....	11,693	76,730	88,423
Prepaid expenses.....	7,960	19,927	27,887
Temporarily restricted-cash and cash equivalents.....	-	4,034,590	4,034,590
Net pension asset.....	93,377	-	93,377
Capital assets:			
Land and construction in progress.....	5,508,036	1,282,166	6,790,202
Other capital assets, net of depreciation.....	<u>14,244,469</u>	<u>28,967,301</u>	<u>43,211,770</u>
Total assets.....	32,582,233	44,971,830	77,554,063
Deferred Outflow of Resources:			
Deferred charge on refunding.....	-	303,786	303,786
Total assets and deferred outflows.....	<u>32,582,233</u>	<u>45,275,616</u>	<u>77,857,849</u>
Liabilities:			
Accounts payable and accrued liabilities.....	699,330	373,957	1,073,287
Customer deposits and unearned income.....	158,426	762,120	920,546
Payable from Restricted Assets:			
Current maturities of long-term debt.....	-	1,877,929	1,877,929
Accounts payable and accrued liabilities.....	-	254,213	254,213
Compensated absences-current.....	-	28,856	28,856
Bonds, notes, and other payables:			
Due or payable within one year.....	645,000	-	645,000
Due or payable in more than one year.....	8,250,000	20,969,712	29,219,712
Net post-employment benefits obligation.....	841,136	251,068	1,092,204
Compensated absences-long term.....	<u>577,394</u>	<u>115,421</u>	<u>692,815</u>
Total liabilities	<u>11,171,286</u>	<u>24,633,276</u>	<u>35,804,562</u>
Net position:			
Net investment in capital assets.....	15,003,479	7,665,165	22,668,644
Restricted for:			
Public safety.....	126,916	-	126,916
Community redevelopment projects.....	2,686,758	-	2,686,758
Transportation.....	371,945	-	371,945
Recreation projects.....	65,635	-	65,635
Utility plant expansion.....	-	1,856,127	1,856,127
Debt service.....	419,556	1,660,908	2,080,464
Unrestricted	<u>2,736,658</u>	<u>9,460,140</u>	<u>12,196,798</u>
Total net position.....	<u>\$ 21,410,947</u>	<u>20,642,340</u>	<u>42,053,287</u>

The accompanying notes are an integral part of the financial statements.

STATEMENT OF ACTIVITIES
For the Fiscal Year Ended September 30, 2014
CITY OF HOLLY HILL, FLORIDA

	Expenses	Program Revenue		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:				
Governmental activities:				
General government.....	\$ 2,137,770	1,156,153	500	-
Public safety.....	4,531,911	413,875	161,820	4,157
Physical environment.....	11,717	-	-	77,310
Transportation.....	657,879	91,226	250,091	117,546
Economic environment.....	676,361	613	1,023,717	-
Culture/recreation.....	965,559	16,518	-	-
Interest on long-term debt	200,108	-	-	-
Total governmental activities.....	<u>9,181,305</u>	<u>1,678,385</u>	<u>1,436,128</u>	<u>199,013</u>
Business-type activities:				
Water and Sewer.....	4,244,775	5,675,300	-	11,151
Stormwater Management.....	758,301	796,720	-	-
Solid Waste.....	1,650,414	2,196,706	-	-
Total business-type activities.....	<u>6,653,490</u>	<u>8,668,726</u>	<u>-</u>	<u>11,151</u>
Total primary government.....	<u>\$ 15,834,795</u>	<u>10,347,111</u>	<u>1,436,128</u>	<u>210,164</u>
General revenues:				
Property taxes, levied for general purposes.....				
Property taxes, levied for tax increment district.....				
Sales taxes.....				
Public service taxes.....				
Unrestricted state revenue sharing.....				
Unrestricted intergovernmental revenues.....				
Investment earnings.....				
Miscellaneous revenue.....				
Transfers.....				
Total general revenues and transfers.....				
Change in net position.....				
Net position - beginning of year.....				
Net position - ending.....				

The accompanying notes are an integral part of the financial statements.

Statement 2

Net Revenue and Changes in Net Assets		
Primary Government		
Governmental Activities	Business-type Activities	Total
(981,117)		(981,117)
(3,952,059)		(3,952,059)
65,593		65,593
(199,016)		(199,016)
347,969		347,969
(949,041)		(949,041)
(200,108)		(200,108)
(5,867,779)		(5,867,779)
	1,441,676	1,441,676
	38,419	38,419
	546,292	546,292
	2,026,387	2,026,387
(5,867,779)	2,026,387	(3,841,392)
2,498,689	-	2,498,689
823,540	-	823,540
565,457	-	565,457
1,714,214	-	1,714,214
279,908	-	279,908
20,700	-	20,700
4,002	5,186	9,188
148,772	-	148,772
631,800	(631,800)	-
6,687,082	(626,614)	6,060,468
819,303	1,399,773	2,219,076
20,591,644	19,242,567	39,834,211
\$ 21,410,947	20,642,340	42,053,287

BALANCE SHEET
GOVERNMENTAL FUNDS
September 30, 2014
CITY OF HOLLY HILL, FLORIDA

	General	Community Redevelopment Agency	Community Redevelopment Capital Projects
Assets:			
Cash and cash equivalents.....	\$ 4,323,280	2,745,205	4,145,974
Receivables (net):			
Accounts receivable.....	323,156	905	-
Due from other funds.....	43,836	-	-
Due from other governments.....	297,486	-	-
Inventories.....	11,693	-	-
Prepays/deposits.....	<u>7,960</u>	<u>-</u>	<u>-</u>
Total assets.....	<u>\$ 5,007,411</u>	<u>2,746,110</u>	<u>4,145,974</u>
Liabilities and Fund Balances:			
Liabilities:			
Accounts payable and other current liabilities.....	\$ 550,839	49,261	1,550
Due to other funds.....	-	-	-
Deposits/unearned income.....	<u>149,885</u>	<u>8,541</u>	<u>-</u>
Total liabilities.....	<u>700,724</u>	<u>57,802</u>	<u>1,550</u>
Fund Balances:			
Nonspendable:			
Prepays/inventories.....	19,653	-	-
Restricted for:			
Law enforcement.....	4,546	-	-
Fire protection.....	-	-	-
Building inspection.....	8	-	-
Transportation.....	295,157	-	-
Community redevelopment.....	-	2,688,308	4,144,424
Recreation.....	16,822	-	-
Debt service.....	-	-	-
Committed to:			
Capital projects fund.....	-	-	-
Assigned to:			
Recreation projects.....	-	-	-
Sidewalk construction.....	4,086	-	-
Law enforcement.....	-	-	-
Fire victim assistance.....	1,347	-	-
Subsequent year's budget appropriations.....	1,612,100	-	-
Unassigned.....	<u>2,352,968</u>	<u>-</u>	<u>-</u>
Total fund balances.....	<u>4,306,687</u>	<u>2,688,308</u>	<u>4,144,424</u>
Total liabilities and fund balances	<u>\$ 5,007,411</u>	<u>2,746,110</u>	<u>4,145,974</u>

The accompanying notes are an integral part of the financial statements.

Statement 3

CRA Debt Service	Nonmajor Governmental Funds	Total Governmental Funds
419,556	404,182	12,038,197
-	-	324,061
-	-	43,836
-	43,836	341,322
-	-	11,693
-	-	7,960
<u>419,556</u>	<u>448,018</u>	<u>12,767,069</u>
-	16,429	618,079
-	43,836	43,836
-	-	158,426
<u>-</u>	<u>-</u>	<u>-</u>
<u>-</u>	<u>60,265</u>	<u>820,341</u>
-	-	19,653
-	83,641	88,187
-	38,721	38,721
-	-	8
-	76,788	371,945
-	-	6,832,732
-	48,813	65,635
419,556	-	419,556
-	130,991	130,991
-	3,583	3,583
-	-	4,086
-	5,216	5,216
-	-	1,347
-	-	1,612,100
-	-	2,352,968
<u>419,556</u>	<u>387,753</u>	<u>11,946,728</u>
<u>419,556</u>	<u>448,018</u>	<u>12,767,069</u>



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Holly Hill, Florida (the "City"), as of and for the year ended September 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated March 16, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida
Page 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BMC CPAs

March 16, 2015



MANAGEMENT LETTER

To the Honorable Mayor, and
 Members of the City Commission
 City of Holly Hill, Florida

Report on the Financial Statements

We have audited the financial statements of City of Holly Hill, Florida (the “City”) as of and for the fiscal year ended September 30, 2014, and have issued our report thereon dated March 16, 2015.

Auditors’ Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor’s Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant’s Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 16, 2015, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report, as follows:

	Corrective Action Not Yet Complete	Comment Has Been Addressed Or Is No Longer Relevant	Prior Year Reference Number
Accounting Cut-off Procedures		x	2013-01
Purchasing Card Policy and Procedures		x	2013-02

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The legal authority is disclosed in the notes to the financial statements.

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida
Page 2

Financial Condition

Section 10.554(1)(i)5.a., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the City has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. The financial condition assessment was done as of September 30, 2014.

Annual Financial Report

Section 10.554(1)(i)5.b., Rules of the Auditor General, requires that we report the results of our determination as to whether the annual financial report for the City for the fiscal year ended September 30, 2014, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2014. In connection with our audit, we determined that these two reports were in agreement.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



March 16, 2015



INDEPENDENT ACCOUNTANTS' REPORT

To the Honorable Mayor, and
Members of the City Commission
City of Holly Hill, Florida

We have examined City of Holly Hill, Florida's compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2014. Management is responsible for City of Holly Hill, Florida's compliance with those requirements. Our responsibility is to express an opinion on City of Holly Hill, Florida's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about City of Holly Hill, Florida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the City of Holly Hill, Florida's compliance with specified requirements.

In our opinion, City of Holly Hill, Florida, complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2014.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads 'BMC CPAs' in a cursive, stylized font.

March 16, 2015

SECTION 5: SUPPORTING DOCUMENTS

NOT FOR PROFIT ONLY: N/A

- 1.) Attach official IRS letter granting Not-for-Profit 501(c)(3) status in Florida.
- 2.) Attach the organization's most recent Uniform Business Report (also referred to as an Annual Report) filed with the State of Florida, Divisions of Corporations.

UNRESTRICTIVE OWNERSHIP OR UNDISTURBED USE OF FACILITY:

- 1.) Attach unrestricted ownership/undisturbed use documentation unless the project is an acquisition of real property. Insert a letter of intent to sell from the owner for Acquisition Projects.

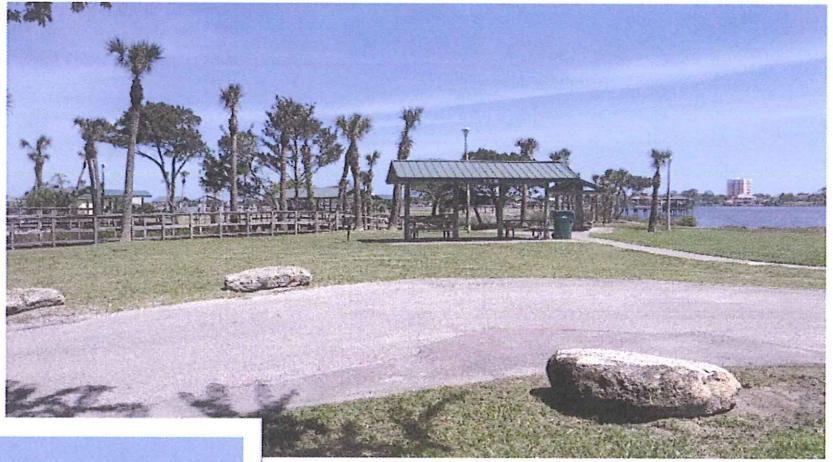
The City intends to comply with the requirement to execute and record Restrictive Covenants with the Volusia County Clerk of the Court if ECHO Grant is awarded. The City is committed to providing its residents and visitors an enhanced outdoor recreational experience. These park improvements will enrich our residents and visitors quality of life.

You may provide further information to demonstrate how your program will benefit the citizens of Volusia County. Do not include any information already required in Sections 1 – 4.

1. Site Photos
2. Attorney's Title Certification
3. Volusia County Property Record

Existing Conditions Photos

Picnic Pavilions – located in the Northeast portion of Sunrise Park South Along Halifax River



Looking southeast towards the Halifax River – Existing boat ramp

Floating dock adjacent to the existing boat ramp



Existing fishing pier – looking east

Sunrise Park – City of Holly Hill
Boat Ramp Improvements



Looking towards existing boat ramp from the parking lot



Existing boat ramp

SCOTT E. SIMPSON, P.A.
of
KOREY, SWEET, McKINNON & SIMPSON
Attorneys and Counselors at Law

*Suite A, Granada Oaks Professional Building
595 West Granada Boulevard
Ormond Beach, Florida 32174
(386) 677-3431-Telephone
(386) 673-0748-Telefax
Website: ormondlegal.com
Email: scott.scottsimpsonlaw@gmail.com*

ATTORNEYS CERTIFICATION OF TITLE 2014
(See Rule 66B-2.006(4) & 2.008(2) FAC)

OFFICE OF THE CITY ATTORNEY
CITY OF HOLLY HILL, FLORIDA
595 W. Granada Blvd., Suite A
Ormond Beach, FL 32174

May 28, 2014

TO WHOM IT MAY CONCERN:

I, SCOTT E. SIMPSON, am the City Attorney for the City of Holly Hill, Florida. I hereby state that I have examined a copy of a Dedication from the Board of Trustees of the Internal Improvement Trust Fund to the City dated April 5, 1976 conveying the right to use the following described property for public recreation purposes only:

A parcel of filled sovereignty land in Section 43, Township 14 South, Range 32 East, Halifax River, Volusia County, Florida, more particularly described as follows:

From a reference point being the intersection of the line between Section 35, Township 14 South, Range 32 East and the J. M. Hernandez Grant, said Section 43, with the Westerly line of Riverside Drive, as same is shown on the plat of J. Fitch Walker; then run South 18°25'00" East 607.7 feet to a point; thence South 12°46'30" East 727.44 feet to a point; thence South 10°58'30" East 572.80 feet to the Northeast corner of Lot 6, Block 1, Mason and Carswell Subdivision, as recorded in Map Book 2, Page 90, public records of Volusia County, Florida, the same being the South line of 11th Street aforesaid and the Point of Beginning; thence run North 65°00'00" East a distance of 409.19 feet to a point, said point being on the mean high water line of the Halifax

River; thence the following bearings and distances along the meandering mean high water line of the Halifax River, South 36°27'04" West 90.88 feet; South 41°38'09" West 67.45 feet; South 28°26'57" West 61.17 feet; South 16°03'15" East 66.85 feet; South 25°00'11" West 42.48 feet; South 31°13'13" West 47.78 feet; South 61°43'39" West 64.12 feet; South 68°00'08" West 21.10 feet; South 40°48'35" West 15.72 feet; South 16°29'02" West 24.07 feet; South 24°05'51" West 20.73 ; South 49°09'57" West 12.39 feet to a point therein; thence North 89°23'42" West 59.63 feet to a point in the East line of Riverside Drive; thence North 10°58'30" West along said East line of Riverside Drive 252.50 feet to Point of Beginning, containing 1.584 acres.

I have also examined a document showing that this property is listed on the tax rolls as belonging to the City. Finally, I have also examined such documents and records as necessary for this certification.


This property is what is now called "Sunrise Park South".

I certify that the above described property has been dedicated to the City of Holly Hill to be used for public recreation purposes for more than 28 years.


Very truly yours,



SCOTT E. SIMPSON, Esquire
City Attorney for City of Holly Hill



Volusia County Property Appraiser



Home | Search | Downloads | Exemptions | Agriculture | Maps | Tangible | Links | Contact

Home Search Choices Search By Location Address **Property Information**

Parcel Information: 4244-01-01-0070 2016 Working Tax Roll Last Updated: 02-21-2016

Owner Name and Address

Alternate Key	3218078	Parcel Status	Active Parcel (Real Estate)
Short Parcel ID	4244-01-01-0070	Mill Group	203 Holly Hill
Full Parcel ID	44-14-32-01-01-0070	2015 Final Mill Rate	23.16850
Created Date	27 DEC 1981		
Property Class	80 Vacant Governmental for Municipal, County, State, Federal & Water Mgmt Districts		
Ownership Type	Municipal	Ownership Percent	100
Owner Name	CITY OF HOLLY HILL		
Owner Name/Address 1			
Owner Address 2	1065 RIDGEWOOD AVE		
Owner Address 3	HOLLY HILL FL		
Owner Zip/Postal Code	32117-2807		
Situs Address	1125 RIVERSIDE DR HOLLY HILL 32117		

Legal Description

LAND E OF HWY IN FRONT OF LOTS 6 & 7 & N 1/2 LOT 8 BLK 1 MASON & CARSWELLS HOLLY HILL PER OR 1830 PG 1566

History of Values

Year	Land	Bldg(s)	Misc. Impr.	Just Value	School Assessed	Non-School Assessed	School Exemption	School Taxable	Non-School Exemption	Non-School Taxable
2015	352,350	0	21,927	374,277	374,277	374,277	374,277	0	0	0
2014	382,725	0	22,565	405,290	405,290	405,290	405,290	0	0	0

Land Data

Code	Land Use Type	Frontage	Depth	No. Units	Unit Type	Rate	Depth	Loc	Shp	Phy	Just Value
8089	VAC GOV - MUNICIPAL	0.0	0.0	1.35	ACREAGE	290000.00	100	100	90	100	352,350
Neighborhood 2406 RIVER FRONT (HALIFAX) NEWTON											0
Total Land Classified											0
Total Land Just											352,350

Miscellaneous Improvements

Improvement Type	Number of Units	Unit Type	Life	Year In	Grade	Length	Width	Depr. Value
UOP OP PORCH UNFIN	220	SF	30	1990	3	22	10	510
UOP OP PORCH UNFIN	220	SF	30	1990	3	22	10	510
UOP OP PORCH UNFIN	100	SF	30	1990	3	10	10	232
UOP OP PORCH UNFIN	140	SF	30	1987	3	14	10	324
PVA PAVING ASPHALT	15,444	SF	6	1987	3	0	0	4,757
PVC PAVING CONCRET	2,185	SF	15	1987	5	0	0	3,889
PFL LIGHT PK LOT	7	UT	20	1987	3	0	0	759
DOC BOAT DOCK	2,954	SF	25	1987	3	0	0	11,184

Parcel Notes (Click button below to display Parcel Notes)

Planning and Building

Permit Number	Permit Amount	Date Issued	Date Complete	Construction Description	Occupancy Number	Occupancy Bldg
3407	110,000	04-01-1987	11-01-1987	BLD CITY PARK CB		0

Total Values

Land Value	352,350	New Construction Value	0
Building Value	0	City Econ Dev/Historic	0
Miscellaneous	22,165		
Just Value	374,515	Previous Just Value	374,277
School Assessed	374,515	Previous School Assessed	374,277
Non-School Assessed	374,515	Previous Non-School Assessed	374,277

2014/2015 ECHO Grants-in-Aid Standard & Exceptional Grant Application

4. ATTACHMENT CHECKLIST: Please check your application before sending.

The following items/documentation **must** be included with your application or your application **will not** be scored. All match sources must be secured and proof thereof submitted by the Application Deadline in the Application Review Calendar found at <http://www.volusia.org/services/community-services/parks-recreation-and-culture/echo/current.stml>.

APPLICANT

- X ECHO Application, completed and signed
- X Proof of ownership or copy of lease – Certification of Title
- X Mission Statement for Organization
- X Form 1.6 – Certification of Information and Compliance, completed and signed
- X Street Locator Map
- X Site Plan
- Preliminary & Schematic Drawings – see Site Plan and/or Construction Plans
- X Design & Development Documents – Engineer’s Cost Estimate included.
- X Construction Documents at 100%
- X Official Documentation of Match – adopted resolution
- Business Plan
- Feasibility Study
- Marketing Plan
- X Financial Audit Documents (listed in the Application Guide page----)
- N/A Not-for-Profits only: IRS Status Letter classifying Organization as a 501(c) (3)
- X Restrictive Covenants or Statement agreeing to follow this requirement – the City agrees to the application of Restrictive Covenant
- Other

ECHO STAFF

- ECHO Application, completed and signed
- Proof of ownership or copy of lease
- Mission Statement for Organization
- Form 1.6 – Certification of Information and Compliance, completed and signed
- Street Locator Map
- Site Plan
- Preliminary & Schematic Drawings
- Design & Development Documents
- Construction Documents
- Official Documentation of Match
- Business Plan
- Feasibility Study
- Marketing Plan
- Financial Audit Documents (listed in the Application Guide page----)
- Not-for-Profits only: IRS Status Letter classifying Organization as a 501(c) (3)
- Restrictive Covenants or Statement agreeing to follow this requirement
- Other